

Nehama



# Back to Village-3

October 02-12, 2020

Governance at Peoples' Doorstep



Government of Jammu & Kashmir



LIEUTENANT GOVERNOR  
JAMMU & KASHMIR



RAJ BHASWAN  
SRINAGAR

## Message

I am delighted to learn that the 3<sup>rd</sup> version of the much-acclaimed Back to Village-3 (B2V3) programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2<sup>nd</sup> to 12<sup>th</sup> October 2020, across Jammu & Kashmir.

In June 2018, the Government of Jammu and Kashmir embarked on the Back to Village programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two-days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travels with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Man Ki Baat", calling it "a festival of development, public participation and public awareness."

Encouraged by the success of the programme, the government organized the Back to Village-2 (B2V2) in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the Back to Village-3 (B2V3) programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Aahyan (Awaaz Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Survaal (Awaaz Survaal) - Public grievances redressal, Adhkar Aahyan (Muhim Barai-e-Haqooq) - Public Service Delivery and Unnat Gram Aahyan (Dere Tarapayati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14<sup>th</sup> September, 2020

Srinagar

(Manoj Sinha)

**B2V1: June 20-27, 2019**

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**B2V2: November 25-30, 2019**

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**B2V3: October 02-12, 2020**



B.V.R. Subrahmanyam, IAS



Chief Secretary  
Jammu & Kashmir

## Message

Jammu and Kashmir continues to witness a transformation of Panchayat Raj Institutions ever since their constitution in 2016. Through the first of its kind initiative - 'Back to Village' and the Government's decision of delegating funds, functions and functionalities to PPOs, grass roots democracy has flourished in the Union Territory. As a next step in the direction, the phase 2 of the 'Back to Village' programme is being held from 2nd October to 10th October, 2025, which will give a deeper push to the institutionalization of PPOs.

While the first B2V focussed on interaction and information on local needs, the second B2V focussed on strengthening and institutionalising Panchayats, handholding the newly elected PPOs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an 'Action' edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise Jan Achan/Asami Muhim, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PPO interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsive.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Halls for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

# Jan Abhiyan

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September 10-30, 2020

## General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/ Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (\*). These fields are to be pre filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15<sup>th</sup> FC plan, list of Awasas' beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15<sup>th</sup> FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awasas' beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organised by the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awasni Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awasni Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the BRVJ booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PRI members (Sarpancha, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
16. The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

# Schedule for the Visiting Officer

## Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas – proceedings to be recorded & signed. resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RCGPR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Choupal – informal discussions.

## Day 2: Mela/ Mega event

### (i) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGS plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awasar beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nuktak Natak, Ladi Show, Shram Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

### (ii) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awasar Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children.
- Activities of Social Welfare Department – distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
- Universal Health Cards/ Aayushman Card distribution.
- Start any one water conservation work.



c) Holding of Mega Mela/ IEC activities of different departments, especially those involving individual beneficiaries:

- Extension/ information camps of Agriculture/ Horticulture.
- Animal/ Sheep Husbandry.
- Bed Bachao, Bed Padhao activities.
- Activities/ exhibitions/ information campaigns of the following departments:
  - ✓ Animal/ Sheep Husbandry
  - ✓ Agriculture
  - ✓ Horticulture
  - ✓ Handloom/ Handicrafts
  - ✓ Youth Services and Sports
  - ✓ Floriculture
  - Any department which has subsidy or individual beneficiary scheme

d) Filling up of BIVJ booklet.

### Day 3:

1. Holding of Muzla Sabha/ Bul Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations (along with Sarpanch/ Panch/ BDC Chairman)
  - Languishing projects
  - Projects completed in last month under 14<sup>th</sup> FC, MGNREGS, BIV or any other CBS/ District State Sector scheme
  - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts.

#### IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under BIV and inaugurate them. He/ She has to ensure that AT LEAST 000.000.000 has definitely been completed under BIV both physically and financially.
- b. Visiting Officer to ensure that AT LEAST 000.000.000, under BIV out of priority demand is identified, foundation stone laid and started during His/Her visit.

