



Governance at doorsteps

15TH OCT to 3RD NOV, 2022

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified



INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none">Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.inAlso take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.inCollect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.inTake plans for 2 previous years and ATRs from the planning depttComplete trainings on different components of B2V4 being organized by respective Deputy CommissionersCollect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:<ul style="list-style-type: none">PRI grantsDistrict PlanUT planMGNREGAOther schemes of other departmentsAny other workPlans/ beneficiary lists:<ul style="list-style-type: none">MGNREGA draft plan document for the year 2022-23.List of Awaas+ beneficiaries alongwith IHHL ConvergenceList of pension beneficiaries.List of SHGsList of agriculture scheme beneficiariesLists of beneficiaries for:<ul style="list-style-type: none">Various certificates/ benefits to be distributed by the visiting officer.Any other activities identified by different departments

Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukh Abhiyan



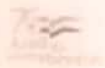
Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat.
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
 - a. MGNREGA
 - b. PMAY
 - c. IHHL toilets and payments
 - d. CSCs
 - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas.
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukht J&K
 - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: DR. MOHD IBRAHIM
Designation: PHYSICAL DIRECTOR
Department/ place of posting: HIGHER EDU. DEPTT / GDC, Thannamandi
Mobile No: 9419234786
Email ID: ibrahimjkhed@gmail.com
Home District: Poonch
Dates of visit: 01-11-2022 to 02-11-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: POTHA
Local Government Directory(LGD) code of the Panchayat: 952558
Name of CD Block: DHANGRI
Name of Tehsil: RAJOURI
Name of District: RAJOURI

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 01
No. of hamlets in the Panchayat: 06
No. of households in the Panchayat: 900
Population (approx) of the Panchayat: 2000

Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Revenue	MOHD QASIM	Patwari
RDD	KHALIK AHMAD	V.L.W.
RDD	ROHIT CHAUDHARI	AA(P)
Sericulture	SUBASH CHANDER	Mulberry Man
PHE	MOHD RASHEED	LINEMAN
Animal Husbandry	Dr. Iqbal Ahmed	VAS
PDD	MOHD ADAM	LINEMAN
PHE	Ahmeri Kumar	Jr. Engineer
Kishore	lesihara Kumar	W/S
Medical	Kamla Devi	FM PHW
MEDICAL	Peeta Devi	ASHA Worker
MEDICAL	Mulharam Begum	ASHA Worker
Agri. Deptt	Ashish Sharma	ile A

Details of ~~absent~~ ^{Present} employees vis-à-vis list furnished by the DC office:

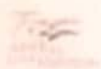
Department	Name	Designation
Health	Mukhtar Ahmed	Jr. Pharmacist
ICDS	Veena Kumari	Anganwadi Worker
ICDS	Anubama	Anganwadi Worker
ICDS	Neeru Bala	Anganwadi Worker
Education	Balwan Singh	Headmaster
Public Health	Dhnyal	SA
Forest	Madan Lal	Guard
PDS	Pardeep Sharma	Dealer
P. W. D	Zakir Hussain	
NRI M	Rajesh Singh	PRP
Education	Gursharan Singh	Tr. M.S. Rajdhinoo
Handicrafty Rajar.	Zakir Hussain	MCT
ICPS	Nasreen Akhter	Social Worker
Social welfare	Farida Akhter	Grat - teacher
PMCSY	Sorab Sharma	Roll 8825027322

