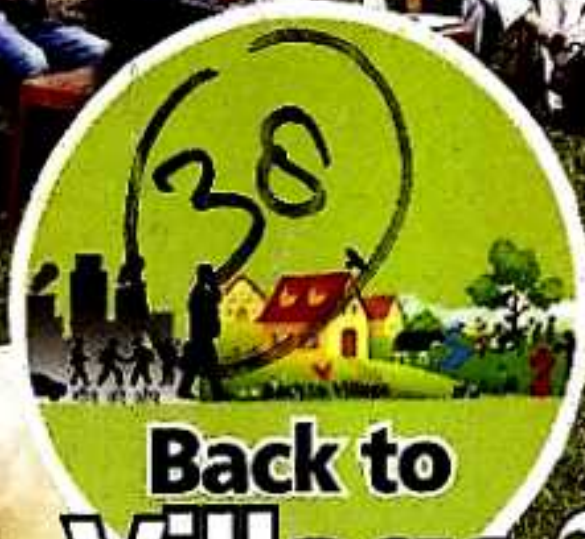




Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Ushwan

B2V2

Review

Government of Jammu & Kashmir



Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: **GHULAM HASSAN YATOO**
- ii. Designation: **ASST. ENGINEER**
- iii. Department/place of posting: **IRRG. AFE/ICD Pampore**
- iv. Mobile No: **8493963619**
- v. Email id: **yattooabuzaik@gmail.com**
- vi. Home District:
- vii. Dates of visit: **25/26/27/28/29/30, November 2019**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: **URWAN (POSHWAN)**
- ii. Local Government Directory (LGD) code of the Panchayat: **1-URWAN 003/28, 2. Kandibag 003/27**
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: **NEWA**
- iv. Name of Tehsil: **PULWAMA**
- v. Name of District: **PULWAMA**

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: **02**
- ii. No. of hamlets in the Panchayat: **04**
- iii. No. of households in the Panchayat: **382**
- iv. Population (approx.) of the Panchayat: **2145 (as per record of Health & EOS)**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	J. SHABBOZA ICDs B. SUMI JAN → Do D. DARVEEN SAFINA → Do W. ZUBAIDA → Do	AWW AWW Sp. Wiser AWW
2	G. HORTICULTURE, Faraz Ahmed Ganie (HT IVth) SHEEP U. Reza Ahmed Andabi - Sp. Wiser AHD U. MOHAMMAD Sultan - Wth	
3	(E) AGRICULTURE SHENNAZ RAMIZAN J AEO IRRA. U. ALI MUHAMMAD MIR → Helper	
4	RDD U. GH. Mohammad MIR MPW U. MUDASIR AFZAL GRS	
5	PHE U. Muhammad Asraf Bhut ALM R&B U. Muhammad Asraf Day Wts PDD U. Faraz Ahmed Lone → Tech. III	
6	Revenue U. Shoraz Qudir Patwari Education U. Abdul Rashid Teacher Sports U. Rayees Ahmed → PE Teacher	
7	Food & Supply U. Abdul Ahad Ganie Store-keeper Social Welfare U. NAHEENA ALI → orderly	
8	Health U. Shauja Akhter FMPHW U. Zarifa → Aasha worker Fisheries U. Guazi Amir → Fisheries Guard	

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction (Damaged) ✓

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable ✓

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	As BDC office is not available & Panchayat Ghar is damaged
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 24-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 24-11-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	✓ Yes/No	Sec. pyest Administrator	✓ Yes/No	Rs 2228162/-	✓ Yes/No
ICDS (Nutrition)	✓ Yes/No	S/W Administrator	✓ Yes/No	Rs 51000/-	✓ Yes/No
ICDS (Honorarium)	Yes/No		Yes/No		Yes/No
Mid Day Meals (MDM)	✓ Yes/No	Head Teacher	✓ Yes/No	8938/-	✓ Yes/No
Own resources of Panchayat	✓ Yes/No	Sec. pyest	✓ Yes/No	257/-	Yes/No
Any other Scheme, If yes, indicate name	PMAY	Centre Sponsored	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: ✓
Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: ✓
Yes/No

b. Whether the detailed estimates for all works have been prepared: ✓
Yes/No

c. No. of works for which estimates have been prepared: 14 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ✓

No. of works started: 03 No. (31 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

()

2) BDO

()

3) Others (specify): Sec. Panch.

