

Block:- Marheen

Ryt. Ghauri



Back to Village-3

B2V3

October 02-12, 2020
Governance at Peoples' Doorstep



Government of Jammu & Kashmir

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awami Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
16. **The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**

Schedule for the Visiting Officer

Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup, etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas – proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening *Choupal* – informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awaas+ beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Ladi Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awami Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children.
- Activities of Social Welfare Department – distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
 - Universal Health Cards/ Ayushman Card distribution.
 - Start any one water conservation work.

c) Holding of Mega Mela/ IEC activities of different departments, especially those involved with individual beneficiaries:

- Extension/ information camps of Agriculture/ Horticulture.
- Animal/ Sheep Husbandry.
- Beti Bachao, Beti Padhao activities.
- Activities/ exhibitions/ information campaigns of the following departments:
 - ✓ Animal/ Sheep Husbandry
 - ✓ Agriculture
 - ✓ Horticulture
 - ✓ Handloom/ Handicrafts
 - ✓ Youth Services and Sports
 - ✓ Floriculture
 - ✓ Any department which has subsidy or individual beneficiary scheme

d) Filling up of B2V3 booklet.

Day 3:

- 1 Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
- 2 Visits and inaugurations (along with Sarpanch/ Panchs/ BDC Chairman):
 - Languishing projects.
 - Projects completed in last month under 14th FC, MGNREGA, B2V or any other CSS/ District/ State Sector scheme.
 - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts.

IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under B2V and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under B2V both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under B2V out of priority demands is identified, foundation stone laid and started during His/Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of B2V1 and B2V2 booklets as filled in by the visiting officer in June/ November, 2019.
2. Two copies of B2V3 booklet with basic data in fields marked with asterisk (*) already filled in.
3. Duly validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including:
 - Action Taken Report on issues/ demands/ complaints of B2V1 and B2V2.
 - List of new works started/ ongoing/ completed after B2V1 and B2V2 under the following heads:
 - ✓ 14th FC
 - ✓ B2V grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after B2V1.
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after B2V1.
5. Plans/ beneficiary lists:
 - MGNREGA draft plan document for the year 2021-22.
 - 15th FC draft plan document for the year 2021-22.
 - List of Awaas+ beneficiaries.
 - List of pension beneficiaries.
6. Lists of beneficiaries for:
 - various certificates/ benefits to be distributed by the visiting officer.
 - whom Griha Pravesh ceremonies have been organised.
7. Panchayat newsletter.

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy.
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions.
3. List of deletions from Awaas+beneficiaries.
4. Representations received, if any.
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15th FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filled in Mission Antyodaya form and ease of living survey data.

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat.
Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: Vikas Malpotra.
- Designation: Lecturer in Chemistry
- Department/ place of posting: School Education Department/GHSS(B)
Kathua
- Mobile No: 94191-15286, 90555-15286
- Email ID: malpotra.vikas01@gmail.com.
- Home District: Kathua
- Dates of visit: 07, 08, 09 Oct. 2020

B) Locational details of Panchayat:

- Name of the Panchayat: Ghair
- Local Government Directory (LGD) code of the Panchayat: 240955
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: Marheen
- Name of Tehsil: Marheen
- Name of District: Kathua.

C) Panchayat Profile:

- No of revenue villages in the Panchayat: 04
- No of hamlets in the Panchayat: 06
- No of households in the Panchayat: 315
- Population (approx) of the Panchayat: 1636, (2011 Census)

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	RDD	Bandna Devi	MPLD	94192-33276
2	Agriculture Prod.	Vivek Sharma	AEA	8803142942
3	Revenue	Raj Kumar	Patwari	94191-62382
4	PDD	Bhreet Kumar	Kmerman	9797639396
5	ICDS	Arpana	AWH	9469256821
6	Health & Family Welfare	Nisha Sharma	Jr. Pharm.	8082807653
7	PHE	Dharm Paul	JEE	
8	Youth & Sports	Tula Romp	PEM	
9	Social Forestry	Tara Singh	Jr. Malli	
10	Fisheries	Rakesh Kumar	FDA	7006455839

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/ ~~No~~/ Under construction
 If yes, whether functioning in: Own building/ Other government building/ Private building
 If no, whether land is available for construction of Panchayat Ghar: Yes/ No