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

- Rented office presently in use.
(Not in use due to public and Land Dispute).
1. Panchayat Ghar Infrastructure
 - a. Govt building/private
 - b. New/needing repairs
 2. Furniture (Y/N) **yes**
 3. Computer/printer (Y/N) → **computer (yes) Printer (No)**
 4. Internet (Y/N) **NO**
 5. Telephone (Y/N) **NO**
 6. Toilet (CSC/part of panchayat ghar) (Y/N) **NO**
 7. Water (Y/N) **NO**
 8. Electricity (Y/N) **NO**
 9. Bank branch (Y/N) **NO**
 10. CSC (Y/N) **NO**
 11. Patwarkhana (Y/N) **NO**
 12. Village haat (Y/N) **NO**
 13. Playground (Y/N) **NO**
 14. School-
 - a. Kindergarten (Y/N) **NO**
 - b. Primary (Y/N) **yes (1), MIDDLE (1)**
 - c. Secondary (Y/N) **NO**
 - d. College (Y/N) **NO**
 - e. University (Y/N) **NO**
 15. Anganwadi Centre (Y/N) **yes**
 - a. (govt/private)
 - b. Total children enrolled **113**
 15. Amrit Sarovars – details, location, condition **NIL**
 16. Government offices- details, whether functional or not
 17. Ration shop (Y/N) **yes**
 18. Places of tourism importance – names, little details on historical/cultural importance **NO**
 19. Village heritage sites/ treks- names, little details on historical/cultural importance **NO**
 20. VLW Office (Y/N) **yes (Private)**
 21. Primary Healthcare Centre (Y/N), **Health and wellness centre**
 22. List of Incomplete Buildings- names, year of construction → **NO**
 23. List of Underutilized Buildings- names **yes (Panchayat House)**
- All offices functional except Panchayat Ghar -



DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	No Khidmat Centre in The Panchayat
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	NO JKB/PSB counter in the Panchayat
Incomplete buildings/projects	Verify whether identification and redistribution done	No Incomplete buildings in Panchayat
PDS	Visit, evaluate, online status	Fully online
PHC	Visit- evaluate, status of staff, equipment and quality	No PHC in the Panchayat one Health and wellness centre available (Annex-2)
Youth clubs	Meet, interact, seek suggestions	No youth club.
SHG	Meet, identify problems, seek suggestions	NO SHG Available
PMAY	Inspect, Inaugurate	visited and Inaugurated PMAY house.
My school, my pride progress: schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	visited All schools, checked water, electricity found satisfactory Except High school. Potha need needs 03 new classrooms.
Swachh SBM	Evaluate	Inspected found satisfactory
Panchayat play ground, Sports kits distribution Village games	Ensure, verify, Participate in at least one game in the playground	NO Playground in the Panchayat found.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Several Plantation Drives organised in The Panchayat.
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Participated in Kabaddi match.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	JKB, Horticulture, sericulture Social welfare, ICPS, Health, Angan exhibited their schemes.
Jal Jeevan Mission verification- WSS/JSD Electricity supply	Verify	Jal Jeevan Project with the cost 535.08 cr has been sanctioned, Tending held allotment to be done.

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

S.NO	Department	Deficiencies
01	Information Tech.	Installation of hoardings and making of wall paintings about Digital Juk not done in the Panchayat.
02	Finance	Financial Inclusion Through JDY, TJBY, JSBY, APY not done yet.
03	Social welfare	NO Divyang camp held.
04	Transport	NO case under munkin scheme taken up.
05	Science & Tech.	NO farmer considered for outreach and training under PM KUSUM Scheme.
06	ARI & Trainings	NO inspection done.
07	JAL SHAKTI	Kits distributed to the Panchayat but no testing held.
08	Agriculture and allied sectors	NO Kissan mele organised.



DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT) → Annexure - G

Number of cases in different categories sanctioned: Not Available
Details of the bank sanctioning it: Not Applicable
Total amount involved: NA

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings
Meeting held proceedings enclosed as Anex. A

DAY 2

- a. No of Individual Compost Pits constructed → one
- b. No of Individual Soak Pits constructed → 10
- v. No. of Biodiversity management committee meetings held: Meeting held minutes attached (Anex-B)
- vi. Is the name of Sarpanch displayed on citizen information boards of all IRD & PR schemes: Yes/No ✓
- vii. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- viii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- ix. Whether grievance redressal box is installed: Yes/No ✗
- x. No of grievances received pertaining to Panchayat level: 02
- xi. No of grievances disposed of at Panchayat level: 02 ✓
- xii. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- xiii. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/No ✓

