

Field Visits to be		Oct 27	
completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

outs of filled booklets of B2V nchayat.in rint outs of the summarized exc m www.jkpanchayat.in Rs on issues raised during prev eputy Commissioner (Planning d s of blank 2 booklets of B2V4 fro for 2 previous years and ATRs for for 2 previous years and ATRs for trainings on different comp by respective Deputy Commission t of new works started/ ongoin nd current Financial year under nts	ATE	INSTRUCTIONS	ACTION POINTS
office of Deputy Commissioner (Planning deptt) d. Take prints of blank 2 booklets of BZV4 from www.jkpanchayat.in e. Take plans for 2 previous years and ATRs from the planning deptt f. Complete trainings on different components of BZV4 being organized by respective Deputy Commissioners g. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: \[\sumsymbol{VPRI} \] PRI grants	ay 0	sioner	a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in b. Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in c. Collect ATRs on issues raised during previous a characteristic content.
✓ District Plan ✓ UT plan ✓ MigNREGA ✓ Other schemes of other departments			d. Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in e. Take plans for 2 previous years and ATRs from www.jkpanchayat.in e. Take plans for 2 previous years and ATRs from the planning deptt f. Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners g. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: \(\times \text{PRI grants} \) \(\times \text{District Plan} \) \(\times \text{MGNREGA} \) \(\times \text{Other schemes of other departments} \)

MGNREGA draft plan document for the year 2022-23.

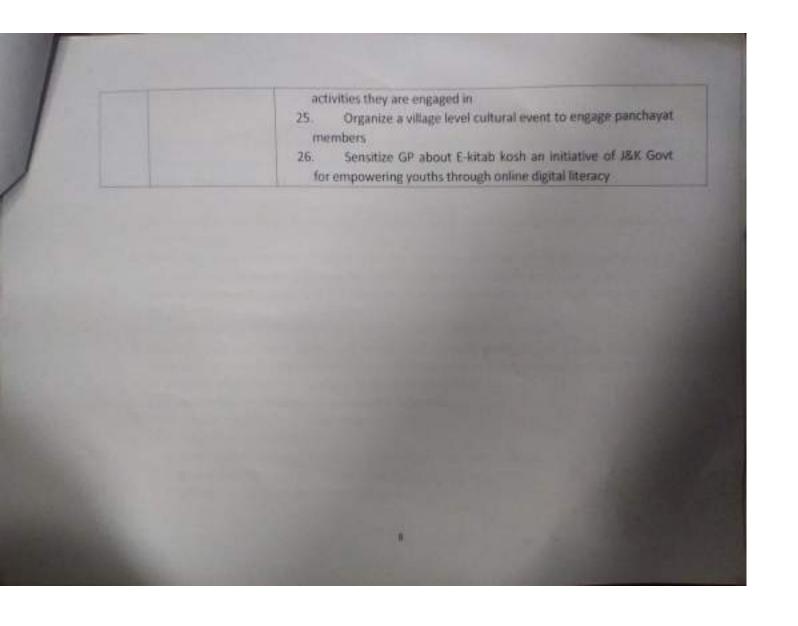
List of Awaas+ beneficiaries alongwith IHHL Convergence

				Day 1 Reach the village			
				age			
8. Check effectiveness of Centrally sponsored schemes 9. Visit and inspect all government establishments including PHE AWC FPS schools etc.	on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K 7. Visiting officer shall also plan and conduct panchayat level	talent hunt/cultural event/youth activity (5. Visit atleast 2 amritsarovars and get its geo tagged photos 6. Inspect Khidmat (CSC) Centres and create Generate awareness	schemes 3. Inspect JKB/PSB counters/outlets 4. Participate/ensure organization of sports activity in playfield.	Ensure that all front line workers of different deptts are present. Ensure exhibition by different depts, about individual beneficiary	officer. ✓ Any other activities identified by different departments	 List of agriculture scheme beneficiaries Lists of beneficiaries for: Various certificates/ benefits to be distributed by the visiting 	✓ List of pension beneficiaries. ✓ List of SHGs

Day2	
Have a meeting with all stakeholders- deptt officials and panchayat members	
 Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22 on National Panchayti Raj Day. Sensitize village residents about myScheme ponal (myscheme.in) which includes information about all the scheme being run by Central/ State/ UT govt across the country 	10. Attempt saturation of deliverable so Janabhiyan and wherever deficiencies found, lead a drive to achieve all deliverables. 11. Assess effectiveness of sanitation campaign in the panchayat. 12. Ensure self employment activities for 15 youth per panchayat. 13. Wherever possible, distribute employment letters for people selected under various government employments. 14. In the evening, hold inormal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university. 15. Open discussion on Nasha Mukt Abhiyan.

- 3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining biodiversity and sustainable utilization of biological resources. to conservation of
- 4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved
- 5 Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
- Ensure saturation of Old Age Pension Scheme
- Ensure Domicile Saturation.
- Ensure KCC Saturation
- Ensure saturation of land pass books
- 10. scheme, on GEM portal Ensure registration of village vendors needed for any
- Ensure panchayat contractors registration
- 13. plantation drive in Panchayat under Har Gaon Hariyali Encourage Panchayat members for importance 9
- Ensure painting on digital J&K in panchayat ghars
- panchayat ghars Ensure painting on panchayat activites and CSS
- the infrastructure present in these are good enough playfields present in the panchayat for kids and students The visiting office shall check no of kindergarten and

7	24. Check if youth clu	proce	22. Hold a mahilasabha	e. AMRIT SAROVARS	d. CSCs	c. IHHL toilets and payments	b. PMAY	a. MGNREGA	schemes:	21. Conduct social auc	20. Organize Talent Hui	through Village Cooperative	Identify Homestays, pri	19. Identify Tourist Destinations,	of drug addicts to Deputy Commissioner.	18. Check the status o	deptts including fair feedb	free 17. Obtain a candid asse	16. Hold meeting with corruption menace and st
	Check if youth clubs are formed in the panchayat and what	it given	ibha and a balsabha and record			ments				Conduct social audit of atleast 5 works under following	Organize Talent Hunt at Panchayat Level	ve	Homestays, provide support for tourism activities	estinations, Circuits, Theme Treks,	Commissioner.	Check the status of Nasha Mukt Abhiyan and reporting	deptts including fair feedback about discrepancies in functioning	Obtain a candid assessment about performance of various	Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption



GENERAL INSTRUUTIONS

- The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her nteraction in the village
- 2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments
- While preparing village development plan, he has to ensure that, demands are prioritized and administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs reflected under available schemes, wherever necessary the larger works are to be referred to
- His work shall be hard core planning and audit and is not a PR exercise

for reflecting it under district/CSS plans

- 5. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtrachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
- In addition attention may be given to the following areas

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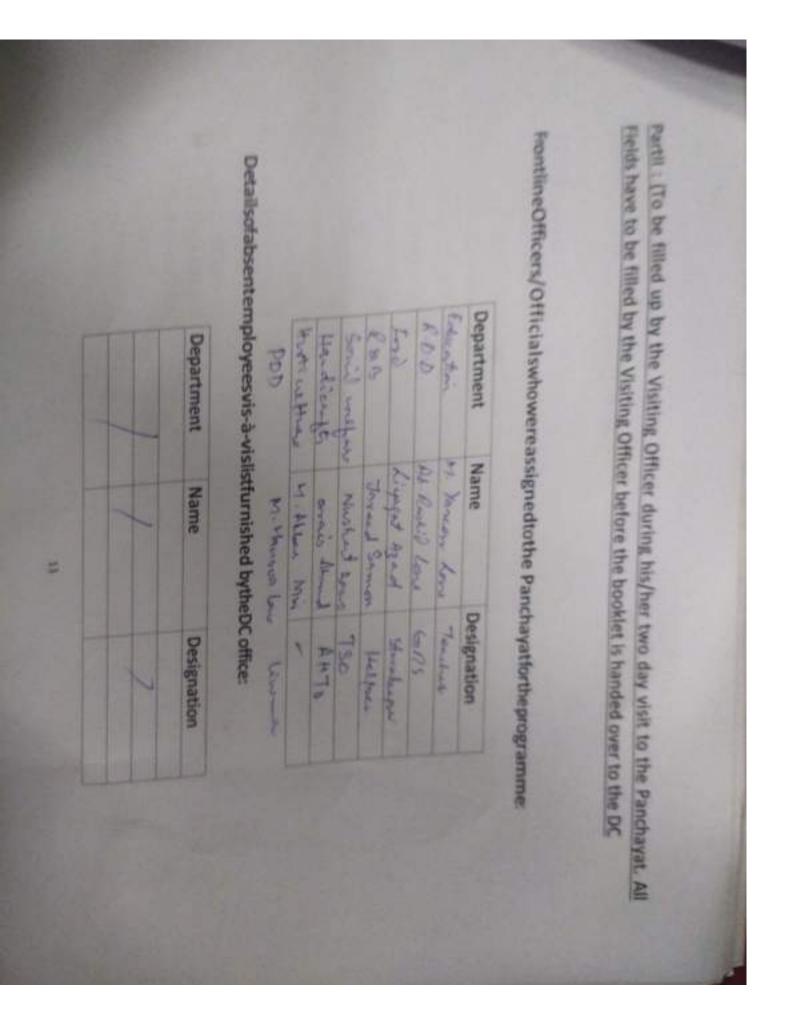
- Make full use of Centrally Sponsored Schemes
- Saturation of individual beneficiary schemes
- Self-employment schemes
- Bank linked schemes- including departmental subsidy schemes
- Empowerment and transparency through digital initiatives
- Effectiveness of grass roots machinery -