- ii. Facilities available in the Panchayat Ghar

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No <input checked="" type="checkbox"/>	
Computer/ printer in Panchayat Office	Yes/ No <input checked="" type="checkbox"/>	
Telephone in Panchayat Office	Yes/ No <input checked="" type="checkbox"/>	
Toilet facility available in Panchayat Ghar	Yes/ No <input checked="" type="checkbox"/>	
Electricity available in Panchayat Ghar	Yes/ No <input checked="" type="checkbox"/>	
Water connection available in Panchayat Ghar	Yes/ No <input checked="" type="checkbox"/>	
Bank Branch available in the Panchayat	Yes/ No <input checked="" type="checkbox"/>	

- iii Whether Infrastructure and Assets Register has been prepared ☒ Yes/☐ No
(Visiting Officer to physically check the register)

If No, Visiting Officer to get the register prepared in his/her presence and confirm _____

2. Functionality:

2.1 General activities:

- i Are Ward Sabha meetings being held: ☒ Yes/☐ No
- ii No. of Ward Sabha meetings held since inception: 10
- iii No. of Gram Sabhas conducted since inception: 15
- iv Date of last Gram Sabha: 26/09
- v Are all plans approved in Gram Sabha: ☒ Yes/☐ No
- vi Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: ☒ Yes/☐ No
- vii Are Ward Sabha/ Gram Sabha resolutions attached with all plans: ☒ Yes/☐ No
- viii Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: ☒ Yes/☐ No
- ix Has Social Audit Committee been framed: ☒ Yes/☐ No
- x Is social audit being conducted by the Committee: ☒ Yes/☐ No
- xi No. of works audited by the Social Audit Committee: 05
- xii Has Pani Samiti been constituted: ☒ Yes/☐ No
- xiii Has the Pani Samiti approved the Village Action Plan: ☒ Yes/☐ No
- xiv No. of meetings of Pani Samiti held: _____
- xv Is Biodiversity Management Committee constituted: ☒ Yes/☐ No
- xvi No. of BMC meetings held: 02
- xvii Is e-register of all previous works/ assets in the Panchayat being maintained: ☒ Yes/☐ No
- xviii Have wall paintings of works executed for 2019-20 been done in the Panchayat: ☒ Yes/☐ No
- xix Are Poshan Abhiyan activities being held in the Panchayat: ☒ Yes/☐ No
- xx What and where was the last activity held: _____
- xxi Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: ☒ Yes/☐ No
- xxii No. of meetings of HFWAC & VHSNC meetings held: _____
- xxiii Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: ☒ Yes/☐ No
- xxiv Are Sarpanchs being involved in start/ inauguration of activities: ☒ Yes/☐ No

- xxv Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/ ~~No~~ ✓
- xxvi Whether grievances redressal box is installed: Yes/ ~~No~~ ✓
- xxvii No of grievances received pertaining to Panchayat level: _____
- xxviii No of grievances disposed of at Panchayat level: _____
- xxix Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/ ~~No~~ ✓
- xxx Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ ~~No~~ ✓
- xxxi Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No	Pvt. Sec.	Yes/ No ✓	292.713.21	7,97,590 = 00
ICDS (Nutrition)	Yes/ No ✓	Sup.	Yes/ No ✓	41820 = 00	4,786 = 00
ICDS (Honorarium)	Yes/ No ✓	Sup.	Yes/ No ✓		3,50,900 = 00
Mid-Day Meals (MDM)	Yes/ No ✓	Teacher	Yes / No ✓	Only Rice	Distributed to Students
Own resources of Panchayat	Yes/ No ✓	Pvt. Sec.	Yes / No ✓		
Any other Scheme, if yes, indicate name:					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS):

- i Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ ~~No~~ ✓
- If no, reason thereof: _____
- Also mention if it is being purchased by someone else: _____
- ii Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ ~~No~~ ✓
- If no, reason thereof: _____
- iii Expenditure incurred on procurement through Sarpanch: Rs _____ lakh
- iv Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/ No

If no. reason thereof _____

v. Expenditure incurred on paying of honorarium through Sarpanch: Rs. _____ lakh

vi. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3. Midday Meal (MDM) Scheme:

i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ ~~No~~

If no. reason thereof _____

ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs. Nil lakh

iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ ~~No~~

If no. reason thereof: _____

Also mention if it is being provided by someone else _____

iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

v. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs. _____ lakh

vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No

If yes, whether approved by the Gram Sabha: Yes/ No

If no. reason there of: _____

2.4. Challenges:

i. Major challenges being faced by the Panchayat in functioning and execution of works:

F) Jan Abhiyan/ Awami Muhim activities:

(Have to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local inquiry during his/ her stay in the village.)