## Documents to be provided to the Visiting Officer by the DC

1. Copies of BzV1 and BzV2 booklets as filed in by the visiting officer in June/ November, 2020.
2. Two copies of BzV3 booklet with basic data in fields marked with asterisk (\*) already filed in.
3. Duly validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including
  - Action Taken Report on issues/ demands/ complaints of BzV1 and BzV2.
  - List of new works started/ ongoing/ completed after BzV1 and BzV2 under the following heads:
    - LPFC
    - BzV grants
    - Convergence
    - District Plan
    - State Sector
    - Any other work
  - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BzV1.
  - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BzV1.
5. Plans/ beneficiary lists
  - MGNREGA draft plan document for the year 2021-22.
  - 15<sup>th</sup> FC draft plan document for the year 2021-22.
  - List of Awasar beneficiaries.
  - List of pension beneficiaries.
6. Lists of beneficiaries for
  - various certificates/ benefits to be distributed by the visiting officer.
  - whom Griha Pravesh ceremonies have been organised.
7. Panchayat newsletter.

## Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filed - one copy.
2. Ward Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions.
3. List of objections from Awasar-beneficiaries.
4. Representations received, if any.
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15<sup>th</sup> FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filed in Mission Antyodaya form and ease of living survey data.

# Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat.  
Fields marked with asterisk (\*) have to be filled by the District Administration before the booklet is  
handed over to the visiting officer.)

## A) Details of Reporting Officer:

- Name Faiy Ahmad Fayy
- Designation Assistant Engineer
- Department/ place of posting PIO / Public Works Department
- Mobile No. 9419042315
- Email ID \_\_\_\_\_
- Home District Kulgam
- Dates of visit 12-10-2020 to 14-10-2020

## B) Locational details of Panchayat:

- Name of the Panchayat NEHANA
- Local Government Directory (LGD) code of the Panchayat 242802  
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block KAKIPALA
- Name of Tehsil Kulgam
- Name of District Pulwama

## C) Panchayat Profile:

- No. of revenue villages in the Panchayat 02
- No. of hamlets in the Panchayat 01
- No. of households in the Panchayat 495
- Population (approx) of the Panchayat 2952

**D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:**

S. No.	Department	Name	Designation	Contact Number
1	Lead Bank	Mrs. Hassem		9622733017
2	CARD	Muhammad Ahmad	YC SK	9906273950
3	Drug Controller	Perozda Taha	DCO	9906273070
4	Health	Dr. Syed Safiq	M/O	9392812163
5	Agriculture	Hafizullah	IAEP	9622733017
6	Fisheries	Suzenda Fatima	DI Insp.	7797922009
7	POD	Peroze Ah-Lana	Tech-IB	7006032531
8	Forest	Ashiq Hussain	Ins. Male	7006296009
9	S. Welfare	Zameera Bano	Craft Teacher	8825007751

**D-ii) Details of absent employees vis-à-vis list furnished by the DC:**

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

**E) Strengthening of Gram Panchayats:**

**1. Infrastructure:**

- Whether Panchayat Ghar is available in the Panchayat: Yes/ No/ Under construction  
 If yes, whether functioning in Own building/ Other government building/ Private building  
 If no, whether land is available for construction of Panchayat Ghar: Yes/ No
- Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

ii. Whether Infrastructure and Assets Register has been prepared. Yes/No ✓  
(Visiting Officer to physically check the register)

If No, Visiting Officer to get the register prepared in his/her presence and confirm \_\_\_\_\_  
\_\_\_\_\_

## 2. Functionality:

### 2.1. General activities:

i. Are Ward Sabha meetings being held. Yes/No ✓

ii. No. of Ward Sabha meetings held since inception 40 ✓

iii. No. of Gram Sabhas conducted since inception 25 ✓

iv. Date of last Gram Sabha 25-11-2020 ✓

v. Are all plans approved in Gram Sabha. Yes/No ✓

vi. Is the minimum quorum of 1/10<sup>th</sup> being ensured in all Ward/ Gram Sabhas. Yes/No ✓

vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans. Yes/No ✓

viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions. Yes/No ✓

ix. Has Social Audit Committee been framed. Yes/No ✓

x. Is social audit being conducted by the Committee. Yes/No ✓

xi. No. of works audited by the Social Audit Committee 06 ✓

xii. Has Panch Samiti been constituted. Yes/No ✓

xiii. Has the Panch Samiti approved the Village Action Plan. Yes/No ✓

xiv. No. of meetings of Panch Samiti held 01 ✓

xv. Is Biodiversity Management Committee constituted. Yes/No ✓

xvi. No. of BMC meetings held 01 ✓

xvii. Is a register of all previous works/ assets in the Panchayat being maintained. Yes/No ✓

xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat. Yes/No ✓

xix. Are Poshan Abhiyan activities being held in the Panchayat. Yes/No ✓

xx. What and where was the last activity held. Adopted Center ✓

xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch. Yes/No ✓

xxii. No. of meetings of HFWAC & VHSNC meetings held 01 ✓

xxiii. Is the name of Sarpanch displayed on citizen information boards of all RO&PR schemes. Yes/No ✓

xxiv. Are Sarpanchs being involved in start/ inauguration of activities. Yes/No ✓

- xxv Whether subjects have been assigned by the Sarpanch to the Panch: Yes/No ✓
- xxvi Whether grievances redressal box is installed: Yes/No ✓
- xxvii No of grievances received pertaining to Panchayat level: nil
- xxviii No of grievances disposed of at Panchayat level: nil
- xxix Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/ No ✓
- xxx Whether all MGNREGS/ 14<sup>th</sup> FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No through Panchayat Secretary
- xxxi Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch/ bank opening account
14 <sup>th</sup> Finance Commission	Yes/ No ✓	BDO	Yes/ No ✓	27.13.07.	Nil / - Subject to Act
ICDS (Bhakti)	Yes/ No	Asst. Sd. -	Yes/ No	15.13.0	- do -
ICDS (Honorary)	Yes/ No	- do -	Yes/ No	Nil	- do -
Mid-Day Meals (MDM)	Yes/ No ✓	-	Yes/ No	-	-
Own resources of Panchayat	Yes/ No ✓	Panchayat Secretary	Yes/ No ✓		Nil
Any other Scheme, if yes, indicate name					

Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.

#### 2.4. Integrated Child Development Scheme (ICDS):

- i Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No ✓

If no, reason thereof: \_\_\_\_\_

Also mention if it is being purchased by someone else: \_\_\_\_\_

- ii Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No ✓

If no, reason thereof: \_\_\_\_\_

- iii Expenditure incurred on procurement through Sarpanch: Rs. 21 lakh

- iv Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/ No ✓

If no. reason thereof: \_\_\_\_\_

Expenditure incurred on paying of honorarium through Sarpanch Rs. ₹ 100 lakh

Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/ No

Visiting Officer to check the register and verify the signatures of the Sarpanch on the same

### 2.3. Midday Meal (MDM) Scheme:

Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools. Yes/ No

If no. reason thereof: no elected Panchayat representative in GP.

Expenditure incurred on Mid-Day Meals/ food items through Sarpanch Rs. ₹ 0 lakh

Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat. Yes/ No ✓

If no. reason thereof: no elected Panchayat representative in GP.

Also mention if it is being provided by someone else: the school managed private midday meal to children teacher.

Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/ No ✓

Visiting Officer to check the register and verify the signatures of the Sarpanch on the same

Expenditure incurred on honorarium to cook cum helper through Sarpanch Rs. ₹ 100 lakh

Whether the Action Plan for funds on account of Dam Resources of the Panchayat is being prepared. Yes/ No ✓

If yes, whether approved by the Gram Sabha. Yes/ No ✓

If no. reason thereof: \_\_\_\_\_

### 2.4. Challenges:

Major challenges being faced by the Panchayat in functioning and execution of works:

The major challenge faced by the Panchayat in functioning & execution of works is that there is no elected Panch & Sarpanch in the Panchayat. The Panchayat functioning is almost non-existent.



## F) Jan Abhiyan/ Awami Muhim activities:

(Have to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting field visit during his/ her stay in the village.)