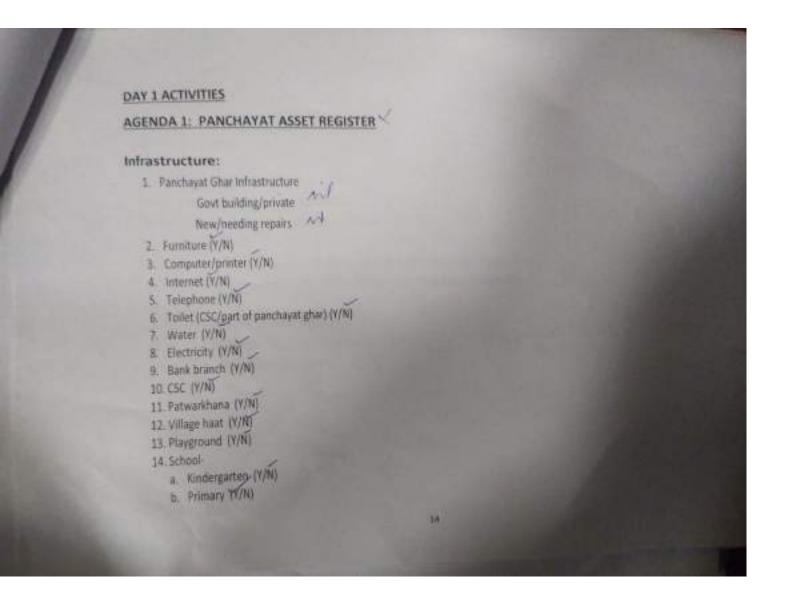
- Patwari, VLW present and available
- Available funds utilized in public interest and as per Gram Sabha resolutions
- i. Fairness in governance
- CSS/Individual beneficiary schemes etc
- BrashtacharMukt J&K
- Bhai Mukt J&K
- NashaMukt J&K
- 7. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and Sarpanch/Panch are present at the time of inauguration and ceremonies make them feel empowered. He/she shall ensure that the BDC chairperson and
- The visitingofficer shall ensure that COVID protocols are strictly followed during the visits.

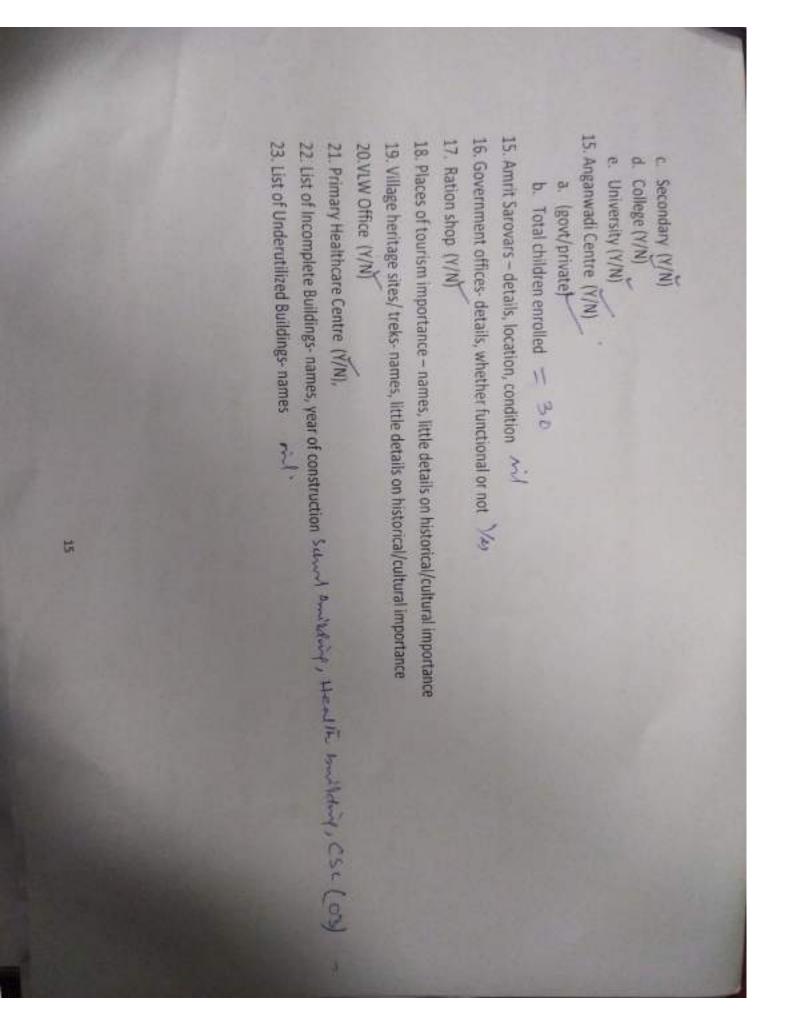
Local Government Directory(LGD) code of the Panchayat:	Name of the Panchayat:	B)Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phase booklets/summarized excel sheet uploaded on ikpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)	Dates of visit: 28-16-22 to	Home District: BandUpers	Mobile No: 7036706909	Department Kolumbar place	Designation: Remark of	Name: Ab. Majerd Das	A) DetailsofReportingOfficer:	BACK TO VILLAGE (B2V4) October 27th to November 3rd
of the Panchayat: 242 152	Prolivan	pre-filled, information to be taken fro on ikpanchayat.in/b2v4.php) (to be v	29-16-10x		43100	Darrah				ember 3 rd
		om the previous phases validated by the visiting				posting				

Population (approx) of the Panchayat: 850	200	No. of households in the Panchayat:	es (count)	No. of hamlets in the Panchayat:	0/	No. of revenue villages in the Panchayat:	C)PanchayatProfile:	Name of CD Block: Name of Tehsil: Name of District: Sandiform

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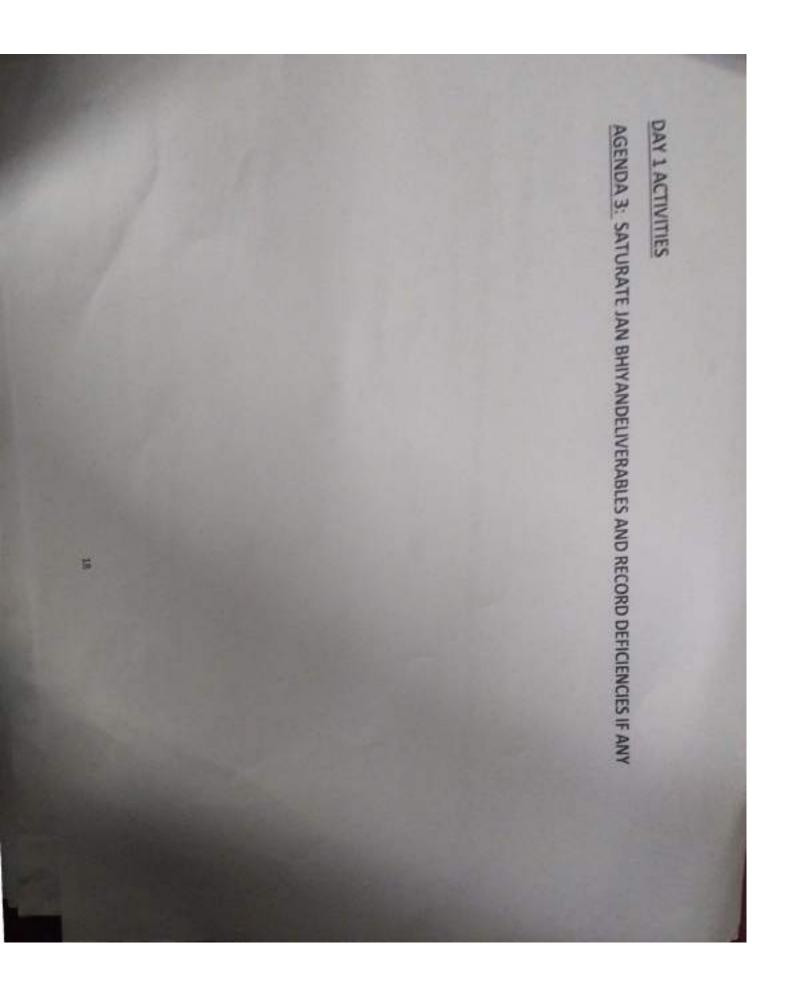
AY 1 ACTIVITIES

