



Khafuz

Back to Village-3

B2V3

October 02-12, 2020
Governance at Peoples' Doorstep



Government of Jammu & Kashmir



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed *Back to Village-3 (B2V3)* programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2nd to 12th October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the *Back to Village* programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Man Ki Baat", calling it "a festival of development, public participation and public awareness."

Encouraged by the success of the programme, the government organized the *Back to Village-2 (B2V2)* in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the *Back to Village-3 (B2V3)* programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Sunvwai (Awami Sunwai) - Public grievances redressal. Adhikar Abhiyan (Muhim Barai-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Dehi Taraqiyyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020

Srinagar

(Manoj Sinha)

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



B.V.R. Subrahmanyam, IAS



सत्यमेव जयते

Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to witness a transformation of Panchayati Raj Institutions ever since their constitution in 2018. Through the first of its kind initiative -'Back to Village'- and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first B2V focussed on interaction and information on local needs, the second B2V focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an 'Action' edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise-Jan Abhiyan/Awami Muhim, with its three-pronged and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRI interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Halqas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awami Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
16. **The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**

Schedule for the Visiting Officer

Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup. etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas - proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening *Choupal* - informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awaas+ beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Ladi Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awami Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships - participation of school children.
- Activities of Social Welfare Department - distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
 - Universal Health Cards/ Ayushman Card distribution.
 - Start any one water conservation work.

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name Rakesh Sharma
- Designation Head Master
- Department/ place of posting Education GHS Kishampur
- Mobile No 9419157749
- Email ID _____
- Home District Udhampur
- Dates of visit 06.07.08/10/2020

B) Locational details of Panchayat:

- Name of the Panchayat Khanpur
- Local Government Directory (LGD) code of the Panchayat: _____
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block Nagrota
- Name of Tehsil Nagrota
- Name of District Jammu

13

C) Panchayat Profile:

- No. of revenue villages in the Panchayat 02
- No. of hamlets in the Panchayat 07
- No. of households in the Panchayat 1400
- Population (approx) of the Panchayat 19000

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

| S. No. | Department | Name | Designation | Contact number |
|--------|-------------------|------------------|--------------|----------------|
| 1 | PME | Upinder Singh | JE | |
| 2 | Education | Rishi Kumar | Teacher | 7006614639 |
| 3 | Animal Husbandry | Manu Raja | | |
| 4 | P.D.D | Jatinder Singh | Mela Dastar | |
| 5 | Forest | Vipin Singh | F. Guard | |
| 6 | Agriculture | Aakash Parihar | AEO | |
| 7 | Social welfare | Sushma Devi | " | |
| 8 | Shelli Sharma | Shelli Sharma | A.W.W. | 9796021486 |
| 9 | ICDS/Revenue | Pito Devi/Shekha | A.W.A./Panch | |
| 10 | Rural Development | Shabir Ahmad | V.L.W | 991912887 |

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

| S. No. | Department | Name | Designation |
|--------|------------|------|-------------|
| 1 | Health | | |
| 2 | Banks | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/ No/ Under construction ✓
 If yes, whether functioning in: Own building/ Other government building/ Private building
 If no, whether land is available for construction of Panchayat Ghar: Yes/ No ✓

- ii. Facilities available in the Panchayat Ghar:

| Facility | Availability | Remarks |
|--|--------------|---------|
| Furniture in Panchayat Office | Yes/ No ✓ | |
| Computer/ printer in Panchayat Office | Yes/ No ✓ | |
| Telephone in Panchayat Office | Yes/ No ✓ | |
| Toilet facility available in Panchayat Ghar | Yes/ No ✓ | |
| Electricity available in Panchayat Ghar | Yes/ No ✓ | |
| Water connection available in Panchayat Ghar | Yes/ No ✓ | |
| Bank Branch available in the Panchayat | Yes/ No ✓ | |

- ii Whether Infrastructure and Assets Register has been prepared: Yes/No
 (Visiting Officer to physically check the register)
- If No, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. Functionality:

