



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments.

## ACTIONS AND TIMELINES

<b>ACTION</b>	<b>RESPONSIBILITY</b>	<b>LATEST BY</b>	<b>STATUS</b>
Jan abhiyan	All departments	Oct 15-30 <sup>th</sup>	Ongoing
Deputation of Sectoral Heads	CAD	Oct 18	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 20	DCs will deploy service staff from the districts. District officials to be taken up against shortcomings. No exemption to be given
Training of district trainers on B2V4	RCO	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

S.No.	INSTRUCTIONS	ACTION POINTS
Day 6	<p>Meeting with Deputy Commissioner and his/her team.</p>	<ul style="list-style-type: none"> <li>a. Take print outs of filed booklet of B2V1, B2V2 and B2V3 from <a href="http://www.b2v.bihar.gov.in">www.b2v.bihar.gov.in</a>.</li> <li>b. Also take print outs of the summaries/explains of the previous phases from <a href="http://www.b2v.bihar.gov.in">www.b2v.bihar.gov.in</a>.</li> <li>c. Collect ATMs and issues raised during previous 3 phases from the Office of Deputy Commissioner (Planning Deptt).</li> <li>d. Take prints of Block 3 booklets of B2V4 from <a href="http://www.b2v.bihar.gov.in">www.b2v.bihar.gov.in</a>.</li> <li>e. Take plans for 2 previous years and ATMs from the planning deptt.</li> <li>f. Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners.</li> <li>g. Collect list of works started, ongoing/completed during the previous and current financial year under the following heads:           <ul style="list-style-type: none"> <li>- PWD projects</li> <li>- District plan</li> <li>- UT plan</li> <li>- MGNREGA</li> <li>- Other schemes of other departments</li> <li>- Any other work</li> </ul> </li> <li>h. From beneficiary lists:           <ul style="list-style-type: none"> <li>- MGNREGA draft plan document for the year 2022-23.</li> <li>- List of Awasya beneficiaries alongwith BPL Convergence list of pension beneficiaries.</li> <li>- List of SHGs.</li> <li>- List of agriculture scheme beneficiaries.</li> </ul> </li> <li>i. List of beneficiaries for:           <ul style="list-style-type: none"> <li>- Various certificates/benefits to be distributed by the visiting officer.</li> <li>- Any other activities identified by different departments.</li> </ul> </li> </ul>

Part I

## Reach the Villages

1. ~~Ensure that all four line workers of different Sectors are present.~~
2. ~~Conduct exhibition by different units about individual beneficiary schemes.~~
3. ~~Inspect BBPSA centres/units~~
4. ~~Participate in the organization of open activity or playfield, talent hunt/cultural event/youth activity.~~
5. ~~Conduct Kanya Sampradaan details uploaded on Jeevan Bhavani.~~
6. ~~Visit school & community and get its photo/typed photos.~~
7. ~~Inspect Gramin UGC Centres and Gram Vikas Samitis from Gram Panchayats particularly GVT schemes like SAKSHAM, Jan Shikshan Akshar Gurukul Nigam, Digital Literacy.~~
8. ~~Visiting officer shall also plan and conduct panchayat level community meeting of all departments.~~
9. ~~Check effectiveness of Centrally sponsored schemes.~~
10. ~~Visit and inspect all government establishments including PHC, SPB, PPS, School, etc.~~
11. ~~Assess saturation of deliverables in Gram Panchayat and whether deficiencies found, lead a drive to achieve all deliverables.~~
12. ~~Assess effectiveness of Janitorum campaign in the panchayat.~~
13. ~~Engage self-employment activities for 18-year-olds.~~
14. ~~Identify 25 potential candidates per panchayat for TOT/AYT training alongwith the institution in which they were training.~~
15. ~~Wherever possible, distribute employment letters for people oriented under various government employment.~~
16. ~~In the evening, hold a meeting with senior citizens and employees including retired employees, ex-servicemen, youth club, and other citizens of the village who are involved in college/university.~~
17. ~~Open discussion on Nisha Mukti Abhiyan~~

Have a meeting with all stakeholders - gram panchayat and panchayat members.