AGENDA 2: DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS V	KhidmatCentres and 4. ci	CSC counters/JKB/PSB a counters/outlets	JILDINGS/PROJECTS			TH CLUBS			SCHOOL, MY PRIDE PROGRESS;	SCHOOL, MY PRIDE PROGRESS; DLS- WATER, TOILETS, STAFF
Visit, verify	particularly G2C schemsAapkiZaminAapkiNigrani, Beams, janbhagidari, digital J&K	a) Status of counter AN b) Number of visitors	and red	Visit, evaluate, online status	THE RESERVE THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER, THE PERSON NAMED IN COLUMN TWO IS NAMED IN THE OWNER, THE PERSON NAMED IN THE P	VISIT- EVALUATE, STORES OF STORES, SHOPPING	Meet, interact, seek suggestions	Meet, interact, seek suggestions Meet, identify problems, seek suggestions	Meet, interact, seek sugg Meet, identify problems, Inspect, Inaugurate Visit, check for water, students and staff	

S/JSD CTRICITY SU	JAL JIWAN MISSION	EXHIBITION OF SCHEMES	DANGAL/HAAT/MELA	HAR GAON HARIYALI, PLANTATION DRIVE
1	VERIFICATION-		4	ANTATION DRIVE
stadin tred.		Ensure that every department participates and that it	Participate in; ensure that it is held 1/47	Evaluate status, feedback 1/4-7

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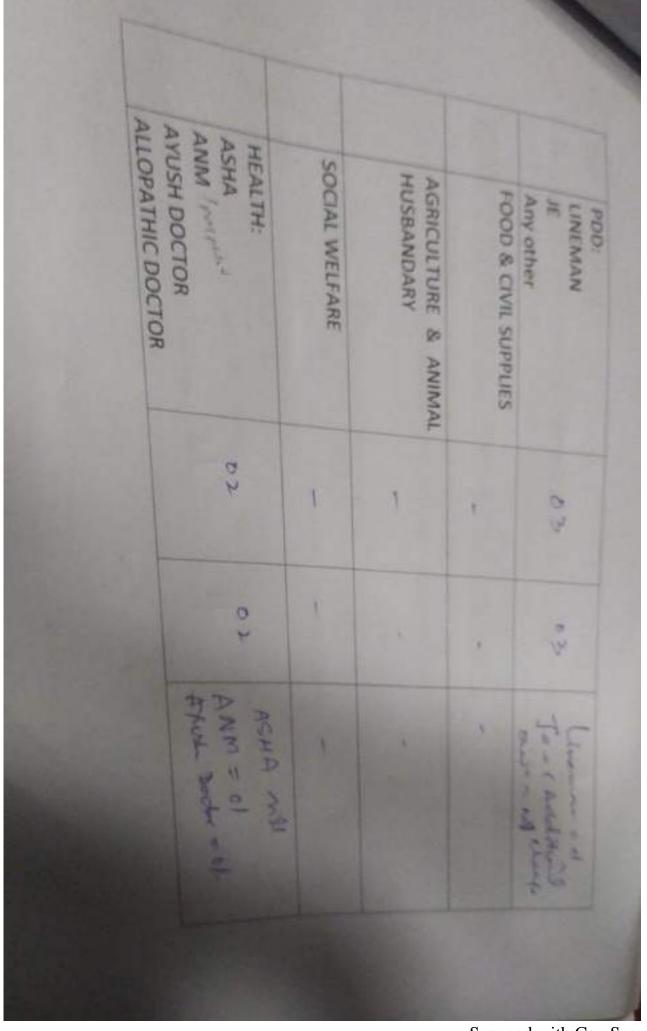
DAY 1 ACTIVITIES AGENDA 4: SELF EMPLOYMENT ACTIVITIES Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes: Number of cases in different categories sanctioned Details of the bank sanctioning it AND Total amount involved DAY 1 ACTIVITIES AGENDA 5 In the evening, hold informal meetings with senior citizens, govt employees, retd employees youth club and other citizens who are enrolled on college/university and have discussion or Nasha Mukt Abhiyan, corruption free governance, doubling farmers income and record the suggestions - mill

2 1 10

validated and gaps to be filled) insert the lin Check functionality of panchayats (data filled in the excel sheet and BZV1-3 reports to be

- Maintenance of records: Gram Sabha registers(7 registers) You
- II. Social Audit Committee details \\ \mu_0
- Swachta Status Village is ODF or ODF's
- MGNREGA/SBM convergence
- a. No of Individual Compost Pits constructed will
- b. No of Individual Soak Pits constructed = 08
- No. ofBiodiversity management committee meetingsheld: 03
- isthenameofSarpanchdisplayedoncitizeninformationboardsofallRD&PRschemes Yes
- AreSarpanchsbeinginvolvedinstart/inaugurationofactivities: Yes/No
- Whethersubjectshavebeenassignedbythe Sarpanchtothe Panchs: Yes/No
- Whethergrievancesredressalboxisinstalled:Yes/No
- NoofgrievancesreceivedpertainingtoPanchayatlevel: Mil
- NoofgrievancesdisposedofatPanchayatlevel:___wW

	JAL JEEVAN	SCHOOL EDUCATION: Teacher Head master	Rural development department: BDO JE GRS TA		SR DEPARTMENT WISE STAFF NUMBERS	HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:
1	10	1 4	nent oly	SANCTIONED	TAFF NUMBERS	BLE AT THE PANCHA
	10	4	40	ACTUAL		YAT LEVEL:
		Pentica = 10 PET = 01	Stantind Homes JEN Stanti	7	NAMES	



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DAY 2 ACTIVITIES

21st April 22, on National PanchayatiRaj Day (Copy of the relocalized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on AGENDA NO.1 Discussion on the and assess the progress of different schemes relating to the

ww.jkpanchayat.in portal under the link of Gram Swaraj Month

- SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024:
- 2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

Clean and green village

Initiatives taken by the Panchayat for managing

Solid

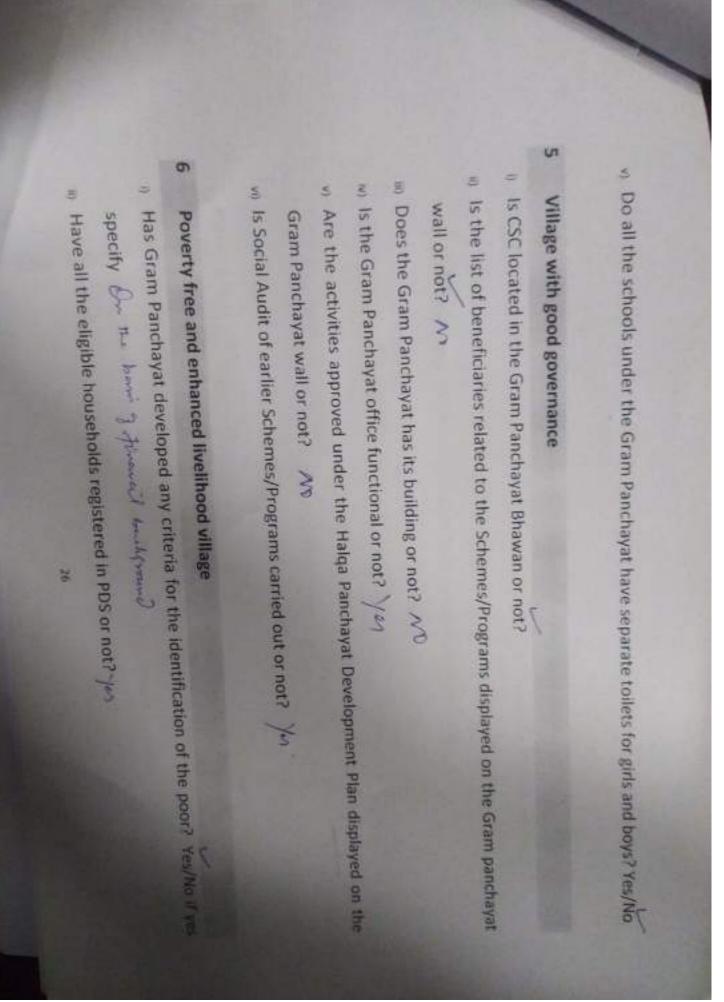
and

Liquid

- Initiatives taken by the Panchayat for using green sources of fuel like solar,
- Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Solas
- thereof Gram Panchayat been done? Yes/No.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No