### 1. Domicile Certificates issued :

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PBC Holders					
Non-PBC					
WFO					
Students	93				
Others					

### 2. Category certificates issued :

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC					
ST					
OBC					
ALC					
RBA					

### 3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nokat/ Jamabandi				
Nokat/ Giridawari				
Farad/ Intalhab				
Mutations				

### 4. Birth/ Death/ Disability Certificates \* (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates					
Birth Certificates					
Disability Certificates					



### 5. Adhaar seeding of Ration Card :

Category	Target	No. of total Ration Cards Adhaar seeded	Adhaar seeding during Jan Abhiyan/ Aarati Muhim	Pendency (No.)	Reasons of pendency
PHH	341	341	341	0	0
Non-PHH	248	245	245	3	under process
Antyodaya Anna Yojana	52	52	52	0	0

### 6. Health :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Aarati Muhim	Total Covered	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	68	68	193	51	-
Ayushman Bharat individual Cards	247	68	173	51	-
Janani Suraksha Yojna USN	25	25	25	0	-

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### 7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Aarati Muhim	Total covered	Pendency (No.)	Reasons of pendency	Adhaar seeding during Jan Abhiyan/ Aarati Muhim	Total Adhaar seeding
Old Age Pension	16	0	16	0	0	2	15
Widow Pension	61	0	61	0	0	0	61
Disability Pension	0	0	0	0	0	0	0

### B. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awasmi Mahin *	Total covered	Pendency (No.)	Reasons of pendency	Andhra seeding during Jan Abhiyan/ Awasmi Mahin *	Total Andhra seeding
Old Age Pension	92	81	81	0	0	0	81
Assistance to Women in Distress	43	0	43	0	0	17	4
Assistance to Physically Challenged Persons	43	0	43	0	0	03	43

### 9. Other Welfare Schemes :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awasmi Mahin *	Total covered	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)					
National Family Benefit Scheme (NFBS)					
PM Garibi Kalyan Anna Yojana				72	
Mission mode project for registration of construction workers					

### 10. Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awasmi Mahin *	Total Scholarships sanctioned during the year	Reasons of pendency
Pre-Matric for SC				
Pre-Matric for ST				
Pre-Matric for OBC				
Pre-Matric for Minorities				
Post-Matric for SC				

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post Matric for IT				
Post Matric for CBC				
Post Matric for Meritless				
Dr. Ambedkar EBC				
National Merit-cum-Means scheme				
Merit-cum-Means Minority				
PM's Special Scholarship for JPHSS				
National Talent Search Scheme				
National Scheme for incentive to Girl Child for Secondary Education (NSGSE)				

### 11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	46	nil	26	nil	—
Kisan Credit Card	300	nil	100	nil	—

### 12. Live Stock Schemes:

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Livestock Entrepreneurship Development Scheme	nil	nil	nil	
Innovative Poultry Production Programme	nil	nil	nil	
Integrated Development of Small Murghis and Rabbits - Sheep Farm				

### 13. Universal coverage Scheme \*

Scheme	Total number of households	Households covered during Jan Abhiyan/ Awami Mahin *	Pendency (No.)	Reasons of pendency
JK Health Scheme				

### 14. School Amenities:

- No. of schools in the Gram Panchayat: 15
- No. of schools with Ramp Facility for Children with Specific needs: 15
- No. of schools with drinking water facility: 14
- No. of schools with electricity connection: 15
- No. of schools with toilet facility
  - For Boys: 15
  - For Girls: 15
- No. of schools with girl students (Girls/ Co-Ed schools): 15
- No. of such schools installed with Sanitary Napkin Vending Machines: nil
- No. of such schools installed with incinerators: nil

### 15. Basic Services:

- No. of habitations with over 250 souls: 15
  - No. of habitations with over 250 souls in the GP without road connectivity: nil
  - If yes, whether these roads have been surveyed: Yes/No
  - No. of habitations with less 250 souls in the GP without fair weather road: nil
  - Is there any habitation or mohalla which is yet un-electrified: Yes/ No  No
  - If yes, names and approx no. of households
    - (a) \_\_\_\_\_ (named) \_\_\_\_\_ (households)
    - (b) \_\_\_\_\_ (named) \_\_\_\_\_ (households)
    - (c) \_\_\_\_\_ (named) \_\_\_\_\_ (households)
- Remarks/ explanation \_\_\_\_\_

Total no. of households without electricity connection in the GP Nil

Is there any substation/ area where trees/ wooden poles are used for electric supply?  Yes/  No

If yes, details Amphal Clay, Das Mohals

Approximate no. of wooden poles 25 or

Are there any areas where barbed wire is used for electric supply?  Yes/  No

If yes, name of the substations Amphal Clay

Approximate length 2000 metres

Approximately what %age of total wire length in GP is barbed wire? 30%

No. of households without tapped water supply in the GP About 1000. It has been in the process of being completed. It will be completed shortly.

