

Basapara

Back Village

Governance at doorsteps

15TH OCT to 3RD NOV, 2022

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Governance at doorsteps

15TH OCT to 3RD NOV, 2022

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ACTION

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INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE INSTRU	CITONE	ACTION POINTS
Nation	with deputy lioner and his/her	a. Take print outs of filled booklets of 82V1, 82V2 and 82V3 for www.jkpanchayat.in b. Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in c. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning depts) d. Take prints of blank 2 booklets of 82V4 from www.jkpanchayat.in e. Take plans for 2 previous years and ATRs from the planning depts f. Complete trainings on different components of 82V4 being organized by respective Deputy Commissioners g. Collect List of new works started/ongoing/completed duringths or PRI grants District Plan UT plan MGNREGA Other schemes of other departments Any other work h. Plans/ beneficiary lists: MGNREGA draft plan document for the year 2022-23. List of pension beneficiaries alongwith IHHL Converges: List of SHGs List of agriculture scheme beneficiaries i. Lists of beneficiaries for: Various certificates/ benefits to be distributed by the visiting officer. Any other activities identified by different departments Any other activities identified by different departments



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brack the village

- Ensure that all feart line workers of different deptts are present. 10.
- Erroure exhibition by different depts, about infinidual beneficiary ž. schemes
- trapect JIGNFSB counters/autlets 3.
- Participate/ensure organization of sports activity in playfield, salers hamt/cultural event/youth activity
- Gandhi Katha (suggested details uploaded on jippanchayatin) 5
- Whit atleast 2 armitsarovars and get its geo tagged photos 5.
- Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS. Januhagidan, 7. AapkiZaminAapkiNigrani, Digital J&K
- Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
- Check effectiveness of Centrally sponsored schemes 9.
- Visit and inspect all government establishments including PHE. AWC, FPS, schools, etc.
- Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
- Assess effectiveness of sanitation campaign in the panchayat 12
- Ensure self employment activities for 15 youth per panchayat 13.
- Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training 14.
- Wherever possible, distribute employment letters for people selected under various government employments 15.
- in the evening, hold normal meeting with senior citizens, govt emplayees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
- Open discussion on Nasha Mukt Abhiyan 17.

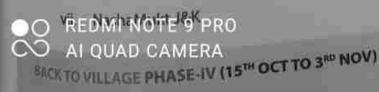


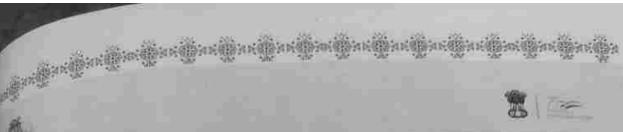
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17,

- GENERAL INSTRUCTIONS the visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the the visiting of the state of th government and analytical view emerging from his/her interaction in the observation should be based on a fair and analytical view emerging from his/her interaction in the
- He is going to the village as planning officer, not for sanctioning any works or for making any com-
- While preparing village development plan, he has to ensure that, demands are prioritized and re-While prepared available schemes, wherever necessary the larger works are to be referred to adminisflected differences and the larger works are to be referred to adminis-trative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting Runder district/CSS plans
- His work shall be hard core planning and audit and is not a PR exercise.
- Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secre-Every between the every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
- visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
- Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtrachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
- In addition attention may be given to the following areas
- Make full use of Centrally Sponsored Schemes
- Saturation of individual beneficiary schemes a
- Self-employment schemes z
- Bank linked schemes-including departmental subsidy schemes
- Empowerment and transparency through digital initiatives á
- Effectiveness of grass roots machinery -
 - Patwari, VLW present and available
 - Available funds utilized in public interest and as per Gram Sabha resolutions. ii.
 - Fairness in governance iii:
 - CSS/Individual beneficiary schemes etc
 - BrashtacharMukt J&K
 - Bhai Mukt J&K VI.





	tails of Reporting O	Kcer:					
pe	talls of Report	MOHD	MADE	001	MIR		
1	Name:	PRI	LEIPBL				
ę	Designation: Department/ place	of posting	CIONT	Boys	41.5	oc. School	el Kralpora
Ĩ	Department/ place	94190	37743	1019	06693	470	
	ID: Y	nagborin	100110	Z @	gman	l. com	
	ma allaha -	KAND	NWG				
	of visit:	29-10	201		nation to b	e taken from 1	he previous
Lo	Dates of visit: ocational details of mases booklets/sun sted by the visiting	Panchayat: (to nmarized exce officer and m	iccina detal	12 CO MC	Anthropic Control		p) (to be vali-
	Name of the Pancha Local Government					9245	
1	Local Government Name of CD Blo	20075	4 Morms				
		CK:(100 100		1		
Í	Name of Tehsil:	- John	7 01				
į	Name of Distr	ict: John	Non				
Pi	anchayat Profile:			01			
	No. of revenue villa	ges in the Pan	chayat:	7			
	No. of hamlets in t	ne Panchayat:					
	No. of households	in the Pancha	yat:	100	-30		
	Population (appr	ox) of the	Panchayat		5 50		

