



75  
Azadi Ka  
Amrit Mahotsav

Perazporna



# Back<sub>2</sub> Village<sub>4</sub>

Governance at doorsteps

15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022





Governance at doorsteps

15<sup>TH</sup> OCTOBER - NOV, 2022

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainors on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified

## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

### INSTRUCTIONS

Meeting with deputy commissioner and his/her team

### ACTION POINTS

- a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from [www.jkpanchayat.in](http://www.jkpanchayat.in)
- b. Also take print outs of the summarized excel sheets of the previous phases from [www.jkpanchayat.in](http://www.jkpanchayat.in)
- c. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)
- d. Take prints of blank 2 booklets of B2V4 from [www.jkpanchayat.in](http://www.jkpanchayat.in)
- e. Take plans for 2 previous years and ATRs from the planning deptt
- f. Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners
- g. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:
  - PRI grants
  - District Plan
  - UT plan
  - MGNREGA
  - Other schemes of other departments
  - Any other work
- h. Plans/ beneficiary lists:
  - MGNREGA draft plan document for the year 2022-23.
  - List of Awaas+ beneficiaries alongwith IHHL Convergence
  - List of pension beneficiaries.
  - List of SHGs
  - List of agriculture scheme beneficiaries
- i. Lists of beneficiaries for:
  - Various certificates/ benefits to be distributed by the visiting officer.
  - Any other activities identified by different departments



## Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UI govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarden and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukh Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRIM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukh J&K
    - vii. NashaMukt J&K





9. The PRA members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



A) Details of Reporting Officer:

Name: FAROOQ AHMAD MIR

Designation: LECTURER ZOOLOGY

Department/ place of posting: GOVT. HR. SEC. SCHOOL DANGIWACHA

Mobile No: 9419107434, 6005216160 (RAFIABAD)

Email ID: mirfarooq099@gmail.com

Home District: BARAMULLA

Dates of visit: 28th and 29th Oct-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: FEROZPORA

Local Government Directory(LGD) code of the Panchayat: 241893

Name of CD Block: ROHAMA

Name of Tehsil: WATERGAM

Name of District: BARAMULLA

C) Panchayat Profile:

No. of revenue villages in the Panchayat: (02)

No. of hamlets in the Panchayat: (03)

No. of households in the Panchayat: 295

Population (approx) of the Panchayat: 850 + 800 = 1650



**Part-II:**  
(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC  
Officials who were present

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

**Details of absent employees vis-à-vis list furnished by the DC office:**

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# DAY 1- ACTIVITIES

## AGENDA 1: PANCHAYAT ASSET REGISTER

### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private
  - b. New/needing repairs ✓
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School-
  - a. Kindergarten (Y/N) ✓
  - b. Primary (Y/N) ✓
  - c. Secondary (Y/N)
  - d. College (Y/N)
  - e. University (Y/N)
15. Anganwadi Centre (Y/N)
  - a. (govt/private) ✓
  - b. Total children enrolled
16. Amrit Sarovars - details, location, condition NO
17. Government offices- details, whether functional or not
18. Ration shop (Y/N) ✓
19. Places of tourism importance - names, little details on historical/cultural importance NO
20. Village heritage sites/ treks- names, little details on historical/cultural importance
21. VLW Office (Y/N) ✓
22. Primary Healthcare Centre (Y/N) ✓
23. List of Incomplete Buildings- names, year of construction
24. List of Underutilized Buildings- names NO

Panchayat Ghar  
(Partially damaged)





# DAY 1-ACTIVITIES

## AGENDA 2: DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

ACTIVITIES	VISIT, VERIFY	COMMENTS
Kudam Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	The services are available.
KSPSS counters/outlets	a) Status of counter b) Number of visitors	NO Service available.
Incomplete buildings/projects	Verify whether identification and redistribution done	Panchayat & School in Shogpora
PDS	Visit, evaluate, online status	- Yes -
PHC	Visit- evaluate, status of staff, equipment and quality	- No -
Youth clubs	Meet, interact, seek suggestions	- Yes -
SHG	Meet, identify problems, seek suggestions	- No -
PMAY	Inspect, Inaugurate	Inspected seen under construction. one Inau
My school, my pride progress, schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Need toilets, Sanitation and boundary wall.
Swachh SBM	Evaluate	Seen, utilized during visit.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Sports kits not received yet. We joined the kids in school play field.
Har Ghar Hariyali, Plantation drive	Evaluate status, feedback	Done
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Cultural events
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	- Yes -
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Scarcity of water a major problem.