### 16. Pradhan Mantri Awas Yojana (PMAY):

Cumulative Target 16 (No.)

No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awas Muhim? Nil

No. of households to which 1st instalment released during Jan Abhiyan/ Awas Muhim? Nil

No. of houses completed in 2020-21 Nil

No. of houses completed during Jan Abhiyan/ Awas Muhim Nil

No. of houses under construction? Nil



### 17. Community Sanitary Complex (CSC) Status:

Whether CSC sanctioned in the Gram Panchayat?  Yes/  No

If yes, has the CSC been constructed?  Yes/  No

Whether the CSC is functional?  Yes/  No

No. of CSCs taken up during Jan Abhiyan/ Awas Muhim? Nil

No. of CSC completed during Jan Abhiyan/ Awas Muhim? Nil

Any issue regarding water connection and sewage disposal in CSC?

Nil

### 18. MGNREGA:

Whether MGNREGA Plan 2020-21 has been approved?  Yes/  No

If yes:

(a) Funds allocated to the Panchayat: Rs 38.50 lakh

(b) No. of works approved? 11

- c) No. of works started during Jan Abhiyan/ Awasari Maham: Nil
- d) No. of works completed during Jan Abhiyan/ Awasari Maham: Nil
- e) No. of person days generated during Jan Abhiyan/ Awasari Maham: Nil
- f) Wages due for "r" above: Rs. Nil
- g) Wages paid out of "r" above: Rs. Nil
- h) Any grievance related to MGNREGS not beyond the limit of 60 days and needs to be addressed in time

**19. 14<sup>th</sup> FC Award:** dated - 1. 12. 2014

- i) Allocation under 14th FC for four years: Rs. 32.20 lakh
- ii) Whether Action plan prepared for all years: Yes/ No Yes
- iii) No. of works as per the Action Plan: 12
- iv) Whether approval accorded to the whole Plan by the DPC: Yes/ No Yes
- v) No. of works for which technical sanction accorded by the Govt: 12
- vi) No. of works authorized by the Panchayat: Nil
- vii) No. of works taken up during Jan Abhiyan/ Awasari Maham: Nil
- viii) No. of works completed during Jan Abhiyan/ Awasari Maham: Nil
- ix) Payments made during Jan Abhiyan/ Awasari Maham: Rs. Nil lakh
- x) Total expenditure on PWD/CPD as on date: Rs. Nil lakh

**20. Works under Capex and CSS:**

**a. District Capex**

S. No.	Department	No. of activities/ works taken up during Jan Abhiyan/ Awasari Maham	No. of activities/ works completed during Jan Abhiyan/ Awasari Maham	Payments made during Jan Abhiyan/ Awasari Maham (Rs in Lakh)	Remarks
1	ICD				
2	PWD				
3	Jal Sanchi				
4	POD				
5	Others				

**A. Lit Cases**

S. No.	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	ICD				
2	PHO				
3	U.S. Shakti				
4	ICD				
5	Others				

**C. Centrally Sponsored Schemes (CSS)**

S. No.	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	Samagra Shiksha				
2	PMKVY				
3	U.S. Shakti Mission (PHO)				
4	U.S. Shakti Mission (ICD)				
5	None				
6	Others (specify)				

**11. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim.**

- No. of complaints received: 11
- No. of complaints resolved: 11
- Comments faced in delivery of services:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**12. Others**

- Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc. has been completed: Yes/No
- Give final number of beneficiaries identified in the Panchayat: 11