5 3 H Whether all the deliveries were institutionalized or conducted by trained M checkups? Yan Whether schools have their own compost/soakage pits for solid/liquid waste management Does Gram Panchayat ensure that all pregnant women are getting necessary premis-Healthy village Whether schools have started segregating waste / 100 Are all the eligible individuals been vaccinated against COVID-19? practices like drip irrigation, water conservation measures and conservation of wetlands 343 Are all the Children being immunized as per the Schedule recommended by Govt of India? 140 to promote measures like planting of trees, conserving forests, usage of good agricultural energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also Do all the eligible individuals been provided the Golden Card? 16 85 / Steps taken by the Gram Sabha about the climate change mitigation factors like reducing Are meetings related to Village Health and Sanitation Committee being held regularly? 24

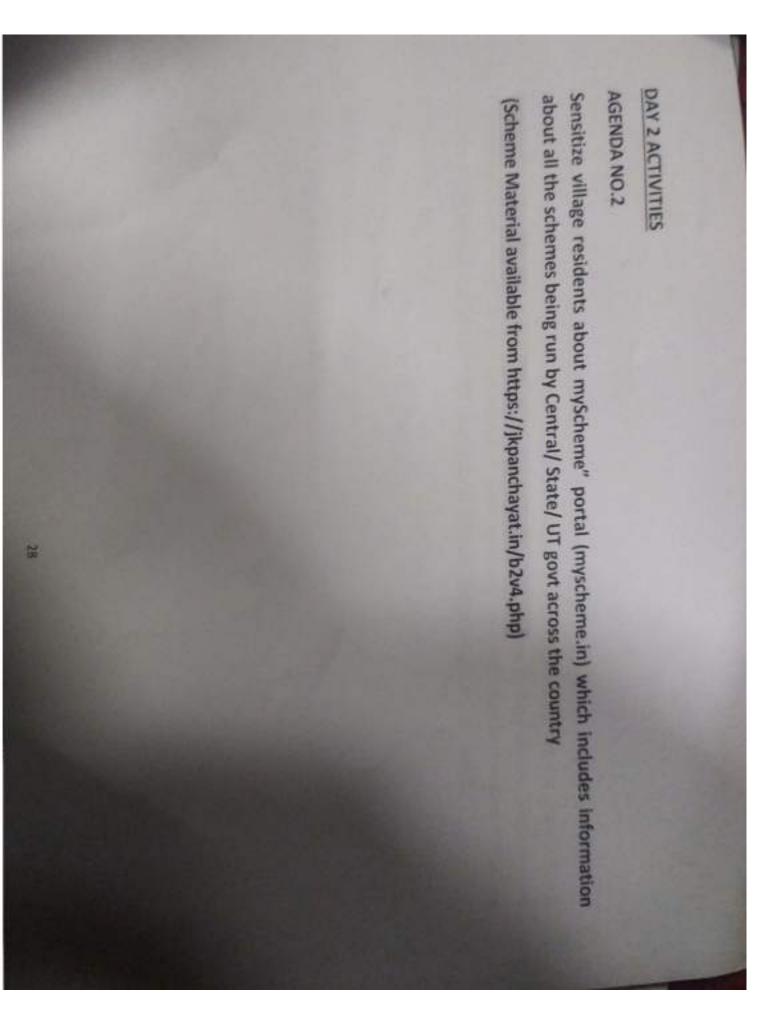
Whether Gram Panchayat is tracking the data related to dropout children and chil irregular attendance? Yes/NO. Whether the issues raised by Bal Sabha are addressed during the Gram Sabha, Yes No. How many Bal Sabha's were organized in the Gram Panchayat-62 vi) Are all the toilets in the schools/Aaganwadi functional or not? \ v) Do all the Schools/Anganwadi centers have a toilet facility or not? /w pre-schooling? Yes/NO iv) Are all the IHHs toilets functional or not? \\(\alpha \) iii) Do all the IHHs in the Gram Panchayat have toilets? Yan Do all the children under the age of 0-6 years been enrolled in the Anganwadi cen ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify in Child Friendly village Do all the IHHs in the Gram Panchayat have water pipeline connections? You Water sufficient village Whether Gram Pachachayat Bhawan has separate tollets for women or not? 25

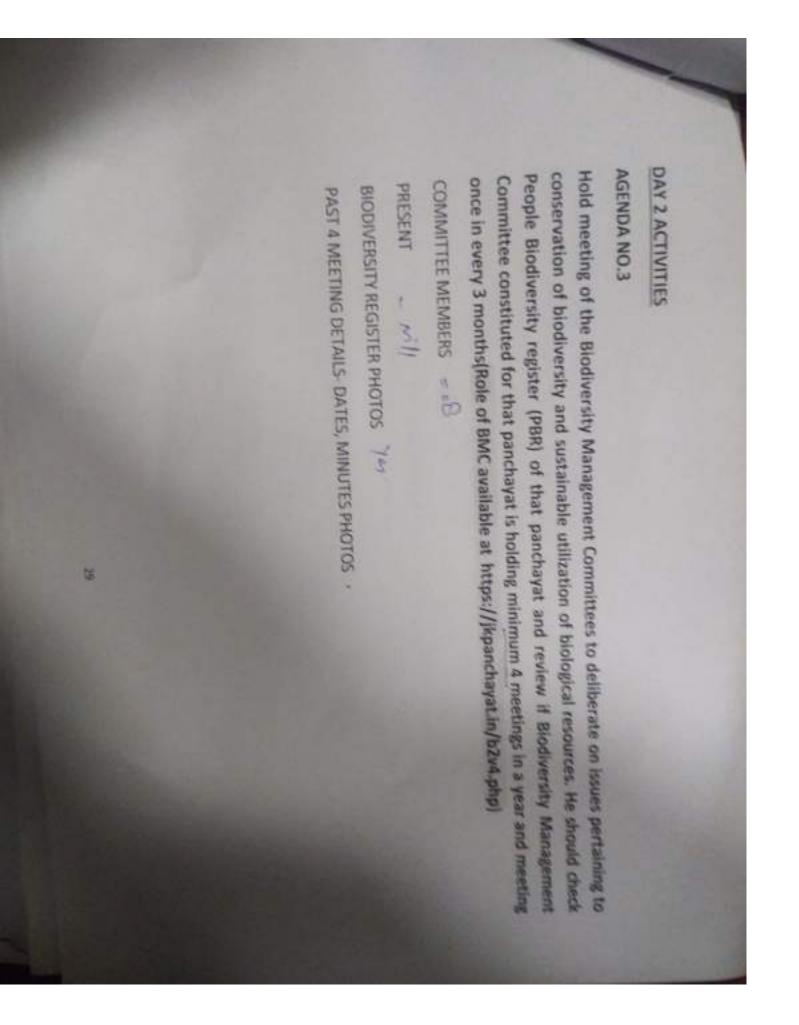


- Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? 1/11
- Have all the eligible households been registered for Pension or not? Yes
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? You
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? No

Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? /www.
- Is Gram Panchayat Office Disabled Friendly or not? 75
- Are provisions for a separate Budget under the Resource Envelope for Women and Children
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like
- Are all the eligible individuals are getting pensions, like old age pension, widow pension electoilets, barrier-free access, etc., or not? AN
- Are all the eligible households getting benefits from IAY or not? You





departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. Visiting officer shall also plan and conduct panchayat level convergence meeting of all

(GPDP format available on https://jkpanchayat.in/b2v4.php)

In addition GPDP plan shall also include:

Tourist places which need to be developed which needs to be developed with with the mark to be developed with the former of the current of the common of the common of the common of the current of the c