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 - 01 01 01	01 → 01 → Nil - 01 →	KHADAM SHAH Bharat Bushan NA SHOKIT ALI
	SCHOOL EDUCATION: REK → TEACHER → HEAD MASTER → ANY OTHER → master → PET →	01 16 1 07 01	01 17 1 06 01	Balwan Singh Mohd Rashid Gulzar kussevin
	JAL JEEVAN: PDD: LINEMAN JE ANY OTHER	 Lineman → 1 1	 1 1	Mohd Aslam Shakeel
	FOOD & CIVIL SUPPLIES Dealers →	2	2	Pardeep sharma Mohd Riaz
	AGRICULTURE & ANIMAL HUS- BANDARY	03	07 -	Dr. Ibrar Ahmed. Rohit Sharma (Attd.) Lovelesh kumar (V.P.)
	SOCIAL WELFARE Anganwadi →	05	05	Veena Kumari Neeru Bala Anupama Neelam Devi Asha Devi (chepes)
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	03 02 Nil	03 02 Nil	Reeta Devi, Veena Devi Makhatoon Begum Kamla Devi, Ranju Sharma
	ANY OTHER DEPARTMENT Revenue	01	01	Mohd - Rashid
	Animal Husbandry	03	07	Dr. Ibrar Ahmed (Asst Surgeon) Lovelesh Kumar (V. Pharmacist) Rohit Sharma (Attd.)

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste 10 NO of soak pits constructed
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas No solar lights, Biogas projects installed in the Panchayat
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof NO
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No NO
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
1) Plantation drives conducted
2) Harvesting Tanks constructed in the Panchayat.
- vi. Whether schools have started segregating waste
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management → NO

2 Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? NO
- ii. Do all the eligible individuals been provided the Golden Card? Yes
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? NO
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? NO

3 Water sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? NO
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Yes
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv. Are all the IHHs toilets functional or not? Yes
- v. Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi. Are all the toilets in the schools/Aanganwadi functional or not? Yes
- vii. Whether Gram Pachachayat Bhawan has separate toilets for women or not? NO

4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- ii) How many Bal Sabha's were organized in the Gram Panchayat nil
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO NO
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. NO
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No NO

5 Village with good governance

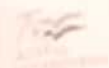
- i) Is CSC located in the Gram Panchayat Bhawan or not? NO
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not?
- iii) Does the Gram Panchayat has its building or not? Yes
- iv) Is the Gram Panchayat office functional or not? NO (disputed)
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? NO
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? Yes

6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify Yes
- ii) Have all the eligible households registered in PDS or not? Yes
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? NO SHG in the Panchayat
- iv) Have all the eligible households been registered for Pension or not? maximum no's Registered
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? NO
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? NO

7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? NO
- ii) Is Gram Panchayat Office Disabled Friendly or not? NO
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? NO
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? NO
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc?
- vi) Are all the eligible households getting benefits from IAY or not? Yes



Engendered Development in Village

8. How many Mahila Sabha's were organized in the Gram Panchayat 02
- i) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) NO SHG in the Panchayat
- ii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- iii) Number of women beneficiaries headed households covered under PDS system 20
- iv) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana 05
9. Self-sufficient infrastructure in the village
- i) Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet No Community Hall in the Panchayat
- ii) Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- iii) Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- iv) Whether the GP has easy access to Godown for storage (Yes/No) ✓
- v) Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country DONE Annex-19 enclosed
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS 05

PRESENT 02

BIODIVERSITY REGISTER PHOTOS Not Available.