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: As both Panchayat/Sarpanch is unavailable

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: As Panchayat/Sarpanch is unavailable

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: Both above subject bodies are unavailable

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: Both Panchayat / Sarpanch is unavailable

Also mention if it is being provided by someone else: _____

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 42.06 lakh

✓ No. of works approved: 15

✓ No. of works started: Nil

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 232

✓ No. of man days generated: 553

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: Non-availability of Funds for 2019-20

- xii. Whether subjects have been assigned by the Sarpanch to the Panch: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer:
 Yes/No

- xiii. Major challenges being faced by the Panchayat in functioning and execution of works: *4. Panchayat is not elected so dem. rep. is not possible*
 a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: As no panchayat is elected, so all activities pertaining to the community are performed by panchayat.

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: As demand of people, the govt. land is encroached, may be used for such purpose (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) Works pertaining to Education, PHE

(2) P.B., P.D., the estimates etc.

(3) are under departmental process

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs. _____ lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
1. EDUCATION	Const. of Comp. Wall & other related work (93.00 lacs)	No	Submitted To Concern Deptt for n/a
2. R&B	12 km - Narkal and other roads to be ac	No Grat. of R/W	DPR for gd. work Submitted To Higher Authority
3. PHE	Main line (2 $\frac{1}{2}$) from SR Nawa to Langan (17.65 lacs)	No	
4. Health & ME	No	No	In spite of demand raised during B2V, Deptt. has not responded in any way.
5. PDD & Irrig.	No	No	

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|------------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) ✓ |
| b) Teachers/Ret Teachers | (Yes/No) ✓ |
| c) Anganwari Workers/Helpers | (Yes/No) ✓ |
| d) RDD staff | (Yes/No) ✓ |
| e) JEs/other engineering staff | (Yes/No) ✓ |
| f) Agriculture/Horticulture staff | (Yes/No) ✓ |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ✓ |

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: Nil

Any department whose officers/officials has not visited the Panchayat even once since B2V1: NO

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: NO

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Drinking water	PHE	Yes/No ✓	
		Yes/No	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
1. Drinking water	PHE	Yes/No ✓	
2. Road Connectivity	R&B	Yes/No ✓	
3. power supply	PDD	Yes/No ✓	
poor 4. Health care facility	Health & ME	Yes/No ✓	
poor 5. EDUCATION facility	Education	Yes/No ✓	
6. R/w to Irrig. Canal	Irrigation		

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: Information not available

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No not uploaded due to n/w problem

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (24-11-19)			2 nd Meeting Date (29-11-19, but was postponed)		
S. No.	Department	Designation	S. No.	Department	Designation
1	EDUCATION	Head Teacher	1	- do -	
2	Animal Husbandry	SVP	2	- do -	

1 st Meeting Date (24-11-19)			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Health	PM pho	3	- do -	
4	RDD	1. pchh. sec. 2. GRS	4	- do -	
5	PDD	Helpen	5	- do -	
6	RKB	W/S	6	- do -	
7	PHE	ALM	7	- do -	
8	Sports	PE (Teacher)	8	- do -	

If no, reason thereof: ^{con} 1st meeting date, B2V2 programme was held

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the CDDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No (But is being up-loaded in ACR's office as per panchayat sec)

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Partlyway during Mission Antyodaya Survey, 2019 are being bridged while preparing GPOF plan for 2020-21? Yes/No
 If no, reason thereof: _____

2. SOCIAL AUDIT:

- I. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha at quarterly meets for carrying out audit: Yes/No
 If no, reason thereof: _____
- II. Is the Social Audit Committee formed in B2V1 conducting social audit: Yes/No
 If. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
 If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- I. Whether the capacity building and training has been reported to the elected representatives: Yes/No
 If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
-	-	-	-

- II. Quality of training: Very Satisfactory/Very Good/Excellent, etc.
- I. Whether any exposure visit will in 2020-21, if so, provide the learn curriculum: Yes/No
 If yes, visiting Centre: we intend the opportunities/visit of the elected representatives about the field: Very Satisfactory/Very Good/Excellent
- II. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
 If yes, quality of training: Partlyway/Good/Excellent
- III. Use of awareness among the elected representatives and general public about the Antodaya Plan to 2020-21: _____
- a. Elected representatives: Very Satisfactory/Very Good/Excellent
 b. General public: Partlyway/Good/Excellent
- (Missing entries to use are the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill appropriate number of beneficiaries covered and appropriate number of out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Quadruplex in SCST/SCSs children	Nil	—	For one student could not fulfill papers due to no paper	—
Scholarship or Stipend scheme	Nil	—	Do—	—
Pension - Old Age	30	24	(note of dated)	—
Pension - Widows	16	Nil	—	—
Pension - Disability	16	51	note of dated	—
Pension - Martyr	Unsub. 24	06	Admission not given (no) 3 nos (no) 2 no (no) 1 no	24 persons have applied in office, but not received by visiting officer
Adjustment Federal	256	24	12th Sem	—
Pension - Juvenile Home	140	—	—	—
Pension - District	40	—	—	—
Pension - Widow -	—	—	—	—
State Pensions -	03	—	—	—

