



Back² Village⁴

Governance at doorsteps

15TH OCT to 3RD NOV, 2022



15TH OCT to 3RD NOV, 2022

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainors on RZV4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of RZV4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

BACK TO VILLAGE PHASE-IV (15TH OCT TO 3RD NOV)



INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)



DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none">a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.inb. Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.inc. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)d. Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.ine. Take plans for 2 previous years and ATRs from the planning deptf. Complete trainings on different components of B2V4 being organized by respective Deputy Commissionersg. Collect List of new works started/ongoing/ completed during the previous and current Financial year under the following heads:<ul style="list-style-type: none">- PRI grants- District Plan- UT plan- MGNREGA- Other schemes of other departments- Any other workh. Plans/ beneficiary lists:<ul style="list-style-type: none">- MGNREGA draft plan document for the year 2022-23.- List of Awaas+ beneficiaries alongwith IHHL Convergence- List of pension beneficiaries,- List of SHGs- List of agriculture scheme beneficiariesi. Lists of beneficiaries for:<ul style="list-style-type: none">- Various certificates/ benefits to be distributed by the visiting officer.- Any other activities identified by different departments

BACK TO VILLAGE PHASE-IV (15TH OCT TO 3RD NOV)

Reach the village.

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKPSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on Jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukt Abhiyan



Day 2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme* portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Gold Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GJU portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat gharas
14. Ensure painting on panchayat activites and CSCs in panchayat gharas
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various depts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukt Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
 - a. MGNREGA
 - b. PMAY
 - c. IHHL toilets and payments
 - d. CSCs
 - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy



GENERAL INSTRUCTIONS

The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.

He is going to the village as planning officer, not for sanctioning any works or for making any commitments.

While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans

His work shall be hard core planning and audit and is not a PR exercise.

Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.

Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://jkpanchayat.in) portal, before they leave panchayat.

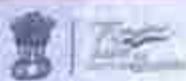
Focu of visit are youth, skills, self-employment, nasha mukt, bhrashtrachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.

Additional attention may be given to the following areas:

- Use full use of Centrally Sponsored Schemes
- Saturation of individual beneficiary schemes
- Self-employment schemes
- Link linked schemes- including departmental subsidy schemes
- Empowerment and transparency through digital initiatives
- Effectiveness of grass roots machinery -

Patwari, VLW present and available
Available funds utilized in public interest and as per Gram Sabha resolutions

- Fairness in governance
- CSS/Individual beneficiary schemes etc
- BhrashtracharMukt J&K
- Bhal Mukt J&K
- NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the www.jkpanchayat.in portal. Every Deputy Commissioner has to ensure that.

Date of Reporting Officer:

Name: Fidho Hussain

Designation: Assistant Registrar

Department/ place of posting: cooperative department

Mobile No: 7006468361

Email ID: Fidho.h01@gmail.com

Home District: Ramban

Dates of visit: 28-10-2022 - 29-10-2022

Additional details of Panchayat: (to be pre-filled, information to be taken from the previous years booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Khori Upper B

Local Government Directory(LGD) code of the Panchayat: 239666

Name of CD Block: Khori

Name of Tehsil: Khori

Name of District: Ramban

Panchayat Profile:

No. of revenue villages in the Panchayat: 01

No. of hamlets in the Panchayat: 07

No. of households in the Panchayat: 410

Population (approx) of the Panchayat: 2500

Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC.

