



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed *Back to Village-3 (B2V3)* programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2nd to 12th October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the *Back to Village* programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Man Ki Baat", calling it "a festival of development, public participation and public awareness."

Encouraged by the success of the programme, the government organized the *Back to Village-2 (B2V2)* in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the *Back to Village-3 (B2V3)* programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Sunvwai (Awami Sunwai) - Public grievances redressal, Adhikar Abhiyan (Muhim Barai-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Dehi Taraqiyyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020

(Manoj Sinha)

Srinagar



B.V.R. Subrahmanyam, IAS



**Chief Secretary
Jammu & Kashmir**

Message

Jammu and Kashmir continues to witness a transformation of Panchayati Raj Institutions ever since their constitution in 2018. Through the first of its kind initiative 'Back to Village' and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalisation of PRIs.

While the first B2V focussed on interaction and information on local needs, the second B2V focussed on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs, and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an Action edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action-packed.

Further, local demands are being taken up through a three week long public outreach exercise Jan Abhiyan/Awami Muhim, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRIs interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Halqas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awami Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
16. **The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**

Schedule for the Visiting Officer

Day 1:

- Meeting with BDO/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas – proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Choupal – informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awaas+ beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Lodi Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awami Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children.
- Activities of Social Welfare Department – distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
 - Universal Health Cards/ Ayushman Card distribution.
 - Start any one water conservation work.

c) Holding of Mega Mela/ IEC activities of different departments, especially those involved with individual beneficiaries:

- Extension/ information camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- Beti Bachao, Beti Padhao activities
- Activities/ exhibitions/ information campaigns of the following departments:
 - ✓ Animal/ Sheep Husbandry
 - ✓ Agriculture
 - ✓ Horticulture
 - ✓ Handloom/ Handicrafts
 - ✓ Youth Services and Sports
 - ✓ Floriculture
 - ✓ Any department which has subsidy or individual beneficiary scheme

d) Filling up of B2V3 booklet.

Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations (along with Sarpanch/ Panchs/ BDC Chairman):
 - Languishing projects.
 - Projects completed in last month under 14th FC, MGNREGA, B2V or any other CS3/ District/ State Sector scheme
 - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts.

IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under B2V and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under B2V both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under B2V out of priority demand is identified, foundation stone laid and started during His/Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of B2V1 and B2V2 booklets as filled in by the visiting officer in June/ November, 2019
2. Two copies of B2V3 booklet with basic data in fields marked with asterisk (*) already filled in
3. Duly validated Mission Antyodaya form and ease of living survey data
4. Developmental progress/ profile of the Gram Panchayat including
 - Action Taken Report on issues/ demands/ complaints of B2V1 and B2V2
 - List of new works started/ ongoing/ completed after B2V1 and B2V2 under the following heads
 - ✓ 14th FC
 - ✓ B2V grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after B2V1
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after B2V1
5. Plans/ beneficiary lists:
 - MGNREGA draft plan document for the year 2021-22
 - 15th FC draft plan document for the year 2021-22
 - List of Awaas+ beneficiaries.
 - List of pension beneficiaries.
6. Lists of beneficiaries for:
 - various certificates/ benefits to be distributed by the visiting officer
 - whom Griha Pravesh ceremonies have been organised
7. Panchayat newsletter

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy.
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions
3. List of deletions from Awaas+beneficiaries.
4. Representations received, if any.
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15th FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations
9. Duly filled in Mission Antyodaya form and ease of living survey data

Back to Village (B2V3)

October 02-12, 2020

(to be filled up by the Reporting Officer during his/her three days visit to the Panchayat
ratch marked with asterisk (*) have to be filled by the District Administration before the feedback is
handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: RAMESH LAL SHARMA
- Description: LECTURER
- Department place of posting: EDUCATION, Govt H.S.S. RAMGARH
- Mobile No: 84920-18156
- Email ID: Shaemaramesh.sr ss @gmail.com
- Home District: Samba.
- Dates of visit: 06/10/20, 07/10/20, & 08/10/20.