AGENDA 5

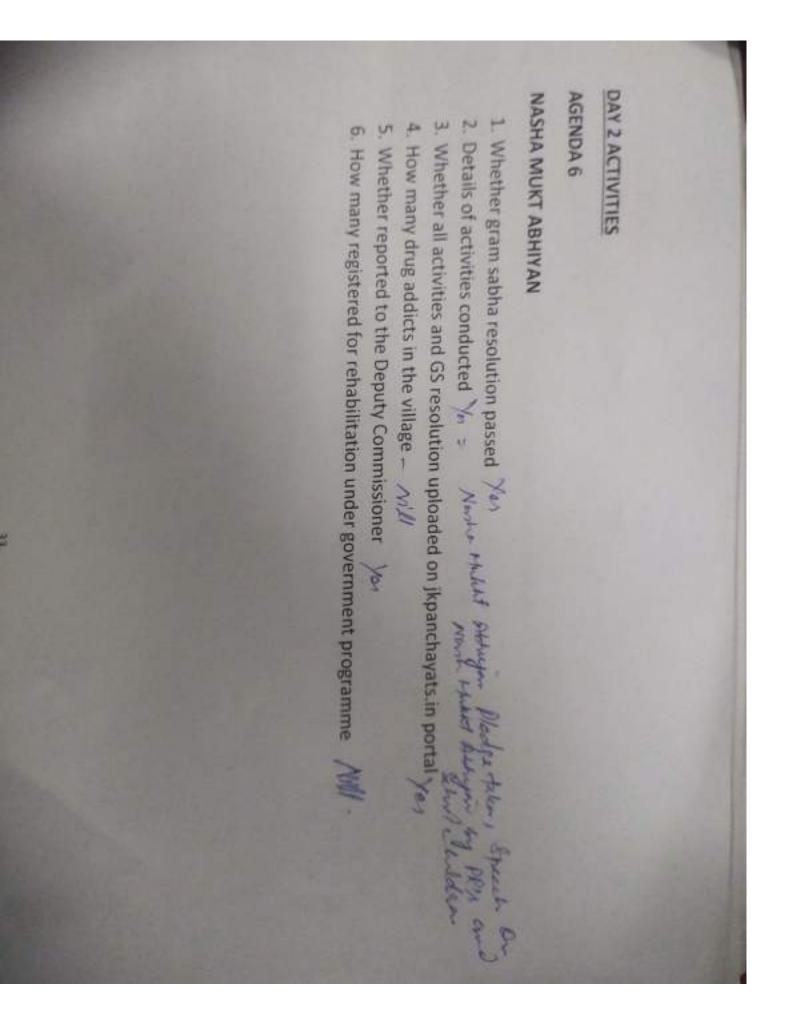
Ensure saturation of following schemes and give status:

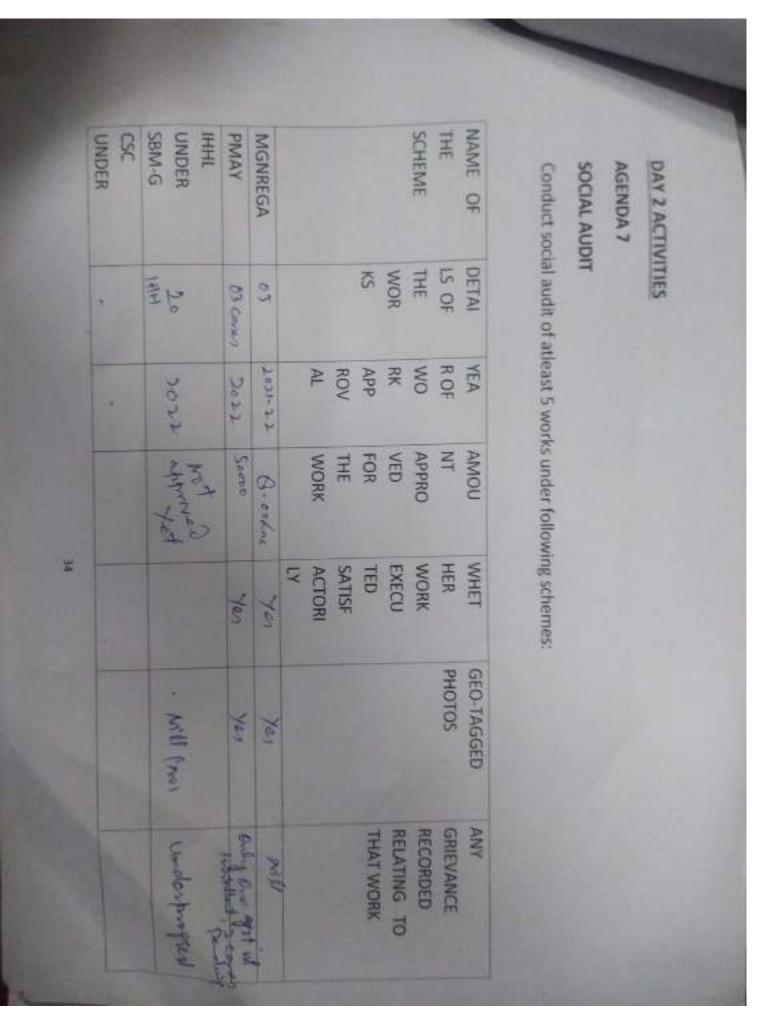
Domicile certificate	Disability pension	Widow pension	OLD AGE pension	Janani sura yojana	Golden Health Card under Ayushman Bharat	NAME OF
cate	on	-	on	suraksha	Card	H
950		6	22	10	850	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE
Boo	11	0	22	10	765	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME
do	1,00%	144	1561	loch.	Umolastonas	FOR PENDENCY

Incomplete buildings/projects	Registration of village contractors on PWD portal	Registration of village contractors on jktenders portal	village vendors on GEM portal	Land pass book	sammannidhi kisan	Kisan credit card
8			7	850	190	190
03			7	unels hours	140	16.
under construction			De la contraction de la contra	the day have been	Unday bloom	

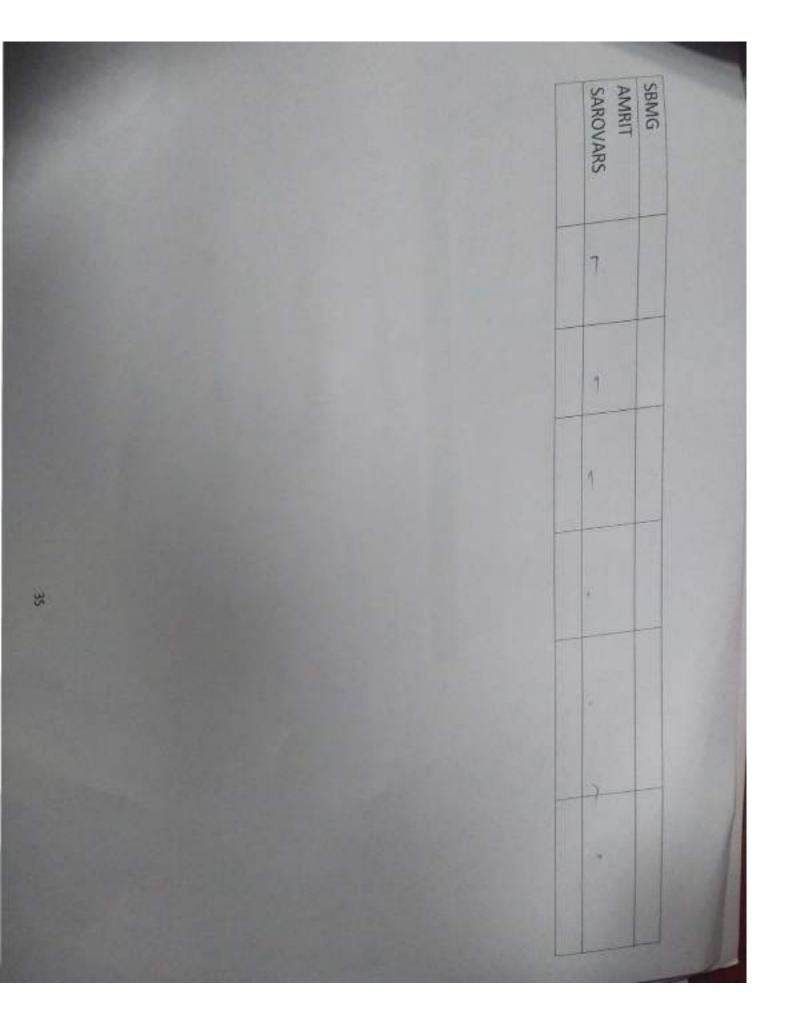
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buildings/projects	Incomplete	Registration of village contractors on PWD portal	Registration of village contractors on jktenders portal	Registration of village vendors on GEM portal	Land pass book	PM kisan sammannidhi	Kisan credit card
6.0				¥	850	190	196
6.0				7	uncles process	44.1	146
	under and mile			9	Company	transplacery,	Lordy Blees