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
1. Animal Husbandry	Dr. Muzaffar Waik	VAS
2. P.H.E.	Ajaz Ahmed	Liaison
3. Education	Mohd Saleem	Teacher
4. NSS	Abdul Qayoom	REK
5. Horticulture	Mohd Yaseen	Technician II
6. N.R.C.M	Sonjeet Singh	cluster coordinator
7. Social Forestry	Abdul Rashid	Helper
8. CSC	Riyaz Ahmed	VLE
9. Agriculture	Roseal Aamid	AEO
10. Fisheries	Naseer Ahmed	Field Supervisor
11. Revenue	Rabiq Ahmed	Patwari
12. Pwd	Mohd Murtaza	AE
13. P.D.O	Nozir Ahmed	M. Inspector

14. Forest **Mild Arin**
↓ Details of absent employees vis-à-vis list furnished by the DC office:

→	Officials Present	
15).	Sariculture	Atta Mihid
16).	Food Supply	Nisar Ahmed
10/17).	PHE	Mihid BACK TO VILLAGE
18).	PHE	Tareed Iqbal PHASE-IV (15 TH OCT TO 3 RD NOV) Iqbal

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private
 - b. New/needng Repairs
2. Furniture (Y/N)
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Patwarkhana (Y/N)
12. Village haat (Y/N)
13. Playground (Y/N)
14. School:
 - a. Kindergarten (Y/N)
 - b. Primary (Y/N)
 - c. Secondary (Y/N)
 - d. College (Y/N)
 - e. University (Y/N)
15. Anganwadi Centre (Y/N)
 - a. (govt/private)
 - b. Total children enrolled 60
15. Amrit Sarovars - details, location, condition 02 - Meemabad. one is being reported.
16. Government offices- details, whether functional or not HSS - functional
17. Ration shop (Y/N) Panchayat Gram - functional
18. Places of tourism importance- names, little details on historical/cultural importance - n.i.l JHB - functional
19. Village heritage sites/ treks- names, little details on historical/cultural importance - n.i.l P.H.C - functional
20. VLW Office (Y/N)
21. Primary Healthcare Centre (Y/N),
22. List of Incomplete Buildings- names, year of construction ~1.1
23. List of Underutilized Buildings- names ~1.1

DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C scheme Aapki Zamin Aapki Migrani, Beams, Janbhagidari, Digital J&K	Khiderat centre is working. Local population is having low digital literacy.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Functioning well. Around 200 visitors per day.
Incomplete buildings/projects	Verify whether identification and redistribution done	nil
PDS	Visit, evaluate, online status	congested infrastructure - online working well.
PHC	Visit-evaluate, status of staff, equipment and quality	of mrs. X-ray available. Dental surgeon remains absent. PHC land has been encroached.
Youth clubs	Meet, interact, seek suggestions	
SHG	Meet, identify problems, seek suggestions	online service not available at remote wards.
PMAY	Inspect, Inaugurate	inspected and inaugurated
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	H.S.S. library. Toilet facility needs to be improved. Laboratory not upto mark.
Swachh SBM	Evaluate	
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Participated in volleyball game. Youngsters having huge interest.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Satisfactory.
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Inaugrated Yatal haat.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Done
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	word no 2, object no 3, having huge shortage of water.

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DELIVERABLES

S. No.	Deliverable	Department	Cumulative Achievements	Deficiencies
1	Golden Health Cards	Health	1776	724
2	Land Passbooks	Revenue	20	390
3	Inheritance Mutations	Revenue		
4	Self Employment Drive	J&K Bank & Industries	—	15 Youngsters identified
5	Identify candidates for skill training under HIMAYAT and other schemes	RDD	20	
6	CSC/IT Camps in every Panchayat	IT	Yes 01	
7	Creating Awareness of Jan Bhagidari among PRIs and general public	IT	Yes	
8	Painting of Digital J&K in every Panchayat	RDD	Yes	
9	Pani Samitis meetings to be held	Jal Shakti	Yes	
10	Field testing kits to be provided for all Panchayats and trainings given	Jal Shakti	No	
11	Certification of water sufficiency and quality of Panchayats	Jal Shakti	No	
12	Implement Swachh Gram Plans Door to door collection and disposal- ensure Management of grey water, black water and solid waste	RDD	70%	
13	UDID Cards to be converted to Digital Format	Social Welfare	NA	70% issued - 30% Pending
14	E-shram Cards	Labour	Yes	NIL
15	Inspect Playfields and ensure that at least one sports event is held	VSS	Yes	
16	Inspect office of Patwari, VLW and ensure that name and phone number of the Patwari/VLW is painted on the wall of the office	Revenue, RDD	Yes	
17	Amrit Sarovars- Inspect quality	RDD	Yes	
18	Youth Clubs Interact	Youth Mission	NA	
19	Azadi Ka Amrit Mahotsav- Upload High Quality videos	Culture & DCs	Yes	
20	Held Gram Sabha meetings and assess quality and effectiveness of service delivery, performance and ranking of departments and perception of corruption	All visiting Officers	Yes	

DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: 15 youngsters identified
 Details of the bank sanctioning it: JVIC Bank
 Total amount involved: Pending

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukt Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed 21
- b. No of Individual Soak Pits constructed 52
- V. No.ofBiodiversity management committee meetingsheld: 02 ✓
- VI. Is the name of Sarpanch displayed on citizen information boards of all I RD & PR schemes: Yes/No ✓
- VII. Are Sarpanches being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievances redressal box is installed: Yes/No
- X. No of grievances received pertaining to Panchayat level: Nil
- XI. No of grievances disposed of at Panchayat level: N. L ✓
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR.NO.	DEPARTMENT NAME/STAFF	NUMBERS	NAMES	
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 02 01 02	01 01 01 01	Sl. Inderjeet Awaisa Anjum Ghulam Lassan Zubair Ahmed
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER (Principal, Lehrer) (01, 14)	10 0 (01, 14)	10 0 (01, 04)	NA
	JAL JEEVAN: JE Daily wagger	01 03	01 03	NA
	PDD: LINEMAN JE ANY OTHER	01 01 01	01 01 01	NA
	FOOD & CIVIL SUPPLIES Salesman	01	01	NA
	AGRICULTURE & ANIMAL HUS. BANDARY AEO (Agriculture) VAR (Animal Husb.)	01 01	01 01	NA
	SOCIAL WELFARE	NIL	NIL	NA
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	02 02 02 02	02 01 02 01	NA
	ANY OTHER DEPARTMENT Horticulture	01	01	Mohd Yaseen

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

Solid p:ts and
Liquid waste

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Compost pits under construction
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas No
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof PELs not aware of mapping
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Awareness camps organized
- vi. Whether schools have started segregating waste No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management No

2 Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii. Do all the eligible individuals been provided the Golden Card? 70 - 80% Provided
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? 80% - Hospital

3 Water sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Not yet
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Yes
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv. Are all the IHHs toilets functional or not? Yes
- v. Do all the Schools/Anganwadi centers have a toilet facility or not? Anganwadi centres lacking
- vi. Are all the toilets in the schools/Aanganwadi functional or not? Not in Anganwadis
- vii. Whether Gram Pachachayat Bhawan has separate toilets for women or not? No

- 4 Child Friendly village**
- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
 - How many Bal Sabha's were organized in the Gram Panchayat? Nil
 - Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
 - Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
 - Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No
- 5 Village with good governance**
- Is CSC located in the Gram Panchayat Bhawan or not? Yes
 - Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? No
 - Does the Gram Panchayat has its building or not? Yes
 - Is the Gram Panchayat office functional or not? Yes Functional
 - Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? No
 - Is Social Audit of earlier Schemes/Programs carried out or not? Yes
- 6 Poverty free and enhanced livelihood village**
- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
 - Have all the eligible households registered in PDS or not? Yes
 - Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? No
 - Have all the eligible households been registered for Pension or not? Yes
 - Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? No
 - Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
 - Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes
- 7 Socially secured village**
- Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
 - Is Gram Panchayat Office Disabled Friendly or not? No
 - Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No
 - Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? No
 - Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
 - Are all the eligible households getting benefits from IAY or not? Yes