B) Locational details of Panchayat:

- Name of the Panchayat: Mananu.
- Local Government Directory (LGD) code of the Panchayat (to be sourced from Rural Development Department/ by DC): 239797
- Name of CD Block: NUD
- Name of Tehsil: SAMBA
- Name of District: SAMBA

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 05
- No. of hamlets in the Panchayat: 12
- No. of households in the Panchayat: 643
- Population (approx) of the Panchayat: 3178

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	RDD	Vikram Singh	JE	8492898778
2	RDD	Abdul Rehman	Technical Assistant	7006783935
3	Sports	Kamlesh Kumar	Teacher	9818384376
4	Forest	Purshotam Kumar	Watcher	7889678796
5	PDD	Harbans Lal	Line Man	7051962591
6	Health.	Neetu Devi	Ashaworker	8899738139
7	Food Supply	Suresh Kumar	Senior Assistant	9622309385
8	Agriculture	Vivek Singh	AEE	94191-52688
9	DySS Samba	Engulup Jammwal	PET	88250-98462
10	DySS Samba	Mohinder Kumar	PET	9797580282

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/ No/ Under construction
If yes, whether functioning in: Own building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Ghar: Yes/ No
- ii. Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	✓ Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No ✓	
Telephone in Panchayat Office	Yes/ No ✓	
Toilet facility available in Panchayat Ghar	✓ Yes/ No	
Electricity available in Panchayat Ghar	✓ Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No ✓	
Bank Branch available in the Panchayat	Yes/ No ✓	

- iii. Whether Infrastructure and Assets Register has been prepared ☒ Yes/No
(Visiting Officer to physically check the register)

If No, Visiting Officer to get the register prepared in his/her presence and confirm _____

2. Functionality:

2.1. General activities:

- i. Are Ward Sabha meetings being held ☒ Yes/No
- ii. No. of Ward Sabha meetings held since inception 10
- iii. No. of Gram Sabhas conducted since inception 06
- iv. Date of last Gram Sabha 02 oct 2020
- v. Are all plans approved in Gram Sabha ☒ Yes/No
- vi. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas ☒ Yes/No
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans ☒ Yes/No
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions ☒ Yes/No
- ix. Has Social Audit Committee been framed ☒ Yes/No
- x. Is social audit being conducted by the Committee ☒ Yes/No
- xi. No. of works audited by the Social Audit Committee _____
- xii. Has Pani Samiti been constituted ☒ Yes/No
- xiii. Has the Pani Samiti approved the Village Action Plan ☒ Yes/No
- xiv. No. of meetings of Pani Samiti held _____
- xv. Is Biodiversity Management Committee constituted ☒ Yes/No
- xvi. No. of BMC meetings held 01
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained ☒ Yes/No
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat ☒ Yes/No
- xix. Are Poshan Abhiyan activities being held in the Panchayat ☒ Yes/No
- xx. What and where was the last activity held _____
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch ☒ Yes/No
- xxii. No. of meetings of HFWAC & VHSNC meetings held _____
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes ☒ Yes/ No
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities ☒ Yes/No

- xxv Whether subjects have been assigned by the Sarpanch to the Panchs ☒ Yes/ No
- xxvi Whether grievances redressal box is installed ☒ Yes/ No
- xxvii No of grievances received pertaining to Panchayat level Nil
- xxviii No of grievances disposed of at Panchayat level _____
- xxix Whether the Sarpanch/ Panchayat Secretary have digital signatures ☒ Yes/ No
- xxx Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC) ☒ Yes/ No
- xxxi Bank Account opening and receipt of funds.

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No	Secretary	☒ Yes/ No	2,20,823.00	86,5138.
ICDS (Nutrition)	☒ Yes/ No		☒ Yes/ No	-	6,3725.
ICDS (Honorarium)	☒ Yes/ No		☒ Yes/ No		81,2025.
Mid-Day Meals (MDM)	☒ Yes/ No	No	☒ Yes/ No		0,98825.
Own resources of Panchayat	Yes/ No ☒		☒ Yes/ No		
Any other Scheme, if yes, indicate name			PMMV Lathi Beti		

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS):

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat ☒ Yes/ No
- If no, reason thereof: _____
- Also mention if it is being purchased by someone else: _____
- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat ☒ Yes/ No
- If no, reason thereof: _____
- iii. Expenditure incurred on procurement through Sarpanch: Rs 6,3725 lakh
- iv. Is the Panchayat/ Sarpanch paying honorarium to AW/Ws/ Helpers directly at Panchayat level ☒ Yes/ No

If no, reason thereof _____

- v. Expenditure incurred on paying of honorarium through Sarpanch: Rs 812025 lakh
- vi. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3. Midday Meal (MDM) Scheme:

- i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No

If no, reason thereof _____

- ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs 0.74426 lakh
- iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No

If no, reason thereof: provided by Education department.

