



75th
Anniversary
Committee

Timbra Panchayat



Back² Village⁴

Governance at doorsteps

15TH OCT to 3RD NOV, 2022

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in Collect AHTs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in Take plans for 2 previous years and ATRs from the planning deptt Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2022-23. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments



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Day 1

Day 1

Reach the village

1. Ensure that all front line workers of different deptts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan



Day 2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes related to the localized SDGs prioritized for that village as per the resolutions passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme[®] portal (myscheme.jk.gov.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat.
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GeM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
 - a. MGNREGA
 - b. PMAY
 - c. IHHL toilets and payments
 - d. CSCs
 - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
 2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
 3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
 4. His work shall be hard core planning and audit and is not a PR exercise.
 5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
 5. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
- Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.

In addition attention may be given to the following areas

Make full use of Centrally Sponsored Schemes

Saturation of individual beneficiary schemes

Self-employment schemes

Bank linked schemes- including departmental subsidy schemes

Empowerment and transparency through digital initiatives

Effectiveness of grass roots machinery –

- i. Patwari, VLW present and available
- ii. Available funds utilized in public interest and as per Gram Sabha resolutions
- iii. Fairness in governance
- iv. CSS/Individual beneficiary schemes etc
- v. BrashtacharMukt J&K
- vi. Bhai Mukt J&K
- vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the www.jkpanchayat.in portal. Every Deputy Commissioner has to ensure that.

Details of Reporting Officer:

Name: Mohd Jahangir
 Designation: Sr. Lecturer
 Department/ place of posting: Education / Govt. Hr Sec School (Boys)
plendhar
 Mobile No: 7006793292 / 9906374095
 Email ID: shafiqjahangir@gmail.com
 Home District: Poonch
 Dates of visit: 28-10-2022

Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Timbra
 Local Government Directory(LGD) code of the Panchayat: 239254
 Name of CD Block: Sathsa
 Name of Tehsil: Haveli
 Name of District: Poonch

Panchayat Profile:

No. of revenue villages in the Panchayat: 02
 No. of hamlets in the Panchayat: 14
 No. of households in the Panchayat: 510
 Population (approx) of the Panchayat: 3140



Part-II:
(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
RAD	Mohd Sadia	Panchayat secretary
Revenue	Murtaza Shah	Patwari
Education	Mohd Imran	Teacher
PAN	Mamir Hussain	Line man
Jal Shakti	Mohd Farooq	Line man
Agriculture	Tanvir Hanooch	AEA
YSS	Waseem Akram	REK
ICAs	Naseem Akhter	PAN
Fishri	Sumit Bali	FG
Social Welfare	Anju Rehman	Jr. Asstt
Health	Naseem Akhter	ASHA Worker
Scop Husbandary	Akash Sharma	ASAI
PWD	Mamir Hussain	Gang coolie

Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]

Y 1- ACTIVITIES

NDA 1: PANCHAYAT ASSET REGISTER

structure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private ✓
 - b. New/need repairs ✓
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School-
 - a. Kindergarten (Y/N) ✓
 - b. Primary (Y/N) ✓
 - c. Secondary (Y/N) ✓
 - d. College (Y/N) ✓
 - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N) ✓
 - a. (govt/private) ✓
 - b. Total children enrolled = 99 nil
15. Amrit Sarovars – details, location, condition nil
16. Government offices- details, whether functional or not
17. Ration shop (Y/N) ✓
18. Places of tourism importance – names, little details on historical/cultural importance nil
19. Village heritage sites/ treks- names, little details on historical/cultural importance nil
20. VLW Office (Y/N) ✓
21. Primary Healthcare Centre (Y/N), ✓
22. List of Incomplete Buildings- names, year of construction
23. List of Underutilized Buildings- names



DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVAR	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	No Khidmat cent. Awareness given to on G2C schemes, A ki Zamin Aapki Nigra Janbhagidari etc.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	NA NA
Incomplete buildings/pro- jects	Verify whether identification and redistribution done	one building of JKB and about 30 PMAY houses are under const. visited the PDS and checked the online status not found
PDS	Visit, evaluate, online status	No. PHE
PHC	Visit- evaluate, status of staff, equipment and quality	met with youth club and sought suggestion
Youth clubs	Meet, interact, seek suggestions	
SHG	Meet, identify problems, seek suggestions	
PMAY	Inspect, Inaugurate	Inspected the underconst houses under PMAY
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Inspected the priy, middle and high school met students and staff and all were happy water supply
Swachh SBM	Evaluate	A total 238 bathroom have been const.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Panchayat playground available Sports kit, distributed and village games organised.
Har Gaon Hariyali, Planta- tion drive	Evaluate status, feedback	Plantation drive conducted and good feed back from people
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Almost all departments representatives attended the programme.
Jal Jeewan Mission verifica- tion- WSS/JSD Electricity supply	Verify	Inspected underconst/ Non functional WSS and contacted the concerned AE he assured early completion and commissioning of project

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT

List enclosed.

Monitoring format for Deliverables achieved/ to be achieved during Jan Abhiyan (Preparatory phase of B2V4) w.e.f. 26th October 2022 to onwards)

WORK/ DELIVERABLE	Department	Target (pleaseo	26/10/2022		27/10/2022		%age upto 27/10/2022	Remarks
			Ach.	Cum. Ach.	Ach.	Cum. Ach.		
No of Individual beneficiary schemes including bank loan schemes saturated	APD	N						
No of Soil Health Cards issued	APD	120	120	120	120	120	100%	
No of Kisan Melas Organised	APD	03	03	03	03	03	100%	

ARI & TRAININGS Department							
No. of inspection carried to Evaluate quality of work and grievance disposal, record keeping, inventory management	ARI & Trainings						

COOPERATIVES Department							
Training members of cooperative societies	Cooperatives						
Holding Awareness camp	Cooperatives						
Registration of new cooperative societies	Cooperatives						

CULTURE Department							
No. of talent hunt organized at panchayat level	Culture						

Disaster Management, Relief, Rehabilitation and Reconstruction Department						
No of grievances DISPOSED OFF on relief commissioner grievances portal	DMRRR					
No. of APDA MITRAs trained	DMRRR					

ESTATES Department							
No. of unauthorized occupants of government accommodation identified	Estates						

Finance Department									
No. of Self Employment provided in Panchayat	Finance								
All INDIVIDUAL SUBSIDY SCHEMES-	Finance								
No. of Counters set up by banks at Panchayat to verify, Sanction, disburse cases and also accept fresh applications	Finance								

FLORICULTURE Department						
No. Of training and awareness camps held for farmers in commercial floriculture	Floriculture	04	03	05	-	03
						75%

Food, Civil Supplies and Consumer Affairs Department

SHIFT TO RATION CARD MANGEMENT SYSTEM (RCMS)-PROGRESS	CAPD	(please fill)	26/10/2022	27/10/2022	%age upto 27/10/2022	Remarks
		510	510	510	510	100%
Percentage of Grievance Redressal	CAPD	19	19	19	19	100%

Forest, Ecology & Environment Department						
Green J&K Drive Campaign						
One Beat Guard, One Village Program*	Forest	3	3	3	-	3
a) Preparatory plantation activities in winter	Forest					100%
Plantation areas	Forest					
b) Audit of earlier plantations.	Forest					
Forests for Fodder (Qlis)	Forest					
	SF					
	Soil					
*Note: The target assigned under One Beat Guard, One Village Programme is 1500 villages. However, Forest Department will try to cover all villages.						

General Administration Department						
100% BIOMETRIC ATTENDANCE ENSURE	GAD	100	100	100	-	100
ENSURE EPM BY ALL EMPLOYEES	GAD	100	100	100	-	100%
100% PROPERTY RETURNS FILED IN	GAD	100	100	100	-	100%
100% ONLINE APRs	GAD	100	100	100	-	100%
HRMS IMPLEMENTATION	GAD	100	100	100	-	100%

HOSPITALITY AND PROTOCOL Department						
No. of employees of the department provided training	H & P					
Introduction and Implement Quality policy for the department	H & P					