NEW CONTRACTOR OF THE PROPERTY OF THE PROPERTY

DAY 1- ACTIVITIES AGENDA 1: PANCHAYAT ASSET REGISTER

AGENDA 1: P	
Infrastructur	
	Char Intrastructural 16,5000
3.	a. Govt building/private Not avocate
	h New/needing services
191	Furniture (Y/N) N
3.	Computer/printer (Y/N) (Y/N)
4.	Internet (Y/N) N
5.	Telephone (Y/N) Toilet (CSC/part of panchayat ghar) (Y/N) N
6.	Toilet (CSC/part of P
7.	Water (Y/N) Yes
8.	Electricity
9.	Bank branch (Y/N) CSC (Y/N) N W
10.	Patwarkhana (Y/N)
11.	Patwarkhana (Y/N) Village haat (Y/N)
12.	Playground (Y/N)
13.	r heal-
14.	Kindergarten (Y/N)
	Primary (Y/N)
	Secondary (Y/N)
	J College (Y/N) N
	University (Y/N)
- 20	# Contra (Y/N)
15.	Anganwadi Centre (Private + Cadificon bad.
	h Total children enrolled 51 son Spring near Zigared.
32	Amrit Sarovars - details, location, condition
15.	Anganwadi Centre (1) a. (govt/private) b. Total children enrolled 51 Amrit Sarovars - details, location, condition Spring near Zigaret. Condition bad. Amrit Sarovars - details, location, condition Government offices- details, whether functional or not None officer than school Ration shop (Y/N) Ration shop (Y/N) Italia details on historical/cultural importance + Charies
16.	gestion shop (Y/N) Y (If an VacCE)
17.	Ration shop (Y/N) Places of tourism importance – names, little details on historical/cultural importance Places of tourism importance – names, little details on historical/cultural importance Ziyaset Sharief
18.	Lasterno ritor/ Treks- Hallings/ India
19.	AND
20.	VLW Office (Y/N) N N N N N N N N N N N N N N N N N N
21.	Primary Healthcare Centre (Y/N), N List of Incomplete Buildings- names, year of construction Scho Mone List of Underutilized Buildings- names Paining wheel near Zi year at
22.	List of Incomplete Buildings names Primary wheel near Zi yeral
23.	List of Underutilized Buildings- Harries



DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SARQVARS	Man swrify	
Khidmat Centres	Create/Generate awareness on 225 schemes particularly G2C schems Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Not available
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Avet available
Incomplete buildings/pri jects	Verify whether identification and redistribution done	
POS	Visit, evaluate, online status	one private
PHC	Visit- evaluate, status of staff, equipment and quality	Two less
Youth clubs	Meet, Interact, seek suggestions	
SHG	Meet, identify problems, seek suggestions	KIM
PMAY	inspect, inaugurate (03 benificienes)	movied devid while
My school my pride progress, schools-water, tollets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Woods June
wachh SBM	Evaluate	DIENT MENT
anchayet play ground, ports kits distribution llage games	Ensure, verify. Participate in at least one game in the playground	Needs inprevenent kills distributed or
r Gaon Hanyali, Planta- n drive	Evaluate status, feedback	years before
age cultural event ngal/ Hast/Mela	Participate in; ensure that it is held	brothing done in this of
mittion of schemes	Ensure that every department participates and that it continues for the entire duration of 82V	People one est interde
eswan Mission verifica- WSS/JSD ricity supply	Verify Verify	verified.
		Vis. 21

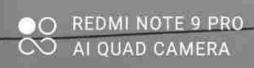
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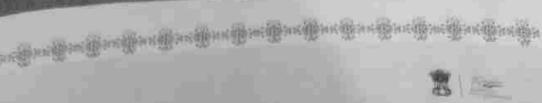
BACK TO VILLAGE PHASE-IV (15TH OCT TO 3TO NOVI



NOTES

32. Floriculture: Mr Deope here
33. Industries: Morning in this bolast done here.
No is any super of this.





AVAILABLE AT THE PANCHAYAT LEVEL:

MAN RESOURCE		WARRIEST		MAMES
MAN REPRESENTATION &	A.	SANCTIONED	ACTUAL	
Rural development de 800 SE SISS TA SCHOOL EDUCATION		Fo case	01 gm	Munitage Dashed 2. Toffer Almad Else. 3. A Jag Bhues Wari 4. Datie Alfal
HEAD MASTER ANY OTHER		A	02	A Retire Astaly
POD: LINEMAN JE		01	01	Firehouse Almed Pin
FOOD & CIVIL SUPPLIE	s	None	Section 100	
AGRICULTURE & ANIMA BANDARY	AL HUS-	Neve	Suta Suta ind	ar areas las
SOCIAL WELFARE		n onl	90	
HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	Mer. P. P.	01	01	Khalida Bano Mumtasa Asifa Aziz W
ANY OTHER DEPARTM	ENT		1	



DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDC place on the scheme per the resolution passed by that Gram Panchayat on 21st April 22 place place on the scheme per the resolution passed by the scheme per the scheme per the resolution passed by the scheme per the resolution per the resolut Discussion on the and assess the progress of different schemes relating to the localized Society Raj Day (Copy of the resolution passed by that Gram Panchayat on 21st April 22 on the portal under the localized Society Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the localized Society Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the localized Society Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the localized Society Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the localized Society Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the localized Society Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the localized Society Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the localized Society Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the localized Society Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the localized Society Raj (Copy of the resolution to be taken from www.jkpanchayat.in portal under the localized Society Raj (Copy of the Raj Discussion on the discussion on the discussion of the resolution passed by that Gram Panchayat on 21st April 20 Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the contract of th No work shown or proposed in that yesduhim 1.

- SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024-2
- STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:
- Clean and green village
- Initiatives taken by the Panchayat for managing Solid and Liquid Waste
- Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas
- Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Green
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No No
- Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like the irrigation, water conservation measures and conservation of wetlands. Whether schools have started segregating waste
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. No 2
- Healthy village
- Are meetings related to Village Health and Sanitation Committee being held regularly? No 13
- Do all the eligible individuals been provided the Golden Card?
- Are all the Children being immunized as per the Schedule recommended by Govt. of India?
- Are all the eligible individuals been vaccinated against COVID-19?
- Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? (4)
- Whether all the deliveries were institutionalized or conducted by trained Midwives?
- Water sufficient village 3)
- Do all the IHHs in the Gram Panchayat have water pipeline connections? 17) Hij)
- Whether Gram Panchayat has taken steps for grey water management. If Yes please specify No Do all the IHHs in the Gram Panchayat have toilets?
- Are all the IHHs tollets functional or not?
- Do all the Schools/Anganwadi centers have a tollet facility or not? Hos of two in schools Whether Gram Pachachayat Bhawan has separate tollets for the schools of the schoo
- Whether Gram Pachachayat Bhawan has separate tollets for women or not? 116

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DAY 2 ACTIVITIES

MENDA 7 SNOAL AUDIT

conduct social audit of atleast 5 works each under following schemes:

	MENNY CHANGE	STATIST WORK		WHETHER WORK EXECUTED SKIELLACTORIES	GEO. TACONTO. PHOTOS	ANY DESCRIPTION OF THE PARTY OF
CHECA	Soule political	20-21-22	n 15 lakky	des	ye.	140
257	03 05 H018	30-21-		- Ve	des	100
UNDER	0	0				1
AG RET ROWARS	0	0				1

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Proceedings: Demanded distribution of fexe smilting pols among addicate girls

(Plinsert pointers to be discussed there - refer palli proceedings) en manify bossis.

2. Establishment of truling centre us toulong centre. DAY 2 ACTIVITIES. Computer training centre to be established.

AGENDA 9

BAL SABHA

Total children in the village above the age of . 6. 1975 18 = 49

Total attended > 13

Proceedings:

(Plinsert pointers to be discussed there – refer palli proceedings)

BACK TO VILLAGE PHASE-IV (15TH OCT TO 3AD NOV)

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- i) How many Mahila Sabha's were organized in the Grain Fanchayat (ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhanchayat Bhan
- No) A conted room

 No) A conted room

 Whether GPs have taken steps for increasing women's participation in Gram Sabhalyaullog

