



Back to Village-3

B2V3

October 02-12, 2020

Governance at Peoples' Doorstep



Government of Jammu & Kashmir

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name KHALID UL ILLAM
- Designation LECTURER
- Department/ place of posting BHSS KERAN KUPWARA
- Mobile No 9697760303
- Email ID ganai.khalid@gmail.com
- Home District BARAMULLA
- Dates of visit 05-10-2020, 06-10-2020, 07-10-2020

B) Locational details of Panchayat:

- Name of the Panchayat LACHAMPORA
- Local Government Directory (LGD) code of the Panchayat 237436
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block ZACHALDARA
- Name of Tehsil ZACHALDARA
- Name of District KUPWARA

C) Panchayat Profile:

- No. of revenue villages in the Panchayat 02
- No. of hamlets in the Panchayat 02
- No. of households in the Panchayat 492
- Population (approx) of the Panchayat 3550

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	Education	Dr. Anu Malik	Teacher	66557277
2	Appointments	An. Rajesh Chohan	Asst. Comm.	735751133
3	Police	Mr. Rajesh Chohan	Sub. Panchayat	735751133
4	Revenue	Mr. Rajesh Chohan	Asst.	9511117990
5	Disaster	Mr. Rajesh Chohan	Field Officer	66557277
6	Health	Dr. Anu Malik	NGO	9511117990
7	Health	Dr. Anu Malik	NGO	9511117990
8	Health	Dr. Anu Malik	NGO	9511117990
9	Health	Dr. Anu Malik	NGO	9511117990
10	Health	Dr. Anu Malik	NGO	9511117990

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

1. Whether Panchayat Ghar is available in the Panchayat Yes/No/Under construction
 If yes, whether functioning in own building/ Other government building/ Private building
 If no, whether land is available for construction of Panchayat Ghar Yes/No

2. Facilities available in the Panchayat Ghar

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/No	
Computer/ printer in Panchayat Office	Yes/No	
Telephone in Panchayat Office	Yes/No	
Toilet facility available in Panchayat Ghar	Yes/No	
Drinking water available in Panchayat Ghar	Yes/No	
Electricity available in Panchayat Ghar	Yes/No	
Water supply available in Panchayat Ghar	Yes/No	
Sanitation available in the Panchayat	Yes/No	

3. Whether Infrastructure and Assets Register has been prepared Yes/No
 (Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm

2. Functionality:

2.1. General activities:

- Are Ward Sabha meetings being held Yes/No
- No. of Ward Sabha meetings held since inception Sufficient
- No. of Gram Sabhas conducted since inception Sufficient
- Date of last Gram Sabha 21.10.2020
- Are all plans approved in Gram Sabha Yes/No
- Is the minimum quorum of 1/5th being ensured in all Ward/ Gram Sabhas Yes/No
- Are Ward Sabha/ Gram Sabha resolutions attached with all plans Yes/No
- Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions Yes/No
- Has Social Audit Committee been formed Yes/No
- Is social audit being conducted by the Committee Yes/No
- No. of works audited by the Social Audit Committee Nil
- Has Panch Samiti been constituted Yes/No
- Has the Panch Samiti approved the Village Action Plan Yes/No
- No. of meetings of Panch Samiti held 0
- Is Biodiversity Management Committee constituted Yes/No
- No. of BMC meetings held 0
- Is e-register of all previous works/ assets in the Panchayat being maintained Yes/No
- Have wall paintings of works executed for 2019-20 been done in the Panchayat Yes/No
- Are Poshan Abhiyan activities being held in the Panchayat Yes/No
- What and where was the last activity held —
- Have Health & Family Welfare Advisory Committee (HFAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch Yes/No
- No. of meetings of HFAC & VHSNC meetings held Nil
- Is the name of Sarpanch displayed on citizen information boards of all RDSB schemes Yes/No
- Are Sarpanchs being involved in start/ inauguration of activities Yes/No

- xxv. Whether grievances redressal box is installed? Yes/No Sufficient
- xxvi. No of grievances received pertaining to Panchayat level AU
- xxvii. No of grievances disposed of at Panchayat level AU
- xxviii. Whether the Sarpanch/ Panchayat Secretary have digital signatures? Yes/ No
- xxix. Whether all MNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC)? Yes/ No
- xxx. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No	<u>Secretary Panchayat</u>	Yes/ No	<u>3130.375</u>	<u>6656.00</u>
ICDS (Nutrition)	Yes/ No		Yes/ No		
ICDS (Honorarium)	Yes/ No		Yes/ No		
Mid-Day Meals (MDM)	Yes/ No		Yes/ No		
Own resources of Panchayat	Yes/ No		Yes/ No	<u>1.00.00.00</u>	<u>Nil</u>
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS)

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat? Yes/ No
- If no, reason thereof _____
- Also mention if it is being purchased by someone else _____
- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat? Yes/ No
- If no, reason thereof _____
- iii. Expenditure incurred on procurement through Sarpanch: Rs _____ lakh
- iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level? Yes/ No