## DAY 1 - ACTIVITIES

### AGENDA 3: SATURATE JAN BHILYAN

#### DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

S.NO P.	Deliverable	Department	Unit	Remarks
1.	Golden Health Cards	Health	1350	Remainig are under process
2.	Land Passbooks	Revenue	105	Remainig issued on 4th Nov. 2022
3.	Inheritance Mutation	Revenue	05	Pending to be done soon as per Tehsildar concerned.
4.	Self employment Drive	JK Bank	15	All under process
5.	Identify candidates for skill training under himayat & other Schemes	RDD	20	All done
		IT	01	working
6.	CSC/IT Camp in every Panchayat			
7.	Creating awareness of Jan Bhagidari among PRIs and general Public	IT	10	working
8.	Particip of Digital JKK in every Panchayat	RDD	01	Done
9.	Pani Samitis meetings to be held	Jal Shakti	01	Done
10.	Field testing kits to be provided for all Panchayat	- DO	01	- Done



(12)	Implement of such plan - Door to door collection - Management of grey water, house waste, & solid waste	RDD	50	Done
(13)	UID card —	Social welfare	1350	Done
(14)	E-shram card	labour	1350	Done
(15)	Inspect play field one sport event.	VSSS	01	Done
(16)	Inspect office of Panchayat VLW & enumer names	RDD	01	Hilal Khan
		Revenue	01	Komarpal
(17)	Amrit Sarvodaya.	RDD	00	NA.
(18)	Youth clubs interact	Youth mission	02	working
(19)	Asadi Ka Amrit Mahotsav -	Culture DCs	01	Done
(20)	Gram Sabha	visit office	01	Done
(21)	To check quality of work executed	All visiting officer	All	Satisfy

*Fair*





## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT) - Yes -

Number of cases in different categories sanctioned : - 15

Details of the bank sanctioning it :

Total amount involved : \_\_\_\_\_

JK Bank Rohama

Under process in Bank

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed ~~116~~ 35
- b. No of Individual Soak Pits constructed 116
- V. No. of Biodiversity management committee meetings held: 02
- VI. Is the name of Sarpanch displayed on citizen information board of all RD & PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievance redressal box is installed: Yes/No ✓
- X. No of grievances received pertaining to Panchayat level: 09
- XI. No of grievances disposed of at Panchayat level: 03 ✓
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓

# HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department:	01	01	AB. RASHID SHEIKH
	BDO	03	01	JAVID AHMAD
	JE	01	01	TANVEER AHMAD
	GRS	04	03	NAVEE, M. IQBAL & ASMAT
	TA			
	SCHOOL EDUCATION:	6+2	07	M. Shaffi Dar, Dawood Habib, Ishrat Bano, Jabeena Kounsar, Shazada Magbool, Rafia Rashid
	TEACHER			Qurat-ul-Ain
	HEAD MASTER			
	ANY OTHER			
	IAL JEEVAN: Lineman 1	02	02	AB. AZIZ
	JE 2			GH. NABI SHAH
				BASHIR AHMAD DAR
	PDD:	02	02	MANZoor AHMAD TEL
	LINEMAN	01	01	JAVID AHMAD KHAN
	JE	01	01	IMRAN MAABOOL
	ANY OTHER METRE READER			REYAZ U DIN MIR
	FOOD & CIVIL SUPPLIES	01	01	NASEER AHMAD DAR
		SHOGPORA		
	AGRICULTURE & ANIMAL HUS- <b>AGRI</b> JACO 01	01	01	ZUBAIR AMIN KHANDAY
	BANDARY SK 01	01	01	MUHAMMAD AYAZ
	ANIMAL HUSBANDARY	01	01	JAVID AHMAD DAR
	SOCIAL WELFARE	01	01	BABAR ALI WANI
	HEALTH:			
	ASHA	03	03	Haleema, Zarina, Jamsheds
	ANM	01	01	Shameema Begum
	AYUSH DOCTOR	01	01	Dr. Farooq Ahmad Rather
	ALLOPATHIC DOCTOR	Nil	Nil	- Nil -
	HORTICULTURE	01	01	REYAZ AHMAD
	ANY OTHER DEPARTMENT			





## DAY 2-ACTIVITIES

### AGENDA NO. 1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Yes
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas No
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof \_\_\_\_\_
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No \_\_\_\_\_
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Yes
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management Yes

#### 2 Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii. Do all the eligible individuals been provided the Golden Card? Yes-1573
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

#### 3 Water sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Yes
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv. Are all the IHHs toilets functional or not? Yes
- v. Do all the Schools/Anganwadi centers have a toilet facility or not? Rented (Yes)
- vi. Are all the toilets in the schools/Aanganwadi functional or not? Functional Rented
- vii. Whether Gram Pachachayat Bhawan has separate toilets for women or not? No



#### 4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO ✓
- How many Bal Sabha's were organized in the Gram Panchayat- 20 per year
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO ✓
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No ✓

#### 5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? Yes
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
- Does the Gram Panchayat has its building or not? Yes - non functional -
- Is the Gram Panchayat office functional or not? Not functional
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- Is Social Audit of earlier Schemes/Programs carried out or not? Yes.