## G) Activities during B2V3:

### DAY 1:

1. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No
2. No. of Panchayat Members present: no. stated Panchayat member in the list
3. Issues raised during the meeting:
1. addition of Agriculture extension centre in the list
  2. Make joint visit with of Mahan Swamiji and the list
  3. Construction of 2 major roads in village and surrounding area
  4. Start of primary school for which to take land from study in
4. Important establishments/ institutions visited (Please tick)
1. Schools
  2. PHC/DHC
  3. Veterinary clinic
  4. Anganwadi centre
  5. PDS ration shop
  6. Any industrial establishment
  7. Government offices
8. Any other activities:
1. in village school
  2. in village school
  3. \_\_\_\_\_
  4. Any other activities
5. Total number of wards in the Panchayat: 17
6. No. of wards taken held: 4
7. No. of villagers present during the ward taking: 10
8. Whether any resolution passed: Yes/ No
9. Other Institutional Board visited: Yes/ No
10. Ward parking of works of scope as inspected: Yes/ No
11. Name of the establishments whose work discussed at the meetings:
1. Local Panchayat Office



1. Health
2. P.D.
3. \_\_\_\_\_
4. \_\_\_\_\_

**DAY 2:**

**Gram Sabha**

- a) Location of Gram Sabha High Secondary School Akhwa
- b) No. of villagers present during the Gram Sabha 23
- c) Whether resolution passed for MGNREGS Plan Yes/No  No
- d) Whether resolution passed for 15<sup>th</sup> FC Plan Yes/No  No
- e) Whether list of Awarar Beneficiaries read out Yes/No  No
- f) No. of ineligible beneficiaries removed 0
- g) Whether list of pension beneficiaries read out Yes/No  No
- h) Whether people made aware about the Covid-19
  - Use of masks: Yes/No  No
  - Sanitizers: Yes/No  No
  - Social distancing: Yes/No  No
- i) Whether Panchayat Newsletter distributed Yes/No  No
- j) Whether any mega cultural/ social/ sports event held: Yes/No  No

Details of event: Two sports events were held in the 11<sup>th</sup> of August. A Kabaddi Match & a village level match was arranged between different teams of village with the assistance of Youth Section & Sports department.

- a) Details of scheme benefits extended/ services distribution
  - i) No. of Domicile certificates distributed nil
  - ii) No. of sports kits distributed 0
  - iii) No. of students distributed uniforms/ bags/ books 20 (2 sets)

- g) No. of bicycles/prosthetic aids distributed Nil
- h) No. of scholarships distributed Nil
- i) No. of Apurva Bharat - golden cards distributed Nil
- j) No. of JAC Health Cards distributed Nil
- k) Others Nil

vi) Whether any water conservation work started. Yes/No.  No.  
 Details thereof Canal bank lining of irrigation Canal

vii) Whether any mega event of any other department, especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture etc. held. Yes/No.  
 Details thereof Market drive by forest dept.

28

viii) Whether Poshan Abhiyan activity held. Yes/No.  No.  
 Brief description of the activity Tramms depicting the message of proper diet & nutrition were displayed at the house & women folk were made aware about the ill-effect of malnutrition by ICDS dept.

**DAY 3:**

**I. Mahila Sabha**

- i) Attendance 38
- ii) Resolution passed, if any Yes
- iii) Issues raised
  1. Old child wearing resistance scheme is about to expire into
  2. Some old aged women & widows are not covered under the scheme
  3. \_\_\_\_\_
  4. \_\_\_\_\_

**II. Bal Sabha**

- i) Attendance 25
- ii) Resolution passed, if any Yes

1. For lat some work only day time is being provided to children. Hence  
 2. no maintenance of work is being provided to them.

**III. Works completed/Inaugurated under BAV:**

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Reformation of 4/1000 network in school	0.71	04-20-20	Yes	Yes
2	Work of stadium at day	2.10	complete	Yes	Yes
3	Drain along road and area	5.50	06-10-20	Yes	Yes
4					
5					



**Important Note:** At least one work/demand as reflected in BAVs/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

**IV. Other works completed/Inaugurated:**

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

S. No	Name of work and Department	Cost (Rs. in Lakh)	Whether identified under BSVS/BVVS/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	cut of drain digging work	5-00	Yes under BSVS		Yes	
2						
3						
4						
5						

**IMPORTANT NOTE:**

- Works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of BSVS and BVVS
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