Health Department						
PMJAY GOLDEN CARDS- Saturation	Health	3140	2905	2905	-	2905
Swachh hospitals- clean toilets, junk free premises	Health					92%
Swachh hospitals- junk free premises	Health					

HIGHER EDUCATION Department						
No. of colleges where start 30 credit skill course have been introduced	Higher Education	-	-	-	-	-

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WORK DELIVERABLE		Department	Target (please)	26/10/2022		27/10/2022		%age upto 27/10/2022	Remarks
				Ach.	Cum. Ach.	Ach.	Cum. Ach.		
No of researches under NEP introduced		Higher Education	-						
Complete and launch HRM Module under e-Samaran gov suite		Higher Education	-						
No. of Feedbacks received from students of GDCs		Higher Education	-						
No. of colleges covered under "My college my pride- cleanliness drive in every GDC"		Higher Education	-						
Industries & Commerce Department									
Land allotment for projects worth Rs 6245 cores to be issued		I & C	-						
PMEGP. a) Targets to be achieved b) 100 awareness camps-five per district to be organised		I & C	-						
Single Window System: a) 100% implementation and submission of 352 reforms of SRA-P-2022 under Ease of Doing Business and Ease of Living initiatives. b) Central Inspection System to be made live online on JK Single Window System		I & C	-						
250 Block Level Camps for Registration of Artisans, Dealers and Registration/Renewal of all eligible Dealers under J&K Registration of Tourists Trade Act 1978-to be organised.		I & C	-						
Development work of 5 Industrial Estates to the initiated			-						
Information Department									
Beats of J&K-an initiative to identify, encourage and launch atleast 100 musical talents of J&K-Launch to be posted on Youtube channel		Information	-						
Identify 50 role models and engage them to inspire youth through a contemporary digital format to be launched		Information	-						
Information Technology Department									
No. of CSC Camps Established		IT	-						
No. of ONLINE SERVICES POPULARISED/IMPROVED		IT	-						
Beats Jan Bhagdar-Assist in Access/ Demonstrate/ Educate/ Inform		IT	-						

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WORK/ DELIVERABLE		Department	Target (please)	26/10/2022		27/10/2022		%age upto 27/10/2022	Remarks
Digital J&K and services		IT	25	-	-	-	-		
a) No. of Hoardings in Panchayats about Digital J&K and services		IT							
b) No. of Hoardings, Wall Paintings in all Panchayats about Digital J&K and services		IT							
Assist in enrollment of user services-		IT							
a) Golden Cards,		IT							
b) Domiciles,		IT							
c) UDID etc		IT							

JAL SHAKTI Department									
No. of Active PAANI SAMITIs in terms of sensitise the local community/Gram Panchayats/Pani Samitis of their role and responsibilities in Planning, Implementation and Monitoring of JJM		Jal Shakti	04	04	04	-	04	100%	
No. of Awareness generation regarding mechanism for Water Quality and testing of Water quality using Field Testing Kits (FTKs) as per JJM guidelines		Jal Shakti							

LABOUR & Employment Department									
Saturation of e- SHRAM		Labour	-	-	-	-	-	-	

LAW, Justice and Parliamentary Affairs Department									
No. of Awareness and assistance Camps through legal service authority		Law							

Mining Department									
IMPLEMENTATION OF E-CHALLAN WITH ZERO MANUAL INTERFACE		Mining							

Planning Dev. & Monitoring Department									
Data saturation --Aspirational blocks on ABDP Dashboard		PD & MD							

Power Department									
1) DISTRIBUTION TRANSFORMERS-		Power	04	07	07	-	07	64%	
a) Unique no Checked,		Power							
b) DTS identified with low oil and top up,		Power							
c) DTS identified with load imbalance,		Power							

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WORK DELIVERABLE	Department	Target (please)	26/10/2022		27/10/2022		%age upto 27/10/2022	Remarks
1) No. of standard fuses replaced with non standard fuses.	Power	-						
2) No. of OTs identified without earthing ensured proper earthing		-						
3) No. of leakage around OTs removed		-						
4) No. of cases of electrical accident claims pending to be resolved/dispensed	Power	-						

