



# Back<sub>2</sub> Village<sub>4</sub>

Governance at doorsteps

15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022



## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

| ACTION   | RESPONSIBILITY    | LATEST BY                | REMARKS   |
|--|-------------------|--------------------------|---|
| Jan abhiyan  | All departments   | Oct 15 -26 <sup>th</sup> | Going on  |
| Deputation of Sectt staff/<br>HoDs   | GAD               | Oct 14                   | Done  |
| Deployment of Staff to<br>Panchayats and serving of<br>orders on deployed officers | DCs               | Oct 25                   | DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given |
| Training of district trainors<br>on B2V4   | RDD               | Oct 26                   |   |
| Training of visiting officers  | DCs               | Oct 27                   |   |
| Field Visits to be completed<br>by   | Visiting Officers | Nov 3                    | DCs to supervise and ensure that each Panchayat is visited within the period specified  |
| Data of B2V4 to be<br>uploaded by  | Visiting Officers | Nov 10                   | DCs to supervise and ensure that data of all Panchayats is upload-<br>ed by the visiting officer within<br>the period specified |



## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

| DATE  | INSTRUCTIONS                                      | ACTION POINTS  |
|-------|---|--|
| Day 0 | Meeting with deputy commissioner and his/her team | <ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ongoing/completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol> |

## Day 1

### Reach the village

1. Ensure that all key line workers of different depts. are present
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect RB/PSA counters/outlets
4. Participate/observe organisation of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Kalyan Surgedesh details uploaded on (panchayat in)
6. Visit atleast 2 ambarasans and get its geo tagged photos
7. Inspect Kishat (KSC) Centres and create awareness on ZTS schemes particularly GWC schemes like BEAMS, Janbhagidari, Japki/Zamindari/Nigam, Digital JKA
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHC, AWC, FPS, schools, etc
11. Arrange saturation of deliverable to Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nisha Mukh Achiyan





Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRML
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans.
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one POC official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery -
    - i. Patwari, VLV present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



**A) Details of Reporting Officer:**

Name: Raj Kumar Sharma  
 Designation: Lecturer  
 Department/ place of posting: HSS (Boys) Mandi  
 Mobile No: 9596 224 324  
 Email ID: raj.kumar.sharma.123@gmail.com  
 Home District: Poonch  
 Dates of visit: 28.10.2022 To 29.10.22

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Upper Kunyion  
 Local Government Directory(LGD) code of the Panchayat: 7494  
 Name of CD Block: Kunyion  
 Name of Tehsil: HAMELI  
 Name of District: Poonch

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 01  
 No. of hamlets in the Panchayat: 05  
 No. of households in the Panchayat: 430  
 Population (approx) of the Panchayat: 4500 approx.





**Part-II:**  
(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

| Department               | Name               | Designation          |
|--------------------------|--------------------|----------------------|
| Education                | Gulfaaz Nawaz      | Tr. Panj Kakadian.   |
| Dyss                     | Amran Khan         | REK. Upper Kunyion   |
| Health                   | Dr. Manpreet Kaur  | HWC Upper Kunyion    |
| Agriculture              | Ravinder Singh     | AEA                  |
| PIDD                     | Darinder Kumar     | Line man.            |
| Food & Supply            | Mohd Azim          | Dealer               |
| Social forest            | Danish Kumar       | Plc bits             |
| PHE                      | Rajat Shama Farveq | AE & Work Supervisor |
| PWD                      | Vinder Kumar       | Work Supervisor      |
| Animal Husbandry         | Musood Ahmed       | Jr. Asstt.           |
| Social Welfare           | Munira Pasi        | TSWO                 |
| Socioculture             | Talib Hussain      | Beat Watcher         |
| Soil Conservation forest | Mohd. Latief       | Guard                |

**Details of absent employees vis-à-vis list furnished by the DC office:**

[illegible]

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private ✓
  - b. New/needing repairs
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School-
  - a. Kindergarten (Y/N) ✓
  - b. Primary (Y/N) ✓
  - c. Secondary (Y/N) ✓
  - d. College (Y/N) ✓
  - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N)
  - a. (govt/private) ✓
  - b. Total children enrolled → 25
15. Amrit Sarovars – details, location, condition *Completed*
16. Government offices- details, whether functional or not ✓ *VLW*
17. Ration shop (Y/N)
18. Places of tourism importance – names, little details on historical/cultural importance *Mischi-grah.*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *(Danna)*
20. VLW Office (Y/N) ✓
21. Primary Healthcare Centre (Y/N), *Health wealth centre upper kunjion.*
22. List of Incomplete Buildings- names, year of construction *NA*
23. List of Underutilized Buildings- names *NO*



## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

| AMRIT SAROVARS  | Visit, verify  | COMMENTS  |
|---|--|---|
| Khidmat Centres   | Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K | People check their second on line Postal                |
| JKB/PSB counters/outlets                                      | a) Status of counter<br>b) Number of visitors  | NA  |
| Incomplete buildings/projects                                 | Verify whether identification and redistribution done  | NA  |
| PDS   | Visit, evaluate, online status   | check functioning                                       |
| PHC   | Visit- evaluate, status of staff, equipment and quality  | Health Wellness Centre Staff Present good quality work. |
| Youth clubs   | Meet, interact, seek suggestions   | Require promotion of sports activities.                 |
| SHG   | Meet, identify problems, seek suggestions  |   |
| PMAY  | Inspect, Inaugurate  | Inspected.  |
| My school, my pride progress; schools- water, toilets, staff  | Visit, check for water, electricity, sanitation, meet students and staff   | Toilet & water facility are in school                   |
| Swachh SBM  | Evaluate   | Panchayat enforce of Poly there (Not used).             |
| Panchayat play ground, Sports kits distribution Village games | Ensure, verify. Participate in at least one game in the playground   | Sports kits is distributed in the Panchayat             |
| Har Gaon Hariyali, Plantation drive                           | Evaluate status, feedback  | Plant Planted at 2 location.                            |
| Village cultural event Danga/ Haat/Mela                       | Participate in; ensure that it is held   | Participated event in M/s Danna.                        |
| Exhibition of schemes   | Ensure that every department participates and that it continues for the entire duration of B2V                                 | —   |
| Jal Jeewan Mission verification- WSS/JSD Electricity supply   | Verify   | Work under tendring Process not started yet.            |



## **DAY 1 - ACTIVITIES**

**AGENDA 3: SATURATE JAN BHIYAN**

**DELIVERABLES AND RECORD DEFICIENCIES IF ANY**

**(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT**



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: NIL

Details of the bank sanctioning it: NIL

Total amount involved: NIL

Regarding self employment scheme such as EDI, Social Welfare Aysi, Animal husbandry, Horticulture a bank awarded the Panchayat in Gram Shakti

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

(meeting held)

### DAY 2

- No of Individual Compost Pits constructed NA
- No of Individual Soak Pits constructed (100) Target 344 completed
- No. of Biodiversity management committee meetings held: - 5
- Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No ✓
- Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- Whether grievance redressal box is installed: Yes/No Block office.
- No of grievances received pertaining to Panchayat level: NA
- No of grievances disposed of at Panchayat level: NA ✓
- Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

| SR NO. | DEPARTMENT WISE STAFF                                       | NUMBERS                 |                       | NAMES   |
|--------|---|-------------------------|-----------------------|---|
|        |   | SANCTIONED              | ACTUAL                |   |
|        | Rural development department:<br>BDO<br>JE<br>GRS<br>TA     | GRS (for<br>2 panchayat | -1                    | Abhishek Sharma.  |
|        | SCHOOL EDUCATION:<br>TEACHER<br>HEAD MASTER<br>ANY OTHER    | 16 (Tr)<br>02 (Master)  | 16<br>02              | Enclosed As -<br>Annexure - I                                       |
|        | JAL JEEVAN:   | 04                      | 04                    | 1 Mohd Bashir<br>2. Mohd Shanef<br>3 Mohd Jani<br>4 Kulvinder Singh |
|        | PDD:<br>LINEMAN<br>JE<br>ANY OTHER                          | 01<br>01                |                       | Davinder Kumar,<br>Bashrat Hussain                                  |
|        | FOOD & CIVIL SUPPLIES                                       | FPS = 1                 |                       | Mohd Azim<br>(Dealer)?  |
|        | AGRICULTURE & ANIMAL HUS-<br>BANDARY                        | 01<br>01                | 01<br>01              | Ravinder Singh AEA<br>Masooq Ahmed Shah<br>Jr. ASST.                |
|        | SOCIAL WELFARE  | Haveli<br>(01)          | 01                    | Muneera Dori  |
|        | HEALTH:<br>ASHA<br>ANM<br>AYUSH DOCTOR<br>ALLOPATHIC DOCTOR | 05<br>02<br>01<br>Nil   | 05<br>02<br>01<br>Nil | Dr. Manpreet<br>Kour.   |
|        | ANY OTHER DEPARTMENT  | -                       | -                     | -   |





## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Plan Submitted by Panchayat
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas.  
No Solar light is installed in this Panchayat
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Mapping of forest is done
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Various awareness camp held for driving plantation & not use of plastic.
- vi. Whether schools have started segregating waste No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management no

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? yes
- ii) Do all the eligible individuals been provided the Golden Card? more than 95% covered
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Almost all covered
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Almost always

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? about 70% covered
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify 100 Soak pit
- iii) Do all the IHHs in the Gram Panchayat have toilets? Almost all
- iv) Are all the IHHs toilets functional or not? Randomly sampled houses it was ok
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Sufficient facilities
- vi) Are all the toilets in the schools/Aanganwadi functional or not? not
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not?