- v. No, reason thereof _____
- vi. Expenditure incurred on paying of honorarium through Sarpanch: Rs _____ lakh
- vii. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat? Yes/ No
- (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3. Midday Meal (MDM) Scheme

- i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools? Yes/ No
- If no, reason thereof _____
- ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs _____ lakh
- iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat? Yes/ No
- If no, reason thereof In collaboration with
- Also mention if it is being provided by someone else In collaboration with School administration
- iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat? Yes/ No
- (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- v. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs _____ lakh
- vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared? Yes/ No
- If yes, whether approved by the Gram Sabha? Yes/ No
- If no, reason thereof _____

2.4. Challenges

- i. Major challenges being faced by the Panchayat in functioning and execution of works
- No Panchayat Office available
Major landscape, hygiene & execution of work becomes difficult

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRC Holders	300		250	50	
Non-PRC	111				
WPR	250		220	30	
Students					
Officers					

2. Category certificates issued *:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC					
ST	850	20	120		
OBC					
ALC					
RBA	3000	40	310		

3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakul/ Jamabandi	100			
Nakul/ Girdawari	200			
Farad/ Intikhab	300			
Mutations	15			

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates					
Birth Certificates					

Scheme	Eligible Families/Individuals*	Covered during Jan Abhiyan/ Awami Muhim*	Total covered*	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim*	Total Aadhar Seeding*
Old Age Pension	106	04	106	10	UPPRAIS	09	04
Assistance to Women in Distress	33	03	33	—	—	06	06
Assistance to Physically Challenged Persons	30	03	30	—	—	03	10

9. Other Welfare Schemes*

Scheme	Eligible Families/Individuals*	Covered during Jan Abhiyan/ Awami Muhim*	Total covered*	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)					
National Family Benefit Scheme (NFBS)	04	—	—	findings	04
PM Garib Kalyan Anna Yojana	—	—	—	—	—
Mission mode project for registration of construction workers	—	—	—	—	—

10. Scholarships to the students under various schemes*

Scheme	Target Population*	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim*	Total scholarships sanctioned during the year*	Reasons of pendency
Pre Matric for SC	online			
Pre Matric for ST	—			
Pre Matric for OBC	—			
Pre Matric for Minorities	—			
Post Matric for SC	—			

Scheme	Target Population*	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim*	Total scholarships sanctioned during the year*	Reasons of pendency
Post Matric for ST	online			
Post Matric for OBC	—			
Post Matric for Minorities	—			
Dr. Ambedkar EBC	—			
National Merit-cum-Means (NMMS)	—			
Merit-cum-Means Minority	—			
PM's Special Scholarship for JAK (PMSSS)	—			
National talent Search Scheme	—			
National Scheme for incentive to Girl Child for Secondary Education (NSIGSE)	—			

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim*

Scheme	Target Population*	Beneficiaries covered during Jan Abhiyan/ Awami Muhim*	Total beneficiaries covered*	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	500	400	400	100	Rejection of Revenue dept
Kissan Credit Card	150	—	—	—	—

12. Live Stock Schemes*

Scheme	Applications received*	Beneficiaries covered during Jan Abhiyan/ Awami Muhim*	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	011	—	—	—
Innovative Poultry Production Programme	05	05	—	—
Integrated Development of Small Purnimans and Rabbits - Sheep Farm	35	30	05	undisputed 2020

13. Universal coverage Scheme

Scheme	Total number of households	Households covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
JK Health Scheme				

14. School Amenities:

- i. No. of schools in the Gram Panchayat: 09
- ii. No. of schools with Ramp Facility for Children with Specific needs: 05
- iii. No. of schools with drinking water facility: 08
- iv. No. of schools with electricity connection: 05
- v. No. of schools with toilet facility
- a. For Boys: 05
- b. For Girls: 05
- vi. No. of schools with girl students (Girls/ Co-Ed schools): 09
- vii. No. of such schools installed with Sanitary Napkin Vending Machines: 01
- viii. No. of such schools installed with incinerators: 01

15. Basic Services:

- i. No. of habitations with over 250 souls: 05
- ii. No. of habitations with over 250 souls in the GP without road connectivity: No
- iii. If yes, whether these roads have been surveyed: Yes/No
- iv. No. of habitations with less 250 souls in the GP without fair weather road: No
- v. Is there any habitation or mohalla which is yet un-electrified: Yes/No (Tangwadi Mohalla)
- If yes, names and approx no. of households:
- (a) Mand Saday Mu (name) _____ (households)
- (b) Wadi Mand. Mu (name) _____ (households)
- (c) Norai Ah. Mu (name) _____ (households)
- Remarks/ explanation: _____

