

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat
Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is
handed over to the visiting officer)

A) Details of Reporting Officer:

- Name Mangur Hussain
- Designation Lecturer
- Department/ place of posting GHSS Panthwal Rajouri
- Mobile No 9622100730
- Email ID mangur.hussain.edu1@gmail.com
- Home District Rajouri
- Dates of visit 7-10-2020 to 9-10-2020

B) Locational details of Panchayat:

- Name of the Panchayat Pirori Guffarian
- Local Government Directory (LGD) code of the Panchayat (To be sourced from Rural Development Department/ by DC)
- Name of CD Block Anudhwal
- Name of Tehsil Koteanwa
- Name of District Rajouri

C) Panchayat Profile:

- No. of revenue villages in the Panchayat 01
- No. of hamlets in the Panchayat 12
- No. of households in the Panchayat 588
- Population (approx) of the Panchayat 2787

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact Number
1	R.D.D.	Gulshan Jaiswal	Class Officer	9006149618
2	Block Development	Muskan Arora	TRIPUR	9596685614
3	Block Development	Manish Arora	TRIPUR	962202930
4	P.U.E.	Manish Arora	TRIPUR	9596685614
5	Block Development	Manish Arora	TRIPUR	9149843588
6	Block Development	Manish Arora	TRIPUR	9696620350
7				
8				
9				
10				

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

1. Whether Panchayat Chair is available in the Panchayat? Yes/ No/ Under construction
 if yes, whether functioning in Own building/ Other government building/ Private building
 if no, whether land is available for construction of Panchayat Chair Yes/ No

Facilities available in the Panchayat Chair

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	85 Chair Table 1 Private Property
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Chair	Yes/ No	Yes
Electricity available in Panchayat Chair	Yes/ No	
Water connection available in Panchayat Chair	Yes/ No	Yes
Bank Branch available in the Panchayat	Yes/ No	Yes

- iii. Whether infrastructure and Assets Register has been prepared Yes/No
 (Working Officer to physically check the register)

If No, Working Officer to get the register prepared in his/her presence and confirm

2. Functionality:

2.1 General activities:

- Are Ward Sabha meetings being held Yes/No **05**
- No of Ward Sabha meetings held since inception **03**
- No of Gram Sabhas conducted since inception **03**
- Date of last Gram Sabha **19-02-2020**
- Are all plans approved in Gram Sabha Yes/No
- Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas Yes/No
- Are Ward Sabha/ Gram Sabha resolutions attached with all plans Yes/No
- Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions Yes/No
- Has Social Audit Committee been framed Yes/No
- Is Social audit being conducted by the Committee Yes/No
- No of works audited by the Social Audit Committee **10**
- Has Panch Samiti been constituted Yes/No
- Has the Panch Samiti approved the Village Action Plan Yes/No
- No of meetings of Panch Samiti held **02**
- Is Biodiversity Management Committee constituted Yes/No
- No of BMC meetings held **02**
- Is e-register of all previous works/ assets in the Panchayat being maintained Yes/No
- Have wall paintings of works executed for 2019-20 been done in the Panchayat Yes/No
- Are Postman Adivyan activities being held in the Panchayat Yes/No
- What and where was the last activity held
- Have Health & Family Welfare Advisory Committee (HF/WAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch Yes/No
- No of meetings of HF/WAC & VHSNC meetings held **04**
- Is the name of Sarpanch displayed on citizen information boards of all PDS/R schemes Yes/ No
- Are Sarpanchs being involved in start/ inauguration of activities Yes/ No

ix. Whether subjects have been assigned by the Sarpanch to the Panch. Yes/ No

xix. Whether grievances redressal box is installed. Yes/ No

xx. No of grievances received pertaining to Panchayat level

xxi. No of grievances disposed of at Panchayat level

xxii. Whether the Sarpanch/ Panchayat Secretary have digital signatures. Yes/ No

xxiii. Whether all MGNREGS - 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC). Yes/ No

xxiv. Bank Account opening and receipt of funds.

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No	✓ Yes	Yes/ No	15 Lac	5 Lac
ICDS (Nutrition)	Yes/ No		Yes/ No		
ICDS (Honorarium)	Yes/ No		Yes/ No		
Mid-Day Meals (MDM)	Yes/ No		Yes/ No		
Own resources of Panchayat	Yes/ No		Yes/ No		
Any other Scheme, if yes, indicate name					

Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.