- 8 Engendered Development in Village**
- How many Mahila Sabha's were organized in the Gram Panchayat..... 01
 - Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓
 - Whether GPs have taken steps for increasing women's participation in Gram Sabha(Yes/No) ✓
 - Number of women beneficiaries headed households covered under PDS system..... 30
 - Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana..... 14 40
- 9 Self-sufficient Infrastructure in the village**
- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... No
 - Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
 - Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
 - Whether the GP has easy access to Godown for storage (Yes/No) ✓
 - Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
 (Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS..... 07

PRESENT..... 04

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

(27)

Anmol

Formation of Biodiversity Management Committees at Gram Panchayat

Resolution No. _____ Date: _____

Name of the:

Gram Panchayat KHARI UPPER Block Mariyam District Ramban
(B)

The Gram Panchayat meeting was held on 26-11-2019 at 10.00 AM/PM in
Pondaged Ghar Gram Panchayat Office under the Chairperson of Sh/Smt
Chooz Singh the President/Praman, and with the consent of all the members
Biodiversity Management Committee was formed under section 4(iii) of Biological
Diversity Act 2002 and for the period of five years.

Details of Committee Members

S. N.	Full Name and Address	Age	Category	Signature
1	Mohd. Yousef Naik 1/0 Manoor.	65 ✓	Chairperson	M. Yousf.
2	Habiba Begum 1/0 Shahana Waz	35 ✓	Woman Member	N. M.
3	Hameed Begum 1/0 Karpur Khat	45 ✓	Woman Member	
4	Bashir Ahmed 1/0 Gh - Rasool	40 ✓	SC/ST Member	Gh.
5	Ab. Rehman Bal 1/0 Saeed Bal	60	Member	
6	Jalal-Ud-Deen Naik 1/0 Gh. Mohd	55	Member	Allan
7	Mohd. Rafiq 1/0 Mrs. Gh. Hyder	37 ✓	Secretary	Gh.

Detail of Biodiversity Management Committee

Category	Name of the Member	Father / Husband Name	Mobile (M), Telephone (T)	Age	Gender	Occupation	Mobile Phone (available)	Suggestions
Chairperson	Mohd. Yousuf	Mansoor	(M) ✓ (T)	65	Male	Former	51484496 3240	M - Yousef Mrs
Women Member	Rajeev Begum	Shakoorwala	(M) ✓ (T)	35	Female	House wife	-	-
Executive Member	Mohd. Rafiq	Yousuf	(M) ✓ (T)	45	Male	Shopkeeper	9125129724022474 0209858121000	Lot
Secretary	Bashir Ahmad	Sh. Gh. Nasir	(M) 99651 (T) 8931	40	Male	Shepherd	4193656 516622	Lot
Member	Jaffar ud din Nizamuddin	Ab. Muzaffar Muhammad	(M) 9965 (T) 01708	65	Male	Shopkeeper	6449 06201012	W. N.
Member	Ab. Rehan	Somnath Pachal	(M) (T)	60	Male	Petrol Pump	912597973474 05	-
Secretary	Mohd. Rafi	Sh. Hyder	(M) (T)	37	Male	Former	91257240045 0114	Yousuf 313933186445

Note: All members work, every member has got telephone number, while providing information of the same in Identity Card.

Signature:
Date: 20/02/2012
Chairperson
Biodiversity Management Committee
Khan Udeed

Chairperson Biodiversity Management Committee

20-12-12
M. Yousuf
Signature

Details of the Local Level Functionaries Appointed by Gram Sabha/Local self government at the Block

S. No.	Name of the member	Field experience/ Department	Contact Number and mobile no.
1.	Muzammil Khaskheli	Forest (Forest Guard/Block Officer)	7884627291 Khaskheli
2.	Mohd. Javedam Talek	Agriculture (Agriculture Extension Officer of the area)	9906329700 M. Talek
3.	Muzammil Mukhtami	Education (Science Teacher, Primary Incharge/Block Officer)	9888688588
4.	Muzammil Mukhtami	Healthcare (Healthcare Extension Officer of the area)	
5.	Muzammil Mukhtami	Animal Husbandry (Sheep & the animal of the area)	
6.	Muzammil Mukhtami	Fisheries (Fishery & Block of the area)	