1. Check about the progress of different schemes relating to the financial ODFL allocated for the village as per the Headline payment by the Gram Panchayat on 31st April 2018 on National Financial Day Day.
2. Circulate village residents about empowers' portal (<http://empowers.nic.in>) which provides information about all the schemes being run by Central Govt / UT Govt across the country.
3. Hold meeting of the Panchayat Management Committees to discuss about issues pertaining to construction of headworks and sustainable watershed management of biological resources.
4. Purchase village documents open, in consultancy with Gram Vikas, observe its grammatica and get it improved.
5. Ensure utilization of soil health card and golden health card under GJLH and Health Card under Ayushman Bharat.
6. Ensure initiation of Old Age Pension Scheme.
7. Ensure Domestic Sherration.
8. Ensure KCF functioning.
9. Ensure initiation of land patrakhi.
10. Ensure registration of village vendors needed for any scheme on GJM portal.
11. Ensure panchayat minimum regulation.
12. Encourage Panchayat members for importance of plantation (like Panchayat under the Green Mission).
13. Ensure painting on digital ODF in panchayat offices.
14. Ensure painting on panchayat activities and CGS in panchayat gates. The writing office shall check no of kindergartens and playfields present in the panchayat for kids and students. If the infrastructures present in these are good enough.
15. Hold meeting with panchayat members to discuss about corruption increase and steps required to make JAM compliant files.
16. Obtain a car-did assessment about performance of various stages including fair feedback about discrepancies in harvesting.
17. Check the status of Janata Mak Adhikari and reporting of drug related to Deputy Commissioner.
18. Identify tourist destinations, Chhatra, Thane Tekdi, Dandeli Waterfalls, provide support for tourism activities through Village Cooperative.
19. Organize Taluk Handi at Panchayat level.
20. Conduct social audit of atleast 3 works under following schemes:

  - a. MNREGA
  - b. PMAY
  - c. TSH, toilets and payments
  - d. CGS
  - e. AMRIT SARVARSH

21. Hold a mahaabhisheku and abhisheku and record proceedings in the file given.
22. Inaugurate village road under PDSLM.
23. Check if youth's chores are turned in the panchayat and what activity(ies) they are engaged in.
24. Organise a village level cultural event to engage panchayat members.
25. Sensitize self about Digital India; an initiative of 185 Govt for improving youths through online digital literacy.



## GENERAL INSTRUCTIONS

1. The visiting officer shall retain himself/herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for functioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that demands are prioritized and reflected under available schemes, whenever necessary the larger works are to be referred to administrative deptt. under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans.
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDO official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jpanchayat.in](http://www.jpanchayat.in) portal before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nashamukt, brahmachar mukt, Rojgar mukt JJK, besides to carry forward the activities during Jan Abhiyan and satirize them.
8. In addition attention may be given to the following areas:
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery -
    - i. Patwari, MLO present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSC/Individual beneficiary schemes etc.
    - v. Brahmachar mukt JJK
    - vi. Bhai Mukt JJK
    - vii. Nashamukt JJK



- 9. The Panchayat members (Sarpanch, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
- 10. Visiting officer shall not leave the district without uploading the report, duly signed on the [www.jpanchayat.in](http://jpanchayat.in) portal. Every Deputy Commissioner has to ensure that.

**A) Details of Reporting Officer:**

Name: Mital Jaiswal  
Designation: Managing Director  
Department/ place of posting: Pravasi Development Corporation  
Mobile No: 9415069073  
Email ID: maitaljaiswal@gmail.com  
Home District: Sonipat  
Dates of visit: 28-1-21 to 29-1-21

**B) Locational details of Panchayat (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled):**

Name of the Panchayat: Hanumanpur  
Local Government Directory(LG) code of the Panchayat: 229122  
Name of CD Block: Laxmi  
Name of Tehsil: Laxmi  
Name of District: Gurugram

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 11  
No. of hamlets in the Panchayat: 7  
No. of households in the Panchayat: 211  
Population (approx) of the Panchayat: 1720



## **Part-II**

(To be filled up by the Visiting Officer during his/her two-day visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC.