#### 4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- How many Bal Sabha's were organized in the Gram Panchayat? 01 (To-day organized)
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

#### 5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? ✓
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? yes
- Does the Gram Panchayat has its building or not? ✓
- Is the Gram Panchayat office functional or not? ✓
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? ✓
- Is Social Audit of earlier Schemes/Programs carried out or not? yes

#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓
- Have all the eligible households registered in PDS or not? yes
- Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? NO! - No self help group has function in the Panchayat
- Have all the eligible households been registered for Pension or not? Not all
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Awarare haban provided
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? yes almost all
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? NO. SHG in This Panchayat

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? yes
- Is Gram Panchayat Office Disabled Friendly or not? Need more facilities.
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? no
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? NO
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? about 85% covered
- Are all the eligible households getting benefits from IAY or not? not all





## 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat-----01
  - ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓
  - iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
  - iv) Number of women beneficiaries headed households covered under PDS system.....979
  - v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....25 (Twenty five)
- 9 Self-sufficient infrastructure in the village
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....N.O.
  - ii. Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
  - iii. Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
  - iv. Whether the GP has easy access to Godown for storage (Yes/No) ✓
  - v. Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

Tourist places which need to be developed Nil

Specific product which needs to be developed Nil

Tourism- home stays — Nil

20 candidates for training under Himayat scheme alongwith trade in which

training is to be given The list of 20 candidates is enclosed

which is identify by Panchayat on priority basis  
so unemploye youth of this Panchayat has got  
benefit from this scheme.

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

| NAME OF THE SCHEME                       | TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE | TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME | REASONS FOR PENDENCY |
|--|---|--|----------------------|
| Golden Health Card under Ayushman Bharat | 2476  | 2386   | 90                   |
| Janani suraksha yojana                   | 50  | 50   | Nil                  |
| OLD AGE pension                          | 83  | 83   | Nil                  |
| Widow pension                            | 23  | 23   | Nil                  |
| Disability pension                       | 41  | 41   | Nil                  |
| Domicile certificate                     | 1230  | 680  | 550 under Process    |
| Kisan credit card                        | 248   | 248  | - Nil -              |
| PM kisan sammannidhi                     | 116   | 299  | Land not aquire      |



Village

|  |              |    |                     |
|--|--------------|----|---------------------|
| Land past field  | 520          | 08 | 512 Under Process   |
| Registration of village vendors on GSV portal          | —            | —  | —                   |
| Registration of village contractors on Jkenders portal | 05           | 05 | — nil               |
| Registration of village contractors on FWD portal      | 05           | 05 | — nil —             |
| Incomplete buildings/projects                          | HWC Building |    | In sufficient fund. |

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed *yes*.
- Details of activities conducted *Awareness regarding drug menace and its social & economic + negative impact on society*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal *yes*.
- How many drug addicts in the village *Nil*
- Whether reported to the Deputy Commissioner *Not yet*
- How many registered for rehabilitation under government programme *None*.



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

| NAME OF THE SCHEME | DETAILS OF THE WORKS | YEAR OF WORK APPROVAL | AMOUNT APPROVED FOR THE WORK | WHETHER WORK EXECUTED SATISFACTORILY | GEO-TAGGED PHOTOS | ANY GRIEVANCE RECORDED RELATING TO THAT WORK |
|--------------------|----------------------|-----------------------|------------------------------|--------------------------------------|-------------------|--|
| MGNREGA            | 05                   | 2021-22               | 5,4000                       | Satisfactory                         | yes               | NO   |
| PMAY               | 05                   | 2019-20               | 6,50000                      | Satisfactory                         | yes               | NO   |
| IBHL UNDER SBM-G   | 05                   | 2022-23               | 60,000                       | Satisfactory                         | yes               | NO   |
| CSC UNDER SBMG     | 01                   | 2018-19               | 1.80 Lacs                    | Satisfactory                         | yes               | NO   |
| AMRIT SAROVAR      | 01                   | 2022-23               | 2 Lacs                       | Satisfactory                         | yes               | NO   |

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18

Total attended 20

Proceedings:

(Pl insert pointers to be discussed there - refer palli proceedings)

330 (approx)

Discuss the following issues

- 1) drug menace
- 2) domestic violence
- 3) Medical issue
- 4) Women empowerment through self-employment scheme

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 6-10 (500)

Total attended 25

Proceedings:

(Pl insert pointers to be discussed there - refer palli proceedings)