2.1 General activities:

- i Are Ward Sabha meetings being held: Yes/No
- ii No. of Ward Sabha meetings held since inception: 20
- iii No. of Gram Sabhas conducted since inception: 7
- iv Date of last Gram Sabha: 30-9-2020
- v Are all plans approved in Gram Sabha: Yes/No
- vi Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No
- vii Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No
- viii Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No
- ix Has Social Audit Committee been framed: Yes/No
- x Is social audit being conducted by the Committee: Yes/No
- xi No. of works audited by the Social Audit Committee: 7
- xii Has Pani Samiti been constituted: Yes/No
- xiii Has the Pani Samiti approved the Village Action Plan: Yes/No
- xiv No. of meetings of Pani Samiti held: 1
- xv Is Biodiversity Management Committee constituted: Yes/No
- xvi No. of BMC meetings held: 1
- xvii Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No
- xviii Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No
- xix Are Poshan Abhiyan activities being held in the Panchayat: Yes/No
- xx What and where was the last activity held: In the Anganwadi Centre - 1
After lat B2 V1
- xxi Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No
- xxii No. of meetings of HFWAC & VHSNC meetings held: 2
- xxiii Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/ No
- xxiv Are Sarpanchs being involved in start/ inauguration of activities: Yes/No

- xxv. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/ No ✓
- xxvi. Whether grievances redressal box is installed: Yes/No ✓
- xxvii. No of grievances received pertaining to Panchayat level: NO
- xxviii. No of grievances disposed of at Panchayat level: NO
- xxix. Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/ No ✓
- xxx. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓
- xxxi. Bank Account opening and receipt of funds:

| Name of the Scheme | Separate bank account opened | Official signatory other than Sarpanch | Funds received | Balance in the account as on date (Rs in lakh) | Amount of payment made by Sarpanch (since opening of account) |
|--|------------------------------|--|----------------|--|---|
| 14 th Finance Commission | Yes/ No ✓ | Sec. In-charge Shabi Ahmad | Yes/ No ✓ | 4.25 | 311,5000 |
| ICDS (Nutrition) | Yes/ No ✓ | Supervisor | Yes/ No ✓ | | |
| ICDS (Honorarium) | Yes/ No ✓ | Supervisor | Yes/ No ✓ | | |
| Mid-Day Meals (MDM) | Yes/ No ✓ | School Fe. | Yes/ No ✓ | 27610-00 Four Schemes | Department |
| Own resources of Panchayat | Yes/ No ✓ | - | Yes/ No ✓ | - | - |
| Any other Scheme, if yes, indicate name: | - | - | - | - | - |

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS):

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No ✓
If no, reason thereof: N/A
Also mention if it is being purchased by someone else: N/A
- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No ✓
If no, reason thereof: N/A
- iii. Expenditure incurred on procurement through Sarpanch: Rs _____ lakh
- iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/ No ✓

if no. reason thereof _____ *nil*

v. Expenditure incurred on paying of honorarium through Sarpanch: Rs _____ lakh

vi. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3 Midday Meal (MDM) Scheme:

i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No

if no. reason thereof _____

ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs _____ lakh

iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No

if no. reason thereof: _____

Also mention if it is being provided by someone else: _____

iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

v. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs _____ lakh

vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No

if yes, whether approved by the Gram Sabha: Yes/ No

if no. reason there of: _____

2.4 Challenges:

i. Major challenges being faced by the Panchayat in functioning and execution of works:

F) Jan Abhiyan/ Awami Muhim activities:

(Have to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local inquiry during his/ her stay in the village.)

1. Domicile Certificates issued *:

| Category | Target population * | Certificates Issued during Jan Abhiyan/ Awami Muhim * | Total certificates issued till date * | Pendency (No.) | Reasons of pendency |
|-------------|---------------------|---|---------------------------------------|----------------|---------------------|
| PRC Holders | 1324 | 99 | 1324 | - | - |
| Non-PRC | 154 | 154 | 154 | - | - |
| WPR | - | - | - | - | - |
| Students | - | - | - | - | - |
| Officers | - | - | - | - | - |

2. Category certificates issued *:

| Category | Target population * | Certificates issued during Jan Abhiyan/ Awami Muhim * | Total certificates issued till date * | Pendency (No.) | Reasons of pendency |
|----------|---------------------|---|---------------------------------------|----------------|---------------------|
| SC | 18500 | - | 13 | 1187 | not applied |
| ST | 800 | - | 24 | 776 | - |
| OBC | 112 | - | 5 | 107 | - |
| ALC | - | - | - | - | - |
| RBA | - | - | - | - | - |