#### **Frontline Officers/Officials who were assigned to the Panchayat for the programme**

Department	Name	Designation
Agriculture Department	Habib Hussain	Accounts Assistant
Social Welfare	Reza Aliward	Patrolion Officer
Agriculture	Sohail Ahmed Ali	AEA
FPS	M. Sharif Majeed	Roll Line man
PDS	Megarial Ali	Junior Line man
LSD	Nasir Ahmad Yaqub	Border Supervisor
Revenue Department	M. Jaber	Asstt Collector
Health	Dr. Farhat Shahzad MD Ispj Chd	
EDRS	Nafisa Jan	Supervisor
Handicrafts	Syed Muhsin	TGT
Sheep	Rahim Ahmed Yaqub	Block Supervisor
Jk Bank	Muzaffar Aliangoo	Branch Manager
FCS Ch	Saeed Ramzan	Asstt

**Details of absent employees vis-à-vis list furnished by the DC office:**

**DAY 1- ACTIVITIES****AGENDA 1: PANCHAYAT ASSET REGISTER**

Infrastructure:

1.	Panchayat Ghar Infrastructure	
a.	Govt building/private	
b.	New/leaving repairs	
2.	Furniture (Y/N)	✓
3.	Computer/printer (Y/N)	
4.	Internet (Y/N)	
5.	Telephone (Y/N)	
6.	Toilet (CSC/part of panchayat ghar) (Y/N)	
7.	Water (Y/N)	
8.	Electricity (Y/N)	
9.	Bank branch (Y/N)	Yes
10.	CSC (Y/N)	Yes
11.	Patwarkhana (Y/N)	Yes
12.	Village hall (Y/N)	No
13.	Playground (Y/N)	No
14.	School-	
a.	Kindergarten (Y/N)	No
b.	Primary (Y/N)	Yes
c.	Secondary (Y/N)	Yes
d.	College (Y/N)	No
e.	University (Y/N)	No
15.	Anganwadi Centre (Y/N)	✓ Anganwadi Centre Pravasi
a.	Govt/private	
b.	Total children enrolled	59
16.	Amrit Sansthan- details, location, condition	No
17.	Government offices- details, whether functional or not	Yes
18.	Ration shop (Y/N)	No
19.	Places of tourism importance - names, little details on historical/cultural importance	No
20.	Village heritage sites/ treks- names, little details on historical/cultural importance	No
21.	VLO Office (Y/N)	No
22.	Primary Healthcare Centre (Y/N)	No
23.	List of Incomplete Buildings- names, year of construction	No building = incomplete
24.	List of Underutilized Buildings- names	No building = under utilized



# DAY 1-ACTIVITIES

## AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

NAME/ SURNAMES	Visit, verify	COMMENTS
Economic Centre	Check: Generate awareness on 72% initiatives particularly CSC scheme Aapna Janm Aadhi Prayag, Deeps, Antyodaya, Digital Yojna	Kinhalal Centre is working properly.
RTC/PSU customer outlets	a) Status of outlets b) Number of outlets	Customer service function well.
Incomplete buildings/ projects	Verify whether identification and redistribution done.	RTC building is incomplete.
POS	Visit, evaluate, obtain status	POS is fully online.
SHC	Visit- evaluate, status of staff, equipment and quality	No Health Centre is available   present
Youth clubs	Meet, interact, seek suggestions	Build a play ground
SAC	Meet, identify problems, seek suggestions	No SAC was found
PWASH	Inspect, Inspectors	No PWASH is functional
My school, my guide progress schools- water, toilets, staff	Visit, check for water, electricity, ventilation, mens' & womens' and staff	Facilities are available in the School premises
Swachh Bharat	Evaluate	Open defecation free programme only. Sanitation has increased.
Kinchayat play ground, Sports kits distribution- Village games	Create, verify, participate in at least one game in the playground	Playground is not available however sports kit has been distributed.
Van Gauri Haryali, Plantation drive	Evaluate status, feedback	Plantation drive has been done in Tengjhal, Taluk, <del>Surajpur</del> <sup>Surajpur</sup> area.
Village cultural event Durgal / Panchali	Participate in, ensure that it is held	Badi Sabling.
Education of childrens	Ensure that every department participates and that it continues for the entire duration of DUV.	every department to participate in DUV.
Water supply non- 20/5/100 Electricity supply	Verify	Tap water is available to 100%, household