 Whether of women beneficiaries headed households covered under PDs iii) Whether Grs have taken step in Gr.
 Number of women beneficiaries headed households covered under PDS
- Self-sufficient infrastructure in the village
- Whether GP has a Community Hall with access to electricity, furniture, water supply, 1.
- Whether the Disaster management plan is available at the GP Level (Yes/No) Hi.
- Whether the Disaster Harage Whether the Disaster Harage Whether child-friendly park with required facilities is available in GP (Yes/No)
- Whether the GP has easy access to Godown for storage (Yes/No)
- Whether the GP has easy access to Goudwin ion Storage
 Whether street lights are provided in public places for ensuring safety (Yes/No) A frag (Mar)

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country (Scheme Material available from https://jkpanchayat.in/b2v4.php)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to consent tion of biodiversity and systems to the Biodiversity and systems to be a second prodiversity and systems to be a second prodiversity and systems to be a second prodiversity and systems to be a second producers to be a second producers. tion of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for the panchayat is holding minimum 4 meetings in a year and meeting once in every 3 monthsole of BMC

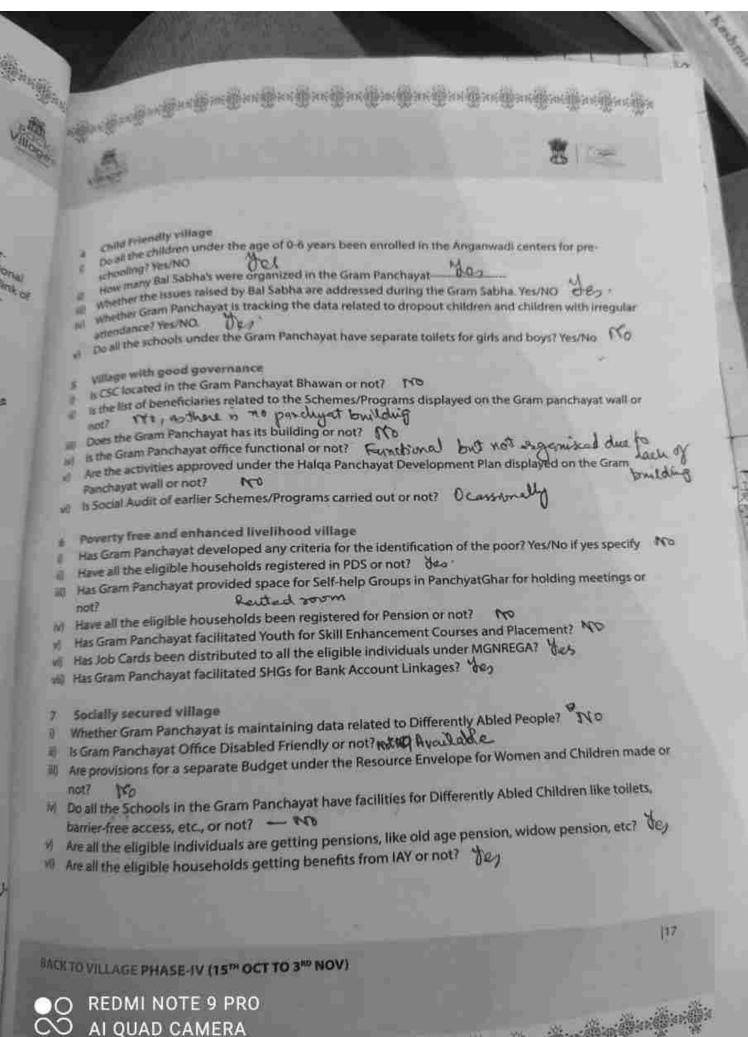
Mone present hence no read produced

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS



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DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected in the selected in

THE RESERVE THE PARTY OF THE PA

Number of cases in different categories sanctioned:

Details of the bank sanctioning it:

Total amount involved:

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth due and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukt Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- No of Individual Compost Pits constructed oy one yet to complete a.
- 6. V.
- No.ofBiodiversity management committee meetingsheld: Non-e VL
- IsthenameofSarpanchdisplayedoncitizeninformationboardsofallRD&PRschemes:Yes/No VII.
- AreSarpanchsbeinginvolvedinstart/inaugurationofactivities:Yes/No VIII.
- Whethersubjectshavebeenassignedbythe Sarpanchtothe Panchs:Yes/No IX.
- Whethergrievancesredressalboxisinstalled:Yes/No Х.
- Noofgrievances received pertaining to Panchayatlevel: XI.
- Noofgrievances disposed of at Panchayatlevel: XIE
- Whetherthe Sarpanch/PanchayatSecretaryhavedigitalsignatures:Yes/No XIII
- Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature

Deleverables NOTES (as per SIAD) Contd. 19- Cooperative: no one tearined in this field. as per report from sarpanch. 20. Science & Technology: Nome 21 - DWD: - not applicable here 22. ARI & Toainings: - to - 23. Mining NA 25. SIAD: - do - 34: DMRR: NA 26 Atming Fol Shakt. Arraness done; Water Testing owners due. 27 Law: - on such comp here All date 20. Estales: Not applicable hore 29- Public Governor: Concerned degentimets redress grievere on syst. 30 Hospitaly & Vintocal: MIA 31. Agriculture et : Kcc conds in /a Kisan was mela organise d.