Also mention if it is being provided by someone else: _____

- iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

- v. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs 0.22 lakh

- vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No

If yes, whether approved by the Gram Sabha: Yes/ No

If no, reason thereof: Action plan approved by PAB

2.4. Challenges:

- i. Major challenges being faced by the Panchayat in functioning and execution of works
1. Panchayat intends to provide water facility at every door step but Deptt. of Jal Shakti lacks funds.
 2. Wages for worker/labour engaged under MGNREGA is meagre, so they are not attracted to it.

F) Jan Abhiyan/ Awami Muhim activities:

(above to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local enquiry during his/her stay in the village.)

1. Domicile Certificates issued *:

Category	Target population *	Certificates Issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRC* Holders	3500	121	350	-	-
Non-PRC*	-	25	65	-	-
WPR	-	-	-	-	-
Students	-	-	-	-	-
Officers	-	-	-	-	-

2. Category certificates issued *:

Category	Target population *	Certificates Issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC	3500	01	02	-	-
ST	-	-	-	-	-
OBC	-	02	02	-	-
ALC	-	-	-	-	-
RBA	-	-	-	-	-

3. Revenue papers issued:

Category	Applications received *	Certificates Issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakat/ Jamabandi	20	20	-	-
Nakat/ Girdawari	24	24	-	-
Farad/ Intikhab	NIL	NIL	-	-
Mutations	06	06	-	-

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates Issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates					
Birth Certificates					
Disability Certificates					

5. Aadhaar seeding of Ration Card *:

Category	Target *	No. of total Ration Cards Aadhaar seeded *	Aadhaar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PHH	276	270	Nil	6	Non-Submission of Pending Aadhaar Card by the R-Card holder despite repeated requests by FC & cadpdt
Non-PHH	112	111	Nil	1	
Antyodaya Anna Yojana	28	28	Nil	Nil	

6. Health *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	123	Nil	123	-	
Ayushman Bharat individuals Cards	675	-	645	30	Not Verified
Janani Suraksha Yojna (JSY)	23	Nil	20	03	In complete Documents

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7. National Social Assistance Programme (NSAP) *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhaar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhaar seeding *
Old Age Pension	1	1	35	Nil	-	2	29
Widow Pension	Nil	Nil	02	Nil	-	0	02
Disability Pension	Nil	Nil	01	Nil	-	0	1

8. Integrated Social Security Scheme (ISSS) *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension	18	18	85	Nil		01	79
Assistance to Women in Distress	01	01	14	Nil		-	10
Assistance to Physically Challenged Persons	01	01	32	Nil		-	29

9. Other Welfare Schemes *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)	72	-	72	-	-
National Family Benefit Scheme (NFBS)	02	Nil	Nil	02	Lack of funds
PM Gareeb Kalyan Anna Yojana	-	-	-	-	-
Mission mode project for registration of construction workers	03	03	03	Nil	-

10. Scholarships to the students under various schemes *:

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre Matric for SC	186	-	-	Applications are under consideration.
Pre Matric for ST	-	-	-	
Pre Matric for OBC	02	-	-	
Pre Matric for Minorities	-	-	-	
Post Matric for SC	-	-	-	

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post Matric for ST	-	-	-	-
Post Matric for OBC	-	-	-	-
Post Matric for Minorities	-	-	-	-
Dr Ambedkar EBC	-	-	-	-
National Merit-cum-Means (NMMSS)	-	-	-	-
Merit-cum-Means Minority	-	-	-	-
PM's Special Scholarship for J&K (PMSSS)	-	-	-	-
National talent Search Scheme	-	-	-	-
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)	-	-	-	-

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim *:

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Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	372	15	372	Nil	
Kissan Credit Card	488	25	480	08	Migrated to other areas.