## DAY 1 - ACTIVITIES

**AGENDA 3: SATURATE JAN BHAVAN**

**DELIVERABLES AND RECORD DEFICIENCIES IF ANY**

**UNINSERT DELIVERABLES LIST HERE AS PER GAD FORMAT**

During Jan Abhyarjan following activities were done by diff. Dept.  
 Soil Awareness programme done via Krishi Mukt Bharat,  
 welfare { Beti Bachao, Beti Padhao, marriage Incentive Scheme etc.  
 Deafness

Handi credits : Awareness done regarding registration of  
 the artisans under different Trade and availing  
 the loan facility from bank.

women development corporation Awareness done on finding how  
 the simple interest for establishing  
 unit by the female and also give  
 them loan for studying required  
 course within the country or abroad.

ROD : Gram Sabha were conducted during Jan  
 Abhyarjan and awareness regarding Krishi  
 Mukt Bharat & Gandhi Kotha, GPDP  
 was also done

Revenue Department :- Awareness regarding Paperless Pan  
 Karyakram, completed Inheritance  
 Mutation (2 pr no)

Health Department Golden Card distribution  
 (satrate)



Gram Vikas  
Panchayat  
Bihar

July

4-4



Village

97	23	PM&BSP	ACC	WEAR	WEAR	WEAR	WEAR
		34	11	3	1	10	20-7
		20445	10	5m land	4-11	10	10

## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

270 Lakh

23

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, retail employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Kuhna Masta Mukt Abhiyan, corruption free governance, doubling farmers income and record the proceeding.

### DAY 2

- a. No of Individual Compost Pits constructed = # 2
- b. No of Individual Soak Pits constructed = 4
- c. No of biodiversity management Committee meeting held = 1
- d. Is the name of Sarpanch displayed on citizen information boards of PWD & Pluchmes? Yes/No
- e. Are Sarpanch being involved in start/management/activities? Yes/No
- f. Whether subjects have been consulted by the Sarpanch to the Panchayat? Yes/No
- g. Whether grievances redressal box installed? Yes/No
- h. No of grievances received pertaining to Panchayat level = 1000 till 100
- i. No of grievances resolved at Panchayat level
- j. Whether the Sarpanch/Panchayat Secretary have digital signatures? Yes/No
- k. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC)? Yes/No





## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WITH STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	RURAL DEVELOPMENT DEPARTMENT S.D.O. J.F. G.P.S. T.A.	V.L.O. - 1 A.M.H.M.T. - 1 G.P.S. - 1	V.L.O. - 1 A.M.H.M.T. - 1 G.P.S. - 1	
	SCHOOL EDUCATION TEACHERS HEADMASTER ANY OTHER	Teachers - 1 Lecturer - 1 Teachers - 26 Other - 26	Teachers - 1 Lecturer - 1 Teachers - 18 Other - 19	
	JAIL & PRISON	Ward men - 1	Ward men - 1 B.W.W. - 2	
	P.D.C. LINEMAN Etc. ANY OTHER	P.D.C. - 2 Line - 1 Supervisor - 1 Inspector - 1 Other - 2	P.D.C. - 1 D.W.W. - 2 Supervisor - 1	
	FOOD & CIVIL SUPPLIES	Store keeper Kashmiri - 1	Store keeper Kashmiri - 1	
	AGRICULTURE & ANIMAL HUSBANDRY	A.G.A. - 1	A.G.A. (1)	
	SOCIAL WELFARE I.C.D.S.	Supervisor Worker - 3 Supervisor Helper - 3	Supervisor Worker - 4 Helper - 3	
	HEALTH ASHA A.M. AYUSH DOCTOR MIDWIFERY DOCTOR	Ashas - 1 A.M. - 1 Ayush - 1 Midwifery Doctor - 1	Ashas - 1 A.M. - 1 Ayush - 1 Midwifery Doctor - 1	
	ANY OTHER GOVERNMENT	-	-	

## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 21, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.grampanchayat.in](http://www.grampanchayat.in) portal under the link of Gram Swaraj Month).

1. SDG1 AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Bio-logical tank Sanitation
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas. Solar light poles have been installed
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, then nof \_\_\_\_\_
- iv. Has the Climate Resilience Plan been developed for the GPT Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Some measures
- vi. Whether schools have started segregating waste - Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management - NO

#### 2 Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? - Yes
- ii. Do all the eligible individuals been provided the Golden Card? Yes / Except ~~some individuals~~ ~~some other card~~
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? - Yes
- iv. Are all the eligible individuals been vaccinated against COVID-19? - Yes
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? - Yes
- vi. Whether all the deliveries were institutionalized or conducted by Trained Midwives? - All deliveries are institutionalized

#### 3 Water sufficient village

- i. Do all the HHs in the Gram Panchayat have water pipeline connections? Yes
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Compost pit - 1 Septic pit - 1
- iii. Do all the HHs in the Gram Panchayat have toilets? - Yes Septic pit - 4
- iv. Are all the HHs toilets functional or not? - Yes
- v. Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi. Are all the toilets in the schools/Anganwadi functional or not? - Yes
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? - N/A

#### **4 Child Friendly village**

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO - Yes
- ii) How many Bal Sabhas were organized in the Gram Panchayat - 5 (five) days
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha, Yes/NO - Yes
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO - Yes
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No - Yes

#### **5 Village with good governance**

- i) Is CSC located in the Gram Panchayat Bhawan or not? - n/a
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? - Yes
- iii) Does the Gram Panchayat has its building or not? - n/a
- iv) Is the Gram Panchayat office functional or not? - n/a
- v) Are the activities approved under the Hafsa Panchayat Development Plan displayed on the Gram Panchayat wall or not? - n/a
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? - yes

#### **6 Poverty free and enhanced livelihood village**

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No If yes specify - *One in the last 3 months*
- ii) Have all the eligible households registered in PDS or not? Yes - *As per mandate*
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchaytGhar for holding meetings or not? - Yes
- iv) Have all the eligible households been registered for Pension or not? - Yes
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? - Yes
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? - Yes
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkage? - Yes

#### **7 Socially secured village**

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? - Yes
- ii) Is Gram Panchayat Office Disabled friendly or not? - n/a
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? - No
- iv) Do all the schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? - Yes
- v) Are all the eligible individuals are getting pensions like old age pension, widow pension, etc? - Yes
- vi) Are all the eligible households getting benefits from MGNREGA or not? - No

- 8. Engendered Development in Village**
- How many Mahila Sabhi's were organized in the Gram Panchayat. 1 per annum
  - Whether SHGs/federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) N/A
  - Whether GPs have taken steps for increasing women's participation in Gram Sabhi (✓)
  - Number of women beneficiaries headed households covered under PDS system. 3 (Three)
  - Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matru Vandana Yojana. 21 including NREGA Project workers
- 9. Self-sufficient infrastructure in the village**
- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. N/A
  - Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
  - Whether child-friendly park with required facilities is available in GP (Yes/No) N/A
  - Whether the GP has easy access to Godown for storage (Yes/No) ✓
  - Whether street lights are provided in public places for ensuring safety (Yes/No) Y/CS

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about "myScheme" portal ([myscheme.nic.in](http://myscheme.nic.in)) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
 Scheme Material available from <https://gppanchayat.in/b2w4.php>

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of SMC available at <https://gppanchayat.in/b2w4.php>)

COMMITTEE MEMBERS : Harpreet Singh (one Sarpanch), Mr. Rajesh Patodia (Panchayat President), Mr. Rakesh Patel, Laxmina Devi, Mr. Balwan Singh, Mr. Kishan Patel, Mr. Patel

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES, PHOTOS

Meetings have been held on : 26th June - 2022  
 20th Sept - 2022

Plantation drives were taken up & steps for making the village more clean were suggested.