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS First meeting held during B2V4 Proceedings enclosed. (Annex-B)



DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

GPDP format available on <https://jkpanchayat.in/b2v4.php>

In addition GPDP plan shall also include :

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given - Annexure - "E"

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1528	1481	movements of nomadic people. date of Birth of children.
Janani suraksha yojana	23	Nil	Non Availability of Budget.
OLD AGE pension	131	124	Under Process.
Widow pension	21	17	04
Disability pension	47	44	03
Domicile certificate	2000	1800	—
Kisan credit card	100	20	Due to non availability of TKB in the area.
PM kisan sammanidhi	0	0	—



Land pass book	255	10	Landpassbooks Generated by The concerned and is under Process
Registration of village vendors on GEM portal	Nil	Nil	
Registration of village contractors on jktenders portal	08	05	-
Registration of village contractors on PWD portal	05	03	-
Incomplete buildings/projects	NA	NA	-

DAY 2 ACTIVITIES

AGENDA 6

NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed - Yes, Encl. as Annex "C"
- Details of activities conducted 1) Extension Lecture on Nasha mukt Abhiyan delivered.
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal - Yes.
- How many drug addicts in the village Nil
- Whether reported to the Deputy Commissioner NA
- How many registered for rehabilitation under government programme NA.

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA						
PMAY			Enclosed - Annexure "D"			
IHL UNDER SBM-G				"	"	"
CSC UNDER SBMG						
AMRIT SAROVARS						

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 900 ANNEXURE -
 Total attended 25
 Proceedings: "Enclosed"
 (Pl insert pointers to be discussed there - refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings
 Total children in the village above the age of
 Total attended 140
 Proceedings: "Enclosed"

Annexure "I"

(Pl insert pointers to be discussed there - refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	NA	-
	PMAY houses if any ready for Inauguration	05 PMAY Houses Inaugurated	Yes.
	Swachh gram projects- segregation sheds etc	NO Such Project in The Panchayat	-
	Amrit sarovars	NO Amrit Sarovars in The Panchayat	-
	Sports kits	Not Distributed	-
	Village cultural events	Kabaddi match organised	Yes
	JJM assets/projects	one Project of 535.08 cr project is sanctioned.	Yes
	Any other to be identified at district level		

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	upgradation of Transformers	NO improvement	
2	Shortage of Pipes	Hand pumps installed	
3	upgradation of High School to H.Sec	NO Action	need upgradation
4	construction of New Road to grave-yard W.No. 05	NO Action	-
5	Road Jabri masjid mohalla	NO Action	Required
6	Bridge 50 feet W.No. 01 to 03	NO Action	Required.
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	Construction of Bridge	NO Action	
2	Water supply	NO Action	
3	Bore well	Hand pumps installed	
4	H/S Potha upgradation -	NO Action	
5	lift Irrigation scheme.	NO Action	
6			
7			
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1			
2			
3			

Major Problems- B2V2

Deplorable Condition of Road
from main Road to
High School Potha.

Major Problems- B2V3

Bank ATM

No Action

Major Complaints- B2V1

Major Complaints- B2V2

Major Complaints- B2V3

Data not available due to fade
print out of copy.

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <u>upgradation of high school to H.S. school.</u>							
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:							
III	Overall assessment of the visit and suggestions: <u>RDS Department is delaying payments. Load shedding in the area. High School Potha needs to be upgraded classrooms are congested.</u>							
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)	<table border="1"> <tr> <td>PHE - 05</td> <td>Edu: 08</td> </tr> <tr> <td>RDD - 05</td> <td></td> </tr> <tr> <td>Revenue - 08</td> <td></td> </tr> </table>	PHE - 05	Edu: 08	RDD - 05		Revenue - 08	
PHE - 05	Edu: 08							
RDD - 05								
Revenue - 08								
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days							

* The visit to the Panchayat was satisfactory and few of the members of the area brought important points to the notice of the visiting officer which are mentioned in Annexure - "K".

Signature of Sarpanch

SARPANCH

Name P. H. H. P. P. P.

Block Dangri Dist. Rajouri

Signature of the Visiting Officer

Name... Dr. Mohd. Ibrahim

* The public of Potha brought issue of encroachment of Land at Primary school Potha W.No. 05. The School needs to be renovated.