12. Live Stock Schemes*:

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	01	-	01	No budgetary provision for FY 2020-21
Innovative Poultry Production Programme	-	-	-	-
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	Nil	Nil	Nil	Nil

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Awami Muhim *	Pendency* (No.)	Reasons of pendency
JK Health Scheme				

14. School Amenities:

- i. No. of schools in the Gram Panchayat 04
- ii. No. of schools with Ramp Facility for Children with Specific needs. 04
- iii. No. of schools with drinking water facility 04
- iv. No. of schools with electricity connection 04
- v. No. of schools with toilet facility
 - a. For Boys 04
 - b. For Girls 04
- vi. No. of schools with girl students (Girls/ Co-Ed schools). All 04 are co-ed
- vii. No. of such schools installed with Sanitary Napkin Vending Machines. 02 (Two)
- viii. No. of such schools installed with incinerators 01 (At High School, Balore)

15. Basic Services:

- i. No. of habitations with over 250 souls 05
- ii. No. of habitations with over 250 souls in the GP without road connectivity 02 (A → Mohalla Naal Balore ward No 4 & ST Basti Palthi Moh)
- iii. If yes, whether these roads have been surveyed. Yes/No ☒
- iv. No. of habitations with less 250 souls in the GP without fair weather road 02 (House of Bashir Ahmed in vill Shah near Baba Abdul Nath & vill Manamu, near Basantia river, ward No-03)
- v. Is there any habitation or mohalla which is yet un-electrified. Yes/ No ☒

If yes, names and approx no. of households:

- (a) _____ (name) _____ (households)
- (b) _____ (name) _____ (households)
- (c) _____ (name) _____ (households)

Remarks/ explanation

- vii Total no. of households without electricity connection in the GP NIL
- viii Is there any habitation/ area where trees/ wooden poles are used for electric supply? Yes/ No ✓
If yes, details _____
Approximate no. of wooden poles _____
- ix Are there any areas where barbed wire is used for electric supply? Yes/ No ✓
If yes, name of the habitation(s) _____
Approximate length _____ metres
Approximately what %age of total wire length in GP is barbed wire _____
- x No of households without tapped water supply in the GP 250

16. Pradhan Mantri Awas Yojana (PMAY)*:

- i Cumulative Target* 100 (No.)
- ii No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim* _____
- iii No. of households to which 1st installment released during Jan Abhiyan/ Awami Muhim* _____
- iv No. of houses completed in 2020-21* _____
- v No. of houses completed during Jan Abhiyan/ Awami Muhim* _____
- vi No. of houses under construction* _____

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17. Community Sanitary Complex (CSC) Status:

- i Whether CSC sanctioned in the Gram Panchayat. Yes/ No ✓
- ii If yes, has the CSC been constructed? Yes/ No ✓
- iii Whether the CSC is functional? Yes/ No ✓
- iv No. of CSCs taken up during Jan Abhiyan/ Awami Muhim* NIL
- v No. of CSC completed during Jan Abhiyan/ Awami Muhim* NIL
- vi Any issue regarding water connection and sewage disposal in CSC

No problem being faced regarding
sewage.

18. MGNREGA:

- i Whether MGNREGA Plan 2020-21 has been approved? Yes/ No ✓
- ii If yes
a) Funds allocated to the Panchayat: Rs 22.5 lakh*
- b) No. of works approved* 12

- c) No. of works started during Jan Abhiyan/ Awami Muhim: 01.
- d) No of works completed during Jan Abhiyan/ Awami Muhim: 01
- e) No. of person days generated during Jan Abhiyan/ Awami Muhim: 10
- f) Wages due for 'e' above: Rs. _____ lakh
- g) Wages paid out of 'f' above: Rs. _____ lakh

h) Any grievance related to MGNREGA: In Consonance with Govt. order, the cost of material comes down heavily & quality of work is severely compromised!