PUBLIC GRIEVANCES

Assess of perception of departments among public	Public Grievance	-	-					
Identification of 50 key issues of concern leading to grievances	Public Grievance	-						

Public Works(R&B) Department	PWD	03	-	-	-	-	0%	
100% ONLINE PAYMENTS WITH NO MANUAL INTERFACE	PWD							
COMPLETE JPROCC MERGER PROCESS	PWD							

Rural Development Department	RDD	15	14	14	-	14	93.3%	
At ESV WORKS- Document Verification to be Completed	RDD							
At GPOs to be prepared and finalized under convergence mode	RDD	10	09	09	-	09	90%	
Financial Awards to be finalized	RDD							
Village Meets to be established in every village	RDD							

Revenue Department	Revenue	2037	1600	1600	200	1800	90%	
1) APKI ZAMIN APKI MIGRAN- Inform. document	Revenue							
2) PATTAR KHANA- Verify, Establish, Paid information and findings	Revenue	01	-	-	-	-	0%	
3) INTERFERENCE MUTATIONS-Complete	Revenue	1					100%	
4) UNDERUTILISED BUILDINGS- Identify, Register	Revenue							

SCIENCE & TECHNOLOGY Department	S&T							
No. of Farmers reached out under PM KUSUM SCHEME	S&T							

SCHOOL EDUCATION Department

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WORK DELIVERABLE

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WORK/ DELIVERABLE		Department	Target (please	26/10/2022		27/10/2022		%age upto 27/10/2022	Remarks
Providing Support for Tourism activities under VILLAGE COOPERATIVE		Tourism	-	-	-	-	-	-	-
TRANSPORT Department									
whether Survey completed in all underserved areas									
No. of cases under taken under Mumkin Scheme	Transport	-							
	Transport	-							
TRIBAL Affairs Department									
whether all Scholar ship schemes saturated									
completion of plan formulation of all villages under pmaagy (adarsh gram scheme)	Tribal Affairs	03	03	03	0	03		100%	
	Tribal Affairs	-	-	-	-	-	-	-	
YOUTH AFFAIRS Department									
No. of games organised in Panchayat-	YSS	04	03	02	02	04	100%		





DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :
Details of the bank sanctioning it :
Total amount involved :

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, ret'd employees, youth cl and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed 100
- b. No of Individual Soak Pits constructed 400
- V. No.ofBiodiversity management committee meetingsheld: 03
- VI. Isthe name of Sarpanch displayed on citizen information boards of all RD & PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievance redressal box is installed: Yes/No ✓
- X. No of grievances received pertaining to Panchayat level: 30
- XI. No of grievances disposed of at Panchayat level: 30
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓

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HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	04 Nil 01 01	Nil Nil 01 01	Mohd Aliyas Anush Mishra
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	25 01	18 01	1. Mukhtar Ahmad 2. Mushay Hussain 3. Mohd Samiun 4. M. Rashid 5. Farid Ahmad 6. Ab-majid 7. M. Faraz 8. Sajid 9541 etc. Rajkumar
	JAL JEEVAN: JE	Nil 01	Nil 01	Jameel Raza
	PDD: LINEMAN JE ANY OTHER	Nil 02	02	Zahir Abass @ Manir Hussain
	FOOD & CIVIL SUPPLIES Sales man (Dentler)	-	-	Mohd Zabeer
	AGRICULTURE & ANIMAL HUSBANDARY	01 Nil	01 Nil	Tan veer Ahmed
	SOCIAL WELFARE	Nil 01	Nil 01	Zarina Bi
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	03 01 Nil Nil	03 01 Nil Nil	1. Mausha Bi, 2. Tazem Akter and Naseem Akter 1. Razia Begum
	ANY OTHER DEPARTMENT	Nil	Nil	-

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024: **Yes**
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste **Soak pits and collection**
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas **Plan has been prepared**
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof **Yes**
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No **Yes**
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. **Sufficient steps taken at Panchayat level**
- vi. Whether schools have started segregating waste **Yes**
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management **Yes**