Annexure "L"

GRAM PANCHAYAT DEVELOPMENT PLAN FOR PANCHAYAT POTHHA

NAME OF THE CONCERNED DEPARTMENT	SCHEME		NAME OF THE PROPOSED WORK	WARD NO	ESTT. COST IN LAKHS
RURAL DEVELOPMENT DEPARTMENT	MGNREGA	1.	B/Path from main Road to Besan-wali Bawli.	06	1.5 lac
		2.	Construction of Tractor Road from Shiv Mandir to Shailendra & Rashid Mohalla Gali	03	2.00
		3.	Boundary wall of graveyard at w.no 04	4	2.5
		4.	P.Wall& Washroom Complex of Jama Masjid Umar	4	05
		5.	Construction of Road from main road to Mir Azam Mohalla.	7	3
		7.	P wall at Primary school Kardhinu Gujran	1	2.00
		8.	Drain in SC Mohalla Kardhenu c/o Koshaliya Devi widow of Lal Chand	1	2.00
		9.	Tractor Road to Lal Mohalla	6	2.00
		1.	Ashwani Kumar s/o Prithvi Raj	3	1.60
		2.	Rakesh Kumar s/o Inder Raj	3	1.60
	HIMAYATIDD (U-GKY) (20 CANDIDATES TO BE IDENTIFIED BY THE panchayat)	3.	Mohd Sharief s/o Gammi	5	1.60
		4.	Mohd Sadiq s/o Fateh Mohd	2	1.60
		1.	Haroon Rashid		
		2.	Rukhsar Shamim		
		3.	Ishani Sharma		
		4.	Sachin Sharma		
		5.	Shivali Dutta		
		6.	Puneet Khajuria		
		7.	Tarun Khajuria		
		8.	Sanju Bala		
RURAL DEVELOPMENT DEPARTMENT	SAMAGRA SHIKSHA	9.	Mudasir Quasir		
		10.	Anil Kumar		
		11.	Nazma Kouser		
		12.	Parmod Khajuria		
		13.	Khilat Sharma		
		14.	Ankush Sharma		
		15.	Payal Sharma		
		16.	Vikas Sharma		
		17.	Anu Sharma		
		18.	Parmarth Khajuria		
		19.	Shalu Khajuria		
		20.	Priya Sharma		
RURAL DEVELOPMENT DEPARTMENT	SAMAGRA SHIKSHA	1.	Construction of 04 rooms at Govt. High School Potha.		15.00
		2.	Bondary wall back side of High School Potha.		10.00
		2.	Lack of staff in Middle School Kardhenu.		

DEPARTMENT OF HEALTH AND FAMILY WELFARE		3	Requirement of Maths Teacher at High School Potha		
			Requirement of one Ambulance in the Panchayat Potha		07.00
DEPARTMENT OF JAL SHAKTI (Drinking Water and Sanitation)	Jal Jeevan Mission	1	All wards should be included in Ongoing Jal Shakti Scheme which has been already sanctioned	1-7	
		2	New Hand pumps in ward. No 04 shah wali Mohalla, W.No 05 Bal Krishan Mohalla, W.No 01 ST Mohalla, W.03. Gali Mohalla Near Rattan pal Satpal.	04	12.00
		3	Repair of Handpump at w.no 02 Mohalla Kardhenu	1	0.5
		1	Construction of Road from main Road to Mata Surta Mandir	03	10.00
		2	Construction of Link Road to Graveyard		
		3	Blacktopping of FCI Road from Main Road to High School Potha.		
		1	20 Poles replacement in different places of panchayat including High school Potha	05	
		2	Transformers for Mata Surta Mandir Mohalla, ST Mohalla & Havaladar Mohalla	03, 01 & 04	3.00
			Gobar Dhan (Biogas) Project in the Panchayat.		10.00
DEPARTMENT OF FINANCE		1	Khidmat centre and J&K Bank Branch in the Panchayat		
DEPARTMENT OF REVENUE		2	Development of Patwarkhana in the Panchayat		10.00

Ram Krishna
SARPANCH
Pvt. Halqa Potha
Block Dangri Distt. Rajouri

Khali Ahmed Mirza
Secretary Pvt.
Block Dangri

visiting officer
Panchayat, Potha