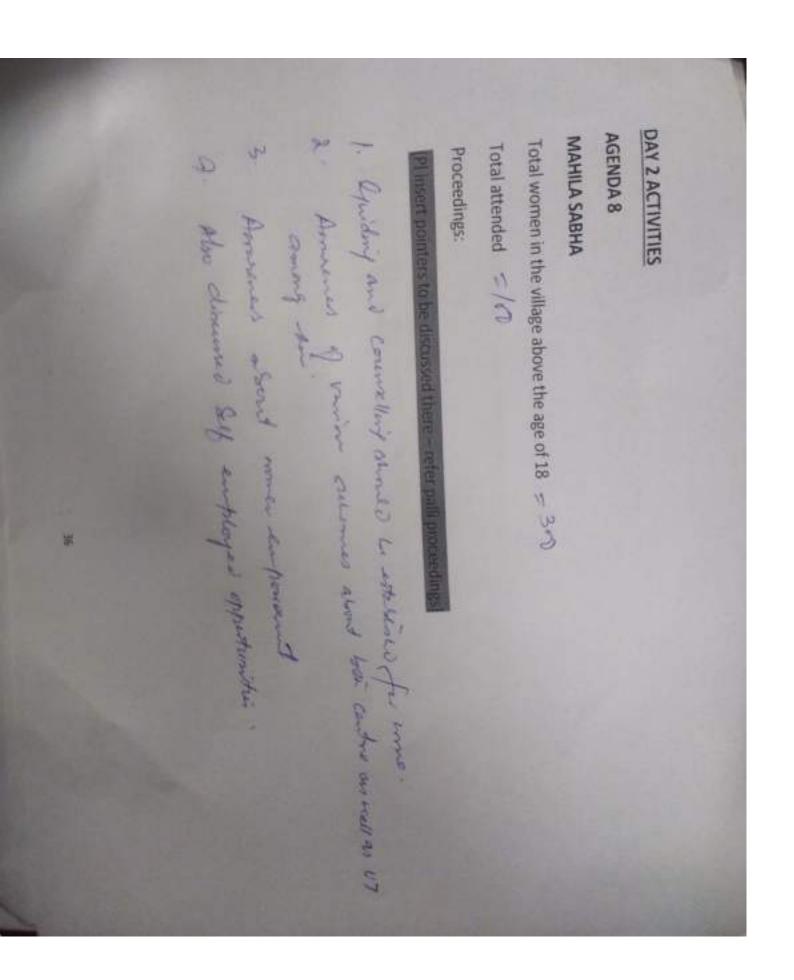


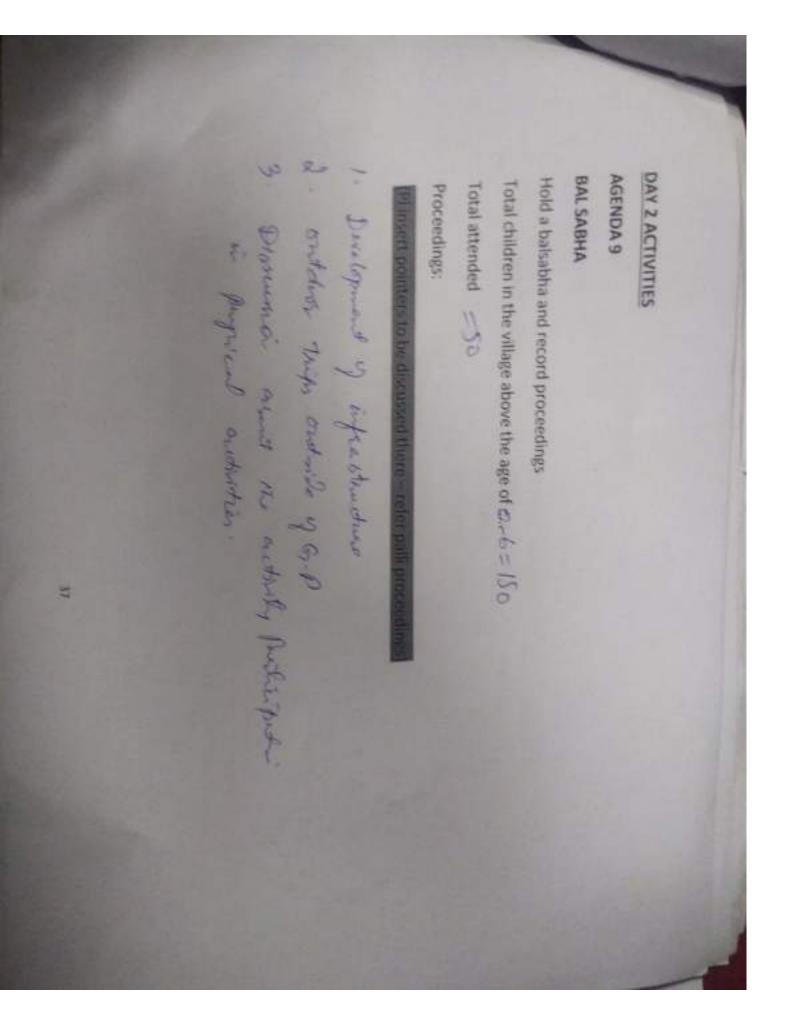


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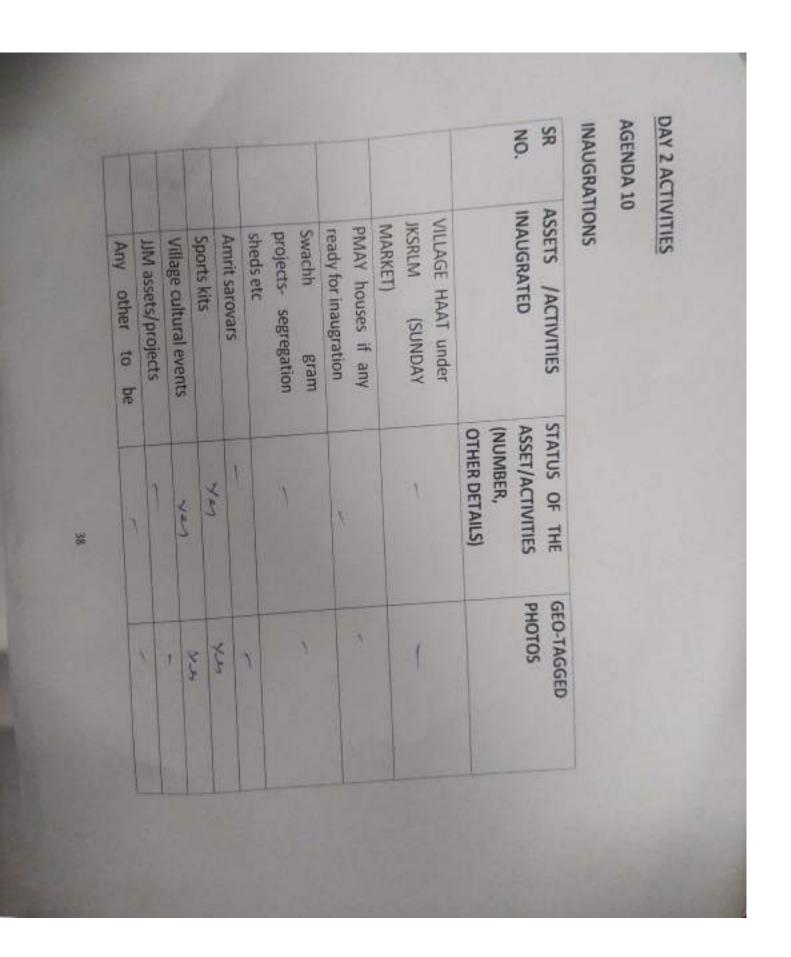