2 Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? **Yes**
- ii. Do all the eligible individuals been provided the Golden Card? **No**
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? **Yes**
- iv. Are all the eligible individuals been vaccinated against COVID-19? **Yes**
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? **Yes**
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? **Yes**

3 Water sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? **No**
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes please specify **No**
- iii. Do all the IHHs in the Gram Panchayat have toilets? **No**
- iv. Are all the IHHs toilets functional or not? **No**
- v. Do all the Schools/Anganwadi centers have a toilet facility or not? **No**
- vi. Are all the toilets in the schools/Anganwadi functional or not? **NA**
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? **NA**

Child Friendly village

Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO

- i) How many Bal Sabha's were organized in the Gram Panchayat? 04
- ii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- iii) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO
- iv) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/NO

Village with good governance

Is CSC located in the Gram Panchayat Bhawan or not? NO

- i) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? As Panchayat building is not available no list displayed.
- ii) Does the Gram Panchayat has its building or not? Not
- iii) Is the Gram Panchayat office functional or not? yes
- iv) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? NO
- v) Is Social Audit of earlier Schemes/Programs carried out or not? yes

Poverty free and enhanced livelihood village

Has Gram Panchayat developed any criteria for the identification of the poor? Yes/NO if yes specify

- i) Have all the eligible households registered in PDS or not? yes
- ii) Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? NO
- iii) Have all the eligible households been registered for Pension or not? NO
- iv) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? yes
- v) Has Job Cards been distributed to all the eligible individuals under MGNREGA? yes
- vi) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? yes

Socially secured village

Whether Gram Panchayat is maintaining data related to Differently Abled People? yes

- i) Is Gram Panchayat Office Disabled Friendly or not? yes
- ii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? NO
- iii) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? yes
- iv) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? NO
- v) Are all the eligible households getting benefits from IAY or not? NO

4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO ✓
- ii) How many Bal Sabha's were organized in the Gram Panchayat-----04-----
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO ✓
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. ✓
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/NO ✓

5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? NO
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? As Panchayat building is not available no list displayed.
- iii) Does the Gram Panchayat has its building or not? Not
- iv) Is the Gram Panchayat office functional or not? yes.
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? NO
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? yes.

6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/NO if yes specify ✓
- ii) Have all the eligible households registered in PDS or not? yes.
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? NO
- iv) Have all the eligible households been registered for Pension or not? NO
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? yes.
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? yes.
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? yes.

Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? yes
- ii) Is Gram Panchayat Office Disabled Friendly or not? yes.
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? NO
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? yes.
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? NO.
- vi) Are all the eligible households getting benefits from IAY or not? NO.

- 8 **Engendered Development in Village** 03
- How many Mahila Sabha's were organized in the Gram Panchayat-----
 - Whether SHGs federations have been provided space for meetings in the Panchayat Bha No)
 - Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
 - Number of women beneficiaries headed households covered under PDS system.....03.....
 - Number of beneficiaries (out of total eligible population) receiving social protection bene Pradhan Mantri Matritva Vandana Yojana.....NU.....

- 9 Self-sufficient infrastructure in the village
- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....NO.....
 - Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
 - Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
 - Whether the GP has easy access to Godown for storage (Yes/No) ✓
 - Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information a the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to c tion of biodiversity and sustainable utilization of biological resources. He should check People Bio register (PBR) of that panchayat and review if Biodiversity Management Committee constituted panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

10

7

He com

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

Plan prepared

In addition GPDP plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	3140	2905	
Janani suraksha yojana	50	50	
OLD AGE pension	18	18	
Widow pension	03	03	
Disability pension	18	18	
Domicile certificate	1775 555	1597	
Kisan credit card	206	206	
PM kisan sammannidhi	206	206	



भारत सरकार
GOVERNMENT OF INDIA

Village

Land pass book	555	194	network problem
Registration of village vendors on GEM portal	0 (Nil)	0 (Nil)	
Registration of village contractors on jktenders portal	07	07	
Registration of village contractors on PWD portal	nil	nil	
Incomplete buildings/projects	Dispensary under Capex Budget 01	01	Negligency of Contractor.