Ramzaan A. B.
Wali Garmoch
Khan Uppit-B

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
(GPDP format available on <https://jkpanchayat.jk.gov.in/b2v4.php>)

In addition GPDP plan shall also include :

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILLED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2500	1776	Finger prints matching Problem.
Janani suraksha yojana	50	41	Under progress
OLD AGE pension	101	101	
Widow pension	06	06	
Disability pension	26	26	
Domicile certificate	2500	2100	Aadhar card not submitted.
Kisan credit card	222	215	
PM kisan samman nidhi	222	215	

BACK TO VILLAGE PHASE-IV (15TH OCT TO 3RD NOV)

Land pass book	410	20	
Registration of village vendors on GEM portal	48	0	
Registration of village contractors on jktenders portal	48	6	
Registration of village contractors on PWD portal	48	6	
Incomplete buildings/projects	nil	nil	

DAY 2 ACTIVITIES

AGENDA 6 NASHA MUKT ABHIYAN

1. Whether gram sabha resolution passed Yes
2. Details of activities conducted Nasha Mukt pledge taken during awareness campaign.
3. Whether all activities and GS resolution uploaded on Jkpanchayats.in portal Yes
4. How many drug addicts in the village 0
5. Whether reported to the Deputy Commissioner Yes
6. How many registered for rehabilitation under government programme nil

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORKS	WHETHER WORK EXECUTED SATISFACTORILY	GPS TRACKED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA						
PMAY						
IHHL UNDER SBM-G						
CSC UNDER SBMG						
AMRIT SAROVARS						

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 approx 750

Total attended 25

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of

approx 800

Total attended 52

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

Agenda - 7

Name of Scheme	Details of work	Social Audit	Year of Approval	Amount approved	whether work carried out by	Gas cylinder Plated	Any grievance
MGNREGA	1. PIPAL F.H.C Light road - NALHA	30-06-2021	1-15 L		Satisfactory	yes	nil
	2. WC Drain purn HSS ICERI To village	03-06-2021	2-008 L		Satisfactory	yes	nil
PMAY	1. SAJAD AHMED (JH120200)	2-8-10-2020	1-3+L		Satisfactory	yes	nil
	2. MOHD ABDAS (JH520030)	16-10-2020	1-3+L		Satisfactory	yes	nil
THUL under SBM-G	1. Nabi Sharif. S/o Ghulam Nabi Akbar	20-09-20	12,000		Satisfactory	yes	nil
	2. Zohra Begum. w/o Abdul Latif	20-09-20	12,000		Satisfactory	yes	nil
CSC under SBM-G	1. Construction of Toilet Complex at Mair bazar Kharai.	2021	3 Lakhs		Satisfactory	yes	nil
	2. Construction of bathroom and Tanki at Pahar	2021-22	2.0 Lakhs + 1000 rupees				Incomplete Toilet for bathing not functional
AMRIT SAROVAR	1. Repair and Renovation Pond at Monirabad	20-22-23	2-1.5 Lakh		Under progress	yes	nil
	2. Fish pond at Jharai.	2021-22	1.60 Lakhs		Satisfactory	yes	nil

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SIR. NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSETS/AC- TIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRJM (SUN- DAY MARKET)	Inaugurated.	Yes
	PMAY houses if any ready for inaugura- tion	Inaugurated. Also inspected 3 houses	Yes
	Swachh gram projects-segregation sheds etc	Land has been identified	NA
	Amrit sarovars	02 Ponds at Mori inhabited. Repair work is under going.	Yes
	Sports kits	Already distri- buted!	NA
	Village cultural events	Volleyball game played.	Yes
	JIM assets/projects	nil	NA
	Any other to be identified at district level	-	-

Kharai Upper (I)