2.2 Integrated Child Development Scheme (ICDS):

i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/ No

If no, reason thereof

Also mention if it is being purchased by someone else

ii. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/ No

If no, reason thereof

iii. Expenditure incurred on procurement through Sarpanch. Rs. 1,973.94 lakh

iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level. Yes/ No

If no, reason thereof

v. Expenditure incurred on paying of honorarium through Sarpanch. Rs. 6600 lakh

vi. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3 Midday Meal (MDM) Scheme:

i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools. Yes/ No

If no, reason thereof

ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch. Rs. 12.57 lakh

iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat. Yes/ No

If no, reason thereof

Also mention if it is being provided by someone else

iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

v. Expenditure incurred on honorarium to cook cum helper through Sarpanch. Rs. lakh

vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/ No

If yes, whether approved by the Gram Sabha. Yes/ No

If no, reason thereof

2.4 Challenges:

i. Major challenges being faced by the Panchayat in functioning and execution of works.

F) Jan Abhiyan/ Awami Muhim activities:

(Have to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local inquiry during his/ her stay in the village.)

1. Domicile Certificates issued :

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PSC Holders		150	150		
Non PSC					
WPS					
Students					
Officers					

2. Category certificates issued :

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC					
ST		10	12		
OBC					
ALC					
RDA					

3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakal/ Jamabandi				
Nakal/ Girdan				
Farad/ Intikhab				
Mutations				

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates					
Birth Certificates					
Disability Certificates					

5. Adhaar seeding of Ration Card :

Category	Target *	No. of total Ration Cards Adhaar seeded *	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PHH		1100	14		
Non PHH		250	16		
Antyodaya Anna Yojana		85	20		

6. Health :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards		05	20		
Ayushman Bharat individuals Cards					
Janani Suraksha Yojna (JSY)					

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension		05	25				
Widow Pension		06	30				
Disability Pension		-	01				

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension		3	10				
Assistance to Women in Distress							
Assistance to Physically Challenged Persons							

9. Other Welfare Schemes :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVN)					
National Family Benefit Scheme (NFBS)		Information not available			
PM Garib Kalyan Anna Yojana					
Mission mode project for registration of construction workers					

10. Scholarships to the students under various schemes :

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre-Matric for SC	✓	✓		
Pre-Matric for ST	✓	✓		
Pre-Matric for OBC				
Pre-Matric for Minorities				
Post-Matric for SC				

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post-Matric for ST				
Post-Matric for OBC				
Post-Matric for Minorities				
Dr. Ambedkar EBC				
National Merit cum Means (NMMSS)				
Merit cum Means Minority				
PM's Special Scholarship for J&K (PMSSS)				
National Talent Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSEI)				

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	1400	13	23		
Kissan Credit Card	2	01	20		

12. Live Stock Schemes :

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme				
Innovative Poultry Production Programme				
Integrated Development of Small Ruminants and Rabbits - Sheep Farm				

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Awami Muhim *	Pendency* (No.)	Reasons of pendency
JK Health Scheme		06		

14. School Amenities:

- No. of schools in the Gram Panchayat: 04
- No. of schools with Ramp Facility for Children with Specific needs: n/c
- No. of schools with drinking water facility: -
- No. of schools with electricity connection: -
- No. of schools with toilet facility:
 - For Boys: -
 - For Girls: -
- No. of schools with girl students (Girls/ Co-Ed schools): 04
- No. of such schools installed with Sanitary Napkin Vending Machines: n/c
- No. of such schools installed with incinerators: n/c

15. Basic Services:

- No. of habitations with over 250 souls: 04
- No. of habitations with over 250 souls in the GP without road connectivity: 04
 (300 hundred soul without electricity)
- If yes, whether these roads have been surveyed: Yes/No
- No. of habitations with less 250 souls in the GP without fair weather road: -
- Is there any habitation or mohalla which is yet un-electrified: Yes/ No ✓
 If yes, names and approx no. of households:
 - Mohalla, Char vana B (name): 20 (households)
 - Mohalla, Char vana S (name): 10 (households)
 - Dikhan, Niman, Sulis (name): 30 (households)

Remarks/ explanation: -

- Total no. of households without electricity connection in the GP: 60
- Is there any habitation/ area where poles/ wooden poles are used for electric supply: Yes/No
 If yes, details: 60 households without poles.
 Approximate no. of wooden poles: 50 Poles
- Are there any areas where barbed wire is used for electric supply: Yes/ No ✓
 If yes, name of the habitations: -
 Approximate length: - metres
 Approximately what %age of total wire length in GP is barbed wire: -
- No. of households without tapped water supply in the GP: 100 households