1. Domicile Certificates issued *:

Category	Target population *	Certificates Issued during Jan Abhiyan/ Awami Muhim *	Total certificates Issued till date *	Pendency (No.)	Reasons of pendency
PRC Holders	1136	50	50	1086	As Panchayat level Domicile Camp is going to be organized in coming days.
Non-PRC	500	—	—	500	
WPR	18	—	—	18	
Students	400	—	—	400	
Officers	30	—	—	30	

2. Category certificates issued *:

Category	Target population *	Certificates Issued during Jan Abhiyan/ Awami Muhim *	Total certificates Issued till date *	Pendency (No.)	Reasons of pendency
SC					
ST					
OBC					
ALC					
RBA					

3. Revenue papers issued:

Category	Applications received *	Certificates Issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakal/ Jamabandi	04	04	—	—
Nakal/ Girdawari	12	12	—	—
Farad/ Intikhab	—	—	—	—
Mutations	07	07	—	—

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates Issued during Jan Abhiyan/ Awami Muhim *	Total certificates Issued *	Pendency (No.)	Reasons of pendency
Death Certificates	08	08	08	—	—
Birth Certificates	09	09	09	—	—
Disability Certificates	—	—	—	—	—

5. Adhaar seeding of Ration Card :

Category	Target *	No. of total Ration Cards Adhaar seeded *	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PHH	166	166	60	—	—
Non-PHH	119	119	40	—	—
Antyodaya Anna Yojana	10	10	05	—	—

6. Health :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	85/378	—	79/309	6/69	16 families 3 not interested & 5 not seeded / 28 don't exist / 9 migrated / 5 returned to village
Ayushman Bharat individuals Cards					
Janani Suraksha Yojna (JSY)	38		38		

(April 2019 to Sep. 2020)

(April 2019 to Sept. 2020)

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension							
Widow Pension							
Disability Pension							

8. Integrated Social Security Scheme (ISSS) *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awam Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awam Muhim *	Total Aadhar seeding *
Old Age Pension							
Assistance to Women in Distress							
Assistance to Physically Challenged Persons							

9. Other Welfare Schemes *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awam Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)	27	—	10	17	Funds.
National Family Benefit Scheme (NFBS)					
PM Gareeb Kalyan Anna Yojana					
Mission mode project for registration of construction workers					

10. Scholarships to the students under various schemes *:

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awam Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre-Matric for SC				
Pre-Matric for ST				
Pre-Matric for OBC				
Pre-Matric for Minorities				
Post-Matric for SC				

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post Matric for ST				
Post Matric for OBC				
Post Matric for Minorities				
Dr. Ambedkar EBC				
National Merit-cum-Means (NMMSS)				
Merit-cum-Means Minority				
PM's Special Scholarship for J&K (PMSSS)				
National talent Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)				

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim *:

Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	265	07	185 (Eligible farmers)	—	1. Overage.
Kissan Credit Card	265	40	205 (Eligible farmers)	60	2. State hand. 3. Not interested.

12. Live Stock Schemes*:

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme				
Innovative Poultry Production Programme				
Integrated Development of Small Ruminants and Rabbits - Sheep Farm				

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Abhyan/ Awami Muhim *	Pendency* (No.)	Reasons of pendency
JK Health Scheme				

14. School Amenities:

- i. No. of schools in the Gram Panchayat. 3
- ii. No. of schools with Ramp Facility for Children with Specific needs. -
- iii. No. of schools with drinking water facility. 3
- iv. No. of schools with electricity connection. 3
- v. No. of schools with toilet facility
 - a. For Boys 2
 - b. For Girls 3
- vi. No. of schools with girl students (Girls/ Co-Ed schools). 3
- vii. No. of such schools installed with Sanitary Napkin Vending Machines. -
- viii. No. of such schools installed with incinerators. Nil

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15. Basic Services:

- i. No. of habitations with over 250 souls. _____
- ii. No. of habitations with over 250 souls in the GP without road connectivity. _____
- iii. If yes, whether these roads have been surveyed. Yes/No: _____
- iv. No. of habitations with less 250 souls in the GP without fair weather road. _____
- v. Is there any habitation or mohalla which is yet un-electrified. Yes/ No
 If yes, names and aprox no. of households:
 (a) _____ (name), _____ (households)
 (b) _____ (name), _____ (households)
 (c) _____ (name), _____ (households)

Remarks/ explanation _____

- vi Total no. of households without electricity connection in the GP. _____
- vii Is there any habitation/ area where trees/ wooden poles are used for electric supply. Yes/No
If yes, details: _____
Approximate no. of wooden poles: _____
- viii Are there any areas where barbed wire is used for electric supply. Yes/ No
If yes, name of the habitation(s): _____
Approximate length: _____ metres
Approximately what %age of total wire length in GP is barbed wire: _____
- ix No. of households without tapped water supply in the GP. _____

16. Pradhan Mantri Awas Yojana (PMAY)*:

- i Cumulative Target*: No (No.)
- ii No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim*: 2
- iii No. of households to which 1st installment released during Jan Abhiyan/ Awami Muhim*: 2
- iv No. of houses completed in 2020-21*: 1
- v No. of houses completed during Jan Abhiyan/ Awami Muhim*: 1
- vi No. of houses under construction*: 1

17. Community Sanitary Complex (CSC) Status:

- i Whether CSC sanctioned in the Gram Panchayat: Yes/ No ✓
- ii If yes, has the CSC been constructed. Yes/ No
- iii Whether the CSC is functional: Yes/ No
- iv No. of CSCs taken up during Jan Abhiyan/ Awami Muhim*: _____
- v No. of CSC completed during Jan Abhiyan/ Awami Muhim*: _____
- vi Any issue regarding water connection and sewage disposal in CSC: _____

18. MGNREGA:

- i Whether MGNREGA Plan 2020-21 has been approved: Yes/ No ✓
- ii If yes:
a) Funds allocated to the Panchayat. Rs 1078 lakh
b) No. of works approved*: 03

- c) No. of works started during Jan Abhiyan/ Awami Muhim: 01
- d) No of works completed during Jan Abhiyan/ Awami Muhim: Nil
- e) No. of person days generated during Jan Abhiyan/ Awami Muhim: 140
- f) Wages due for "e" above: Rs _____ lakh
- g) Wages paid out of "f" above: Rs 28,560 lakh
- h) Any grievance related to MGNREGA: —

19. 14th FC Award:

- i. Allocation under 14th FC for four years: Rs 22,60,817 lakh
- ii. Whether Action plan prepared for all years: Yes/ ~~No~~
- iii. No. of works as per the Action Plan: 16
- iv. Whether approval accorded to the whole Plan by the DPC: Yes/ ~~No~~
- v. No. of works for which technical sanction accorded by the Xen: 10
- vi. No. of works authorized by the Halqa Panchayat: 10
- vii. No. of works taken up during Jan Abhiyan/ Awami Muhim: 02
- viii. No. of works completed during Jan Abhiyan/ Awami Muhim: 01
- ix. Payments made during Jan Abhiyan/ Awami Muhim: Rs 55,440 lakh
- x. Total expenditure on PRIASoft as on date: Rs 79,75,90 lakh

20. Works under Capex and CSS:

a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>
2	PWD				
3	Jal Shakti	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>
4	PDD				
5	Others				

b. UT Capex*

S No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	Nil	Nil	Nil	-
2	PWD				
3	Jal Shakti	Nil	Nil	Nil	-
4	PDD				
5	Others				

c. Centrally Sponsored Schemes (CSS)*

S No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	Samagra Shiksha				
2	PMGSY				
3	Jal Shakti Mission (PHE)	1. Pankhwal 2. Ballan Piar	Running		
4	Jal Shakti Mission (ISFC)				
5	NHM				
6	Others (specify)				

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21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- No. of complaints received: _____
- No. of complaints resolved: _____
- Constraints faced in delivery of services: _____

22. Others:

- Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No
- If yes, total number of beneficiaries identified in the Panchayat: _____

G) Activities during B2V3:

DAY 1:

i. Whether meeting held with BDC/ Panchayat members/ DF

ii. No. of Panchayat Members present: 07

iii. Issues raised during the meeting

1. Opening of Anaz Mandi,

2. Custom House Centre at Village Gharo Agriculture

3. Street lights - (SONOS) & Electrical transformer

4. Construction of Black Top Road from Link Road to

Shamshara Ghat (Approx - 500 feet) [Wards 1, 2, 3, 4, 7]

iv. Important establishments/ institutions visited: (Please tick)

☒ Schools

☒ PHC/CHC

3. Veterinary clinic

☒ Anganwari centre

☒ PDS (ration) depot

☒ Any industrial establishment

7. Government offices

(a) _____

(b) _____

(c) _____

8. Any other: _____

v. Total number of wards in the Panchayat 07

vi. No. of Wards Sabha held 07

vii. No. of villagers present during the Ward Sabha _____

viii. Whether any resolution passed: Yes/ No

ix. Citizen Information Board visited: Yes/ No

x. Wall painting of works of 2019-20 inspected: Yes/ No

xi. Name of the departments whose works displayed in the paintings

1. RDD

G) Activities during B2V3:

DAY 1:

i. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ ☒ No

ii. No. of Panchayat Members present: 07

iii. Issues raised during the meeting:

1. Opening of Anaz Mandi,
2. Custom Hiring Centre at Village Ghar's Agriculture Mechanising
3. Street lights - (50 Nos) & Electrical Transformers, 04 Nos
4. Construction of Blacktop Road from Link Road to (100KV) Shamshaur Ghat (Approx - 500 feet) [Wards 1, 2, 3, 4, 7]

iv. Important establishments/ institutions visited: (Please tick) 5. Compound Wall of Shamshaur Ghat

☒ 1. Schools.

☒ 2. PHC/CHC.

3. Veterinary clinic.

☒ 4. Anganwari centre.

☒ 5. PDS (ration) depot.

☒ 6. Any industrial establishment

7. Government offices:

(a) _____

(b) _____

(c) _____

8. Any other: _____

v. Total number of wards in the Panchayat: 07

vi. No. of Wards Sabha held: 07

vii. No. of villagers present during the Ward Sabha: _____

viii. Whether any resolution passed: Yes/ ☒ No

ix. Citizen Information Board visited: Yes/ ☒ No

x. Wall painting of works of 2019-20 inspected: Yes/ ☒ No

xi. Name of the departments whose works displayed in the paintings:
RDD

2

3

4

DAY 2:

I. Gram Sabha:

i. Location of Gram Sabha Panchayat Ghar, Gharii. No. of villagers present during the Gram Sabha 246iii. Whether resolution passed for MGNREGA Plan Yes / ~~No~~iv. Whether resolution passed for 15th FC Plan Yes / ~~No~~v. Whether list of Aawas+ beneficiaries read out Yes / ~~No~~vi. No. of ineligible beneficiaries removed 01 (One)vii. Whether list of pension beneficiaries read out Yes / ~~No~~

viii. Whether people made aware about the Covid-19

• Use of masks: Yes / ~~No~~• Sanitizers: Yes / ~~No~~• Social distancing: Yes / ~~No~~ix. Whether Panchayat Newsletter distributed: Yes / ~~No~~x. Whether any mega cultural/ social/ sports event held: Yes / NoDetails thereof: Volleyball, Cricket, Badminton, Carromboard,
Chess, etc. (Inter wards)

xi. Details of scheme benefits extended/ services distribution:

a) No. of Domicile certificates distributed: Nilb) No. of sports kits distributed: 01 (One)c) No. of students distributed uniforms/ bags/ books: 10 (Ten only)

- d) No. of tricycles/ prosthetic aids distributed Nil
- e) No. of scholarships distributed Nil
- f) No. of Ayushman Bharat - golden cards distributed Nil
- g) No. of J&K Health Cards distributed: Nil
- g) Others: _____

xii. Whether any water conservation work started, Yes/~~No~~

Details thereof: Repair & Renovation of Pond and Gharo
under B&B.

xiii. Whether any mega event of any other department, especially those involved in individual beneficiaries like, Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture, etc., held: Yes/~~No~~

