

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he/she shall be briefed about the action taken by the district regarding previous Back to Village visit. He/she shall collect a detailed action taken report of the worker/ resource/ problem/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given detail information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/ Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaaz beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwari centres etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaaz beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

- 08 The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
- 09 The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.
- 10 The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awami Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
- 11 He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
- 12 The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
- 13 The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
- 14 The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
- 15 The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
- 16 **The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**

Schedule for the Visiting Officer

Day 1:

- Meeting with BDO/ Panchayat members/ prominent members of Gram Panchayat
- Visit important establishments/ institutions such as school/ PUC/ other government setup etc.
- Visit the various areas/ wards of the Panchayat and Gram Ward Sabhas. proceedings to be recorded & signed. resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of PDSBH department with name of Sarpanch on it and also check wall painting listing all the work completed and plan for current year in the Panchayat.
- Evening Chaupal - informal discussions

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan
- Discuss & pass resolution for 15th FC plan
- Read out list of Awaaz beneficiaries and ensure deletion of ineligible beneficiaries
- Read out list of pension beneficiaries
- Awareness about Poshan Abhiyan through Social Welfare officials
- Awareness about COVID by health officials
- Distribution of Panchayat Newsletter and Coffee Table Books
- Use of Nukkad Natak, Ladi Shah, Bhandi Pather or any other local medium to disseminate public service messages or information about the activities of any department

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event

- Cultural/ sports activity
- Distribution of certificates and other documents generated/ finalized during An. Abhiyan/ Awami Muhim
- Distribution of sports kits
- Distribution of education kits/ bags-uniforms-books/ scholarships - participation of school children
- Activities of Social Welfare Department - distribution of stencils/ prosthetic ~~work~~ scholarships/ pensions
 - Universal Health Cards/ Ayushman Card distribution
 - Start any one water conservation work

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name RAKESH SALGOTRA
- Designation H.D.O
- Department/ place of posting HORTICULTURE / ARNAS
- Mobile No 8803258041
- Email ID rakesh.salgotra99@gmail.com
- Home District Kathua
- Dates of visit 7 Oct to 9 Oct 2020

B) Locational details of Panchayat:

- Name of the Panchayat Sherghari
- Local Government Directory (LGD) code of the Panchayat 239062
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block Chassana
- Name of Tehsil Chassana
- Name of District Reasi

C) Panchayat Profile:

- No. of revenue villages in the Panchayat 02
- No. of hamlets in the Panchayat 07
- No. of households in the Panchayat 1488
- Population (approx) of the Panchayat 4961

As per B2V1 & B2V2
total households were
population is 2826 with margin
by the RDS

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S.No.	Department	Name	Designation	Contact number
1	R. D. D	Mubashir	V. L. H	
2		P. M. A. M.		
3	Health	Ganesh Babu	F.M.P.H.N.	9622377422
4	Agriculture	Ganesh Sharma	AS	
5	Horticulture	M. S. S. S.	Horti. Technician	9622377422
6	Education	M. S. S. S.	Teacher	9622377422
7	P. D. D	Ch. S. S.	Inspector	956655576
8	P. H. E.	M. S. S. S.	Supervisor	956655576
9	Social Welfare	M. S. S. S.	AS	956655576
10	Sheep Husbandry	R. S. S.	AS	6005157021

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S.No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- Whether Panchayat Ghar is available in the Panchayat. Yes/ No/ under construction
If yes, whether functioning in: Own building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Ghar. Yes/ No
- Facilities available in the Panchayat Ghar

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

- iii Whether Infrastructure and Assets Register has been prepared Yes/No ☒
Visiting Officer to physically check the register

If No Visiting Officer to get the register prepared in his/her presence and confirm _____

