



Back to Village-3

B2V3

October 02-12, 2020
Governance at Peoples' Doorstep



Government of Jammu & Kashmir

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat
Items marked with asterisk (*) have to be filled by the District Administration before the booklet is
handed over to the visiting officer)

A) Details of Reporting Officer:

Name NOMIA FAROOQ SHAH

Designation Lecturer

Department/ place of posting Education HSS AUTHORA Bla

Mobile No 9129451775

Email ID

Home District Bidgam

Dates of visit 7-8-9-10-2020

B) Locational details of Panchayat:

Name of the Panchayat Malmapanpura

Local Government Directory (LGD) code of the Panchayat 24206
(To be sourced from Rural Development Department/ by DC)

Name of CD Block Zainger

Name of Tehsil Dangarpura

Name of District Baramula

C) Panchayat Profile:

No. of revenue villages in the Panchayat 01

No. of hamlets in the Panchayat 07

No. of households in the Panchayat 3600 443

Population (approx) of the Panchayat 2328

D-i) Frontline Officers/ Officials who are assigned to the Panchayat for the programme

S. No.	Department	Name	Designation	Contact number
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

Whether Panchayat Chair is available in the Panchayat. *Yes/No/Under construction*
 If yes, whether functioning in Gram building/ Other government building/ Private building
 If no, whether land is available for construction of Panchayat Chair. *Yes/No*

Facilities available in the Panchayat Chair

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/No ✓	<i>not available in panchayat</i>
Computer/ printer in Panchayat Office	Yes/No ✓	
Telephone in Panchayat Office	Yes/No ✓	
toilet facility available in Panchayat Chair	Yes/No ✓	
Electricity available in Panchayat Chair	Yes/No ✓	
Water connection available in Panchayat Chair	Yes/No ✓	
Bank Branch available in the Panchayat	Yes/No ✓	

*as the panchayat
Chair is in dilapidated
condition and needs
renovation*

2. Functionality:

2.1 General activities:

- i. Are Ward Sabha meetings being held? *Yes/No*
- ii. No. of Ward Sabha meetings held since inception: *01*
- iii. No. of Gram Sabhas conducted since inception: *20 times*
- iv. Date of last Gram Sabha: *20-9-2020*
- v. Are all plans approved in Gram Sabha? *Yes/No*
- vi. Is the minimum quorum of 1/3rd being ensured in all Ward/ Gram Sabhas? *Yes/No*
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans? *Yes/No*
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions? *Yes/No*
- ix. Has Social Audit Committee been framed? *Yes/No*
- x. Is social audit being conducted by the Committee? *Yes/No*
- xi. No. of works audited by the Social Audit Committee: *05 works*
- xii. Has Pani Samiti been constituted? *Yes/No ✓*
- xiii. Has the Pani Samiti approved the Village Action Plan? *Yes/No ✓*
- xiv. No. of meetings of Pani Samiti held: *02*
- xv. Is Biodiversity Management Committee constituted? *Yes/No*
- xvi. No. of BMC meetings held: *02*
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained? *Yes/No*
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat? *Yes/No*
- xix. Are Poshan Abhiyan activities being held in the Panchayat? *Yes/No*
- xx. What and where was the last activity held: *20-9-2020*
- xxi. Have Health & Family Welfare Advisory Committee (HF/WAC) & Village Health Sanitation Nutrition Committee (VHSNC) been constituted under the Sarpanch? *Yes/No ✓*
- xxii. No. of meetings of HF/WAC & VHSNC meetings held: *01*
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes? *Yes/No*
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities? *Yes/No*

- Whether subject has been assigned the Sarpanch position Yes/No
- Whether grievance redressal box is installed Yes/No
- No of grievances received pertaining to Panchayat level
- No of grievances disposed off at Panchayat level
- No of grievances disposed off at Panchayat Secretary have digital signatures Yes/No
- Whether the Sarpanch/ Panchayat Secretary have digital signatures Yes/No
- Whether all MGNREGS 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC) Yes/No
- Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14th Finance Commission	Yes/No	SECRETARY Panchayat	Yes/No	2326.012	263444
ICDS (Nutrition)	Yes/No	Supervisor	Yes/No	840470	18259
ICDS (Honorarium)	Yes/No	do	Yes/No	nil	374140
Mid-Day Meals (MDM)	Yes/No	Head master	Yes/No	nil	nil
Own resources of Panchayat	Yes/No	-	Yes/No	-	-
Any other Scheme if yes indicate name	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch)

2.2. Integrated Child Development Scheme (ICDS):

Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no reason thereof

Also mention if it is being purchased by someone else: no

Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no reason thereof

Expenditure incurred on procurement through Sarpanch: Rs nil lakh

Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/No

If no reason thereof

Expenditure incurred on procuring of food items through Sarpanch: Rs 234140

Whether this record on account of food items is maintained and payment of food items is being coordinated by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3 Midday Meal (MDM) Scheme:

Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing MDM under MDM in the schools: Yes/No

If no reason thereof: Deptt. is purchasing at its own.

Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs nil lakh

Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/No

If no reason thereof: as the Deptt. is doing the job it self
Also mention if it is being provided by someone else: Edu. Deptt.

Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs nil lakh

Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no reason thereof: Not having its own resource

2.4. Challenges:

Major challenges being faced by the Panchayat in functioning and execution of works

The panchayat has been elected two years before and they demanded if govt really wants to implement panchayat Raj institution on ground. The MGNREGS staff should be absorbed in R.D.D. department as they act as back bone for implementation of panchayat on grass root level.

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates	03	—	03	—	—
Birth Certificates	05	01	04	—	—
Disability Certificates	—	—	—	—	—

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat Families with golden cards	220	03	23	197	Waiting for cards
Ayushman Bharat individuals Cards	70	—	10	60	do—
Jarjani Suraksha Vojna (USV)	30	—	05	25	do—

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim	Total Aadhar seeding
Old Age Pension	12	0	12	0	not applicable	02	08
Widow Pension	01	0	01	0	Not applicable	0	01
Disability Pension	0	NA	NA	NA	NA	NA	NA

13. Universal coverage Scheme *

Scheme	Total number of households	Households covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Health Scheme	100	100		

14. School Amenities:

- i. No. of schools in the Gram Panchayat: 02
- ii. No. of schools with Ramp Facility for Children with Specific needs: 01
- iii. No. of schools with drinking water facility: 01
- iv. No. of schools with electricity connection: 01
- v. No. of schools with toilet facility:
- For Boys: 01
 - For Girls: 01
- vi. No. of schools with girl students (Girls/ Co-Ed schools): 01 - Education School
- vii. No. of such schools installed with Sanitary Napkin Vending Machines: 01
- viii. No. of such schools installed with incinerators: 01

15. Basic Services:

- i. No. of habitations with over 250 souls: 05
- ii. No. of habitations with over 250 souls in the GP without road connectivity: 01
- iii. If yes, whether these roads have been surveyed: Yes/No
- iv. No. of habitations with less 250 souls in the GP without fair weather road: 02
- v. Is there any habitation or mohalla which is yet un-electrified: Yes/ No

If yes, names and aprox no. of households:

- (a) New Batti (at Nehru) (name): 20 households
- (b) (name): (households)
- (c) (name): (households)

Remarks/ explanation: The habitation is newly developed & has transformer away from land habitation.

- Is there any habitation/ area where there is no electricity connection? If yes, details: Madhavan habitation. Approximate no. of wooden poles: 150. Are there any areas where barbed wire is used for electric supply? If yes, name of the habitations: Approximate length: metres. Approximately what %age of total wire length in GP is barbed wire: No. of households without tapped water supply in the GP:

16. Pradhan Mantri Awas Yojana (PMAY):

- Cumulative Target: 35 (No)
- i. No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim: 01
- ii. No. of households to which 1st installment released during Jan Abhiyan/ Awami Muhim: 01
- iii. No. of houses completed in 2020-21: 01
- iv. No. of houses completed during Jan Abhiyan/ Awami Muhim: 01
- v. No. of houses under construction: 01

17. Community Sanitary Complex (CSC) Status:

- i. Whether CSC sanctioned in the Gram Panchayat: Yes/ No
- ii. If yes, has the CSC been constructed: Yes/ No
- iii. Whether the CSC is functional: Yes/ No
- iv. No. of CSCs taken up during Jan Abhiyan/ Awami Muhim: 01
- v. No. of CSC completed during Jan Abhiyan/ Awami Muhim: 01
- vi. Any issue regarding water connection and sewage disposal in CSC: nil

18. MGNREGA:

- i. Whether MGNREGA Plan 2020-21 has been approved: Yes/ No
- ii. If yes:

a) Funds allocated to the Panchayat: Rs 13.37 lakh

b) No. of works approved: 06

- i. No. of works started during Jan Abhiyan/ Awami Muhim' 01
 ii. No. of works completed during Jan Abhiyan/ Awami Muhim' 01
 iii. No. of women clubs generated during Jan Abhiyan/ Awami Muhim' 02
 iv. Wages due for 'a' above' Rs lakh
 v. Wages paid out of 'a' above' Rs 3.50 lakh
 vi. Any grievance related to MGNREGA The staff involves worker