3. Revenue papers issued:

| Category | Applications received * | Certificates issued during Jan Abhiyan/ Awami Muhim * | Pendency (No.) | Reasons of pendency |
|------------------|-------------------------|---|----------------|---------------------|
| Nakal/ Jamabandi | 3 | 3 | - | - |
| Nakal/ Girdawari | 15 | 15 | - | - |
| Farad/ Intikhab | 6 | 6 | - | - |
| Mutations | 8 | 8 | - | - |

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

| Category | Target * | Certificates Issued during Jan Abhiyan/ Awami Muhim * | Total certificates issued * | Pendency (No.) | Reasons of pendency |
|-------------------------|----------|---|-----------------------------|----------------|---------------------|
| Death Certificates | \ | \ | \ | \ | \ |
| Birth Certificates | \ | \ | \ | \ | \ |
| Disability Certificates | \ | \ | \ | \ | \ |

See
Kazi Bey
office Pathari

5. Adhaar seeding of Ration Card :

| Category | Target * | No. of total Ration Cards Adhaar seeded * | Aadhar seeding during Jan Abhiyan/ Awami Muhim * | Pendency (No.) | Reasons of pendency |
|-----------------------|----------|---|--|----------------|---------------------|
| PHH | 673 | 80% | - | 20% | not a card holder |
| Non-PHH | 116 | 80% | - | 20% | no |
| Antyodaya Anna Yojana | 1 | 1 | - | - | - |

6. Health :

| Scheme | Eligible Families/ Individuals * | Covered during Jan Abhiyan/ Awami Muhim * | Total covered * | Pendency (No.) | Reasons of pendency |
|--|----------------------------------|---|-----------------|----------------|---------------------|
| Ayushman Bharat families with golden cards | ↖ | ↖ | ↖ | ↖ | ↖ |
| Ayushman Bharat individuals Cards | ↖ | ↖ | ↖ | ↖ | ↖ |
| Janani Suraksha Yojna (JSY) | ↖ | ↖ | ↖ | ↖ | ↖ |

19

7. National Social Assistance Programme (NSAP) :

| Scheme | Eligible Families/ Individuals * | Covered during Jan Abhiyan/ Awami Muhim * | Total covered * | Pendency (No.) | Reasons of pendency | Aadhar seeding during Jan Abhiyan/ Awami Muhim * | Total Aadhar seeding * |
|--------------------|----------------------------------|---|-----------------|----------------|---------------------|--|------------------------|
| Old Age Pension | 22 | - | 04 | 18 | - | 2 | 2 |
| Widow Pension | - | - | - | - | - | - | - |
| Disability Pension | - | - | - | - | - | - | - |

8. Integrated Social Security Scheme (ISSS) *:

| Scheme | Eligible Families/ Individuals * | Covered during Jan Abhiyan/ Awami Muhim * | Total covered * | Pendency (No.) | Reasons of pendency | Aadhar seeding during Jan Abhiyan/ Awami Muhim * | Total Aadhar seeding * |
|---|----------------------------------|---|-----------------|----------------|---------------------|--|------------------------|
| Old Age Pension | 54 | - | 28 | 26 | Sanctioned | - | 18 |
| Assistance to Women in Distress | 12 | - | 12 | - | - | - | 8 |
| Assistance to Physically Challenged Persons | 19 | - | 19 | - | - | - | 11 |

9. Other Welfare Schemes *:

| Scheme | Eligible Families/ Individuals * | Covered during Jan Abhiyan/ Awami Muhim * | Total covered * | Pendency (No.) | Reasons of pendency |
|---|----------------------------------|---|-----------------|----------------|---------------------|
| PM's Matru Vandana Yojana (PMMVY) | nch | - | - | - | - |
| National Family Benefit Scheme (NFBS) | nch | - | - | - | - |
| PM Gareeb Kalyan Anna Yojana | nk | - | - | - | - |
| Mission mode project for registration of construction workers | nk | - | - | - | - |