2. Functionality:

2.1 General activities

- i Are Ward Sabha meetings being held Yes/No ☒
- ii No. of Ward Sabha meetings held since inception 4
- iii No. of Gram Sabhas conducted since inception 18
- iv Date of last Gram Sabha 23/9/2020
- v Are all plans approved in Gram Sabha Yes/No ☒
- vi Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas Yes/No
- vii Are Ward Sabha/ Gram Sabha resolutions attached with all plans Yes/No ☒
- viii Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions Yes/No ☒
- ix Has Social Audit Committee been framed Yes/No ☒
- x Is social audit being conducted by the Committee Yes/No ☒
- xi No. of works audited by the Social Audit Committee Nil
- xii Has Pani Samiti been constituted Yes/No ☒
- xiii Has the Pani Samiti approved the Village Action Plan Yes/No ☒
- xiv No. of meetings of Pani Samiti held Nil
- xv Is Biodiversity Management Committee constituted Yes/No ☒
- xvi No. of BMC meetings held Nil
- xvii Is e-register of all previous works/ assets in the Panchayat being maintained Yes/No ☒
- xviii Have wall paintings of works executed for 2019-20 been done in the Panchayat Yes/No ☒
- xix Are Poshan Abhiyan activities being held in the Panchayat Yes/No ☒
- xx What and where was the last activity held Shreehari
- xxi Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch Yes/No ☒
- xxii No. of meetings of HFWAC & VHSNC meetings held Nil
- xxiii Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes Yes/No ☒
- xxiv Are Sarpanchs being involved in start/ inauguration of activities Yes/No ☒

- xxv Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/ No ✓
- xxvi Whether grievances redressal box is installed. Yes/No ✓
- xxvii No. of grievances received pertaining to Panchayat level 17
- xxviii No. of grievances disposed of at Panchayat level 02
- xxix Whether the Sarpanch/ Panchayat Secretary have digital signatures. Yes/ No ✓
- xxx Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC). Yes/ No ✓
- xxxi Bank Account opening and receipt of funds.

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No ✓	Panchayat Secretary	Yes/ No ✓	9.86	19.00
ICDS (Nutrition)	Yes/ No ✓	Supervisor	Yes/ No ✓	Nil	1.19
ICDS (Honorarium)	Yes/ No ✓	Supervisor	Yes/ No ✓	0.93	4.73
Mid Day Meals (MDM)	Yes/ No ✓	I/c MDM	Yes/ No ✓	Information	not received
Own resources of Panchayat	Yes/ No ✓		Yes/ No ✓		
Any other Scheme if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS):

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/ No ✓
- If no, reason thereof —
- Also mention if it is being purchased by someone else —
- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/ No ✓
- If no, reason thereof —
- iii. Expenditure incurred on procurement through Sarpanch. Rs. 1.19 lakh
- iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level. Yes/ No ✓

Is no reason there?

- a. Expenditure incurred on buying of Honorarium through Sarpanch Rs. 4.33 lakh
- b. Whether the account of purchase of nutrition and payment of Honorarium is being maintained by the Panchayat? Yes
- Visiting Officer to check the register and verify the signatures of the Sarpanch on the same.

2.3 Midday Meal (MDM) Scheme

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools? Yes
- Is no reason there?
- b. Expenditure incurred on Mid Day Meal food items through Sarpanch Rs. — lakh
- c. Whether the Panchayat/Sarpanch is providing dry ration to the school children in the Panchayat? Yes
- Is no reason there?
- Has mention if it is being provided by someone else.
- d. Whether the receipt or account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat? Yes
- Visiting Officer to check the register and verify the signatures of the Sarpanch on the same.
- e. Expenditure incurred on honorarium to cook cum helper through Sarpanch Rs. — lakh
- f. Whether the Action Plan for Food on account of Own Resources of the Panchayat is being prepared? Yes
- Yes, whether approved by the Gram Sabha? Yes
- Is no reason there?

2.4 Challenges

- a. Major challenges being faced by the Panchayat in functioning and execution of works
1. Procurement and Procurement of Construction material for departmental works, especially P.M.S.Y.
 2. High Billing Charges and low labour rates.
 3. Poor road connectivity
 4. Delay in technical approval by engineering wings.

F) Jan Abhiyan/ Awami Muhim activities:

Officers to be assisted by the Project Activities/Officers before the document is handed over to the visiting officer. Visiting officer will confirm the figures just hand by the administration by conducting local survey during his/her stay in the village.

