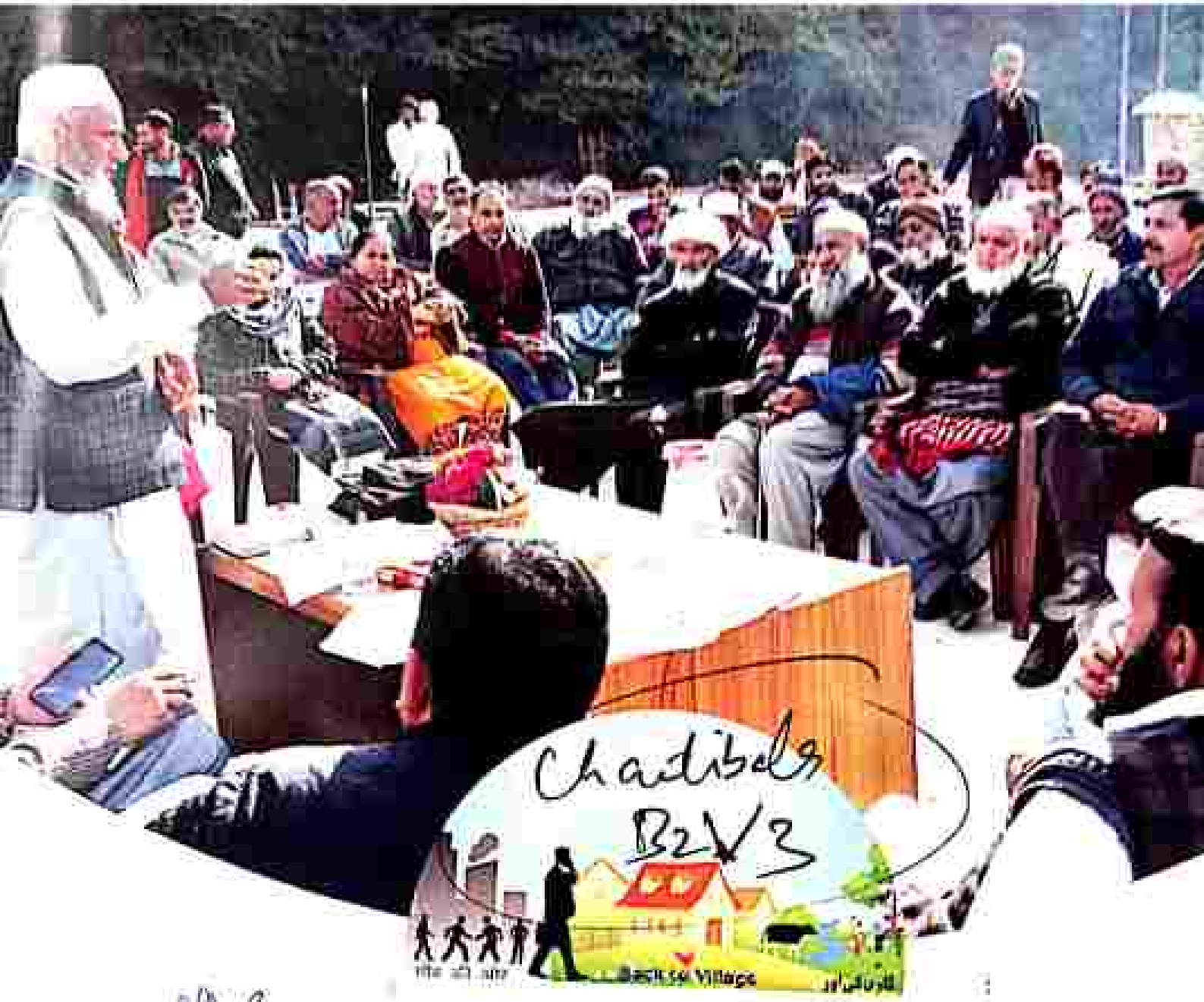

Chanti Bala Tiwari

Back to Village-3

B2V3

October 02-12, 2020

Governance at Peoples' Doorstep

Government of

Block Panchayat Halqa

Changa Chantibala

Jammu & Kashmir
NEW VISION
NEW HORIZON

LIEUTENANT GOVERNOR
JAMMU & KASHMIR

RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed Back to Village-3 (BtV-3) programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2nd to 12th October 2020 across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the Back to Village programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending ten days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and fêted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact, such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Mann ki Baat", calling it "a festival of development, public participation and public awareness".

