



# Back to Village

A) Details of Reporting Officer:

Name: FAYAZ AHMAD Quarashi  
 Designation: visiting officer  
 Department/ place of posting: Forest, Ecology & Environment civil secretariat  
 Mobile No: 9419303055  
 Email ID: Fayaz.Quarashi61@gmail.com  
 Home District: Ganderbal  
 Dates of visit: 28-10-2022 to 29-10-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Kijpora  
 Local Government Directory(LGD) code of the Panchayat: 242277  
 Name of CD Block: KANEIAN  
 Name of Tehsil: KANEIAN  
 Name of District: Ganderbal

C) Panchayat Profile:

No. of revenue villages in the Panchayat: (2) Kijpora and Penzin  
 No. of hamlets in the Panchayat: 7 Seven  
 No. of households in the Panchayat: 444  
 Population (approx) of the Panchayat: 2057

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure ✓
  - a. Govt building/private ✓
  - b. New/needing repairs ✓
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School-
  - a. Kindergarten (Y/N) ✓
  - b. Primary (Y/N) - middle - 2 ✓
  - c. Secondary (Y/N) ✓
  - d. College (Y/N) ✓
  - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N) → SNOB.
  - a. (govt/private) ✓
  - b. Total children enrolled → 0-6 years - 126
15. Amrit Sarovars - details, location, condition NIL.
16. Government offices- details, whether functional or not
17. Ration shop (Y/N) ✓
18. Places of tourism importance - names, little details on historical/cultural importance
19. Village heritage sites/ treks- names, little details on historical/cultural importance
20. VLW Office (Y/N) ✓
21. Primary Healthcare Centre (Y/N) ✓
22. List of Incomplete Buildings- names, year of construction → ZEO office building under construction.
23. List of Underutilized Buildings- names NIL.



**Part-II:**  
To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Education	Mushtaq Ah. Mir	Teacher
Fisheries	Ah. Hyder Khan	F. Supervisor
Revenue	Aziz Bashir	Patwari
FCS & CA.	Nazir Ahmad Khamay	Store keeper
Agriculture	Zulfiqar Ali Bhat	JEO.
RDD	M. Ishaq Shah	Sec. Pgt.
Horticulture	Aziz Ah. Bhat	MTG M
Shap	Ali Mohd Ganie	ASST.
ICDS	Shahida Perveen	ANN.
ICDS.	Rukhi-mangoor	- do -
ICDS.	Mumtaz Bano	- do -
ICDS.	Tahira Bano	- do -
ICDS.	Saleema Bano	- do -

Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]



## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Not Available.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Nil
Incomplete buildings/projects	Verify whether identification and redistribution done	Nil
PDS	Visit, evaluate, online status	Nil
PHC	Visit- evaluate, status of staff, equipment and quality	Not available
Youth clubs	Meet, interact, seek suggestions	Yes.
SHG	Meet, identify problems, seek suggestions	Yes
PMAY	Inspect, Inaugurate	Inspected Yes.
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Yes.
Swachh SBM	Evaluate	Facilities have been provided to every H/H.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Yes.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Yes.
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	No.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	No.
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Water/electricity connection is available to each H/H



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

NIL.

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

No of Individual Compost Pits constructed

No of Individual Soak Pits constructed

11  
30.

No. of Biodiversity management committee meetings held:

Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No

Are Sarpanchs being involved in start/inauguration of activities: Yes/No

Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No

Whether grievance redressal box is installed: Yes/No

No of grievances received pertaining to Panchayat level:

No of grievances disposed of at Panchayat level:

Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No

Whether all MGNREGA/14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No

## DAY 1 - ACTIVITIES

### AGENDA 3: SATURATE JAN BHIYAN

#### DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

<u>S.No</u>	<u>DEPARTMENT</u>	<u>WORK/Deliverable</u>	<u>REMARKS</u>
01)	RDD	1) All B2V works - Document verification completed.	Yes
02)		2) GPOP to be prepared & finalised in convergence mode	Yes
03)		3) Panchayat Awards to be finalised	Yes
<u>S.No. 4</u>	Revenue	1) APKI ki zimmiyati APKI ki nighanti population	Yes.
		2) Patwari names to notify inheritance and things	Displayed on PEB
		3) Pending inheritance mutations	nil
		4) Land passbooks to be generated	100%
<u>S.No. 5:</u>	Health:	1) PM-JAY Golden Cards saturation	1956.
		2) Swatch hospitals	100%
<u>S.No. 6</u>	Social welfare:	1) Dignity camps	2
		2) Disability cards	20
		4) Poshan vatsa	100%
		5) 500 Amma cheera up.	100%
<u>S.No. 7:</u>	Forest:	1) Green Talk Campaign	Yes
		2) one Beat Guard, one village program.	Plantation drive
		3) Forest for folder	100% pop
<u>S.No. 13</u>	Youth Affairs:	1) Sport activities	Conducted



## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	1 1 1 1	1 1 1 1	Mohd Asif Shiekh Azhar Alonad. Firdous. Fayaz Ahmed Shiekh.
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	M.S. K. J. J. J. J. 5 1	4 1	Rehans Firdous & masooda Bano 3, Shahzad Bano, 4, meezu - da. 5, Sami - Jan. Head mistress - Reehans Firdous.
	JAL JEEVAN:	5	5	Ch. Nabi Baba JE Nagir Ahonad Ahonad Ch. Nabi Hilal Ahmed Poth. M. Ashraf Mir Fayaz Ahonad
	PDD: LINEMAN JE ANY OTHER	5	5	Mushtaq Ahmed JE Ab. Reshid Ahonad. Ch. Wad Mir. Bashir Ahonad. inspect. Aashir Hussain
	FOOD & CIVIL SUPPLIES	1	1	Nagir Ahonad Kumar S/keeper
	AGRICULTURE & ANIMAL HUS- BANDARY	—	—	Not available
	SOCIAL WELFARE	—	—	Not available
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	2	2	1, Gulshar & lovely. Shouket Aza (ANM).
	ANY OTHER DEPARTMENT	nil	nil	nil





## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024: *Poverty alleviation, Green climate*
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES: *Completed*

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste *Yes*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas *No*
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof *Yes*
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No *Yes*
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. *Plantation yes, yes, yes, nil*
- vi. Whether schools have started segregating waste *yes*
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management *yes*

#### Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? *yes*
- ii. Do all the eligible individuals been provided the Golden Card? *yes*
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? *yes*
- iv. Are all the eligible individuals been vaccinated against COVID-19? *yes*
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? *yes*
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? *yes*

#### Water sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? *yes*
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes please specify *yes*
- iii. Do all the IHHs in the Gram Panchayat have toilets? *yes*
- iv. Are all the IHHs toilets functional or not? *yes*
- v. Do all the Schools/Anganwadi centers have a toilet facility or not? *yes*
- vi. Are all the toilets in the schools/Aanganwadi functional or not? *yes*
- vii. Whether Gram Pachachayat Bhawan has separate toilets for women or not? *yes*

### Child Friendly village

Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO *yes.*

How many Bal Sabha's were organized in the Gram Panchayat-----*1.*-----

Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO *✓*

Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. *✓*

Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No *✓*

### Village with good governance

Is CSC located in the Gram Panchayat Bhawan or not? *NO*

Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? *yes.*

Does the Gram Panchayat has its building or not? *yes.*

Is the Gram Panchayat office functional or not? *yes.*

Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? *yes.*

Is Social Audit of earlier Schemes/Programs carried out or not? *yes.*

### Poverty free and enhanced livelihood village

Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify *✓*

Have all the eligible households registered in PDS or not? *yes*

Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? *yes.*

Have all the eligible households been registered for Pension or not? *yes*

Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? *NO.*

Has Job Cards been distributed to all the eligible individuals under MGNREGA? *yes.*

Has Gram Panchayat facilitated SHGs for Bank Account Linkages? *yes.*

### Socially secured village

Whether Gram Panchayat is maintaining data related to Differently Abled People? *yes*

Is Gram Panchayat Office Disabled Friendly or not? *yes*

Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? *yes*

Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? *yes.*

Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? *yes*

Are all the eligible households getting benefits from IAY or not? *yes.*

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.  
GPDP format available on <https://jkpanchayat.in/b2v4.php> *yes.*

#### In addition GPDP plan shall also include :

- Tourist places which need to be developed ; *imp. of environmental parks near vij*
- Specific product which needs to be developed ; *walnuts*
- Tourism- home stays : *NO*
- 20 candidates for training under Himayat scheme alongwith trade in which = *yes*  
training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1996.	1956.	40 not Registered on Ration Card.
Janani suraksha yojana	27.	27	27.
OLD AGE pension	182.	182	NIL
Widow pension	3	3	NIL
Disability pension	34	34	NIL
Domicile certificate	2350.	1525.	Not applied yet.
Kisan credit card	249.	249	NIL
PM kisan sammannidhi	249.	179.	70 Non-digible for Scheme





## 8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat-----1-----
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓
- Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
- Number of women beneficiaries headed households covered under PDS system.....10.....
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....