Details thereof: _____

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xiv. Whether Poshan Abhiyan activity held: Yes/~~No~~

xv. Brief description of the activity: Health & Family Dept. delivered
a Lecture on COVID-19 & Balance Diet

DAY 3:

I. Mahila Sabha:

- i. Attendance: 115
- ii. Resolution passed, if any: Yes
- iii. Issues raised:
1. Balance Diet
 2. Various Clinic problem specially related to
 3. Female.
 4. _____

II. Bal Sabha:

- i. Attendance: 65
- ii. Resolution passed, if any: Nil

Issues raised

1

2

3

4

III. Works completed/inaugurated under B2V:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Construction of Crematorium Shed, of Shamshah Ghat at Ghara	2.00	—	Yes	No
2					
3					
4					
5					

Important Note: At least one work /demand as reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

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IV. Other works completed/inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	RDD Const. of Chabootra around Peetal Tree at Ghara	0.80		No	Yes
2	RDD Const. of Drain from the 10 Des Raj to the 10 from Surah & others at Pothulack	1.60		No	Yes
3	RDD Const. of various culverts at Vill. Pothulack	0.80		No	Yes
4	RDD Const. of Lane from the 10 Paper Chand to Main Lal at Pothulack	0.80		No	Yes
5	RDD Const. of 20 from the 10 Const. from the 10 to the 10 at Billaan Pann	0.80		No	Yes

V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	Filling of playground at Gharis	2.78	Others (MGNREGA)	Yes	No	
2						
3						
4						
5						

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer → Repair & Renovation of Pond at Gharis

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	Suraj Parkash s/o Sh. Jalla Ram	Yes
2		
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):


S. No	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands - B2V1			
1	Agriculture	Yes	
2	Milch Cattle	Yes	
3	Agri. Labour MC, NERAG	Yes	
4			
5			
6			
7			
II. Urgent Public Requirements/ Demands - B2V2			
1	Old Age Pension	Yes	
2	Widow Pension	Yes	
3	Upgradation of PHC	No	
4	Sanction of Veterinary Hospital	No	
5	Upgradation of PS Ghauri	No	
6	Public Transportation	No	
7	Organized Market	No	

S. No	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Unorganized Market		
2	upgradation of PS Ghavi		
3	Sanction of Veterinary Hospital		
4			
5			
IV. Major Problems - B2V2			
1	Irregular Water Supply.	Action Taken up	
2	Low voltage in different wards.	Some wards, but there are some ward, where have to	Taken
3		- Do -	
V. Major Complaints - B2V1			
1	upgradation of PS Ghavi	No.	-
2	Drinking water facility not available at Ballan Pauri		-
VI. Major Complaints - B2V2			
1	upgradation of PS Ghavi Ban	No.	-
2	Drinking water facility not available	No.	-

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awami Muhim.


II GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer.
1.	Upgradation of PS Ghauri
2.	Drinking water facility not available at Ballan Paur.
3.	Transportation facility not available at different wards of panchayat.
II	Major/ urgent public demand(s) that was/were reflected earlier but have not been addressed so far
1.	Sanction of Veterinary Hospital At Ghauri
2.	Upgradation of PS Ghauri to MS Ghauri
3.	Upgradation of PHC
III	Overall assessment of visit and suggestions (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions)
The overall panchayat run very smoothly and they asked why the upgradation of PS Ghauri did not take place so far	


 9.10.20
 Signature of the visiting officer
 Name Vikas Malhotra

NOTES

Note 2 = The book provided to us, must contain:
specific pages for Ward Sabha, Gram Sabha,
Mahila Sabha, Bal Sabha etc in a systematic
and specific manner.