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
MREGS Job Card	230	-	-	-
Leak Poth	57	02	Leak present	-
Swachh Bharat Mission Individual Household Toilet	60	-	-	-
PM Ujjwala Yojana	100	80	Due to non-availability of gas	-
Ujale	96	-	-	-
Land Yam Account	09	-	-	-
PM Menu Vendors Yojana	24	04	N/A problem	-

* The visiting officer to submit fortnightly list of individual beneficiaries who are interested to start the service under the schemes. He/she to also collect any applications and forward it to the concerned.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Tap water connection	-	-	-
Electricity connection	-	-	-

- * Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khula/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): _____ ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed) ✓
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓
 If yes, please specify: _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: none
- No. of farmers who intend to use drip/sprinkler irrigation: 10 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:
Desilting, removal of encroachment & c/c timing of canals. Secondly
left long. may make it possible to irrigate karavye land
having hundreds of cca. area

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 40 %age) ✓
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card Nil (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
Information not available Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
Nil Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - a) Difficult processes and procedures ☒
 - b) Delay by concerned Deptt. ☒
 - c) Delay by bank concerned ☒
 - d) Any other problem, please specify: Loans should be released/sanctioned without providing any guaranter as reported by public
- v. Suggestions for improving the process of availing loan under KCC
The loan facility should be utilised for enhancing fruit & crop business, without utilising for household expenses

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) ☐
 - b) Through un-organized market ☒
 - c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
Cold storage facility should be established
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Mini Fruit/crop mandi be established

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	Kail	1. BROCOLLI 2. TOMATO	Being cash crop, seeds should be made available to enhance farmers income — 00 —
2	Apicot, apple (Mehrayi)	Super High density (Italian)	Such fruits have good market & quality values

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	145	20
	SHEEP	20	01
2	Dairy units	03	03
3	Sheep Units	134	—
4	Fish Ponds	—	—

iii. Suggestions for encouraging more households/farmers to set-up new units

(NLM) loans may be provided to farmers for enhancing
existing & creation of new units to increase their income

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	High yield seeds/Variety of different crops/Fruits may be made available to increase the production of crops/Fruits to enhance income of farmers. Fertilizers/Agri Machine may be provided to farmers.
2.	→ Animal Husbandry (Horticulture/Poultry/Denonmark/Rebreed/Guany Cows should be given on subsidised cost.
3.	→ Sheep (New variety like merino & Corriedale) should be given on subsidised loans.
4.	
5.	

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: Should be verified

ii. Overall satisfaction level of the people about the ration shops:

Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

a) Irregular opening:

Yes/No

b) Inadequate stock:

Yes/No

c) Overcharging:

Yes/No

d) Rude behaviour of store owner:

Yes/No

e) Long distance to be covered to reach the store:

Yes/No

f) Non-display of rates:

Yes/No

g) POS machine not working:

Yes/No

h) any other: _____

iii. Number of FIRs registered in last 3 months: Inform: pertaining to this column is not available

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: _____

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month ✓ • More than 1 month • Never	
Social welfare	• Within 1 month • More than 1 month ✓ • Never	
Police Station	• Within 1 month • More than 1 month ✓ • Never	
PHE	• Within 1 month ✓ • More than 1 month • Never	

PDD	• Within 1 month ✓ • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 200

iv. Number of children in the age group of 4-14 years enrolled in the schools: 30

v. Is there any High/Higer Secondary school with more than 40% girl students: Yes/No ✓

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable ✓

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable ✓

✓ If yes, whether the incinerator is functional: Yes/No

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	DRINKING water
2.	IRRIGATION
3.	Road connectivity
4.	Power supply (electricity)
5.	Health → Dilapidated sub-centre be upgraded to PHC Animal Husbandry → AH Centre may be established in Khatibpura
6.	EDUCATION
7.	Compensation for Horticulture losses
II	Any major complaint brought to notice of the Visiting Officer:
1.	Drinking water
2.	Compensation for losses to orchardists due to heavy snow fall on 07-11-2019

III Overall perception of functioning of the government:

The people greeted the govt. functionaries in B2V, with the intention that backwardness in respect of basic facilities may be removed/solved, but during B2V people didn't move. as seems no concrete step was taken to solve problems highlighted in B2V.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

As the venue was changed to BDO office, nearly 2 km away from panchayat Halga, so people didn't participate except very very few, seems due to negligence ^{approach} towards the solution for problems highlighted during B2V.

Signature of the visiting officer

Name GHULAM HASSAN YATOO

Asst. En. I.C.D pampore

P.T. Uman