19. 14th FC Award:

- i. Allocation under 14th FC for four years: Rs. 345866 lakh
- ii. Whether Action plan prepared for all years: Yes/ No
- iii. No. of works as per the Action Plan: 13
- iv. Whether approval accorded to the whole Plan by the DPC: Yes/ No
- v. No. of works for which technical sanction accorded by the XEN: _____
- vi. No of works authorized by the Halqa Panchayat: 09
- vii. No. of works taken up during Jan Abhiyan/ Awami Muhim: _____
- viii. No. of works completed during Jan Abhiyan/ Awami Muhim: _____
- ix. Payments made during Jan Abhiyan/ Awami Muhim: Rs. _____ lakh
- x. Total expenditure on PRIA Soft as on date: Rs. 865138 lakh

20. Works under Capex and CSS:

a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	-	-	-	
2	PWD	Nil	-	-	
3	Jal Shakti	-	-	-	
4	PDD	-	-	-	
5	Others	02	-	-	Estimation done only.

b. UT Capex*

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	RDD				
2	PWD	Nil	-	-	
3	Jal Shakti				
4	PDD				
5	Others				

c. Centrally Sponsored Schemes (CSS)*

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	Samagra Shiksha	-	-	-	
2	PMGSY	- Nil -	- Nil -	- Nil -	-
3	Jal Shakti Mission (PHE)	- Nil -	- Nil -	- Nil -	-
4	Jal Shakti Mission (I&FC)	-	-	-	-
5	NHM	-	-	-	-
6	Others (specify)				

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21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

No. of complaints received*: 18

No. of complaints resolved*: 04

Constraints faced in delivery of services:

- Shortage of man power with most of the departments
- Shortage / Inadequate funds with the departments

22. Others:

Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No

If yes, total number of beneficiaries identified in the Panchayat*: 02

G) Activities during B2V3:

DAY 1:

- i. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No ☒
- ii. No. of Panchayat Members present: 06
- iii. Issues raised during the meeting:
1. Resentment against tender process for mining at Rui Nand
 2. Farmers ploughing long on Custodian land to be benefitted with compensation.
 3. Mannam Nallah overflows during monsoon &
 4. many houses are partially submerged.
- iv. Important establishments/ institutions visited: (Please tick)
1. Schools. ☒
 2. PHC/CHC.
 3. Veterinary clinic. ☒
 4. Anganwari centre. ☒
 5. PDS (ration) depot. ☒
 6. Any industrial establishment
 7. Government offices:
 - (a) Wellness Centre Balore
 - (b) Community Felicitation Centre
 - (c) _____
 8. Any other: Defunct primary school at Shah Goal chora
- v. Total number of wards in the Panchayat: 07
- vi. No. of Wards Sabha held: 02
- vii. No. of villagers present during the Ward Sabha: 53
- viii. Whether any resolution passed: Yes/ No ☒
- ix. Citizen Information Board visited: Yes/ No ☒
- x. Wall painting of works of 2019-20 inspected: Yes/ No ☒
- xi. Name of the departments whose works displayed in the paintings:
1. Swashta Abhiyan RDO

Employment under MGNREGA

Health

DAY 2:

1. Gram Sabha:

Location of Gram Sabha: Community felicitation Centre, Balore.

No. of villagers present during the Gram Sabha: 120

Whether resolution passed for MGNREGA Plan: Yes/ No ☒

Whether resolution passed for 15th FC Plan: Yes/ No ☒

Whether list of Aawas+ beneficiaries read out: Yes/ No ☒

No. of ineligible beneficiaries removed: _____

Whether list of pension beneficiaries read out: Yes/ No

Whether people made aware about the Covid-19:

• Use of masks: Yes/ No ☒

• Sanitizers: Yes/ No ☒

• Social distancing: Yes/ No ☒

Whether Panchayat Newsletter distributed: Yes/ No ☒

Whether any mega cultural/ social/ sports event held: Yes/ No ☒

Details thereof: (1) Badminton tournament conducted.

(2) Volleyball tournament organised

(3) Sports-kits were distributed.

Details of scheme benefits extended/ services distribution:

a) No. of Domicile certificates distributed: Nil

b) No. of sports kits distributed: 06

c) No. of students distributed uniforms/ bags/ books: 232

- d) No. of tricycles/ prosthetic aids distributed - Nil
- e) No. of scholarships distributed
- f) No. of Ayushman Bharat - golden cards distributed: Nil
- g) No. of J&K Health Cards distributed: Nil
- g) Others:

xii) Whether any water conservation work started, Yes/ No

Details thereof Digging of pond at Ward No-04

xiii) Whether any mega event of any other department, especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture, etc., held Yes/ No

Details thereof Displayed agricultural schemes, subsidy schemes, latest agricultural techniques for sowing vegetables, oil pulses

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xiv) Whether Poshan Abhiyan activity held, Yes/ No

xv) Brief description of the activity Immunization, nutrition etc people were apprised.