1. Domicile Certificates issued *:

Category	Target population *	Certificates Issued during Jan Abhiyan/ Awami Muhim *	Total certificates Issued till date *	Pendency (No.)	Reasons of pendency
PRC Holders	1686	110	110	0	
Non-PRC	0	24	24	0	
WPR	0	0	0	0	
Students	0	0	0	0	
Officers	0	0	0	0	

2. Category certificates issued *:

Category	Target population *	Certificates Issued during Jan Abhiyan/ Awami Muhim *	Total certificates Issued till date *	Pendency (No.)	Reasons of pendency
SC	0	0	0	0	
ST	0	0	0	0	
ORC	0	0	0	0	
ALC	0	0	0	0	
RBA	0	0	0	0	

3. Revenue papers issued:

Category	Applications received *	Certificates Issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakal/ Jamabandi	0	0	0	
Nakal/ Girdawari	0	0	0	
Farad/ Intikhab	0	0	0	
Mutations	0	0	0	

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates Issued during Jan Abhiyan/ Awami Muhim *	Total certificates Issued *	Pendency (No.)	Reasons of pendency
Death Certificates	1	0	0	1	Legal h
Birth Certificates	0	0	0	0	not ap
Disability Certificates					do

5. Adhaar seeding of Ration Card :

Category	Target *	No. of total Ration Cards Adhaar seeded *	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PHH	—	98%	3%	2%	Incorrect name on Adhaar Card, Adhaar Cards are not submitted
Non PHH	—	93%	3%	7%	
Antyodaya Anna Yojana	—	99%	3%	1%	

6. Health :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	—	—	18	7	
Ayushman Bharat individuals Cards	—	—	—	—	
Janani Suraksha Yojna (JSY)	35	—	35	—	

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7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension	41	3	34	07	Lack of Documents	03	33
Widow Pension	0	0	0	0	0	0	0
Disability Pension	01	0	1	0	0	0	0

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/Awami Muhim	Total Aadhar seeding
Old Age Pension	82	7	70	12	Lack of Documents	03	59
Assistance for Women in Distress	20	0	17	03	0	0	0
Assistance to Physically Challenged Persons	24	0	24	0	0	0	0

9 Other Welfare Schemes :

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
PMU Matri Vandana Yojana (PMMYA)	04	0	0	04	Lack of Documents
National Family Benefit Scheme (NFBS)	0	0	0	0	0
PM Garib Kalyan Anna Yojana	0	0	0	0	0
Mission mode project for registration of construction workers	0	0	0	0	0

10. Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Pre Matric for SC	0	0	0	0
Pre Matric for ST	0	0	20868	0
Pre Matric for OBC	0	0	0	0
Pre Matric for Minorities	0	0	0	0
Post Matric for SC	0	0	0	0

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post Matric for AIT	0	0	0	0
Post Matric for OHC	0	0	0	0
Post Matric for Microfin	0	0	0	0
Post Graduate FHC	0	0	0	0
National Merit cum Means (NMMSS)	0	0	0	0
Merit cum Means Minority	0	0	0	0
PM's Special Scholarship for IKK (MMSS)	0	0	0	0
National Talent Search Scheme	0	0	0	0
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)	0	0	0	0

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

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Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM KISAN)	199	181	181	18	Lack of Document
Kissan Credit Card	214	14	200	0	0

12. Live Stock Schemes:

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	NIL	NIL	NIL	Scheme discontinued for this year
Innovative Poultry Production Programme	NIL	NIL	NIL	NIL
Integrated Development of Small Ruminants and Rabbits Sheep Farm	NIL	NIL	NIL	NIL

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
JP Health 2.0 scheme	NIL	NIL	NIL	

14. School Amenities:

- i. No. of schools in the Gram Panchayat 14
- ii. No. of schools with Ramp Facility for Children with Specific needs —
- iii. No. of schools with drinking water facility 09
- iv. No. of schools with electricity connection 4
- v. No. of schools with toilet facility
 - a. For Boys 9
 - b. For Girls 9
- vi. No. of schools with girl students (Girls/ Co-Ed schools) 14
- vii. No. of such schools installed with Sanitary Napkin Vending Machines 01
- viii. No. of such schools installed with incinerators 01