Encouraged by the success of the programme, the government organized the Back to Village-2 (B2V2) in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the Back to Village-3 (B2V3) programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan Uwami Muhim which shall focus on 3 concurrent and interconnected goals: Jan Sunwaai (Awami Sunwai) - Public grievances redressal, Adhikar Abhiyan (Mukhiyan Bazar-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Deh Taraqqiyat Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020

Srinagar

(Manoj Sinha)

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020

B.V.R. Subrahmanyam, IAS

Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to witness a transformation of Panchayati Raj institutions ever since their constitution in 2011. Through the first of its kind initiative - 'Back to Village' - and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the Back to Village programme is being held from and October to 4th October 2020, which will give a deeper push to the institutionalisation of PRIs.

While the first B2V focussed on information on local needs, the second B2V focused on strengthening and institutionalizing Panchayats, mainstreaming the newly elected PRIs and focusing on outreach and social coverage of individual beneficiary oriented schemes.

Now building on the foundation laid by B2V1 and B2V2, the B2V3 has been designed as an Action edition with its focus on implementation and execution. This edition will aim to address grievances and needs by consolidation on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise on Abhiyan Niyami Muhim, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRI interface.

I express confidence that elected representatives as well as people's institutions and functionaries will participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Halqas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will unite again due to the occasion and replicate the success of earlier B2V programmes.

B.V.R. Subrahmanyam

Jan Abhiyan

September 10-30, 2020

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.

02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre filled by the district team. The visiting officer must check that the same has been done.

03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.

04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.

05. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.

06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.

07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

08. The visiting officer shall also [illegible] awareness on other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and signed and a copy of the resolution passed to the Deputy Commissioner's office.

09. The visiting officer shall also take part in the cultural/ sports activities organised by the Panchayat and distribute sports kits, certificates, education kits, school uniforms, pensions, bicycles, prosthetic aids, universal health cards, Ayushman Bharat cards or any other distribution scheme that the district administration has arranged for.

10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people in Jan Abhiyan/ Awami Munim. If feel necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.

11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Munim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.

12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremony of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the BAVJ booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.

13. The visiting officer shall refrain himself/ herself giving or offering any comments of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her information in the village.

14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.

The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

Schedule for the Visiting Officer

Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat
- Visit important establishments/ institutions such as school/ PHC/ other government assets etc
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas – proceedings to be recorded & signed, resolution to be handed over to DC
- Inspect Citizen Information Board for every work of RD&PR department with name of Sarpanch on it and also check with painting listing all the works executed last year and current year in the Panchayat.
- Evening Chaupal – informal discussions

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA work
- Discuss & pass resolution for 15th FC plan
- Read out list of Awaas beneficiaries and ensure deletions of ineligible beneficiaries
- Read out list of pension beneficiaries
- Awareness about Poshan Abhiyan through Social Welfare officials
- Awareness about COVID by health officials
- Distribution of Panchayat Newsletter and Coffee Table Books
- Use of Nukkad Natak, Lari Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity
- Distribution of certificates and other documents generated/ finalised during Jan Abhiyan/ Awami Munim
- Distribution of sports kits
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children
- Activities of Social Welfare Department – distribution of bicycles/ prosthetic aids/ scholarships/ pensions
  - Universal Health Cards/ Ayushman Card distribution
  - Start any one water conservation work

c) Holding of Mega Mela/ IEC activities of different departments, especially those impacting individual beneficiaries