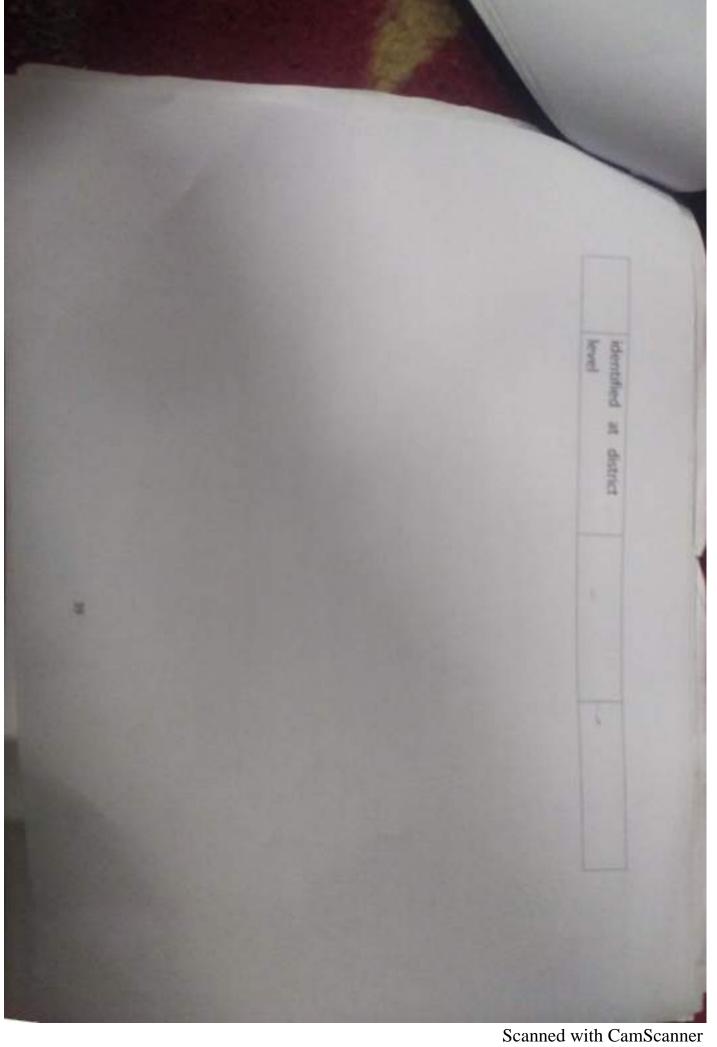
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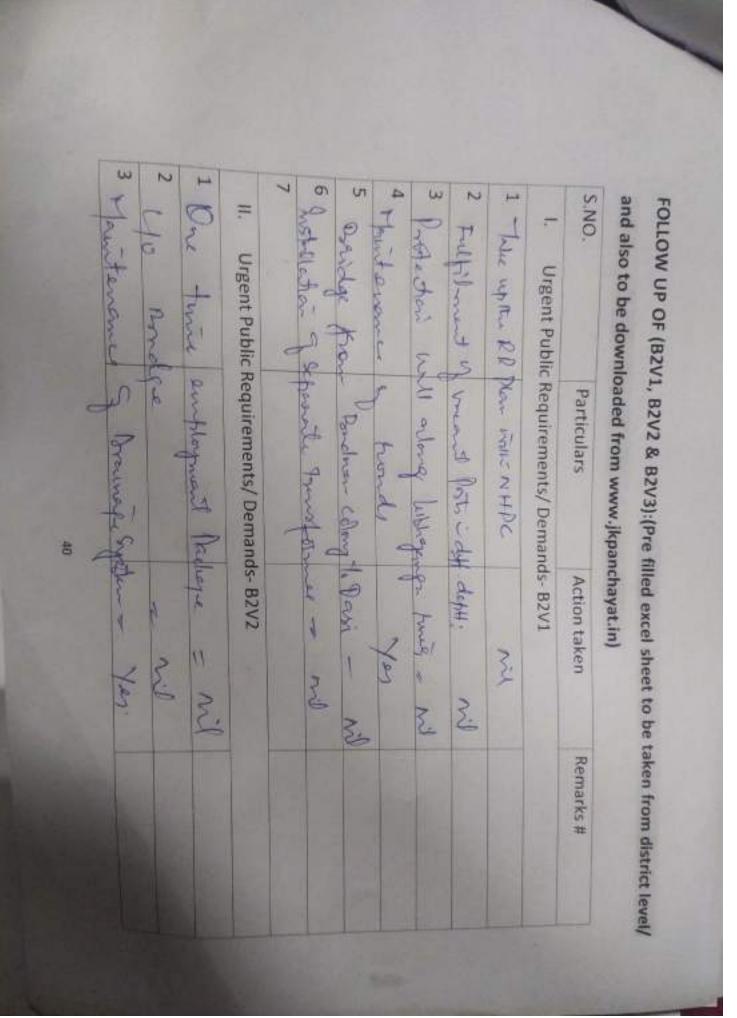




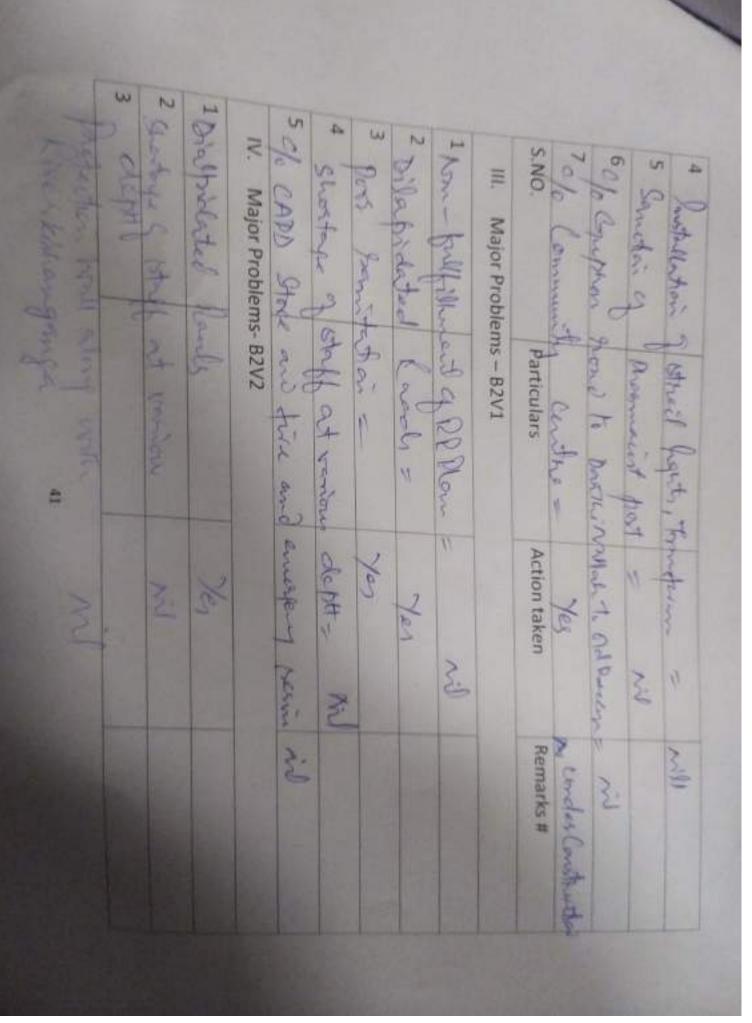
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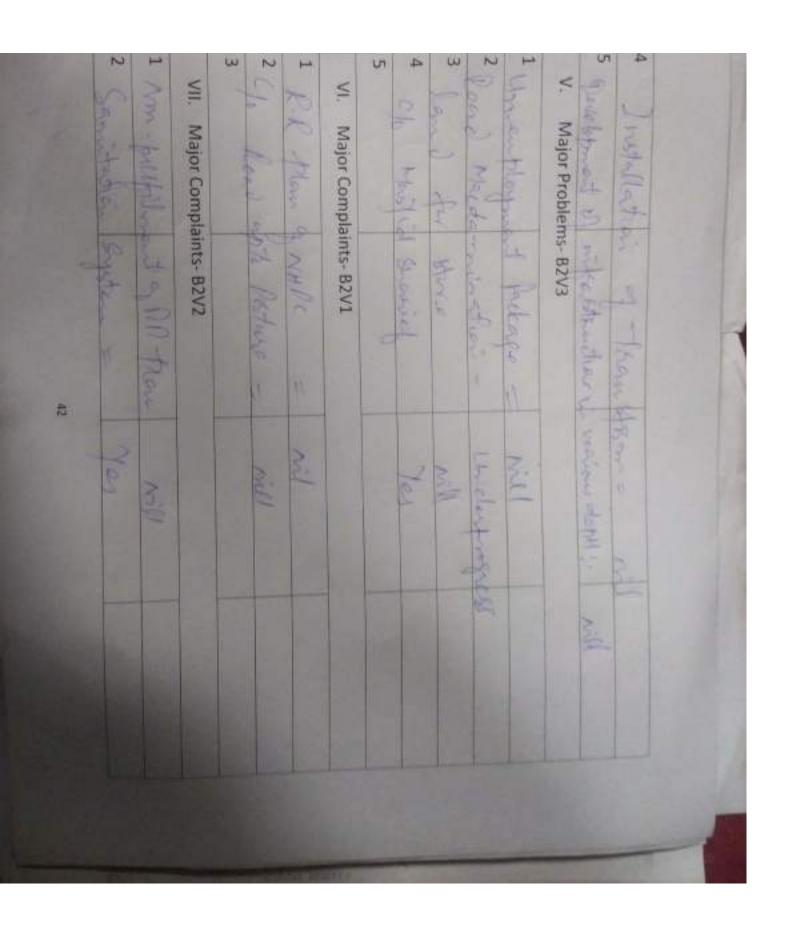