10. Scholarships to the students under various schemes *:

| Scheme | Target Population * | Scholarships sanctioned during Jan Abhiyan/ Awami Muhim * | Total scholarships sanctioned during the year * | Reasons of pendency |
|---------------------------|---------------------|---|---|---------------------|
| Pre Matric for SC | 25 | - | - | - |
| Pre Matric for ST | 11/P | - | - | - |
| Pre Matric for OBC | 7 | - | - | - |
| Pre Matric for Minorities | nk | - | - | - |
| Post Matric for SC | nk | - | - | - |

| Scheme | Target Population * | Scholarships sanctioned during Jan Abhiyan/ Awami Muhim * | Total scholarships sanctioned during the year * | Reasons of pendency |
|--|---------------------|---|---|---------------------|
| Post Matric for ST | — | — | — | — |
| Post Matric for OBC | — | — | — | — |
| Post Matric for Minorities | — | — | — | — |
| Dr. Ambedkar EBC | — | — | — | — |
| National Merit-cum Means (NMMSS) | — | — | — | — |
| Merit-cum-Means Minority | — | — | — | — |
| PM's Special Scholarship for J&K (PMSSS) | — | — | — | — |
| National Talent Search Scheme | — | — | — | — |
| National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE) | — | — | — | — |

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim *:

| Scheme | Target Population * | Beneficiaries covered during Jan Abhiyan/ Awami Muhim * | Total beneficiaries covered * | Pendency (No.) | Reasons of pendency |
|----------------------------------|---------------------|---|-------------------------------|----------------|---------------------|
| PM Kisan Samman Nidhi (PM-KISAN) | 76 | 76 | 76 | Nil | Nil |
| Kissan Credit Card | 116 | 116 | 116 | Nil | Nil |

12. Live Stock Schemes*:

| Scheme | Applications received * | Beneficiaries covered during Jan Abhiyan/ Awami Muhim * | Pendency (No.) | Reasons of pendency |
|--|-------------------------|---|----------------|---------------------|
| Dairy Entrepreneurship Development Scheme | 8 | 1 | 7 | Not Disposed |
| Innovative Poultry Production Programme | — | — | — | — |
| Integrated Development of Small Ruminants and Rabbits - Sheep Farm | — | — | — | — |

13. Universal coverage Scheme *

| Scheme | Total number of households * | Households covered during Jan Abhyan/ Awami Muhim * | Pendency* (No.) | Reasons of pendency |
|------------------|------------------------------|---|-----------------|---------------------|
| JK Health Scheme | 1 | 1 | 1 | |

14. School Amenities:

- i. No. of schools in the Gram Panchayat 4
- ii. No. of schools with Ramp Facility for Children with Specific needs 4
- iii. No. of schools with drinking water facility 4
- iv. No. of schools with electricity connection 4
- v. No. of schools with toilet facility
 - a. For Boys yes
 - b. For Girls yes
- vi. No. of schools with girl students (Girls/ Co-Ed schools) 4
- vii. No. of such schools installed with Sanitary Napkin Vending Machines: nil
- viii. No. of such schools installed with incinerators: nil

15. Basic Services:

- i. No. of habitations with over 250 souls 22
 - ii. No. of habitations with over 250 souls in the GP without road connectivity: 12
 - iii. If yes, whether these roads have been surveyed: Yes/No: Yes
 - iv. No. of habitations with less 250 souls in the GP without fair weather road nil
 - v. Is there any habitation or mohalla which is yet un-electrified: Yes/ No No
- If yes, names and aprox no. of households:
- (a) _____ (name) _____ (households)
 - (b) _____ (name) _____ (households)
 - (c) _____ (name) _____ (households)

Remarks/ explanation _____

- iv Total no. of households without electricity connection in the GP 500 10
- v Is there any habitation/ area where trees/ wooden poles are used for electric supply Yes/No
- vi If yes, details _____
- vii Approximate no. of wooden poles 11/1
- viii Are there any areas where barbed wire is used for electric supply Yes/ No
- ix If yes, name of the habitation(s) _____
- x Approximate length _____ metres
- xi Approximately what %age of total wire length in GP is barbed wire _____
- xii No. of households without tapped water supply in the GP 50%