15. Basic Services:

- i. No. of habitations with over 250 souls 05
 - ii. No. of habitations with over 250 souls in the GP without road connectivity 01
 - iii. If yes, whether these roads have been surveyed ☒ Yes/No
 - iv. No. of habitations with less 250 souls in the GP without fair weather road 01
 - v. Is there any habitation or mohalla which is yet un-electrified ☒ Yes/ No
 If yes, names and aprox no. of households
 - (a) Laxmi (name) 25 (households)
 - (b) Sonidhar (name) 13 (households)
 - (c) _____ (name) _____ (households)
- Remarks/ explanation _____

- ii. Total no. of households without electricity connection in the GP 80
- iii. Is there any substation area where trees, wooden poles are used for electric supply? ☒ Yes/ ☐ No
If yes, details _____
- Approximate no. of wooden poles 70
- iv. Are there any areas where barbed wire is used for electric supply? ☒ Yes/ ☐ No
If yes, name of the substations: _____
Approximate length _____ metres
Approximately, what %age of total wire length in GP is barbed wire _____
- v. No. of households without tapped water supply in the GP 80

16. Pradhan Mantri Awas Yojana (PMAY):

- i. Cumulative Target? 48 (No.)
- ii. No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awas Muhim? 643
- iii. No. of households to which 1st installment released during Jan Abhiyan/ Awas Muhim? —
- iv. No. of houses completed in 2020-21? 7
- v. No. of houses completed during Jan Abhiyan/ Awas Muhim? —
- vi. No. of houses under construction? 34

17. Community Sanitary Complex (CSC) Status:

- i. Whether CSC sanctioned in the Gram Panchayat? ☒ Yes/ ☐ No
- ii. If yes, has the CSC been constructed? ☒ Yes/ ☐ No
- iii. Whether the CSC is functional? ☒ Yes/ ☐ No
- iv. No. of CSCs taken up during Jan Abhiyan/ Awas Muhim? —
- v. No. of CSC completed during Jan Abhiyan/ Awas Muhim? —
- vi. Any issue regarding water connection and sewage disposal in CSC

18. MGNREGA:

- i. Whether MGNREGA Plan 2020-21 has been approved? ☒ Yes/ ☐ No
- ii. If yes,
a) Funds allocated to the Panchayat, Rs 16 lakh
b) No. of works approved? 8

- c) No. of works started during Jan Abhiyan/ Awami Muhim _____
- d) No. of works completed during Jan Abhiyan/ Awami Muhim _____
- e) No. of person days generated during Jan Abhiyan/ Awami Muhim _____
- f) Wages due for 'f' above Rs _____ lakh
- g) Wages paid out of 'f' above Rs _____ lakh
- h) Any grievance related to MGNREGA _____

19. 14th FC Award:

- i) Allocation under 14th FC for four years Rs 39 lakh
- ii) Whether Action plan prepared for all years Yes No
- iii) No. of works as per the Action Plan 17
- iv) Whether approval accorded to the whole Plan by the DPC Yes No
- v) No. of works for which technical sanction accorded by the Xent All
- vi) No. of works authorized by the Halqa Panchayat All
- vii) No. of works taken up during Jan Abhiyan/ Awami Muhim _____
- viii) No. of works completed during Jan Abhiyan/ Awami Muhim _____
- ix) Payments made during Jan Abhiyan/ Awami Muhim Rs _____ lakh
- x) Total expenditure on PRIASoft as on date Rs 30 lakh

20. Works under Capex and CSS:

a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	0	0	0	
2	PWD	0	0	0	
3	Jal Shakti	0	0	0	
4	PDD	0	0	0	
5	Others	0	0	0	

b. UT Capex

S.No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	RDD	0	0	0	
2	PWD	0	0	0	
3	Jal Shakti	0	0	0	
4	PDD				
5	Others	0	0	0	

c. Centrally Sponsored Schemes (CSS)*

S.No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	Samagra Shiksha	0	0	0	
2	PMGSY	0	0	0	
3	Jal Shakti Mission (PHE)	0	0	0	
4	Jal Shakti Mission (I&FC)	0	0	0	
5	NHM	0	0	0	
6	Others (specify)	0	0	0	