DAY 3:

I. Mahila Sabha:

- i) Attendance: 42
- ii) Resolution passed, if any: Nil
- iii) Issues raised:
1. Shortage of drinking water.
 2. Creation of vocational training centres.
 3. Public Sanitary Napkins vending Machines
 - 4.

II. Bal Sabha:

- i) Attendance: 40
- ii) Resolution passed, if any: -

Issues raised:

1. Provision of sufficient play ground with facilities
2. Demand for well equipped gym.
3. _____
4. _____

III. Works completed/inaugurated under B2V:

S.No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Internal Road Connectivity, P.Y + manamu - R.D.P.	4.95 (cr)	August 2020	yes	yes
2					
3					
4					
5					

Important Note: At least one work /demand as reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

IV. Other works completed/inaugurated: N/A

S.No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	Desilting of Nallah		yes		NO	NO funds made available
2	Shifting of HT wires over poles		yes		NO	Lack of funds
3	To create Baba Abdu Nath into Tourist spot		yes		NO	-
4						
5						

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries: - Nil -

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	-	-
2	-	-
3	-	-
4	-	-
5	-	-

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	Particulars	Action taken	Remarks #
Urgent Public Requirements/ Demands - B2V1			
1	Desilting of Mannanu Nallah	- Nil -	
2	Shifting of HT Wires over roofs	- Nil -	
3	To create Baba Abdu Nath place into Tourist Spot	- Nil -	
4	Drinking water connectivity	- Nil -	
5	Installation of water hand pumps	- Nil -	
6	Construction of Sewage System along main road from Balore to Gend chora	- Nil -	
7	Farmer ploughing on custodian land to be given compensation under MKN	- Nil -	
Urgent Public Requirements/ Demands - B2V2			
1	Removal of Dumping Site for solid waste & chemicals near agricultural farm Mannanu.	- Nil -	
2	upgradation of High School Balore to Hr. Sec on School	- Nil -	
3	upgradation of MHS Mannu to High School	- Nil -	
4	Desilting of Mannanu Nallah	- Nil -	
5	Demand for spacious play ground for children	- Nil -	
6	To improve existing Check Dam at Baba Abdu Nath	- Nil -	
7	To stop tendering System of Rui Nallah	- Nil -	
8	Requirement of ATM at Balore		

S. No	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Bifurcation of ration cards as per Kumbha.	No action taken.	
2	Removal of old/worn out electric wires & putting on new wires.	No action taken.	
3	Water Connectivity to CFC Balore, Well new Centre & Panchayat Lihar.	No action taken.	
4	Improvement in the Well new Centre building at Balore.	No action taken.	
5			
IV. Major Problems - B2V2			
1	Bifurcation of ration cards as per Kumbha.	No action taken.	
2	Removal of old worn out wires & putting on new electric wires.	No action taken.	
3	Requirement of three phase electricity to Baba Abdu Nath.	No action taken.	
V. Major Complaints - B2V1			
1	Govt is unresponsive to the demands.	-	-
2	Internal road Connectivity.	- Nil -	
VI. Major Complaints - B2V2			
1	Govt remains unresponsive to the demands reflected in B2V1.		Govt needs to be sensitive & responsive.
2	Internal road Connectivity.	- Nil -	

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awami Muhim

GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer:
1.	Desilting of Mannanu Nallah (gorge) to prevent Houses from Submergion during rainy Season.
2.	Remoring High Tension Electric wires from roofs of the houses.
3.	Internal road Connectivity to link different villages.
4.	upgradation of Schools to next higher level.
5.	Bifurcation of Ration Cards as per nuclear families.
6.	Water Connectivity at CFC & Well near Centre & Panchyat
7.	BSNL Broad Band facility. Bihar.
II	Major/ urgent public demand(s) that was/were reflected earlier but have not been addressed so far:
1.	Farmers ploughing on custodian land since long are to be compensated at par with other farmers.
2.	Aadhar Card facilitation Centre must be installed at Balore, people go upto Samba for the same.
3.	Shifting of transformer from a residential house.
4.	Health Sub-Centre at Mannanu.
III	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	Public seems to be grossly unhappy with B2V3 because the demands they reflected in B2V1 & B2V2 never saw light of the day.
	<u>Suggestion:</u> Demands/Complaints reflected by the Gram Sabha must be executed to retain the confidence of the public in the Govt.

