



Back to Village-3

B2V3

October 02-12, 2020

Governance at Peoples' Doorstep



Government of Jammu & Kashmir

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat.
Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: DR. ALTAF HUSSAIN YATTO
- Designation: ASSISTANT PROFESSOR
- Department/ place of posting: J&K HED/GDC Tangolhar (GDC Koker nag)
- Mobile No: 9858471965
- Email ID: alhusain5161@gmail.com
- Home District: Baramulla
- Dates of visit: October 02-04, 2020

B) Locational details of Panchayat:

- Name of the Panchayat: Khawarpara-B
- Local Government Directory (LGD) code of the Panchayat: 23944
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: Tangolhar
- Name of Tehsil: Karnawal
- Name of District: Kupwara

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 01
- No. of hamlets in the Panchayat: 13
- No. of households in the Panchayat: 4 350
- Population (approx) of the Panchayat: 1510

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	Agriculture	Dr. Zahoor Ahmad Lone	AEO	9622260796
2	Animal Husbandary	Mawzoor Hussain	SVP	9797127357
3	Health	Misra Bawoo	Asha Worker	9906690736
4	Horticulture	Shabir Ahmad	HDO-4	9541411751
5	TCDS FOREST DEPT.	Mawzoor Ahmad Aneesa Begum	Forest Guard Worker (AWC)	9906770632 8491859240
6	RDD	Vickey Kumar	VLW	9596217542
7	Social Welfare	Bashir Ahmad	Craft Assistant	989989644
8	Revenue	Abdul Qayyum Bhat	Patwari	9622473577
9	Sericulture	Altaf Ahmad Joo	Nursery Man	8491073914
10	PHE PDD	Noor Habbib Shah Mohd. Rameez Khan	Asst. Liner Man Livemans	9797204241 9622748036

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- Whether Panchayat Ghar is available in the Panchayat: Yes/ No/ Under construction
If yes, whether functioning in: Own building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Ghar: Yes/ No
- Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

Panchayat Ghar partially damaged by floods

iii. Whether Infrastructure and Assets Register has been prepared: Yes/No ☒
 (Visiting Officer to physically check the register)

If No, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. Functionality:

2.1. General activities:

- i. Are Ward Sabha meetings being held: Yes/No ☒
- ii. No. of Ward Sabha meetings held since inception: 04
- iii. No. of Gram Sabhas conducted since inception: 10
- iv. Date of last Gram Sabha: 16-09-2020
- v. Are all plans approved in Gram Sabha: Yes/No ☒
- vi. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No ☒
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No ☒
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No ☒
- ix. Has Social Audit Committee been framed: Yes/No ☒
- x. Is social audit being conducted by the Committee: Yes/No ☒
- xi. No. of works audited by the Social Audit Committee: 16
- xii. Has Pani Samiti been constituted: Yes/No ☒
- xiii. Has the Pani Samiti approved the Village Action Plan: Yes/No ☒
- xiv. No. of meetings of Pani Samiti held: 02
- xv. Is Biodiversity Management Committee constituted: Yes/No ☒
- xvi. No. of BMC meetings held: 05
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No ☒
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No ☒
- xix. Are Poshan Abhiyan activities being held in the Panchayat: Yes/No ☒
- xx. What and where was the last activity held: GPS Khawampara-B & ICDS Centres
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No ☒
- xxii. No. of meetings of HFWAC & VHSNC meetings held: 06
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/No ☒
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No ☒

- xxv. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/ ☒ No
- xxvi. Whether grievances redressal box is installed: Yes/ ☒ No
- xxvii. No of grievances received pertaining to Panchayat level: 15
- xxviii. No of grievances disposed of at Panchayat level: 15
- xxix. Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/ ☒ No
- xxx. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ ☒ No
- xxxi. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	<input checked="" type="checkbox"/> Yes/ <input checked="" type="checkbox"/> No	Secretary Panchayat	<input checked="" type="checkbox"/> Yes/ <input checked="" type="checkbox"/> No	4,59,594/-	16,61,915/-
ICDS (Nutrition)	<input checked="" type="checkbox"/> Yes/ <input checked="" type="checkbox"/> No	Member Secretary	<input checked="" type="checkbox"/> Yes/ <input checked="" type="checkbox"/> No	Details in the C/P	not available
ICDS (Honorarium)	<input checked="" type="checkbox"/> Yes/ <input checked="" type="checkbox"/> No	Member Secretary	<input checked="" type="checkbox"/> Yes/ <input checked="" type="checkbox"/> No	Details in the C/P	not available
Mid-Day Meals (MDM)	<input checked="" type="checkbox"/> Yes/ <input checked="" type="checkbox"/> No		<input checked="" type="checkbox"/> Yes/ <input checked="" type="checkbox"/> No		
Own resources of Panchayat	<input checked="" type="checkbox"/> Yes/ <input checked="" type="checkbox"/> No	Secretary Panchayat	<input checked="" type="checkbox"/> Yes/ <input checked="" type="checkbox"/> No	=1326/-	=Nil=
Any other Scheme, if yes, indicate name:					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS):