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DAY 1 - ACTIVITIES AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT

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: MESS, Fielder cont 98%, Domociles 50%

71 -8 on product rest employment generance.

Land Presbudes : mone; Muletin Completed Partwer Klama, Residued to); 3. Fivore:

4. Revenue INJAY PLOUDEN COLDS: 98 10; Moldonpilal.

5. Heath : No cearp organised; issuanted a doiling cards under process Thereof maniful war to a versingman en (Daily use).

The work on Jan Abhiyan, no plantation 6. Soughted au

q. Forest:

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Afaq Ahmed Knows 10 Mond Amin Khan Singer A. Townsom: 9 - Cultime:

le labour

no cos child; Parent & Teacher Meeting. 11. School Bolistin. wherey and beign : mak mayor become.

12 stights Educal: Het applicable.

13. Youth Affairs: homes are being played in play ground

14. Transput & 15. Tribal: not applicable here

15 PDD : Elastone polar inetallad

16 CAPD! Me personaut contre

19. SKILL DOUNT:

P. T.O

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Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have folled by the Visiting Officer before the booklet is handed over to the DC filled by the Visiting Officer before the booklet is handed over to the Panchayat for the process.

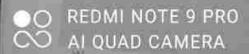
Frontline Officers/Officials who were assigned to the Panchayat for the programme:

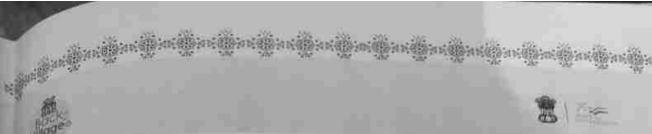
Department	Name	Designation
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Johns	May My	Special
Hong	on forth was	
Shope	Mary Lead	2
100	20 11 39 5 C	
1/2	Charles of	1/2/24

Details of absent employees vis-à-vis list furnished by the DC office:

partment	Name	Designation
	,	
		
War &		
100		
- 9		
/		

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KEY FEATURES Deputy Commissioners to lead the initiative peputy Comment Department to be the nodal department gural development & Monitoring department

Rural development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

CTIONS AND TIME	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26th	Going on
Deputation of Sectt staff/	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainors	RDD	Oct 26	
raining of visiting officers	DCs	Oct 27	
ield Visits to be completed	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified



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tremendous success of B2V3, the UT government led my Hon'ble LG Shri Manoj Sinha Ji sir vigorously launched Fourth phase of this 8-day long programme of Back to Village (B2V4) programme mainly focuses on four broad objectives.

Energizing all 4291 panchayats of the UT Collecting quality feedback on delivery of various government schemes
Capturing economic potential of the panchayats to synchronize them with decentralization goals
Undertaking unbiased assessment of needs of villages

which Chief secretary of Jammu and Kashmir, Shri Arun Kumar Mehta Sir has stressed that public tedback about the working of government offices in local areas is a significant component of policy making regarding which this programme will play a key role. Other than this, spreading and evaluating awareness among masses about all online portals and prompt services offered by the government and promoting digital literacy and inclusion among the villagers to take benefit of government services and deliverables efficiently would be significant part of this Jan Abhiyan.

The programme methodology covers major visits by various bureaucrats to languishing projects and leading institutions in the panchayat in order to assess the ground situation and submit a comprehensive report regarding the success of various schemes including a holistic view while pelebrating involvement of all stakeholders in the policy making. In Kupwara district, 33

prominent officers will be visiting different panchayats. Worthy Deputy Commissioner has expressed his desire to specify exact locations of the programme in such a way that a diversified perspective can be collected. As this is a joint effort and an important outreach initiative to tailor the schemes according to ground realities and improve overall efficiency of service delivery and hence ensure good governance, it is outrightly inevitable that all supporting staff has to ensure that all necessary interactions are facilitated in a way which ensures another massive response along with achievement of all objectives envisaged by visiting officers.

DR. Doifode Sgar Dattatray (IAS)

Deputy Commissioner Kupwara