Self-sufficient infrastructure in the village

Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....yes.....

Whether the Disaster management plan is available at the GP Level (Yes/No) ✓

Whether child-friendly park with required facilities is available in GP (Yes/No) ✓

Whether the GP has easy access to Godown for storage (Yes/No) ✓

Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

## DAY 2 ACTIVITIES

### INDA NO.2

Digitize village residents about myScheme" portal (myscheme.in) which includes information about all schemes being run by Central/ State/ UT govt across the country. ✓  
Scheme Material available from <https://jkpanchayat.in/b2v4.php>

## DAY 2 ACTIVITIES

### INDA NO.3

Meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity Register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS 4

PRESENT 4

BIODIVERSITY REGISTER PHOTOS ✓

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

Meeting held from time to time by improving the plantation coverage near Panchayat Ghar.



	Generated	Not Issued Yes	Issued - Will set them On the eve of Block Din
Land pass book	100%		
Registration of village vendors on GEM portal	Nil	Nil	Nil
Registration of village contractors on jktenders portal	Yes	/	/
Registration of village contractors on PWD portal	Yes.	/	/
Incomplete buildings/projects	None	/	/

## AY 2 ACTIVITIES

### ENDA 6

### SHA MUKT ABHIYAN

1. Whether gram sabha resolution passed Yes.
2. Details of activities conducted Awareness Camp Conducted.
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal Yes
4. How many drug addicts in the village Nil.
5. Whether reported to the Deputy Commissioner Yes.
6. How many registered for rehabilitation under government programme Nil.

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Completed	2021-22	22.63	Yes.	Yes.	NO.
MAY						
SHL UNDER SBM-G	Completed	2019-20 2020-21 2021-22	0.12/100 per unit.	Yes.	Yes.	NO
SC UNDER MGNREGS	3	2020-21 2021-22	1.81-80-100 1-80-100	Yes.	Yes.	NO
WATER SUPPLY SCHEMES	NIL.	NIL.	NIL.	NIL.	NIL.	NIL.

## DAY 2 ACTIVITIES

### AGENDA 8

#### WOMEN'S SABHA

Total women in the village above the age of 18 → 290

Total attended 30

Proceedings: 1

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### WOMEN'S SABHA

Hold a women's sabha and record proceedings.

Total children in the village above the age of 6.

Total attended 20

Proceedings: 1

(Pl insert pointers to be discussed there – refer palli proceedings)

held on the eve of B2V4





## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	nil	nil
	PMAY houses if any ready for inauguration	Incomplete	Incomplete
	Swachh gram projects- segregation sheds etc	NIL	NIL
	Amrit sarovars	NIL	NIL
	Sports kits	NIL	NIL
	Village cultural events	No	No
	JJM assets/projects	In-progress	No
	Any other to be identified at district level	nil	nil

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
Urgent Public Requirements/ Demands- B2V1			
	imp of LT/HT networks	yes	Finalised
	/	/	/
	/	/	/
	/	/	/
	/	/	/

### Urgent Public Requirements/ Demands- B2V2

①	imp of Road by black toping	NO	/
②	PHE	NO	
③	laying of pipelines for expansion of water supply	NO	

S.NO.	Particulars	Action taken	Remarks #
Major Problems – B2V1			
	nil	/	/
	nil	/	/
	nil	/	/

Major Problems- B2V2

Covid pandemic due to which works were not taken up

## Major Problems- B2V3

mi

mil

mi

mit

### Major Complaints- B2V1

not

vel

real

vil

Major Complaints- B2V2

mu

me

mil

iii

Major Complaints- B2V3

nd

 $\vec{v}$ 

red





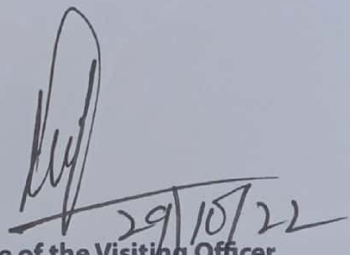
## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:**
2. **LEAST RESPONSIVE DEPARTMENT:**

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

  
Signature of Sarpanch  
Name .....  


  
Signature of the Visiting Officer  
Name.....  
29/10/22



**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**