16. Pradhan Mantri Awas Yojana (PMAY):

- Cumulative Target: 50 (No)
- No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim: 25
- No. of households to which 1st installment released during Jan Abhiyan/ Awami Muhim: 25
- No. of houses completed in 2020-21: 02
- No. of houses completed during Jan Abhiyan/ Awami Muhim: -
- No. of houses under construction: 23

17. Community Sanitary Complex (CSC) Status:

- Whether CSC sanctioned in the Gram Panchayat: Yes/ No ✓
- If yes, has the CSC been constructed: Yes/ No ✓
- Whether the CSC is functional: Yes/ No ✓
- No. of CSCs taken up during Jan Abhiyan/ Awami Muhim: -
- No. of CSC completed during Jan Abhiyan/ Awami Muhim: -
- Any issue regarding water connection and sewage disposal in CSC: -

18. MGNREGA:

- Whether MGNREGA Plan 2020-21 has been approved: Yes/ No
- If yes:
 - Funds allocated to the Panchayat: Rs. 60 lakh
 - No. of works approved: 37

c) No. of works started during Jan Abhiyan/ Awami Muhim: 10

d) No. of works completed during Jan Abhiyan/ Awami Muhim: 0

e) No. of person days generated during Jan Abhiyan/ Awami Muhim: 0

f) Wages due for 'e' above: Rs. — lakh

g) Wages paid out of 'f' above: Rs. — lakh

h) Any insurance awarded to MGNREGS?

Insurance Plan is already a work m/c be
ident in due course of time.

19. 14th FC Award:

i) Allocation under 14th FC for four years: Rs. 20 lakh

ii) Whether Action plan prepared for all years: Yes/No 17

iii) No. of works as per the Action Plan: 17

iv) Whether approval accorded to the whole Plan by the DFO: Yes/No

v) No. of works for which technical sanction accorded by the XEN: 17

vi) No. of works authorized by the Huiji Panchayat: 17

vii) No. of works taken up during Jan Abhiyan/ Awami Muhim: 06

viii) No. of works completed during Jan Abhiyan/ Awami Muhim: 06

ix) Payments made during Jan Abhiyan/ Awami Muhim: Rs. 220 lakh

x) Total expenditure on MGNREGS as on date: Rs. 4 lakh

20. Works under Capex and CSS:

a. District Capex:

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	03	03	230	-
2	PWD	-	-	-	-
3	Jal Shakti	-	-	-	-
4	PDD	-	-	-	-
5	Others	-	-	-	-

b. UT Capex:

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	-	-	-	-
2	PWD	-	-	-	-
3	Jal Shakti	-	-	-	-
4	PDD	-	-	-	-
5	Others	-	-	-	-

c. Centrally Sponsored Schemes (CSS):

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	Samagra Shiksha	-	-	-	-
2	PMGSY	-	-	-	-
3	Jal Shakti Mission (PHE)	-	-	-	-
4	Jal Shakti Mission (I&FC)	-	-	-	-
5	NHM	-	-	-	-
6	Others (specify)	-	-	-	-

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

i) No. of complaints received: Nil

ii) No. of complaints resolved: —

iii) Constraints faced in delivery of services: —

22. Others:

i) Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs.



G) Activities during B2V3:

DAY 1:

- i. Whether meeting held with BOC/ Panchayat members/ prominent citizens. Yes/ No 09
- ii. No. of Panchayat Members present 09
- iii. Issues raised during the meeting
- The issues like road to development
 - water were raised & discussed at that time
 - were proposed during B2V1 B2V2 But not
 - Completed due to non availability of funds
- iv. Important establishments/ institutions visited. (Please tick)
- Schools ☒
 - PHC/CHC ☒
 - Veterinary clinic ☐
 - Anganwari centre ☒
 - PDS (ration) depot ☒
 - Any industrial establishment ☐
 - Government offices ☐
- (a) PHC
- (b) GHS Prati Guffaia
- (c)
8. Any other
- v. Total number of wards in the Panchayat 09 (nine)
- vi. No. of Wards Sabha held 09
- vii. No. of villagers present during the Ward Sabha
- viii. Whether any resolution passed. Yes/ No ☒
- ix. Citizen Information Board visited. Yes/ No ☒
- x. Wall painting of works of 2019-20 inspected. Yes/ No ☒
- xi. Name of the departments whose works displayed in the paintings:
- RDD MGNEGA