- Cultivators/ Intercultivators camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- Bell Bachao/ Bal Pauhni activities
- Activities/ exhibitions/ information campaigns of the following departments:
  - Animal/ Sheep Husbandry
  - Agriculture
  - Horticulture
  - Handicraft/ Handloom
  - Youth Services and Sports
  - Fisheries
  - Any department which has activity of individual beneficiary in the village

d) Filling up of BPV booklet

Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolutions duly hand over to PC
2. Visits and meetings of any to meet with Sarpanch/ Panchas/ IEC Chairman
   - Ongoing/ pending projects
   - Projects completed in last month under 14th FC, MGNREGA, BPV or any other CSS/ Central/ State Sector schemes
   - Grihe Pravesh ceremonies of houses constructed under PMAY, distribution of gifts

IMPORTANT NOTE:

a. Visiting Officer to ensure that He/She visits all works completed under BPV and inaugurates them. He/ She has to ensure that AT LEAST one work per panchayat has completed under BPV both physically and financially

b. Visiting Officer to ensure that AT LEAST one new work under BPV out of priority outlined is identified, foundation stone laid and started during His/Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of BPV and BPM booklets as filled in by the visiting officer in June/ November, 2019
2. Two copies of BPV booklet with basic data in fresh marked with active BPI already filled in
3. Duly updated Mission Antyodaya form and ease of living survey data
4. Development progress/ profile of the Gram Panchayat including
   - Action Taken Report on issues/ demands/ complaints of BPM and BPV
   - List of works marked/ completed after BPM and BPV under the following heads
     - 14th FC
     - BPV grants
     - Convergence
     - District Plan
     - State Sector
     - Any other with
   - Any other development activities, whether public or private, initiated in the Gram Panchayat after BPM
   - Any innovations/ new intervention, including those of schools/ medical facilities/ facilities of any other departments initiated/ completed after BPM
5. Plans/ beneficiary lists
   - MGNREGA draft plan document for the year 2020-21
   - 14th FC draft plan document for the year 2020-21
   - List of Awaas beneficiaries
   - List of pension beneficiaries
6. Lists of benefit lists for
   - various certificates/ benefits to be distributed by the visiting officer
   - which Grihe Pravesh ceremonies have been organised
7. Panchayat newsletter

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions
3. List of donations from Assemblywalas
4. Representations received, if any
5. MGNREGA plan passed by the Gram Sabha along with resolution
6. 15th FC plan passed by the Gram Sabha along with resolution
7. List of shortcomings noticed if any
8. Any reports that the officer wishes to submit based on his/her observations

Note: Duly filled in Mission Antyodaya form and ease of living survey data

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Details marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer)

A) Details of Reporting Officer:

- Name: Ashar Farid
- Designation: Assistant Engineer.
- Department/ place of posting: UPPCL Distribution Badaj
- Mobile No: 8082 677 209 9086 348 162
- Email ID: Ashar.7786@gmail.com
- Home District: Kathua
- Dates of visit: 02 to 04 of October 2020

B) Locational details of Panchayat:

- Name of the Panchayat: Pindi Baba
- Level Schematic Diversity Index code of the Panchayat: 7020
  (To be provided from Rural Development Department/ by DC)
- Name of CD Block: Bhoraja
- Name of Tehsil: Gandoh
- Name of District: Doda

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 4
- No. of hamlets in the Panchayat: 3
- No. of households in the Panchayat: 655
- Population in Decimal of the Panchayat: 2183 (approx)

D-I) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S.No.	Department	Name	Designation	Contact number
1	[illegible]	[illegible]	[illegible]	[illegible]
2	[illegible]	[illegible]	[illegible]	[illegible]
3	[illegible]	[illegible]	[illegible]	
4	[illegible]	[illegible]	[illegible]	
5	[illegible]	[illegible]	[illegible]	[illegible]
6	[illegible]	[illegible]	[illegible]	[illegible]
7	[illegible]	[illegible]	[illegible]	[illegible]
8	[illegible]	[illegible]	[illegible]	[illegible]
9	[illegible]	[illegible]	[illegible]	[illegible]
10				

D-II) Details of absent employees vis-a-vis list furnished by the DC:

S.No.	Department	Name	Designation
1	[illegible]		
2	[illegible]		
3	[illegible]		
4	[illegible]		
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

i. Whether Panchayat Bhavan available in the Panchayat: Yes/ No/ Under construction

ii. If not, whether functioning in Own building/ Government building/ Private building (Tick whichever is applicable) Is construction of Panchayat Ghar: Yes/ No

iii. Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Stationery in Panchayat Office	Yes/ No	
Bank facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	
Dish Antenna/Cable in the Panchayat	Yes/ No	

iv. Whether infrastructure and Assets Register has been prepared: Yes/ No

Visiting Officer to physically check the register

If Yes, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. Functionality:

2.1. General activities:

i. Are Ward Sabha meetings being held: Yes/ No

ii. No. of Ward Sabha meetings held since inception: _____

iii. No. of Gram Sabhas conducted since inception: _____

iv. Date of last Gram Sabha: 25-09-2024

v. Are all items approved in Gram Sabha: Yes/ No

vi. Is the minimum quorum of Union being ensured in all Ward/ Gram Sabhas: Yes/ No

vii. Are Ward Sabha/ Gram Sabha resolution attached with all plans: Yes/ No

viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/ No

ix. Has the Audit Committee been formed: Yes/ No

x. Is social audit being conducted by the Committee: Yes/ No

xi. No. of audits written by the Social Audit Committee: _____

xii. Has Pani Samiti been constituted: Yes/ No

xiii. Has the Pani Samiti approved the Village Action Plan: Yes/ No

xiv. No. of meetings of Pani Samiti held: _____

xv. Is Monitored by Management Committee constituted: Yes/ No

xvi. No. of MC meetings held: Done

xvii. Is a register of all permanent and movable assets in the Panchayat being maintained: Yes/ No

xviii. Have audit findings of works executed for Panchayat been done in the Panchayat: Yes/ No

xix. Are Parivar Ashwan activities being held in the Panchayat: Yes/ No

xx. What are which was the last activity held: 25-09-2024. The parents were educated on the nutritional needs of children of child age group

xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/ No

xxii. No. of meetings of HFWAC & VHSNC meetings held: _____

xxiii. Is the name of Sarpanch displayed on a board information board of all RGSPC schemes: Yes/ No

xxiv. Are Sarpanches being involved in start/ inauguration of activities: Yes/ No

iii. Whether audited by Gram Panchayat in the last fortnight: Yes/ No

iv. Whether grievance redressal box is available: Yes/ No

v. No. of grievances received during the last year: ____ No

vi. No. of grievances disposed of: ____

vii. Whether the Sarpanch/ Panchayat Secretary have started using the Mobile App: Yes/ No

viii. Whether all significant MGNREGA transactions are being made by Sarpanch through Digital Rupay Card/ UPI/ IDCO: Yes/ No

ix. Bank Account opening and issue of cheque

Name of the Scheme	Separate Bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14th Finance Commission	Yes/ No	Yes/ No (Panchayat Secretary)	Yes/ No		
IDCO Facilities	Yes/ No		Yes/ No		
SCSP Programme	Yes/ No		Yes/ No		
MM Day Meals (MDM)	Yes/ No	Head Teacher	Yes/ No		
Child Welfare at Panchayat	Yes/ No		Yes/ No		
Any other Scheme if yes, indicate name: Cash Rly of Sarpanch	Yes		Yes		

Nodal Officer to periodically check the Passbook and enter the above details. He/she will also check if the bank account is in the name of the Panchayat and operated by Sarpanch/ ...

Integrated Child Development Scheme (ICDS):

i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No

If no, reason thereof: _____

Also verify if it is being purchased by someone else: _____

ii. Nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No

If No, reason thereof: _____

iii. Expenditure incurred on procurement through Sarpanch: Rs. _____ lakh

iv. Whether Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat: Yes/ No

If no, reason thereof: _____

v. Expenditure incurred on honorarium through Sarpanch: Rs. _____ lakh

vi. Whether the Sarpanch/ Panchayat is providing any relief to the school children in the Mid Day Meal: Yes/ No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

vii. Whether the accounts of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No

Nodal Officer to check the register and verify the honoraria of the Sarpanch/ ...

viii. Expenditure incurred on food cooked by cook-helper through Sarpanch: Rs. _____ lakh

ix. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No

If yes, whether approved by the Gram Panchayat: Yes/ No

If no, reason thereof: _____

3.4. Challenges:

i. Major challenges being faced by the Panchayat in formulating and execution of works:

Funds not be received on time, lack of coordination with the panchayat and its functioning

ii. Other challenges: _____

iii. Expenditure incurred on hiring of tractors with through Sarpanch: Rs. _____ lakh

iv. Whether the record on account of purchase of materials and payment of honorarium is being maintained by the Panchayat: Yes/ No

Nodal Officer to check the register and verify the signature of the Sarpanch on the same

v. Expenditure incurred on MGNREGA scheme: Rs. _____ lakh

vi. Whether Sarpanch/ Panchayat Secretary have started using the Mobile App: Yes/ No

vii. Whether all significant MGNREGA transactions are being made by Sarpanch through Digital Rupay Card/ UPI/ IDCO: Yes/ No

viii. Bank Account opening and issue of cheque

F) Jan Abhiyan / Awami Muhim activities:

[illegible]

1. Domicile Certificates issued *:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date*	Pendency (No.)	Reasons of pendency
[illegible]					
Non-ALC					
[illegible]					
[illegible]					
[illegible]					

2. Category certificates issued *:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC					
ST					
[illegible]					
ALC					
[illegible]					

3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Naqal/ Jamabandi				
[illegible] Certificate				
Farad/ mukhtiar				
[illegible]				

[illegible] Birth/ Death/ Disability Certificates * (the period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
[illegible] Certificates					
[illegible] Certificates					
[illegible]bility Certificates					

5. Adhaar seeding of Ration Card *:

Category	Target *	No. of total Ration Cards Adhaar seeded *	Aadhar seeding done during Jan Abhiyan/ Awami muhim *	Pendency (No.)	Reasons of pendency
[illegible]					
Non-Profit					
[illegible]					

6. Health *:

Scheme	Eligible families/ individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
[illegible]	112	—	85	27	on going
[illegible] Card	560	—	174	386	Do
[illegible]	11	—	11		

7. National Social Assistance Programme (NSAP) *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
[illegible] Pension	44	0	44	0	—	1	20
Widow Pension							
Disability Pension							

8. Integrated Social Security Scheme (ISSS) *:

Scheme	Eligible families/ individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Another sending during Jan Abhiyan/ Awami Muhim *	Total Active sending
Old Age Pension	109	15	109	0	—	3	30
[illegible]	13	3	15	0	—	0	4
[illegible]							

9. Other Welfare Schemes *:

Scheme	Eligible families/ individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
[illegible]	01	03	07	0	0
[illegible]					
[illegible]	367	367	367	NIL	
[illegible]					

10. Scholarships to the students under various schemes *:

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency *
Pre Matric for SC	53	0	53	0
Pre Matric for ST	NIL	NIL	NIL	0
Pre Matric for OBC	0	0	0	0
Pre Matric for Minorities	NIL	NIL	NIL	NIL
Post Matric for SC	NIL	NIL	NIL	NIL

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post Matric for ST				
Post Matric for OBC				
Post Matric for Minorities				
Dr Ambedkar SSC				
National Merit cum Means Scholarship				
Merit-cum-Means Minority				
[illegible]				
[illegible]				
National Scheme for Incentive to Girl Child for Secondary Education (NSIGC)				

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim *:

Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	SAU beneficiaries covered *	Pendency (No.)	Reasons of pendency
[illegible]	385	3	NIL		
Kisan Credit Card	385	0	386		

12. Live Stock Schemes *:

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	0	0	0	
Innovative Poultry Production Programme	0	0	0	
Integrated Development of Small Ruminants and Rabbits + Sheep Farm	2	—	2	Enrolled by Rule

13. Universal coverage Scheme *

Scheme	Total number of households	Households covered during Jan Abhiyan/ Awami Muhim	Beneficiary* (Yes)	Reasons of non-coverage
(i) Health Scheme				