Works Completed/Inaugurated under B2V1/B2V2/B2V3						
S.No.	Name of work and Department	Cost (Rs.Jakab)	Date of completion	Inaugurated by Volting officer (Yes/No)	Phase (B2V1/B2V2/B2V3)	Whether financially completed and all payments made(Yes/No)
1	PPMAY House		1.30.17.05.2019	Yes	B2V1	Yes
2	L/Drain PHC Kharai to Cheshma		3.47 Dec-19	Yes	Do	Yes
3	Exit. Of P/Path Ahmedpura to Puri		3.47 Feb-20	Yes	B2V2	Yes
4	P/Path Dara to Muzzenredy	1.48	Jan-20	Yes	Do	Yes
5	P/Work Kabristan Arpinchala (SOS)		2.00 Oct-19	Yes	B2V3	Yes
6	P/Work Momin Ahsad		1.30 Jan-20	Yes	Do	Yes
7						
8						
9						
10						
11						
Urgent Public Requirements/Demands-B2V1/B2V2/B2V3						
S.No.	Particulars			Action Taken		Remarks #
1	Const. Of Channelling fencing to Hr. Sec school Kharai and const. Of Multistory Building and approach Road			Demand Fulfilled		B2V1
2	Const. of additional room at PS Halls			No Action		B2V2
3	Const. of additional room at PS Pachal			No Action		B2V1
4	Const. of Girls Hostel at Kharai			No Action		B2V1
5	Fire and Emergency Services			No Action		B2V3
6	Const. Of P/Work at bidary nullah, Pachal and Hallah			No Action		B2V3
7	Water from independent source from Sacachi Nullah for irrigation purpose through 5 inch pipe (75m)			No Action		B2V2
8	Opening New PTV School in Upper Ward No 5			No Action		B2V2
9	Opening of New 1st Aid Center in Hamlet Hallah Ward 3			No Action		B2V2
10	Gen Set for PHC Kharai			No Action		B2V2
11	Const. of Protection erosion on Nullah from main road to Nominalized W.No 1 (500 Mts) length			No Action		B2V2
12	Protection wall of Beshtiar Nullah near Hr. Sec. School Kharai ward no 4			No Action		B2V2
13	P/Wall Door to Door in Hamlet pachal W No 2			No Action		B2V2
14	Toilet Complex in Masjid Ward No 3 Nullah			No Action		B2V2
15	Resume work of PWD Road from Seeran to Sacachi			Demand Fulfilled		B2V2
16	Four Bridge at Arpinchala Nullah			No Action		B2V3
17	Transformer upgradation 250kV at PHC Kharai			No Action		B2V3
18	Opening of New 1st Aid Center in Hamlet Hallah Ward 3			No Action		B2V2
19	Gen Set at PHC Kharai			No Action		B2V3

Opening of New GPS at Ward No. 5		No Action	B2V3
Constt. of Additional Class rooms at PS Nallah		No Action	B2V3
Constt. of Additional Class rooms at PS Pachal		No Action	B2V3
Constt. / Sanctioning of Girls Hostel at HSS Kharai		No Action	B2V3
Constt. of Protection erosion in Nallah from main road to Mominabad W.No 1		No Action	B2V3
Protectin wall of Beshlari Nallah near Hr. Sec. School Kharai ward no 4		No Action	B2V3
Ticket Complex in Masjid Sharif Ward No 3		No Action	B2V3
Drain / R/Wall near House of Nisar Ahmed Naik Ward 2		No Action	B2V3
Constt. of P/Path Door to Door Pachal		Demand Fulfilled	B2V3
Constt. of P/Path Nallah to Kharai		Demand Fulfilled	B2V3
Constt. of P/Path Mominabad to Chakna		Demand Fulfilled	B2V3
Constt. Of Graveyard NO Gh Hussain Darvesh		Demand Fulfilled	B2V3
Fire Service Station at Kharai		No Action	B2V3