DAY 2:

I. Gram Sabha:

- i. Location of Gram Sabha Panchayat Ghar Prati Guffaia
- ii. No. of villagers present during the Gram Sabha 100
- iii. Whether resolution passed for MGNREGA Plan. Yes/ No ☒
- iv. Whether resolution passed for 15th FC Plan. Yes/ No ☒
- v. Whether list of Aawas+ beneficiaries read out. Yes/ No ☒
- vi. No. of ineligible beneficiaries removed 13
- vii. Whether list of pension beneficiaries read out. Yes/ No ☒
- viii. Whether people made aware about the Covid-19
- Use of masks : Yes/ No ☒
 - Sanitizers : Yes/ No ☒
 - Social distancing : Yes/ No ☒
- ix. Whether Panchayat Newsletter distributed. Yes/ No ☒
- x. Whether any mega cultural/ social/ sports event held. Yes/ No ☒
- Details thereof Grout GHS Prati Guffaia
- xi. Details of scheme benefits extended/ services distribution
- No. of Domicile certificates distributed 40
 - No. of sports kits distributed 100
 - No. of students distributed uniforms/ bags/ books 100

- d) No. of tricycles/ prosthetic aids distributed
 e) No. of scholarships distributed
 f) No. of Ayushman Bharat - golden cards distributed 05
 g) No. of J&K Health Cards distributed Nil
 g) Others

xii Whether any water conservation work started Yes/ No

Details thereof 1 Tank Bawali Under RSD

Regulating water connection

xiii Whether any mega event of any other department, especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture, etc., held Yes/ No

Details thereof PM Scheme

28 xiv Whether Poshan Abhiyan activity held Yes/ No

xv Brief description of the activity

no

DAY 3:

I. Mahila Sabha:

i Attendance 10

ii Resolution passed, if any MunRazia

iii Issues raised

- 1
- 2
- 3
- 4

II. Bal Sabha:

i Attendance 30

ii Resolution passed, if any

Issues raised

- 1
- 2
- 3
- 4

III. Works completed/inaugurated under B2V

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

Important Note: At least one work /demand as reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer

IV. Other works completed/inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	MGNREGA	8.00	2019-20	yes	yes
2	14th FC	90,000	2020-21	yes	yes
3					
4					
5					

S.No	Name of the Beneficiary	DOB	Address	Status	Signature	
					Signature	Date

1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

APPENDIX A

1. Name of the beneficiary is as per the list of the beneficiaries of the scheme.
2. Address of the beneficiary is as per the list of the beneficiaries of the scheme.

APPENDIX B

S.No	Name of the Beneficiary	DOB	Signature
1	1. Name of the beneficiary	2. DOB	3. Signature
2	2. Name of the beneficiary	3. DOB	4. Signature
3			
4			
5			

S.No	Name of the Beneficiary	DOB	Address	Status	Signature	
					Signature	Date

1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

APPENDIX A

1. Name of the beneficiary is as per the list of the beneficiaries of the scheme.
2. Address of the beneficiary is as per the list of the beneficiaries of the scheme.

APPENDIX B

S.No	Name of the Beneficiary	DOB	Signature
1	1. Name of the beneficiary	2. DOB	3. Signature
2	2. Name of the beneficiary	3. DOB	4. Signature
3			
4			
5			

S No	Particulars	Action taken	Remarks #
III Major Problems - BzV1			
1			
2	mentioned on front page		
3			
4			
5			
IV Major Problems - BzV2			
1			
2			
3			
V Major Complaints - BzV1			
1			
2			
VI Major Complaints - BzV2			
1			
2			

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awami Muhim

II GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer Long interaction with Panchayat representatives Main issues laid on development of various road projects connecting this Panchayat
II	Major/ urgent public demand(s) that was/were reflected earlier but have not been addressed so far 1. Main road from Puri Guffaria to Ichaula 2. Main road Ichaula to G. G. Puri 3. Full Bus stop be opened in Puri Guffaria 4. Tractor road from Ichaula to Rangwall
III	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.) The official deployed from R.O. Deptt. G. G. Puri worked with me in a active manner for smooth functioning of day to day activities. Moreover I have also visited various Govt offices G. G. Puri Guffaria the construction work of the building in progress. I have found lack of medicine & poor infrastructure

Signature of the visiting officer

Name

9/10/20
 Name: Mansur Hussain Khan
 Date: 9/10/20