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.  
 (GPDP format available on <http://jkpanchayat.in/b2vs.php>)

In addition GPDP plan shall also include:

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Hitayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE INHABITANTS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILLED THE BENEFITS OF THE SCHEME	REASONS FOR NON-ELIGIBILITY
Golden Health Card under Ayushman Bharat	1,026	10	20 golden cards are pending who are living in Khar and are not available
Literacy saturation	-	17	
OLD AGE pension	64	94	
Widow pension	20	20	
Disability pension	20	20	
Domicile certificate	1721	250	Domestic certificate is issued by govt and we have applied for it
Gram credit card	153	4 (Current F. year) 2021-22	
PDS ration card/ration card	71	71	



Land para book		1	The record should be present in para book in the format of format.
Registration of village workers on GEM portal	No	No	-
Registration of village contractors on jkcharters portal	3	5	-
Registration of village contractors on PWD portal	3	1	-
Household building projects	No	No	-

## DAY 2 ACTIVITIES

### AGENDA 6: NASHA MUKT ABHIYAN

1. Whether gram sabha resolution passed - Yes - No - 2- Oct- 22
2. Details of activities conducted 2 Awareness campaign conducting on effects of drug taking
3. Whether all activities and GS resolution uploaded on jkpanchayatn portal - Yes
4. How many drug addicts in the village - No
5. Whether reported to the Deputy Commissioner - No
6. How many registered for rehabilitation under government programme - 472



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	NAME OF THE WORK	AMOUNT APPROVED	AMOUNT EXPENDED	WORKSHEET FOR THIRWORKS SCHEDULE	WORKSHEET FOR RECORDS	RECORDED WORKSHEET
MGNREGA	Construction of simple path	Rs 21.22	1.07 lac	Yes	Yes	1st
MINIT	-	-	-	-	-	-
PMK UNDER SWM	Sept. 2021 - Jan.	2021-22	12.000	Yes	Yes	2nd
ESC UNDER SWM	-	-	-	-	-	-
ANMIT SARDARAS	-	-	-	-	-	-

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 = 450

Total attended = 40

Proceedings:

(% insert pointers to be discussed there - refer poll proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a Bal sabha and record proceedings

Total children in the village above the age of 10 = 10

Total attended = 50

Proceedings:

(% insert pointers to be discussed there - refer poll proceedings)

## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

SR. NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	UPLOADED PHOTOS
	VILLAGE HALL under MGRUM (SVM (CIV MARKET))	- Not -	
	FWAY houses fully ready for inhabita- tion	- Not -	
	Sewerage projects segregate waste etc	Not -	
	Arvind Samman	N.E.	
	Sports Hts.	Established the sports club, ground, playgrou-	- Yes
	Village cultural events	Gal Sankha conducted	- Yes
	L.M. school project	Not -	
	Any other to be identified at district level	1. Temple pond magrit under MGRM & CIV. 2. Improvement's funding of open berdes and falling at Gram Panchayat	- Yes



## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(For follow up sheet to be taken from district level/ and also to be downloaded from [www.bbunchnayat.in](http://www.bbunchnayat.in))