Areas of Major Complaints brought to notice during B2V1 / B2V2 / B2V3

S no	Major areas of Complaints made during B2V1/B2V2/B2V3	Departments	Resolutions of Complaints (Yes /No)	Remarks
1	Low Voltage electricity during winter and power generally disrupted	PWD	No	B2V1
2	Shortage of Staff in PHC , School, PWD, Animal , RDD & Social Welfare	All Dept.	No	B2V2
3	Supply of Medicines in PHC Kharai is insufficient as per OPD Load	Health	No	B2V3
4	Installation of Gen Set at PHC as the power is not regular and Xray plant can not be run without electricity	Health		
5	Arrangement of nutrition for KG Childrens at Hr. Sec. School Kharai	Education		
6	immediate action shall be taken for the languishing PWD road which has been started in 2017 from Seesam to Sarada	PWD	Ongoing	
7				
8				

Power Supply

Are there any instances where trees are being used for supporting HT/LT line conductor: Yes/ No

- a) If yes, requirement of approximate number of additional poles: _____ Yes _____ No _____
- b) Are there any critical loose wiring/ conductors which are threat to human life: Yes/ No _____
- c) Any additional transformer/ upgradation of facility required: _____

Number of: _____

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: Rural Development Department.
2. LEAST RESPONSIVE DEPARTMENT: Health (PHC) and Fire and Emergency.

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer.
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far.
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) 07
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Zb
Sarpanch
Halqa Khari Upper-B
Block Khari (MM)

Signature of Sarpanch

Name ZARIFA

Fidha
Signature of the Visiting Officer
Name Fidha Hussain

Assessment of the visiting officer

Any major complaint brought to the notice of the visiting officer.

HSS Ichari Road work has not been executed by the contractor. Although the work has been allotted to the contractor for 2.1 months passed.

112. ICDS - Anganwadi centre has not been provided LPG connection. The helper Gulshan Begum at word no 01 cooks food on firewood and is also sick.

113. Ward no 04 no 45 - All the sewerage from the nearby stream flows to the residential area during heavy rains.

114. Water tape connection not provided in ward no 02. shortage of water.

115. W.N.S Club - development work around few houses only. Major urgent public demands that were reflected earlier but have not been addressed so far:

116. Receiving station at Kat Ichari incomplete since 2014.

117. Dispensary at Ichari Ichari word no 07.

118. Pipe line from Arpachola to Sarachi.

119. Water house at Pachal 20.000 lit.

120. PS Hale fencing around school ground.

121. PS Pachal drain in front of school causes foul smell. drain should be behind the school.

122. Construction of additional room at PS Hale.

Overall assessment of the visit and suggestions:

Assessment :- Few words of this Panchayat Khar - upper B such as word no 02, 03, 06 are having hard topography and are also facing water storage. Other words in the main town such as word no 01, 04, 05 are good in infrastructure and better off. Women empowerment in higher secondary is satisfactory. Overall people participated well. Some were unhappy that their previous demand have not been fulfilled. People also appreciated centrally sponsored schemes such as PMAY, Awas Yojna, Bhorat and IHUL.

Suggestions :-

1. Digital literacy in the Panchayat shall be improved.
2. Girls dropout after class 12th. The participation of welfare schemes for girls and women shall be improved. The meritorious girls shall be provided scholarship for higher education.
3. Women SHGs shall be provided benefit by PM Digi. Further SHGs shall be sensitized about overall issues of women empowerment they can work on.
4. Overall rating of govt. functioning as given by Panchayat - 07.

29-10-2022

It is certified that the visiting officer Firdha Hussain, Assistant Registrar (Cooperative) stayed in Panchayat Kharai Upper B, Block Kharai for 2 days and 1 night under Back to village-4 Program.

Signature of Sarpanch

Sarpanch
Halqa Kharai Upper-B
Block Kharai (MM)



**Department of Rural Development and Panchayati Raj
Government of Jammu & Kashmir**