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ ☒ No
- If no, reason thereof: _____
- Also mention if it is being purchased by someone else: _____
- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ ☒ No
- If no, reason thereof: _____
- iii. Expenditure incurred on procurement through Sarpanch: Rs NA lakh
- iv. Is the Panchayat/ Sarpanch paying honorarium to AW/Ws/ Helpers directly at Panchayat level: ☒ Yes/ ☒ No

If no, reason thereof: Account has not been transferred to the Panchayat yet

Expenditure incurred on paying of honorarium through Sarpanch: Rs NA lakh

Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3. Midday Meal (MDM) Scheme:

i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No

If no, reason thereof: Panchayat has not been authorised for this service yet

ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs NA lakh

iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No

If no, reason thereof: Dry ration is distributed by schools

Also mention if it is being provided by someone else: School Education Department

iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

v. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs NA lakh

vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No

If yes, whether approved by the Gram Sabha: Yes/ No

If no, reason thereof: Process not initiated yet

2.4. Challenges:

i. Major challenges being faced by the Panchayat in functioning and execution of works: Works get delayed due to unauthoritative co-operation at the upper levels of administration.

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Awami Muhim *	Pendency* (No.)	Reasons for pendency
JK Health Scheme				

14. School Amenities:

- No. of schools in the Gram Panchayat: 03
- No. of schools with Ramp Facility for Children with Specific needs: 01
- No. of schools with drinking water facility: 03
- No. of schools with electricity connection: 03
- No. of schools with toilet facility
 - For Boys: 03
 - For Girls: 03
- No. of schools with girl students (Girls/ Co-Ed schools): 03
- No. of such schools installed with Sanitary Napkin Vending Machines: N/A
- No. of such schools installed with incinerators: N/A

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15. Basic Services:

- No. of habitations with over 250 souls: N/A
- No. of habitations with over 250 souls in the GP without road connectivity: 01 (Krawoo)
- If yes, whether these roads have been surveyed: Yes/No: Yes
- No. of habitations with less 250 souls in the GP without fair weather road: 01 (Mir Mohalla)
- Is there any habitation or mohalla which is yet un-electrified: Yes/ No: Yes

If yes, names and aprox no. of households:

- (a) _____ (name); _____ (households)
- (b) _____ (name); _____ (households)
- (c) _____ (name); _____ (households)

Remarks/ explanation: _____

- vi. Total no. of households without electricity connection in the GP: Nil
- vii. Is there any habitation/ area where trees/ wooden poles are used for electric supply: Yes/ No
 If yes, details: _____
 Approximate no. of wooden poles: _____
- viii. Are there any areas where barbed wire is used for electric supply: Yes/ No
 If yes, name of the habitation(s): Hard 07
 Approximate length: 20 metres
 Approximately what %age of total wire length in GP is barbed wire: Nil
- ix. No. of households without tapped water supply in the GP: Nil

16. Pradhan Mantri Awas Yojana (PMAY)*:

- i. Cumulative Target*: _____ (No.)
- ii. No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim*: _____
- iii. No. of households to which 1st installment released during Jan Abhiyan/ Awami Muhim*: _____
- iv. No. of houses completed in 2020-21*: _____
- v. No. of houses completed during Jan Abhiyan/ Awami Muhim*: _____
- vi. No. of houses under construction*: _____

17. Community Sanitary Complex (CSC) Status:

- i. Whether CSC sanctioned in the Gram Panchayat: Yes/ No
- ii. If yes, has the CSC been constructed: Yes/ No
- iii. Whether the CSC is functional: Yes/ No
- iv. No. of CSCs taken up during Jan Abhiyan/ Awami Muhim*: 02
- v. No. of CSC completed during Jan Abhiyan/ Awami Muhim*: Nil
- vi. Any issue regarding water connection and sewage disposal in CSC:

Water supply pipes are of 1990s

18. MGNREGA:

- i. Whether MGNREGA Plan 2020-21 has been approved: Yes/ No
- ii. If yes:

a) Funds allocated to the Panchayat: Rs 22 lakh*

b) No. of works approved*: 20

- c) No. of works started during Jan Abhiyan/ Awami Muhim*: 10
- d) No of works completed during Jan Abhiyan/ Awami Muhim*: 00
- e) No. of person days generated during Jan Abhiyan/ Awami Muhim*: NIL
- f) Wages due for "e" above*: Rs _____ lakh
- g) Wages paid out of "f" above*: Rs _____ lakh
- h) Any grievance related to MGNREGA: Wages remain pending for years together

19. 14th FC Award:

- i. Allocation under 14th FC for four years: Rs 26,11,981 lakh
- ii. Whether Action plan prepared for all years: Yes/ No
- iii. No. of works as per the Action Plan: 10
- iv. Whether approval accorded to the whole Plan by the DPC: Yes/ No
- v. No. of works for which technical sanction accorded by the Xen*: 10
- vi. No of works authorized by the Halqa Panchayat*: 10
- vii. No. of works taken up during Jan Abhiyan/ Awami Muhim*: NIL
- viii. No. of works completed during Jan Abhiyan/ Awami Muhim*: NIL
- ix. Payments made during Jan Abhiyan/ Awami Muhim*: Rs NIL lakh
- x. Total expenditure on PRIASoft as on date*: Rs 16,61,915 lakh

20. Works under Capex and CSS*:

a. District Capex*

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	RDD				
2	PWD				
3	Jal Shakti				
4	PDD				
5	Others				

b. UT Capex*

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	RDD				
2	PWD				
3	Jal Shakti				
4	PDD				
5	Others				

c. Centrally Sponsored Schemes (CSS)*

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	Samagra Shiksha				
2	PMGSY				
3	Jal Shakti Mission (PHE)				
4	Jal Shakti Mission (I&FC)				
5	NHM				
6	Others (specify)				

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21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- No. of complaints received*: Nil
- No. of complaints resolved*: _____
- Constraints faced in delivery of services: _____

(What if the service is not delivered? How will you ensure the service is delivered?)

22. Others:

- Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No
- If yes, total number of beneficiaries identified in the Panchayat*: Nil

G) Activities during B2V3:

DAY 1:

- i. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No ☒
- ii. No. of Panchayat Members present: 06 PanchVS + Sanpanch
- iii. Issues raised during the meeting:
1. Works usually get delayed
 2. (To be) beneficiaries paid with much delay
 3. Wages to labourers paid with delay
 4. Suggestions of CUP are not considered at times
- iv. Important establishments/ institutions visited: (Please tick)
1. Schools. ☒
 2. PHC/CHC.
 3. Veterinary clinic.
 4. Anganwari centre. ☒
 5. PDS (ration) depot. ☒
 6. Any industrial establishment
 7. Government offices:
 - (a) _____
 - (b) _____
 - (c) _____
 8. Any other: Under construction works
- v. Total number of wards in the Panchayat: 07
- vi. No. of Wards Sabha held: 06 (01 Ward is without Panch)
- vii. No. of villagers present during the Ward Sabha: 20-30 in each Sabha
- viii. Whether any resolution passed: Yes/ No ☒
- ix. Citizen Information Board visited: Yes/ No ☒
- x. Wall painting of works of 2019-20 inspected: Yes/ No ☒
- xi. Name of the departments whose works displayed in the paintings:
1. RDD

2. Social Welfare
3. Agriculture
4. Animal Husbandary

DAY 2:

I. Gram Sabha:

- i. Location of Gram Sabha: G.P.S. Nandpora Khawarpara-B
- ii. No. of villagers present during the Gram Sabha: 60
- iii. Whether resolution passed for MGNREGA Plan: Yes/ ~~No~~ ✓
- iv. Whether resolution passed for 15th FC Plan: Yes/ ~~No~~ ✓
- v. Whether list of Aawas+ beneficiaries read out: Yes/ ~~No~~ ✓
- vi. No. of ineligible beneficiaries removed: 22
- vii. Whether list of pension beneficiaries read out: Yes/ ~~No~~ ✓
- viii. Whether people made aware about the Covid-19:
 - Use of masks: Yes/ ~~No~~ ✓
 - Sanitizers: ~~Yes~~/ No ✓
 - Social distancing: Yes/ ~~No~~ ✓
- ix. Whether Panchayat Newsletter distributed: Yes/ ~~No~~ ✓
- x. Whether any mega cultural/ social/ sports event held: Yes/ ~~No~~ ✓