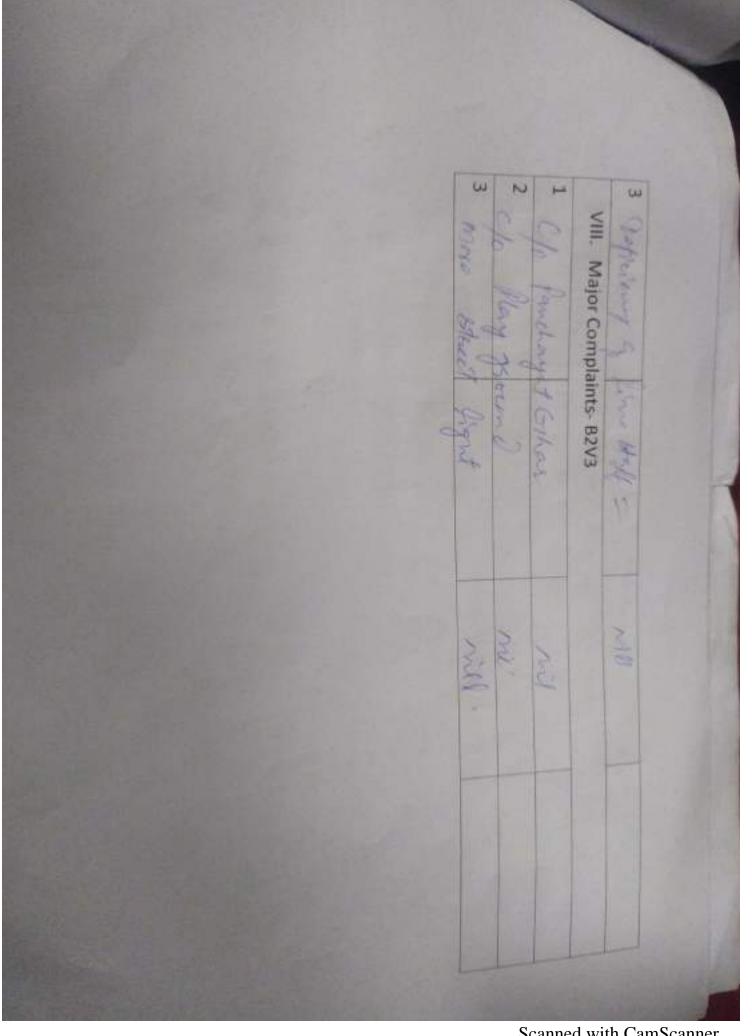


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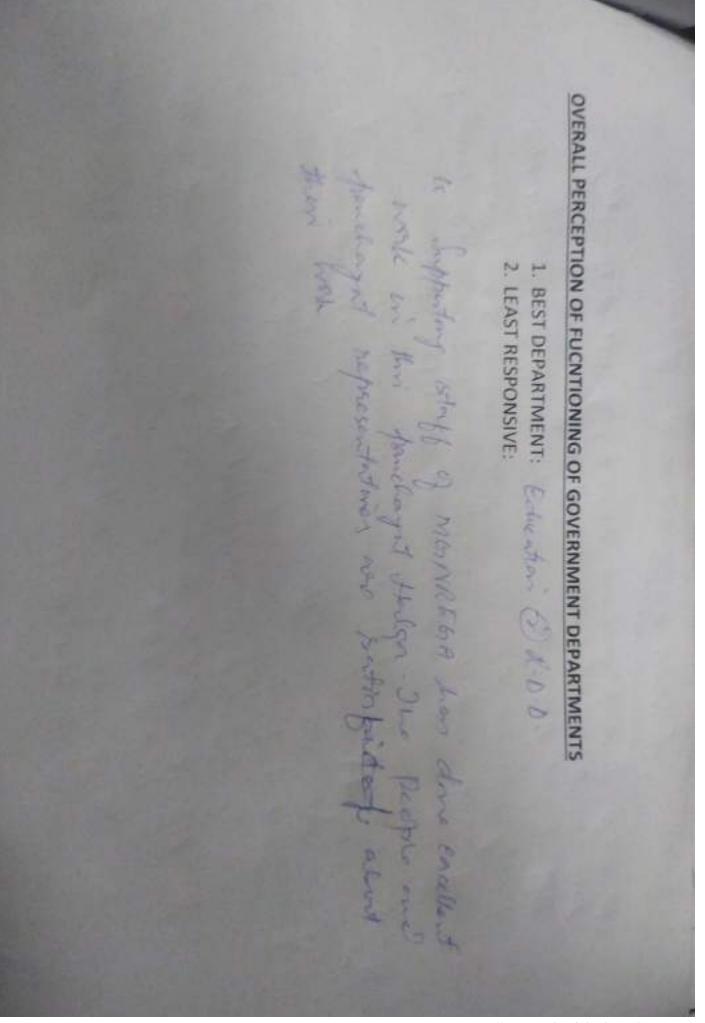


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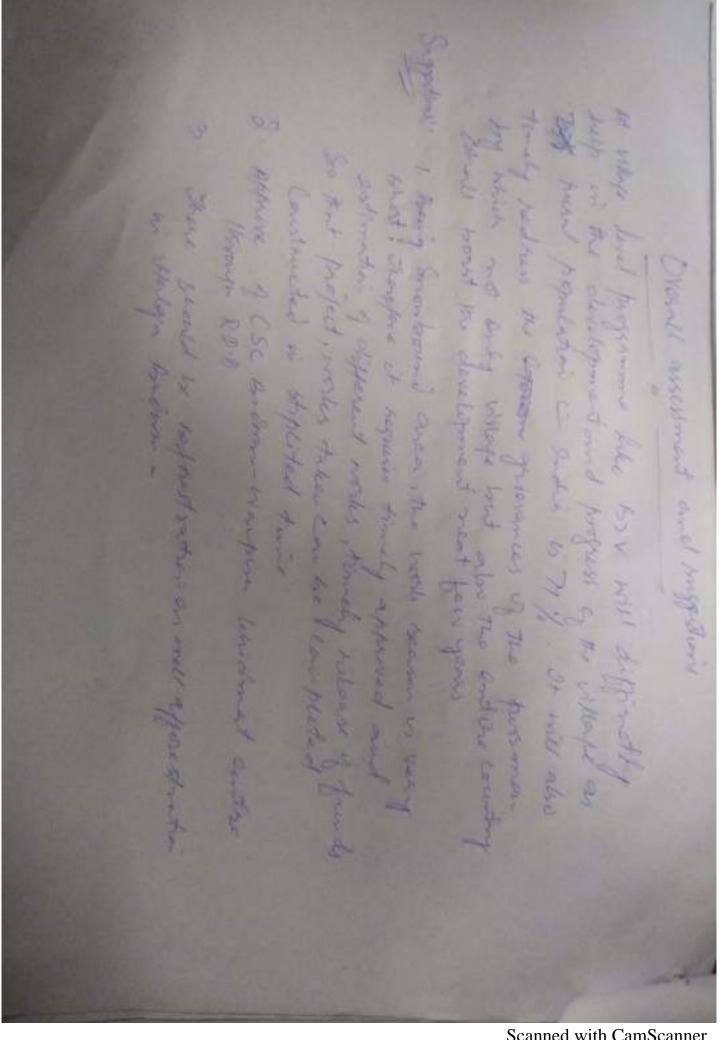




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1	Any major complaint brought to the notice of the Visiting Officer:
	Conduction of miller from Endown Colony to Days
п	Major/ urgent public demands that was/ were reflected earlier but have not bee addressed so far:
	R. E. Plan , Ch Proteston Brand, unemployment where stip to
111	Overall assessment of the visit and suggestions:
1	(The visiting officer to ensure that the overall assessment is recorded in details alor with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 day
1	e-sile-
Sigfra	Hure of Saspanch Signature of the Visions Dept.
541	Status Dades Name.