- i. Total no. of households without electricity connection in the GP: 10 households
- ii. Is there any habitation/ area where trees/ wooden poles are used for electric supply: Yes/No
- If yes, details: Chopan Mohalla
- Approximate no. of wooden poles: 20 - 25 (LT)
- iii. Are there any areas where barbed wire is used for electric supply: Yes/No
- If yes, name of the habitation: Bagher Mohalla
- Approximate length: 1800 metres
- Approximately what %age of total wire length in GP is barbed wire: _____
- iv. No. of households without tapped water supply in the GP: _____

16. Pradhan Mantri Awas Yojana (PMAY):

- i. Cumulative Target: 256 (No.)
- ii. No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim: _____
- iii. No. of households to which 1st installment released during Jan Abhiyan/ Awami Muhim: 32
- iv. No. of houses completed in 2020-21: 7
- v. No. of houses completed during Jan Abhiyan/ Awami Muhim: 32
- vi. No. of houses under construction: 01

17. Community Sanitary Complex (CSC) Status:

- i. Whether CSC sanctioned in the Gram Panchayat: Yes/ No
- ii. If yes, has the CSC been constructed: Yes/ No
- iii. Whether the CSC is functional: Yes/ No
- iv. No. of CSCs taken up during Jan Abhiyan/ Awami Muhim: _____
- v. No. of CSC completed during Jan Abhiyan/ Awami Muhim: _____
- vi. Any issue regarding water connection and sewage disposal in CSC: _____

18. MGNREGA:

- i. Whether MGNREGA Plan 2020-21 has been approved: Yes/ No
- ii. If yes:
- a) Funds allocated to the Panchayat: Rs. 31 Lakh

a. UT Capak

S. No.	Department	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs. in lakh)	Remarks
1	RDO				
2	DWD				
3	Jal Shakti				
4	POD				
5	Others				

c. Centrally Sponsored Schemes (CSS)

S. No.	Schemes	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs. in lakh)	Remarks
1	Samagra Shiksha				
2	PMGSY				
3	Jal Shakti Mission (PHE)				
4	Jal Shakti Mission (WFO)				
5	NHM				
6	Others (specify)				

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- No. of complaints received: Small
- No. of complaints resolved: Good number
- Constraints faced in delivery of services:

22. Others:

- Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No

DAY 2:

1. Gram Sabha.

Location of Gram Sabha At High Canal Lachanpura

No. of villagers present during the Gram Sabha Sufficient

Whether resolution passed for MGNREGS Plan Yes/No

Whether resolution passed for 50 HLP Plan Yes/No

Whether list of Aawes+ beneficiaries read out Yes/No

No. of ineligible beneficiaries removed 5

Whether list of person beneficiaries read out Yes/No

Whether people made aware about the Covid-19

- Use of masks Yes/No

- Sanitizers Yes/No

- Social distancing Yes/No

Whether Panchayat Newsletter distributed Yes/No

Whether any mega cultural/ social/ sports event held Yes/No

Details thereof Organization of village level tournament

Details of scheme benefits extended/ services distribution

(a) No. of Domicile certificates distributed 5

(b) No. of sports kits distributed 5

(c) No. of students distributed uniforms/ bags/ books 5

1. _____
2. _____
3. _____
4. _____

ii) works completed/inaugurated under B.Y.

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Cost of school near State College	2.54	25-09-2010	Yes	Yes
2	Cost of school near SA school	2.36	05-09-2010	Yes	Yes
3	Cost of fencing to Government school	2.60	-	No	Yes
4	Cost of fence at Govt	3.61	-	No	Yes
5	Cost of fence around Govt school	5.72	-	No	Yes

Important Note: At least one work completed as reflected in B.Y./S.Y. is to be physically and financially completed in every Panchayat and inaugurated by visiting Officer.

iii) Other works completed/inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Cost of wells at village 2	1.40	06-11-2012	Yes	Yes
2	Cost of Road from Govt school to Govt school	8.786	-	-	Yes
3	Replacement of school building at Govt school	1.32	-	-	Yes
4	Cost of fencing around SA school	2.72	-	-	Yes
5					

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under BzV1/BzV2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	✓					
2	—					
3	—					
4	✓					
5	✓					

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of BzV1 and BzV2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	Gh. Mansi Hiv. Hiv. Hiv. Zind. Begun	
2	Bashir Ah. Hiv	
3	S/o. Abdul Gani Hiv	
4	Fateh chopra	
5	S/o. Mansi Hiv. Hiv. Chopra	
6	Mans. Jamal chopra	
7	S/o. Gh. Mansi chopra	
8	Gh. Ahmad chopra	
9	S/o. Ah. Hiv. Hiv. chopra	

S. No	particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Health	NO	Building not good
2	Road	Satisfactory	since this roads to be widened
3	PDO	Satisfactory	N.A. of Place
4	PHE	NO	new water tank at chaurha, not finished
5			
IV. Major Problems - B2V2			
1	Health	NO	Building not good
2	New water tank to be made finished		
3			
V. Major Complaints - B2V1			
1			
2			
VI. Major Complaints - B2V2			
1			
2			

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awas Yojna