14. School Amenities:

i. No. of schools in the Gram Panchayat: 6

ii. No. of schools in which Facilities for Children with Special Needs: nil

iii. No. of schools functioning with Toilet: One (Model School)

iv. No. of schools with electricity connection: One

v. No. of girls in all-girls Toilet:

a. For Boys: 2

b. For Girls: 1

vi. No. of schools with girl students Girls' Co-Education: 5

vii. No. of such schools related with Sanitary Napkin Vending Machine: 0

viii. No. of such schools related to Incinerator: 0

15. Basic Services:

i. No. of households with pucca pit latrine: 5

ii. No. of households without pucca pit latrine without road connectivity: Pit could be installed.

iii. If yes, whether these costs have been subsidized: No

iv. No. of households with less age-wards in the GP and not fit eligible for

v. Is there any habitation (constituted under a gram panchayat) left out: No

If yes, name and address of households: [illegible]

(a) _____ Name _____ (Household)

(b) _____ Name _____ (Household)

(c) _____ Name _____ (Household)

Remarks/ explanation _____

vi. Total no. of households without electricity connection in the GP: 50

vii. Where are the nearest electric poles and what is the distance from the nearest pole: Nearest pole is the Panchayat Bhawan - pole.

viii. If yes, name: Kant [illegible] Pole

Approximate no. of connection points: 250

ix. Whether any solar or wind power is used for lighting, drinking water, etc.: No

x. If yes, name of the installations: Solar lamps is used for lighting purpose

Approximate length: 1000 meters

Approximately at what place the transmission up to nearest point: [illegible]

xi. No. of schools in the school improvement supply in the GP: [illegible]

16. Pradhan Mantri Awas Yojana (PMAY):

i. Outstanding Target: 85 (Nos.)

ii. No. of beneficiaries completed during Jan Abhiyan/ Awami Muhim: 61

iii. No. of beneficiaries in progress during Jan Abhiyan/ Awami Muhim: 75

iv. No. of new beneficiaries in progress: 0

v. No. of houses completed during Jan Abhiyan/ Awami Muhim: 0

vi. No. of houses under construction: 76

17. Community Sanitary Complex (CSC) Status:

i. Whether CSC has been approved in the Gram Panchayat: Yes/ No

ii. If yes, has the CSC been constructed: Yes/ No

iii. Whether the CSC is functional: Yes/ No

iv. No. of CSCs taken up during Jan Abhiyan/ Awami Muhim: One

v. No. of CSC completed during Jan Abhiyan/ Awami Muhim: 2 [illegible]

vi. Any issue regarding water connection and sewage disposal in CSC

18. MGNREGA:

i. Whether MGNREGA Plan 2020-21 has been approved: Yes/ No

ii. If yes

a) Funds allocated to the Panchayat: Rs. 61 lakh

b) No. of works approved: 29

No. of works completed during Jan Abhiyan/ Awami Muhim: _____

Value of payment made during Jan Abhiyan/ Awami Muhim: _____

Total expenditure incurred during Jan Abhiyan/ Awami Muhim: _____

Expenditure incurred in 'Labour' Rs _____ lakh

Expenditure incurred in 'Material' Rs _____ lakh

Any guarantee offered to MGNREGA _____

Payment for the material used in MNREGA works is not made

19. 14th FC Award: No data made available by the delivering agencies

i. Allocation given with Block/ Gp wise: Rs _____ lakh

ii. Whether fund utilization proposed for all plans: Yes/ No

iii. No. of works as per the Action Plan _____

iv. Whether approved accounted in the Annual Plan by the DPC: Yes/ No

v. No. of works for which item of expenditure accounted by the GoI: _____

vi. No. of works authorized by the Village Panchayat: _____

vii. No. of works taken up during Jan Abhiyan/ Awami Muhim: _____

viii. No. of works completed during Jan Abhiyan/ Awami Muhim: _____

ix. Payments made during Jan Abhiyan/ Awami Muhim: Rs _____ lakh

x. Total expenditure on MGNREGA as on date: Rs _____ lakh

20. Works under Capex and CSS:

a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD				
2	PWD				
3	Jal Shakti				
4	PCS	NIL	NIL	NIL	
5	Others				

b. Centrally Sponsored Schemes (CSS)