P. N. G. S. Scheme are working upto the reputation of public
 and are from all village & Departmental Public demand
 in addition in the departmental records in New

19. 14th FC Award:

Allocation on under 14th FC for four years Rs 232.60 lakh

Whether Action plan prepared for all years Yes/ No

No. of works as per the Action Plan 14

Whether approval accorded to the whole Plan by the DPC Yes/ No

No. of works for which technical sanction accorded by the Xen' 02

No. of works authorized by the Panchayat' 01

No. of works taken up during Jan Abhiyan/ Awami Muhim' nil

No. of works completed during Jan Abhiyan/ Awami Muhim' nil

Payments made during Jan Abhiyan/ Awami Muhim' Rs nil lakh

Total expenditure on PRIASoft as on date' Rs lakh

20. Works under Capex and CSS:

a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim'	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim'	Payments made during Jan Abhiyan/ Awami Muhim' (Rs in lakh)	Remarks
1	RDO	-	-	-	-
2	PWD	-	-	-	-
3	Jal Shakti	-	-	-	-
4	POD	-	-	-	-
5	Others	-	-	-	-

b. UT Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim'	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim'	Payments made during Jan Abhiyan/ Awami Muhim' (Rs in lakh)	Remarks
1	RDO	-	-	-	-
2	PWD	-	-	-	-
3	Jal Shakti	-	-	-	-
4	POD	-	-	-	-
5	Others	-	-	-	-

c. Centrally Sponsored Schemes (CSS)

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim'	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim'	Payments made during Jan Abhiyan/ Awami Muhim' (Rs in lakh)	Remarks
1	Samagra Shiksha	-	-	-	-
2	PMGSY	-	-	-	-
3	Jal Shakti Mission (PHE)	-	-	-	-
4	Jal Shakti Mission (ISFC)	-	-	-	-
5	NHM	-	-	-	-
6	Others (specify)	-	-	-	-

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- i. No. of complaints received' 09
 ii. No. of complaints resolved'
 iii. Constraints faced in delivery of services

Sent to the concerned
 Departments for review

22. Others:

- i. Whether survey of all physically challenged persons requiring prosthetic aid, hearing aids etc has been completed Yes/No
 ii. If yes, total number of beneficiaries identified in the Panchayat' 06

G) Activities during B&V3

DAY 1

Whether meeting held with PCC? ☐ Yes ☐ No

No. of Panchayat Members present: 22

Issues raised during the meeting:

- 1. Infection poles, wires and connections ^{to be installed}
- 2. Safety of Drinking water to nearby habitation ^{probable}
- 3. Location of Health center ^{upgradation of middle school}
- 4. Restoration of water bodies including removal of ^{of ABN Channar}

Important establishments/ institutions visited (Please tick)

1. School ☒
2. PCC/CHC ☒
3. Veterinary clinic ☒
4. Anganwadi centre ☒
5. PDS ration depot ☒
6. Any industrial establishment ☒
7. Government offices

1. Diary

2. _____

3. _____

8. Any other _____

- Total number of wards in the Panchayat 07
- No. of Wards Sabha held 01
- No. of villagers present during the Ward Sabha 18
- Whether any resolution passed Yes/ No ☒
- Citizen Information Board visited Yes/ No ☒
- Wall painting of works of 2019-20 inspected Yes/ No ☒

Name of the departments whose works displayed in the paintings

1. Rural development dept

Education Department

DAY 2

1. Gram Sabha

Location of Gram Sabha DIET Malhapur

- No. of villagers present during the Gram Sabha 12
- Whether resolution passed for MGNREGS Plan Action ☒
- Whether resolution passed for 15% PDS Plan ☒
- Whether list of Awas beneficiaries read out Yes/ No ☒
- No. of ineligible beneficiaries removed N/A
- Whether list of pension beneficiaries read out ☒
- Whether people made aware about the Covid-19
 - Use of masks Yes/ No ☒
 - Sanitizers Yes/ No ☒
 - Social distancing Yes/ No ☒
- Whether Panchayat Newsletter distributed Yes/ No ☒
- Whether any mega cultural/ social/ sports event held Yes/ No ☒

Details thereof 1. Chess Competition was held

2. Volley Ball match was held at Boys Middle School Malpore between Boys Middle School Malpore & Amzet Hall School Malpore.

xi Details of scheme benefits extended/ services distribution

- No. of Domicile certificates distributed = Nil =
- No. of sports kits distributed = Nil =
- No. of students distributed uniforms/ bags/ books = Nil =

DAY 3:

I. Mahila Sabha

Attendance

46

Resolution passed if any

Issues raised

- Establishment of tailoring Centre and 500m centre at G.P.
- c/o two no. ghats at Patti Kul at main junction.
- upgradation of water scheme & service line
- The 120 Families in G.P. have Awas Yojana card but claimed that they are not getting any benefit from it.