DAY 2 ACTIVITIES

AGENDA 6

NASHA MUKT ABHIYAN

1. Whether gram sabha resolution passed — Yes.
2. Details of activities conducted Awareness by Nasha mukt drive by-poster and organising symposium and seminars.
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal Yes.
4. How many drug addicts in the village No
5. Whether reported to the Deputy Commissioner NA
6. How many registered for rehabilitation under government programme Nil

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	51	2021-22				
PMAY	107 Houses	2021-22	1,39,10,000	Yes	Yes	
IHHL UNDER SBM-G	Toilets 238	2021-22	285,60,000	Yes.	Yes.	-
CSC UNDER SBMG	nil	nil	nil	nil	nil	
AMRIT SAROVAR	nil	nil	nil	nil	nil	-

DAY 2 ACTIVITIES

AGENDA 8

WOMEN'S SABHA

Total women in the village above the age of 18 - 796
 Total attended - 102
 Proceedings:
 (Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

CHILDREN'S SABHA

Hold a children's sabha and record proceedings
 Total children in the village above the age of ... 530
 Total attended
 Proceedings: 35

(Pl insert pointers to be discussed there – refer palli proceedings)



Back to Village

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	02	Yes
	PMAY houses if any ready for inauguration	Nil	-
	Swachh gram projects- segregation sheds etc	nil	NO
	Amrit sarovars	nil	-
	Sports kits	01	01
	Village cultural events	02	NO
	JJM assets/projects	nil	-
	Any other to be identified at district level	nil	-

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	The burning res- Availability of water of roads	Work started and is 80% complete	only earth work upto 2.5 kmtr
2	Provision of drinking water facility	139 No pipes provide	
3	Provision of new transformer and repair	No action	
4	Detachment of deployed tns.	Detached and sent back to school.	
5	opening of new ANM centres in W. Nig. 1, 2 and 3 of ad	No action	
6	Demand of foot bridge	No action	
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	Construction of Roads in the pvt		
2	Can boost the development of activities and Govt. Schemes on ground	No action	
3	Provision of piped water connection		
4	to the households who are still without water connection and needs urgent attention	No action	
5	opening of PHC and ambulance	No action	
6	Provision of staff to newly upgraded High School	No action	
7	foot bridge -	No action	
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Lack of road connectivity	Work started but no complete	
2	Unawareness of people about different schemes	To some extent awareness created.	
3			



4			
5			
IV. Major Problems- B2V2			
1	Scarcity of water	No action	
2	Road connectivity	No action	
3			
4			
5			
V. Major Problems- B2V3			
1	Lack of road connectivity	No action	
2	Non availability of Health Centre.	No action	
3			
4	Non functioning and non completion of WSS	No action	
5			
VI. Major Complaints- B2V1			
1	Irregular supply of water	Still persists	
2	Insufficient supply of electricity	Still persists	
3	Attachment of staff of HS to BSC office.	Detached.	
VII. Major Complaints- B2V2			
1	Scarcity of water and	No action	
2	Road connectivity	No action	
3			
VIII. Major Complaints- B2V3			
1	Poor supply of water and non availability of piped water	No action	
2			
3	Poor supply of electricity	No action	

1. BEST
2. LEA

GE

I	Any maj
II	Major/
III	Overall (The v tions)
IV	Over
V	Ce

Signatu

Name

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: — Rural Dev. Department (RDD) and Agriculture
2. LEAST RESPONSIVE DEPARTMENT: — Jal Shakti (PHE) Department.

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>The major complaint of the people is irresponsiveness of Jal Shakti Dept.</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>construction of road and commissioning WSS.</i>
III	Overall assessment of the visit and suggestions: <i>As the Panchayat is remotest one the road connectivity and PHE is urgently required. Almost entire Panchayat inaccessible the road must be constructed on periodic basis.</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>07</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Certificate
Certified that the visiting officer visited each and every ward of Panchayat and stayed in the Panchayat for two days.

Signature of Sarpanch

Name ... *Shamina Bai*

SHAMINA BI
SARPANCH
PYT. TIMBRA
DANNA DOYIAUN

Signature of the Visiting Officer

Name... *Alakh Jahangir*