**VI. Grha-Pravesh of PMAY beneficiaries:**

S. No	Name of the beneficiary	Gift handed over Yes/ No
1		
2		
3		
4		
5		

## H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No.	Particulars	Action Taken	Remarks
I. Urgent Public Requirement/ Demands - B2V1			
1	to get right land allotment records	The record defined completed in 2018-19. due to irregularity in record keeping.	Some records of allotment still exist in old records.
2	Completion of individual WC's	Completed	Work completed
3	Relief of 22 below WC's	Take up WC's dis. dept.	yet to be filled
4	Def of LT/HT network in area	work assigned by v. office	-
5	Def of water station at Rang	Completed	-
6	Def of MPPHC to be built	Study started	still starting of staff
7	Reconstruction of bridge over High Way	Assigned by v.o.	-
II. Urgent Public Requirement/ Demands - B2V2			
1	LT/HT up in area	work assigned by v. office	-
2	Relief of new road work	-	-
3	WC's for village school/teacher for MPPHC	Take up WC's dis. dept by v. office	-
4	Def of bridge over High Way	-	-
5	Def of water supply main line	work started during 2018-19	Assigned by v.o.
6	Record of society water WC's	-	-
7	Repair of water supply line	Repair sent to contractor left	-

S. No.	Particulars	Action taken	Remarks #
<b>III. Major Problems - BSVI</b>			
1	Slippage of segment from	nil	
2	Access to station as the Gate was partially closed from 1972-74.		
3	non-availability of	NCC Completed.	work needs
4	stop starting water in lift	Leaky of distribution pipes under progress.	to be completed
5			
<b>IV. Major Problems - BSV2</b>			
1	condition of Manhole cover with distribution	-	-
2	obstructed lift network in lift	network completed by v. officiously BSV	
3	End of drain damaged	work started	needs further funds
<b>V. Major Complaints - BSV1</b>			
1	non-availability of baseline in NCC	Take up with educational dept	-
2	Condition of NTPAC building	Condition of NTPAC shifted to new building	-
<b>VI. Major Complaints - BSV2</b>			
1	End of bridge near Magna School	-	-
2	NCC, X-ray, dental clinic & ambulance to NTPAC & building is a hindrance	Take up by CMO NCC administrative dept.	-

# Please include whether work done in 2018 or 2020 or during Jan Abhiyan/ Amara Mahotsav

# 7) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I Any major complaint brought to the notice of the Visiting Officer

Maintenance of Melam-Sringer road via lakes and its maintenance. The road is vital as it reduces the travelling distance from village to Sringer by half an hour.

ii Major urgent public demands that were reflected earlier but have not been addressed so far:

1. Hiring of a hygienicist in ATMC as both Medical officer are under and control of paramedical staff for ATMC

2. Hiring of all part of subject specific lectures in HSS and host of new class room as gutted structure of HSS

3. Establishment of agriculture extension centre in SRP.

iii Overall assessment of visit and suggestions:  
 (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The village (SRP) has shown a good pace of development during past few years but completion of bridge of distribute HSS of recently constructed HSS will provide safe drinking water to people of SRP. It needs to be completed. Melam-lake road is vital for connecting the village with Sringer. The main demand modernization will benefit the whole area. Hiring of hygienicist in ATMC & lectures in HSS is the general demand of people of SRP.

*[Signature]*  
 Name: Jay Shree

## NOTES

- Being the Programme has been the addition to the main  
detailed work brought into the notice of undersigned are
1. This work approved for the village area not required as  
all would be long land under forest area.
  2. List of village listed under this area work to R.P.
  3. List of village on both sides of Mughal road along  
main road.
  4. Clipping & summarizing of road Substation constructed by  
Rajput within of 100.
  5. Letter informant along Railway road.
  6. The village of village to Bagard Canal
  7. The village of village project under Eastern  
Mission to forest.
  8. The village of village regarding M.C.C.A.  
work for the year 2017-18 & 2019-20.
  9. Demarcation & pricing of village land at  
this village.
  10. List of further like could be given, may include  
USA, etc. etc. at M.C.C.A. work.

At  
Tary M. D. Tary  
writing office