Discussing the following issues

- 1) Drug menace among the youth
- 2) Demand of Play ground
- 3) sports activity
- 4) Moral education

BACK TO VILLAGE PHASE-IV (15<sup>th</sup> OCT TO 3<sup>rd</sup> NOV)





## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

| SR NO. | ASSETS / ACTIVITIES INAUGURATED              | STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS) | GEO-TAGGED PHOTOS |
|--------|--|--|-------------------|
|        | VILLAGE HAAT under JKSRLM (SUNDAY MARKET)    | None   | None.             |
|        | PMAY houses if any ready for inauguration    | 02   | uploaded.         |
|        | Swachh gram projects- segregation sheds etc  | nil  |                   |
|        | Amrit sarovars                               | 01   |                   |
|        | Sports kits                                  | 01   |                   |
|        | Village cultural events                      | 01   |                   |
|        | JJM assets/projects                          | One tank in upper Kunyong Dhesa                        | uploaded.         |
|        | Any other to be identified at district level | -  | -                 |

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

| S.NO.   | Particulars   | Action taken | Remarks # |
|---|---|--------------|-----------|
| I. Urgent Public Requirements/ Demands- B2V1  |   |              |           |
| 1   | Road Connectivity Chilla                              | Pending      |           |
| 2   | Katha to Dama   | Pending      |           |
| 3   | upgradation of High School                            | Pending      |           |
| 4   | Water tank 15000 gallon                               | Pending      |           |
| 5   | Establishment of Panchayat ghar                       | Pending      |           |
| 6   | Maintain GI pipe                                      | Pending      |           |
| 7   | Health facility like                                  | Pending      |           |
| 8   | Small extension unit of sheep                         | Pending      |           |
| II. Urgent Public Requirements/ Demands- B2V2 |   |              |           |
| 1   | Upgradation of Road Chilla Katha to Dama              | 50% Complete |           |
| 2   | 25 kv Transformer with LT Pole at W. m                | Completed    |           |
| 3   | Road Earth cutting Moh. Babbar wali to Dhan           | Completed    |           |
| 4   | Water supply scheme & borewell                        | Pending      |           |
| 5   | Ambulance for Health centre                           | Pending      |           |
| 6   | Opening of T. Ganwari centre                          | Pending      |           |
| 7   | Establishment of One unit of Sheep & Animal husbandry | Pending      |           |
| S.NO.   | Particulars   | Action taken | Remarks # |
| III. Major Problems - B2V1                    |   |              |           |
| 1   | Acute shortage of drinking water                      | Pending      |           |
| 2   | Deteriorating condition of SI building                | Pending      |           |
| 3   | Panchayat ghar & Sub. Centre of health facility       | Pending      |           |



|                              |  |   |         |
|------------------------------|--|---|---------|
| 4                            | Electricity & Poor network in the Panchayat  | → | Paidup. |
| 5                            | Road connectivity which is not completed   | → | pending |
| IV. Major Problems- B2V2     |  |   |         |
| 1                            |  |   |         |
| 2                            | Same as above (Under B <sub>2</sub> V <sub>1</sub> )                                 |   |         |
| 3                            |  |   |         |
| 4                            |  |   |         |
| 5                            |  |   |         |
| V. Major Problems- B2V3      |  |   |         |
| 1                            |  |   |         |
| 2                            | Same as above (Under B <sub>2</sub> V <sub>1</sub> & B <sub>2</sub> V <sub>2</sub> ) |   |         |
| 3                            |  |   |         |
| 4                            |  |   |         |
| 5                            |  |   |         |
| VI. Major Complaints- B2V1   |  |   |         |
| 1                            |  |   |         |
| 2                            | —  |   |         |
| 3                            |  |   |         |
| VII. Major Complaints- B2V2  |  |   |         |
| 1                            |  |   |         |
| 2                            |  |   |         |
| 3                            | —  |   |         |
| VIII. Major Complaints- B2V3 |  |   |         |
| 1                            |  |   |         |
| 2                            | —  |   |         |
| 3                            |  |   |         |



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

## GENERAL ASSESSMENT OF THE VISITING OFFICER

|     |  |
|-----|--|
| i   | Any major complaint brought to the notice of the visiting officer  |
| ii  | Major/urgent public demands that were reflected earlier but have not been addressed so far   |
| iii | Overall assessment of the visit and suggestions<br>(The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) |
| iv  | Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)  |
| v   | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days   |

It is certified that visiting officer Sh. Raj Kumar  
Lecture stayed in Panchayat Upper Kanyan  
wef. 28-10-2022 to 29-10-2022

*Amina Begum*  
**AMINA BEGUM**

Signature of Sarpanch  
Upper Kanyan

Name .....

*Raj Kumar*

Signature of the Visiting Officer

Name Raj Kumar



**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**