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD				
2	PWD				
3	Jal Shakti	NIL	NIL	NIL	
4	PCS				
5	Others				

c. Centrally Sponsored Schemes (CSS)

S. No	Scheme	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	Samagra Shiksha				
2	PM-JAY	01			
3	Jal Shakti Mission (JSM)				
4	Jal Shakti Mission (JMC)				
5	MDM				
6	Other (specify)				

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

i. No. of complaints received: _____

ii. No. of complaints resolved: _____

iii. Constraints faced in delivery of services

_____

_____

_____

_____

22. Others:

i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chair, hearing aids etc has been completed: Yes/ No ✓

ii. If yes, total number of beneficiaries identified in the Panchayat: _____

G) Activities during B2V3:

DAY 1:

i. Whether meeting held with EDC/ Panchayat members/ prominent citizens: Yes/ No

ii. No. of Panchayat Members present: The Panchayat has called the Visiting officer.

iii. Issues raised during the meeting:

1. _____
2. _____
3. _____
4. _____

iv. Institution visited/inaugurated/ initiated visited (Please tick)

1. Schools ✓
2. PHC/CHC ✓
3. Veterinary (Dispensary)
4. Anganwadi centre ✓
5. PDS/ration shops ✓
6. Any industrial establishment
7. Government offices
   - (a) _____
   - (b) _____
   - (c) _____
8. Any other: _____

v. Total number of wards in the Panchayat: _____

vi. No. of Wards Sabha held: _____

vii. No. of villagers present during the Ward Sabha: _____

viii. Whether any resolution passed: Yes/ No ✓

Citizen information Board updated: Yes/ No

Wall painting of works of Jang-an inspected: Yes/ No

Name of the departments whose works displayed in the painting:

1. _____
2. _____
3. _____
4. _____

DAY 2:

Gram Sabha:

i. Location of Gram Sabha: The Panchayat and Villagers be called by Visiting officer.

ii. No. of villagers present during the Gram Sabha: _____

iii. Whether resolution passed for MGNREGA Plan: Yes/ No ✓

iv. Whether resolution passed for 15th FC Plan: Yes/ No ✓

v. Whether list of Awaas beneficiaries read out: Yes/ No ✓

vi. No. of ineligible beneficiaries removed: _____

vii. Whether list of pension beneficiaries read out: Yes/ No ✓

viii. Whether people made aware about the Covid-19:

- Use of masks: Yes/ No ✓
- Sanitizer: Yes/ No ✓
- Social distancing: Yes/ No ✓

Food not be a very very small gathering of people.

ix. Whether Panchayat Newsletter distributed: Yes/ No ✓

x. Whether any mega cultural/ social/ sports event held: Yes/ No ✓

Details thereof: not facilitated by the panchayat

xi. Details of scheme benefits extended/ services distribution

a. No. of Domicile certificates distributed: Not not facilitated by the panchayat

b. No. of sports kits distributed: Nil "

c. No. of students distributed uniforms/ bags/ books: NIL "

c) No. of bicycles/ pushcarts distributed: Nil

d) No. of scholarships distributed: Nil

e) No. of Apprentice Travel – Orbion cards distributed: Nil

f) No. of JSK health Cards distributed: NIL

g) Others: _____

vii) Whether any water conservation work started: Yes/ No

Details thereof: _____

viii) Whether any mega event of any other department especially those involved in individual Beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Fisheries etc. held: Yes/ No

Details thereof: _____

ix) Whether Gram Abhiyan activity held: Yes/ No

x) Brief description of the activity: Done in collaboration with Anganwadi in which the importance and information was given to the parents to release intake mechanism for the later development of Infant.