Category	Description	Action Taken	Remarks
<b>I Major Public Requirements/Demand (B2V1)</b>			
1 Count of RCC culvert at various intervals	work has been completed	In due to be made standard by digging filling up soil	-
2 Raising up street lights	recently installed at most places	-	-
3 Two transponders are at Ghant Mohalla & one at Chauk Mohalla	Transponder at Ghant Mohalla installed	Transponder at Chauk Mohalla	-
4 Providing 3 km pipe line for drinking water	Completed	-	-
5 Construction of road network to Jinnah Nagar	Taken up	Not yet completed	-
6	-	-	-
7	-	-	-
<b>II Minor Public Requirements/Demand (B2V2)</b>			
1 Fencing of compound for flat residence	No action taken	Major requirement	-
2 Electric poles L.T & H.T.	Complete	-	-
3 Filling up open yard	Planned today	-	-
4 Fencing of Shambhala	No	-	-
5 Upgradation of Filtration plant	No	No	-
6 Fencing of Shambhala yard	Complete	-	-
7	-	-	-
Category	Description	Action Taken	Remarks
<b>III Major Problem-B2V3</b>			
1 Count of RCC Culvert at various intervals	Completed	-	-
2 Two Transponders are at Ghant Mohalla & one at Chauk Mohalla	Two mohalla installed	Transponders at Ghant Mohalla to be installed	-
3 Construction of road network Plant network to Jinnah Nagar	Taken up	Not yet completed	-

VI	Major Problems (E/W)		
1	1. No Killa -康加拉 - for their children	Ans	urgent required
2	2. Degradation of filtration plant	Ans	Urgent required
3			
4			
5			
VII	Major Problems (E/W)		
1	1. Non - availability of playground	No other has been taken	-
2	2. Class rooms are not sufficient particular to Primary school	Govt has arranged with regard to Primary School	-
3	3. Non-usage of Sports kit	Govt has not been distributed	-
4			
VIII	Major Complaints (E/W)		
1	1. Complaint against PWD	Yes	Non satisfactory
2			
3			
VIII	Major Complaints (E/W)		
1	1. Handover to building not done according to Sikkim Authority	The building was handover off by	Handover
2			
3			
VIII	Major Complaints (E/W)		
1	1. No complaints have received		
2			
3			



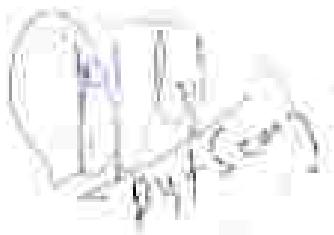
## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:** Rural Development Department
2. **LEAST RESPONSIVE DEPARTMENT:** Transport Department

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any Major complaint brought to the notice of the Visiting Officer.
II	Major urgent public demands that were reflected earlier but have not been addressed so far.
III	Overall assessment of the visit and suggestions: The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions.
IV	Overall Rating of visit functioning as given by the following Scale of 0 to 10.
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 3 days.

(PT-0)



Signature of Sarpanch

Name: M. CHANDRA  
WANTOPI - HEAD VILLAGE  
Date Stamp: 01/01/2018

Signature of the Visiting Officer

Name: L. R. J. S. J. S. J.

## S.A.Y. Complainant -

1. Public Transport is not available especially in the rural areas of the city.
  2. Written complaint from the Villagers for construction of well & maintenance of Public demand has been released.
3. Right from B.V, the use of the land for playground which has been already classified is to been given to the Gram panchayat body, so that they develop the playground panchayat where ever it-

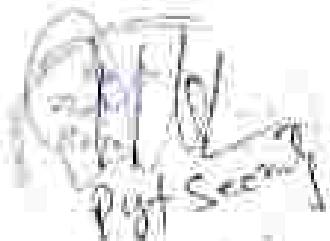
### Overall assessment

Overall the people are satisfied with the functioning of the administration but they have raised certain issues which are to be redressed.

### Overall rating of govt. functioning as given by panchayat 8 (Eight)

### Certificate from Sarpanch

It is certified that the visiting officer has stayed in the panchayat for two days.

  
P.P. Saini  
Sarpanch

  
Visiting Officer  
M.L.J. Jaiswal

  
Date : 20/01/2018  
Place : Muzaffarnagar  
Signature of Safdar,

M.D. W.B.C.