#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓
- Have all the eligible households registered in PDS or not? Yes
- Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? Yes
- Have all the eligible households been registered for Pension or not? 50%
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? No
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- Is Gram Panchayat Office Disabled Friendly or not? Yes
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? No
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- Are all the eligible households getting benefits from IAY or not? Yes



## 8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat—20 in a year
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓
- Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
- Number of women beneficiaries headed households covered under PDS system—06
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana—06

- Self-sufficient infrastructure in the village Yes
- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet—NO
- Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- Whether the GP has easy access to Godown for storage (Yes/No) ✓
- Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that Panchayat and review if Biodiversity Management Committee constituted for that Panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at: <https://jkpanchayat.in/b2v4.php>)

### COMMITTEE MEMBERS

### PRESENT

### BIODIVERSITY REGISTER PHOTOS

### PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.  
(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- Tourist places which need to be developed
- Specific project which needs to be developed
- Tourism in the area
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Enlist all the following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Grain security Card under Aayushman Bharat	Completed without 30	Completed without 30	The pendings have been sent for the registration
Janakalyan	30	16	14 Pregnant
OLD AGE pension	90	90	No Pendency
Widow pension	34	34	No Pendency
Disability pension	34	34	No Pendency
Disability certificate	<del>1650</del> 1650	<del>900</del> 365	No-Pendency -
Ration card	243	243	Sent to the concerned Deptts.
PW status samman	243	243	Given all





Land pass mark	350	105	People are busy with harvest
Registration of village vendors on GFM portal	NO	Nil	Yes Nil
Registration of village contractors on jkpanchayats.in portal	02	02	Yes
Registration of village contractors on pvt portal	01	01	Yes
Incomplete buildings/projects	01	01	Panchayat of Ghar School at Shagpora

## DAY 2 ACTIVITIES

### AGENDA 6

### NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed Yes
- Details of activities conducted Yes
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal Yes
- How many drug addicts in the village (03)
- Whether reported to the Deputy Commissioner NO
- How many registered for rehabilitation under government programme (Yes)

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	02	2021-22	1.2308	Satisfactory	Yes	NO
PMAY	02	2021-22	02	02	02	Payment delay
IHL	ODF	ODF				
INDIA RISE	02	2021-2022	02	02	02	01 more needed
AMRIT SAROVAR	00	00	00	00	00	01 more needed

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 400

Total attended 200

Proceedings 40

(Please insert pointers to be discussed there - refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a bal sabha and record proceedings

Total children in the village above the age of 00-06 years = 171

Total attended 171

Proceedings: 171

(Please insert pointers to be discussed there - refer palli proceedings)





## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

NO.	ASSETS/ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under IKSRLM (SUNDAY MARKET)	Nil	nil
	PMAY houses <sup>and</sup> ready for inauguration	01 under Construction 01 ready	01
	Swachh gram projects: segregation Sheds etc.	01	01
	Amrit Sarovars	Nil	Nil
	Sports kits	01	01
	Village cultural events Village cultural events	06	06
	JM assets/Projects	Water tanky 01 with Shed	01
	Any other to be identified at district level	Nil	nil

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	DRINKING WATER	NO action taken	It is a massive problem.
2	Shogpora needs more electric transformers.		
3			
4			
5			
6			
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	DRINKING WATER	NO action taken	Massive Problem
2	Electricity Problem	Under Process	Needs rectification
3	School upgradation	Done	Satisfactory
4	School Building	Done	Satisfactory
5	Release of funds to PMAY	DONE	Satisfactory
6			
7			
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems -- B2V1			
1	Drinking Water		
2	Electric Poles and wire & also other materials		



Major Problems- E 2V2

Drinking water/Pipes  
Electric Poles and other relevant materials

Major Problems- E 2V3

Drinking water/Pipes  
Electric Supply to  
the houses

Major Complaints- B2V1

Drinking water/Pipes  
Electric Poles

Major Complaints- B2V2

Drinking water/Pipes  
Electric Poles  
Path tiles

Major Complaints- B2V4

Drinking water/Pipes  
Electric Problem  
Path tiles in streets  
Street lights, transformers (03)

Tenders to be allotted  
to the residents up  
to overcome the problems

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I Any major complaint brought to the notice of the Visiting Officer:

Boundary Wall of School Furniture DRINKING WATER

Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:

DRINKING WATER

Overall assessment of the visit and suggestions:

(The visiting officer ensures that the overall assessment is recorded in details along with concrete suggestions)

The Halqa needs the replacement of the water connecting pipes with increased lumen to overcome the problem

Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)

08

V Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Signature of Sarpanch:

Name... JAVID AHMAD DAR

Signature of the Visiting Officer

Name... FAROOQ AHMAD MIR