Vikas Maheshwari

Awas +

Sl. No.	Category	Family Name	Member Name	Age	Gender	Category	No. of Members	Completed	Remarks
1	Partly	ASHOK KUMAR	ISHER DASS	18	Male	Other	6	Completed	Not entered or pending to verify
2	Chakrabarti	BAL KRISHAN	SARN DASS	70	Male	Other	4	Completed	Not entered or pending to verify
3	Other	BALINDER KUMAR	BISHAN DASS	29	Male	SC	2	Completed	Not entered or pending to verify
4	Partly	BALKRISHAN	ISHER DASS	40	Male	Other	4	Completed	Not entered or pending to verify
5	Partly	BHADWAN	JAGDISH SINGH	35	Male	Other	3	Completed	Not entered or pending to verify
6	Other	DAVINDER KUMAR	GOLDI RAM	11	Male	SC	1	Completed	Not entered or pending to verify
7	Other	DES RAM	HARINAM DASS	35	Male	SC	3	Completed	Not entered or pending to verify
8	Partly	DEVINDER KUMAR	BISHAN DASS	36	Male	Other	1	Completed	Not entered or pending to verify
9	Balance Part	JAI KARAN	SARN DASS	30	Male	SC	5	Completed	Not entered or pending to verify
10	Other	KEWAL KRISHAN	RAM SINGH	35	Male	SC	2	Completed	Not entered or pending to verify
11	Chakrabarti	KEWAL KUMAR	MOHINDER LAL	29	Male	SC	2	Completed	Not entered or pending to verify
12	Other	AKHORE KUMAR	PARRASH CHAND	41	Male	SC	4	Completed	Not entered or pending to verify
13	Other	LIQUAT ALI	MOULI KARAM DIN	26	Male	ST	2	Completed	Not entered or pending to verify
14	Partly	MAMTA DEVI	UTTAM SINGH	48	Female	Other	2	Completed	Not entered or pending to verify
15	Other	MANOHAR	RAJ KUMAR	43	Male	Other	2	Completed	Not entered or pending to verify
16	Balance Part	MEENU DEVI	SAT PAUL	30	Female	Other	2	Completed	Not entered or pending to verify
17	Other	MOHER CHAND	PARAS RAM	41	Male	SC	3	Completed	Not entered or pending to verify
18	Other	CHAKAR SINGH	RULDI RAM	41	Male	SC	3	Completed	Not entered or pending to verify
19	Other	PARAS RAM	TERU RAM	30	Male	SC	2	Completed	Not entered or pending to verify
20	Other	PURAN CHAND	SANT RAM	68	Male	SC	2	Completed	Not entered or pending to verify
21	Partly	PURAN CHAND	CHHARU RAM	62	Male	Other	4	Completed	Not entered or pending to verify
22	Balance Part	RANJEET SINGH	JARNAIL SINGH	36	Male	Other	2	Completed	Not entered or pending to verify
23	Other	RINKU KUMAR	BISHAN DASS	31	Male	Other	2	Completed	Not entered or pending to verify
24	Partly	ROMESH CHANDER	PURAN CHAND	34	Male	Other	3	Completed	Not entered or pending to verify
25	Partly	SARVAN SINGH	SANTU SINGH	53	Male	Other	2	Completed	Not entered or pending to verify
26	Chakrabarti	SWARAN CHAND	KURA RAM	58	Male	SC	6	Completed	Not entered or pending to verify
27	Other	TARSEM LAL	CHANDU	45	Male	SC	2	Completed	Not entered or pending to verify
28	Other	TILAK RAM	PURAN CHAND	38	Male	SC	3	Completed	Not entered or pending to verify

Note: The Sl. No. 18 in the Above list of Awas + is treated as cancelled/deleted because he could already got benefited.

Sig. of Official :-

4/2/2021

Signature of

2

3/2/2021

4/2/2021

Jangbir Singh
SARPANCH
Panchayat Halqa Ghaur

Verifying Officer

n dated 26/09/2020, a meeting of Gram Sabha
is held under the chairmanship of Sarpanch
Sh. Jagbir Singh at Panchayat Ghar Chark.

The agenda of meeting is to
formulate plan under 15th FC and
MGNREGA for the year 2021-22.

All the members unanimously decide
works under 15th FC & MGNREGA.

Survey + list also verified.