Details thereof: Cricket tournament inaugurated

- xi. Details of scheme benefits extended/ services distribution
 - a) No. of Domicile certificates distributed: Nil
 - b) No. of sports kits distributed: Nil
 - c) No. of students distributed uniforms/ bags/ books: 10

- d) No. of tricycles/ prosthetic aids distributed: Nil
- e) No. of scholarships distributed: Nil
- f) No. of Ayushman Bharat - golden cards distributed: Nil
- g) No. of J&K Health Cards distributed: Nil
- g) Others: Kits to mothers

xii. Whether any water conservation work started, Yes/ No ☒

Details thereof: cd

xiii. Whether any mega event of any other department, especially those involved in individual beneficiaries like, Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture, etc., held: Yes/ No ☒

Details thereof : _____

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xiv. Whether Poshan Abhiyan activity held: Yes/ No ☒

xv. Brief description of the activity: _____

DAY 3:

I. Mahila Sabha:

- i. Attendance: 30
- ii. Resolution passed, if any: Yes
- iii. Issues raised:
- Lack of household garbage management
 - Lack of skill developing centres for girls
 - Non-availability of agricultural tools to women
 - Lack of infrastructure in ICDS centres

II. Bal Sabha:

- i. Attendance: 20
- ii. Resolution passed, if any: Yes

Issues raised:

1. Lack of playground for children
2. Lack of park(s) for children
3. Lack of infrastructure in schools
4. No sports activities on governmental level.

III. Works completed/inaugurated under B2V:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Electric Poles	0.6	March 2020	No	Yes
2					
3					
4					
5					

Important Note: At least one work /demand as reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

IV. Other works completed/inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Toll/Check Post	0.85	28-10-20	Yes	Yes
2					
3					
4					
5					

V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	ICDS Centre	7.00 lacs	Others	Yes	Yes	
2						
3						
4						
5						

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1		
2		
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands - B2V1			
1	Sadhwa Tunnel	No	Immediate Need
2	Health Centre	No	Urgent Need
3	Foot paths	Partial	Needs more attention
4	School Buildings	Partial	Needs upgradation
5	Transformers & Electricity poles	Partial	Needs Completion
6	Skill development centres	No	Needs attention
7	On time funding related to IWMP	Partial	Needs fulfillment
II. Urgent Public Requirements/ Demands - B2V2			
1	Sadhwa Tunnel	No	Urgent Need
2	Bunkers	Partial	Needs More Coverage
3	Installation of Transformers	Partial	More Needed
4	Drains & Foot paths	Partial	More Needed
5	Replacement of HT line	Done	Some more poles needed
6	Primary Health Centre	No	Bringing Need
7	KCC loans without guarantees	Partial	Generalisation Needed

S. No	particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Dilapidated Roads	Partial	More attention needed
2	Neglect of Health facilities	No	Immediate action needed
3	Lack of Animal Husbandry	No	Urgently Needed
4	Internet Problem	No	Communication towers needed
	Accommodation problem in schools	Partial	Buildings need upgradation
	Looming danger of accident due to the walnut tree adjacent to GHS Khawaspur-B	No	Needs immediate removal
	Construction of ICDS centre in ward OT	No	Construction urgently needed
	Fencing of graveyard	No	Immediate Need
V. Major Complaints - B2V1			
1	No Health Centre	No	Urgent Need
2	Removal of walnut tree from the premises of GHS	No	Needs urgent removal
VI. Major Complaints - B2V2			
1	Worn out electricity poles & wire	Done/Redressed	Needs some more poles
2	No ICDS centre in ward OT	No	Urgently needed

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awami Muhim.

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer:
	<ul style="list-style-type: none"> • Labourers are not being paid their wages on time. • Services are delayed usually. • Water supply pipes never replaced since 1990s.
II	Major/urgent public demand(s) that was/were reflected earlier but have not been addressed so far:
	<ul style="list-style-type: none"> • Sanction and construction of health centre. • Construction of buildings for ICDS centres. • Removal/cutting of walnut tree from the premises of Grls Khawaspata-B.
III	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with comments/suggestions.)
	<p>Non-delivery or delayed delivery of services after repeated pleas has made the general public apprehensive vis-à-vis the efficacy of the B2V Programme(s).</p> <p>As such, enhancement of co-operation and co-ordination between the Panchayats and administration is needed for clearing the apprehensions of the public.</p>

Signature of the visiting officer

Name: DR. ALTAF HUSSAIN YATOO