Signature of the visiting officer

Name RAMESH SHARMA.

Government of Jammu and Kashmir
Power Development Department
Civil Secretariat, Jammu

The Managing Director,
Jammu Power Distribution Corporation Ltd.
Jammu.

The Managing Director,
Kashmir Power Distribution Corporation Ltd.
Srinagar.

The Managing Director,
J&K Power Transmission Corporation Ltd.
Jammu.

No: PDD/PS/Secy/721/2020

Dated: 01-4-2020

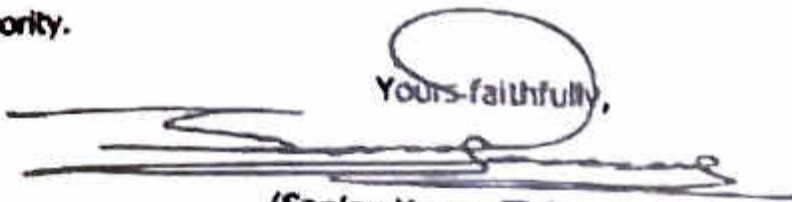
Subject: Repairing of Transformers, HT/LT Lines, Grid Stations and Receiving Stations- Completion of Tendering process thereof.

Madam/Sir,

With reference to the subject cited above, I am directed to request you to kindly ensure the completion of process for tendering of repairing Transformers, HT/LT Lines, Grid Stations, Receiving Stations and other allied minor works, so that no problem is faced by the department for supplying the uninterrupted power supply during the coming summer months. It is also pertinent to mention here that electricity has been termed as one of the essential services.

The matter may be treated on priority.

Yours faithfully,


(Sanjay Kumar Tickoo)
Under Secretary to the Government,

Copy to the:

1. Principal Secretary to the Hon'ble Lieutenant Governor, J&K Jammu.
2. Additional Secretary to the Chief Secretary, J&K Jammu.
3. Private Secretary to Secretary to the Government, Power Development Department.



Government of Jammu & Kashmir
Office of the Chief Engineer Elect. Maintt. & RE Wing,
Canal Power House, Canal Road, Jammu
Email: ceemre.jammu@gmail.com
Telephone Nos: 0191 - 2554426, Fax: 0191 - 2505708

CIRCULAR

As already directed through various Government Orders/Directions issued from time to time, it is again impressed upon all Divisions that no Development Works under State/Centre Sponsored Schemes, Deposit Contribution Works etc. should be executed through Departmental Mode.

All such works must be executed on Turnkey Basis strictly by way of floating e-Tenders and after following all laid down codal procedures.

However, in extreme cases, only emergent nature of works like restoration of power breakdowns may be got executed by Contractors/Self Help Groups on Partial Turnkey Basis on most competitive rates and after following the laid down procedures.


(Er. Sudhir Gupta)
/ Chief Engineer,
Elect. Maintt. & R.E. Wing,
Jammu

No.: CEI/TS-II/Circular/12546-70

Date: 27-09-2019

Copy to the:-

1. Commissioner/Secretary to Government, PDD J&K, Srinagar for information.
2. Development Commissioner (Power), PDD J&K Srinagar for information.
3. Superintending Engineer, EM&RE Circle- Jammu/Kathua/Rajouri/Batote & Kishtwar for information and compliance.
4. Executive Engineer, EM&RE Division-I/II/III- Jammu/ Vijaypur/ Kathua/ Rajouri/ Poonch/ Reasi/ Udhampur/ Batote/ Doda & Kishtwar for information and compliance.
5. Executive Engineer, Sub-Transmission Division-I/II- Jammu/Kathua/Kalakote/Udhampur & Doda for information and compliance.