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21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- No. of complaints received* Nil
- No. of complaints resolved* Nil
- Constraints faced in delivery of services:

22. Others:

- Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed. Yes/No* Yes
- If yes, total number of beneficiaries identified in the Panchayat* 1

G) Activities during B2V3:

DAY 1:

- i Whether meeting held with BDC/ Panchayat members/ prominent citizens Yes/ No ☒
- ii No. of Panchayat Members present 8
- iii Issues raised during the meeting
- 1 Adhaar Card to be made of left over population.
 - 2 Repair of electric poles & wires and replacement of wooden poles
 - 3 Demarcation of land (Govt. higher Secondary School Sanglikote)
 - 4 Construction of roads
- iv Important establishments/ institutions visited (Please tick)
- 1 Schools ☒
 - 2 PHC/CHC
 - 3 Veterinary clinic
 - 4 Anganwari centre ☒
 - 5 PDS (ration) depot
 - 6 Any industrial establishment
 - 7 Government offices
- (a) Sub Centre Sheeghari
- (b) Ayurvedic dispensary Sheeghari
- (c) Govt. higher Secondary School Sanglikote
- 8 Any other: —
- v Total number of wards in the Panchayat 7
- vi No. of Wards Sabha held 7
- vii No. of villagers present during the Ward Sabha 23
- viii Whether any resolution passed Yes/ No ☒
- ix Citizen Information Board visited Yes/ No ☒
- x Wall painting of works of 2019-20 inspected Yes/ No ☒
- xi Name of the departments whose works displayed in the paintings
- 1 RDD

DAY 2:

i Gram Sabha

Location of Gram Sabha Panchayat ekhar Shorghari

No. of villagers present during the Gram Sabha 23

Whether resolution passed for MGNREGA Plan Yes/ No ☒

Whether resolution passed for 15th FC Plan Yes/ No ☒

Whether list of Aawas+ beneficiaries read out Yes/ No ☒

No. of ineligible beneficiaries removed 25

Whether list of pension beneficiaries read out Yes/ No ☒

Whether people made aware about the Covid-19

• Use of masks Yes/ No ☒

• Sanitizers Yes/ No ☒

• Social distancing Yes/ No ☒

Whether Panchayat Newsletter distributed Yes/ No ☒

Whether any mega cultural/ social/ sports event held Yes/ No ☒

Details thereof Kabaddi and Carrom

Details of scheme benefits extended/ services distribution:

a) No. of Domicile certificates distributed —

b) No. of sports kits distributed 2 no.

c) No. of students distributed uniforms/ bags/ books —

- d) No of tricycles/ prosthetic aids distributed _____
- e) No. of scholarships distributed _____
- f) No. of Ayushman Bharat - golden cards distributed _____
- g) No of J&K Health Cards distributed _____
- g) Others _____

xii) Whether any water conservation work started. Yes/ No ✓

Details thereof Cheerdom at Nambal Top and Eadda

xiii) Whether any mega event of any other department, especially those involved in individual beneficiaries like, Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture, etc, held Yes/ No ✓

Details thereof _____

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xiv) Whether Poshan Abhiyan activity held Yes/ No ✓

xv) Brief description of the activity Anganwadi Worker delivered awareness regarding importance of Poshan to the participants.

DAY 3:

I. Mahila Sabha:

- i) Attendance 09
- ii) Resolution passed, if any Nil
- iii) Issues raised
- 1 _____
 - 2 _____
 - 3 _____
 - 4 _____

II. Bal Sabha:

- i) Attendance 20
- ii) Resolution passed, if any Nil

1. Construction of playground for children
2. Construction of children park.
3. _____
4. _____

III. Works completed/inaugurated under B2V:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	—	—	—	—	—
2	—	—	—	—	—
3	—	—	—	—	—
4	—	—	—	—	—
5	—	—	—	—	—

Important Note: At least one work /demand as reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer

IV. Other works completed/inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Drain work (RDO)	4.0	31-3-20	Yes	Yes
2	Boundary wall of Eidgah at Shergali (RDO)	2.0	31-3-20	No	Yes
3	Pond at Thamanali Gali (RDO)	4.0	31-3-20	No	Yes
4	Boundary wall of Moralla (RDO)	1.0	—	No	Yes
5	Check dam at Nomanat & Gadda	4.0	Sep. 2020	No	No