II. Bal Sabha

Attendance

30

Resolution passed if any

III. Works completed/inaugurated under B.C.

S. No.	Name of work and Department	Cost (Rs. in lakhs)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	1. - 2. bank	2.00	20.08.20	Yes	NO
2	3. - 4. bank	1.00	20.08.20	Yes	NO
3	5. - 6. bank	1.00	20.08.20	Yes	NO
4	7. - 8. bank	1.00	20.08.20	Yes	NO
5	9. - 10. bank	1.00	20.08.20	Yes	NO

Important Note: At least one work/demand is reflected in B.C. to be physically and financially completed in every Panchayat and inaugurated by visiting Officer.

IV. Other works completed/inaugurated.

S. No.	Name of work and Department	Cost (Rs. in lakhs)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	CSC Complex Centre at Patti Kul (RDO)	1.00	06-7-2020	Yes	NO
2	CSC Complex at Patti Kul	1.02	30-08-20	Yes	NO
3					
4					
5					

S. No	Name of work and Department	Cost (Rs. in Lakhs)	Whether identified under BZV1/BZV2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	Water supply	1.00	Yes	Yes	Yes	-
2	Water supply	2.00	Yes	Yes	Yes	-
3	Water supply	1.00	Yes	Yes	Yes	-
4	Water supply	1.00	Yes	Yes	Yes	-
5	Water supply	1.00	Yes	Yes	Yes	-
6	Water supply	1.00	Yes	Yes	Yes	-
7	Water supply	1.00	Yes	Yes	Yes	-
8	Water supply	1.00	Yes	Yes	Yes	-
9	Water supply	1.00	Yes	Yes	Yes	-
10	Water supply	1.00	Yes	Yes	Yes	-

IMPORTANT NOTE

1. New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of BZV1 and BZV2.
2. At least one work to be identified and started - foundation stone to be laid by the visiting officer.

VI. Griha-Pravesh of PMAY beneficiaries.

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	_____	_____
2	_____	_____
3	_____	_____
4	_____	_____
5	_____	_____

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (BZV1 & BZV2)

S. No	Particulars	Action taken	Remarks
1	Public Requirements Demands - BZV1	_____	_____
2	Public Requirements Demands - BZV2	_____	_____
3	Public Requirements Demands - BZV1	_____	_____
4	Public Requirements Demands - BZV2	_____	_____
5	Public Requirements Demands - BZV1	_____	_____
6	Public Requirements Demands - BZV2	_____	_____
7	Public Requirements Demands - BZV1	_____	_____
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9	Public Requirements Demands - BZV1	_____	_____
10	Public Requirements Demands - BZV2	_____	_____
11	Public Requirements Demands - BZV1	_____	_____
12	Public Requirements Demands - BZV2	_____	_____
13	Public Requirements Demands - BZV1	_____	_____
14	Public Requirements Demands - BZV2	_____	_____
15	Public Requirements Demands - BZV1	_____	_____
16	Public Requirements Demands - BZV2	_____	_____
17	Public Requirements Demands - BZV1	_____	_____
18	Public Requirements Demands - BZV2	_____	_____
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24	Public Requirements Demands - BZV2	_____	_____
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97	Public Requirements Demands - BZV1	_____	_____
98	Public Requirements Demands - BZV2	_____	_____
99	Public Requirements Demands - BZV1	_____	_____
100	Public Requirements Demands - BZV2	_____	_____

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GENERAL ASSESSMENT OF THE VISITING OFFICER:

Any major complaint brought to the notice of the Visiting Officer:

Major urgent public demands, that were reflected earlier but have not been addressed so far

1. Establishment of a new centre, for the purpose of C.A. and other training. The centre is to be established at the village of B2V1.
2. The village should be given the status of a village.
3. The village should be given the status of a village.
4. Establishment of a new C.A. and other training centre at the village of B2V1.
5. The village should be given the status of a village.

Overall assessment of visit and suggestions (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions)

The Commission people of the village are poor but are willing to get benefited from the schemes. So it is recommended that the Commission people of the village should be given the status of a village. The number of the village should be 100. In the meeting of B2V3 meeting, the Commission people of B2V2 last time so the Commission people of B2V2 should be taken against them.

Signature of the visiting officer: *[Signature]*
Name: *[Name]*