DAY 3:

I. Mahila Sabha:

i) Attendance: Not facilitated by the Panchayat

ii) Resolution passed, if any: –

iii) Issues raised:

1. _____
2. _____
3. _____
4. _____

II. Bal Sabha:

i) Attendance: Not facilitated by the Panchayat.

ii) Resolution passed, if any: –

iii) Issues raised:

1. _____
2. _____
3. _____
4. _____

iv) Works completed/inaugurated under BEV

S. No.	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/ No)	Whether financially completed and all payments made (Yes/ No)
1	Road [illegible]	2.1 lakh		Yes	
2					
3					
4					
5					

Important Note: All listed one work /demand as refurbished in BaVU/BaVe to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

v) Other works completed/inaugurated:

S. No.	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/ No)	Whether financially completed and all payments made (Yes/ No)
1					
2					
3					
4					
5					

V. New works:

S. No.	Name of work and Department	Cost (Rs. in lakh)	Whether identical under B2V1 / B2V2 / Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1						
2						
3						
4						
5						

IMPORTANT NOTE:

a. New works to be identified by Gram Panchayat / Gram Sabha preferably within the out of jurisdiction works of B2V1 and B2V2.

b. At least one work to be identified and started - foundation stone to be laid by the Visiting Officer.

VI. Gifts/Prawish of PMAY beneficiaries:

S. No	Name of the Beneficiary	Gift handed over Yes/ No
1	Barkat Ali S/o Hazi Yousuf	No As no gift was permitted
2	Kiran Singh	No gift provided to be given to the beneficiary
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	Facilities	Action taken	Remarks if
(Urgent Public Requirements/ Demands - B2V1)			
1	Delineation of boundary	None	
2	Upgradation of Pry. School to Middle school	Done	
3	Community Hall	Under Const.	
4	Foot bridge over nullah	Completed	
5	Ho. Relocation/delivery to be enhanced.	Under Process.	
6	Building of new CHC/PHC/Store	Under construction	
7			
(Urgent Public Requirements/ Demands - B2V2)			
1	Requirement of teaching staff for upgraded School	No action taken	
2	Upgradation of Pry. School to Middle school urgent need to expand	Done and the building is under const.	
3	Opening a new FHC Centre	No action taken	
4	Requirement of X-ray & path.	No action taken	
5	Tap drinking water supply through pipes.	No action taken	
6	Requirement of fair price shop	No action taken.	
7			

S. No.	Particulars	Action taken	Remarks
III Major Problems - BVI			
1	Lack of Road Connectivity	Under consideration	
2	Poor health facility in the Panchayat.	No action taken.	
3	Inefficiency of Teaching staff	No action Taken	
4	Panchayat minutes are not accessible	No action Taken	
5			
IV Major Problems - BVII			
1	Non-availability of pipe drinking water	No action taken	
2	Shortage of furniture for children	No action taken	
3	Insufficient staff in the school.	No action Taken.	
V Major Complaints - BVI			
1	Appointment of Village Secretary	No action Taken.	
2	CAL ILL Latrine store building	Under construction	
VI Major Complaints - BVII			
1	Deficiency of Teaching staff.	No action Taken	
2	No Health Centre but only a first aid Centre!	No action Taken.	

Please indicate whether action taken in 2010 or 2009 or during Jan Abhiyan/ Awami Muhim

VII GENERAL ASSESSMENT OF THE VISITING OFFICER:

i) Any major complaint brought to the notice of the visiting Officer.

The major complaint brought to my notice that there was no internet facility in the area neither mobile based nor broad band based. The students of the children are suffering very much as they are not able to attend the online classes.

ii) Major/ urgent public demands that have been initiated earlier but have not been addressed so far.

Road connectivity to be restored as early as possible as the people are suffering a lot due to this.
There must be a new mobile tower for the area as the mobile connectivity is very poor apart from lack of internet connectivity.

iii) Overall assessment of Visit and suggestions: The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.

Response of the panchayat and the people was very poor. The panchayat totally boycotted me and also instructed the common people of the panchayat to do so. The role of the panchayat is vital for the development of the panchayat but they deputed a GRS with me and not VHW. The GRS worked with me but was not able to provide the much needed figures and facts.

Signature of the visiting officer
Name: ABBAS FARIJ
Assistant Engineer
JPDCL Div Dhaka

NOTES

The BDO office of Marlo Chowga did not matter very satisfactorily available simply of many requests by me. So all such issues must be taken over from the BDO office by the civil administration.

- The whole public behaved like very hardly and no lodging facility was provided by them.

Joint initiative by

Planning, Development & Monitoring Department

and

Rural Development & Panchayati Raj Department