V. New works

V. New works						
S. No	Name of work and Department	Cost (Rs. In lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	Regarding the new works to be started both the Sarpanch and VAO replied that they are waiting for approval and allocation of funds.					
2						
3						
4						
5						

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	Sh. Manzoor Ahmad S/o Sh. Ali Mohd	No
2	Sh. Shagor Ahmad S/o Sh. Ab. Eani	-do-
3	Smt. Shajo Begum w/o Sh. Leulamin	-do-
4	Sh. Mohd Zaman S/o Sh. Mohd yousaf	-do-
5	Sh. Mohd yousaf S/o Sh. Mahammed	-do-

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	Particulars	Action taken	Remarks #
I Urgent Public Requirements/ Demands - B2V1			
1	Construction of road from Sanglikoto to Harbagga	No action has been taken so far	Being visiting officer in all the three
2	PUC at Sanglikoto with Ambulance	— do —	Back to Village Programme also
3	Bank branch at Sangli- Kote	— do —	Panchayat has been allotted some Rs about
4	Degree College at Sanglikoto	— do —	Rs action taken and non fulfillment of demands raised by the Panchayat the
5	Bridge at Harbagga Nallah	— do —	Whole public of Panchayat is annoyed and dissatisfied.
6	Reservoir at Nambal Top	— do —	
7	Construction of road from Chaklaur to Raimang	— do —	
II Urgent Public Requirements/ Demands - B2V2			
1	Construction of road from Kalikote to upper Chardyal Kote by Harbagga	No action has been taken so far	— do —
2	Construction of new building for primary school Lamsi-Kalasti.	— do —	
3	Bank branch at Sanglikote	— do —	
4	Construction of new building for primary school Harbagga	— do —	
5	Veterinary Centre at Sheughali	— do —	
6	Construction of new building for laboratory & library in Higher Secondary School Sanglikote.	— do —	
7	Community Hall along with tent is required	— do —	

S. No	Particulars	Action taken	Remarks #
III Major Problems - B2V1			
1	Road Connectivity	no action has been taken so far	Being visiting officer all the three BPs in this panchayat have come so action has been taken and no fulfilment of demand raised by the panchayat. The whole process of panchayat is array and disarrayed.
2	Fruit & vegetable Mandi	—do—	
3	Bank Branch & Bank ATM	—do—	
4	Shortage of Staff in Health Sub-Centre	—do—	
5	Irregular Supply of Power & low voltage	—do—	
IV Major Problems - B2V2			
1	Shortage of electric supply and no repair of poles & wires	no action has been taken so far	
2	Poor lane road Connectivity and pathetic Condition of existing road	—do—	
3			
V Major Complaints - B2V1			
1	Road Connectivity	—do—	
2	Construction of Revenue building for waib tehsildar at Sandikoto	—do—	
VI Major Complaints - B2V2			
1	Irregular Supply of Electricity and low voltage	—do—	
2	Road Connectivity	—do—	

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awami Muhim

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the visiting officer
	Adhaar Cards to be made of left over eligible population. In this regard one week camp should be held at Panchayat H-D. Construction of playground for which the Panchayat has identified the land on donation basis.
II	Major/ urgent public demand(s) that was/were reflected earlier but have not been addressed so far
2	Road Connectivity Busse Bazaar at Sangikole & ATM fruit & vegetables market Shortage of staff in Health Sub Centre. Construction of new building for primary school at Keshavnagar Veterinary Centre at Shreehari.
III	Overall assessment of visit and suggestions (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions)
	Basic essential requirement of life like sanitation, health, water, electricity are almost available but required for more improvement. Drinking water available is not fit for consumption the drinking water being supplied by PHE is from natural source and this is greatly to vitiate. When there is rain water from upper areas which have contamination get mixed and it comes into supply which poses great health to people. The reason behind this is that the development of every sector only possible after construction of roads.

Signature of the visiting officer

Name RAJESH SAKHETRA