List of works under 15th FC convergent with MGNREGA

- 1) Constt. of Lane from the h/o Kewal Keshan to the h/o Paro Ram
and others at Chark Bt No. 03 Est. Cost 1.00 + 0.30
- 2) Constt. of L/Drain from the h/o Kali Dass to the h/o Bishan Dass
and others at Chark Bt No. 03. Est. Cost 0.70 + 0.30
- 3) Constt. of L/Drain from the h/o Ganes Dass to the h/o
Rattan Chand and others at Chark Bt No. 03 Est. Cost 1.00 + 0.50
- 4) Constt. of Lane from the h/o Sagar Chand to the h/o Vikram
Singh and others at Chark Bt No. 01 Est. Cost 1.00 + 0.50
- 5) Constt. of L/Drain and culvert Molalla Fattu Check.
Bt No. 04 Est. Cost 0.80 + 0.30
- 6) Constt. of ~~Nallah~~ ^{Repair and Renovation of drain from Shiv Mandir to the Parkash Chand and}
from the h/o Mohinder Paul, Ashok Kumar to
Pond at Bullan Patti others at B.P. Est. Cost 1.20 + 0.50
- 7) Constt. of L/Drain from the h/o Millesh Ram to the h/o
Balwant Singh and others at Bullan Patti Est. Cost 0.50 + 0.30
- 8) Constt. of L/Drain from link road to h/o Ramesh Lal, Gopal
Dass and others at Parkhwal. Est. Cost - 1.00 + 0.30
- 9) Constt. of Nallah from h/o Mohinder Paul to Primary School
Fattu Check Bt No. 07. Est. Cost 0.70 + 0.30
- 10) Constt. of L/Drain from link road to h/o Ramesh Singh,
Ganesh Singh and others at Parkhwal. Est. Cost 0.65 + 0.30

15th FC 8.55 3.6

list of works under MNREPA

- constt. of T/Road from link road to h/o Karam Din, Rehru and
others at Ghair h/No. 01. Estt cost 1.00 lac
- Renovation of kheel from Tande to Bandhara. Estt cost 1.50 lac
- constt. of T/Road from shop to the h/o Mangat Ram and
others at Ghair h/No. 03. Estt cost 2.00 lac
- 1) Filling and Levelling at Dispensary at Fattu Chack. 0.50 lac
- 2) constt. of T/Road from the h/o Milkhy Ram to the h/o
Jarnail Singh and others at Ballan Poin. 1.50 lac
- 3) Renovation of kheel from the h/o Manohar Lal and others
at Ballan Poin. Estt cost 1.00 lac
- 7) constt. of T/Road from link road to h/o Sansar
Chand, Sugar Chand and others at Parkhwal. 1.50 lac
- 8) Filling and Levelling at Primary School Parkhwal. 1.00 lac
- 9) constt. of lane from the h/o Ganesb Dass to the h/o Ram
Dass and others at Fattu Chack h/No. 04. Estt cost 1.00 lac
- 10) Renovation of Drains at Fattu Chack. Estt cost 0.25
- 11) Renovation of Drains at Ghair h/No. 01. Estt cost 0.50
- 12) constt. of T/Road from the h/o Bishan Dass to the h/o
Kishore Lal and others at Parkhwal. Estt cost 0.80
- 13) constt. of T/Road Mohally Balkrishan at Parkhwal. 0.50
- 14) constt. of T/Road from the h/o Mohan Singh. 0.10
- 15) constt. of T/Road from link road to the Shiv Mandir
at Parkhwal. Estt cost 0.60
- 16) Filling and levelling at Primary School Fattu Chack.
Estt cost 0.40
- 17) constt. of T/R from Shiv Mandir to h/o Balkar Singh and others at G.P. 1.00
- 18) constt. of T/R from the h/o Ganesb Singh to the h/o Jarak Singh
and others at Parkhwal. Estt cost 1.43

Kewal Kishan

Sanjay Singh
Manohar Lal
Jai Karam

Signature of PRT'S and Participants

Signature

1. Sh. Jangbir Singh / O Ganga Singh.

2. Manohar Devi

3. Ramo Devi

4. Srinagar Kumar

5. Ramesh Chandra

6. Suresh Chandra

7. Ganesha Singh.

8. Jagdish Singh.

W.No. 1

W.No. 2

W.No. 3

W.No. 4

W.No. 5

W.No. 6

W.No. 7

ममता देवी

848/1002/24-1002

Ramesh Chandra

Suresh Chandra

Ganesha Singh

Jagdish Singh

VIVEK Sharma

AEA (Agriculture
Deptt.)
Panchayat

The draft plan for 15th FC and
MGNREGS prepared on 26/09/2020
in the gram Sabha is approved
by the visiting officer
in B2/3

Setty. Sgt.

Jangbir Singh

SARPANCH
Panchayat

Vivek Sharma
Training Officer
PHD G. H. A.