16. Pradhan Mantri Awas Yojana (PMAY)*:

- i Cumulative Target* 165 (No.)
- ii No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim* 150
- iii No. of households to which 1st installment released during Jan Abhiyan/ Awami Muhim* 150
- iv No. of houses completed in 2020-21* 150
- v No. of houses completed during Jan Abhiyan/ Awami Muhim* 150
- vi No. of houses under construction* 150

17. Community Sanitary Complex (CSC) Status:

- i Whether CSC sanctioned in the Gram Panchayat Yes/ No
- ii If yes, has the CSC been constructed. Yes/ No
- iii Whether the CSC is functional. Yes/ No
- iv No. of CSCs taken up during Jan Abhiyan/ Awami Muhim* 2
- v No. of CSC completed during Jan Abhiyan/ Awami Muhim* 2
- vi Any issue regarding water connection and sewage disposal in CSC _____

18. MGNREGA:

- i Whether MGNREGA Plan 2020-21 has been approved. Yes/ No
- ii If yes:
- a) Funds allocated to the Panchayat. Rs 7.3 lakh
- b) No. of works approved* 29

c) No. of works started during Jan Abhiyan/ Awami Muhim: 100

d) No of works completed during Jan Abhiyan/ Awami Muhim: 100

e) No. of person days generated during Jan Abhiyan/ Awami Muhim: 100

f) Wages due for 'e' above: Rs 10.5 lakh

g) Wages paid out of 'f' above: Rs 10.5 lakh

h) Any grievance related to MGNREGA: Liability lying pending

for the last 4 years; amounting to Rs 1.25 crore.

19. 14th FC Award:

i Allocation under 14th FC for four years: Rs _____ lakh

ii Whether Action plan prepared for all years: Yes/ No

iii No. of works as per the Action Plan: _____

iv Whether approval accorded to the whole Plan by the DPC: Yes/ No

v No. of works for which technical sanction accorded by the Xen: _____

vi No. of works authorized by the Halqa Panchayat: _____

vii No. of works taken up during Jan Abhiyan/ Awami Muhim: _____

viii No. of works completed during Jan Abhiyan/ Awami Muhim: _____

ix Payments made during Jan Abhiyan/ Awami Muhim: Rs _____ lakh

x Total expenditure on PRIASoft as on date: Rs _____ lakh

20. Works under Capex and CSS:

a. District Capex

| S. No | Department | No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim | No. of activities/ works completed during Jan Abhiyan/ Awami Muhim | Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh) | Remarks |
|-------|------------|---|--|--|---------|
| 1 | RDD | | | | |
| 2 | PWD | / | / | / | / |
| 3 | Jal Shakti | / | / | / | / |
| 4 | POD | / | / | / | / |
| 5 | Others | / | / | / | / |

| S No | Department | No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim* | No. of activities/ works completed during Jan Abhiyan/ Awami Muhim* | Payments made during Jan Abhiyan/ Awami Muhim (Rs in Lakh)* | Remarks |
|------|------------|--|---|---|---------|
| 1 | RDD | — | — | — | — |
| 2 | PWD | — | — | — | — |
| 3 | Jal Shakti | — | — | — | — |
| 4 | PDO | — | — | — | — |
| 5 | Others | — | — | — | — |

c. Centrally Sponsored Schemes (CSS)*

| S No | Schemes | No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim* | No. of activities/ works completed during Jan Abhiyan/ Awami Muhim* | Payments made during Jan Abhiyan/ Awami Muhim (Rs in Lakh)* | Remarks |
|------|---------------------------|--|---|---|---------|
| 1 | Samagra Shiksha | — | — | — | — |
| 2 | PMGSY | — | — | — | — |
| 3 | Jal Shakti Mission (PHE) | — | — | — | — |
| 4 | Jal Shakti Mission (IBFC) | — | — | — | — |
| 5 | NHM | — | — | — | — |
| 6 | Others (specify) | — | — | — | — |

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

i. No. of complaints received*: 9.

ii. No. of complaints resolved*: All.

iii. Constraints faced in delivery of services:

----- / -----
 ----- / -----
 ----- / -----
 ----- / -----

22. Others:

i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No*

ii. If yes, total number of beneficiaries identified in the Panchayat*: 9.

G) Activities during B2V3:

DAY 1:

- i. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No
- ii. No. of Panchayat Members present: 50
- iii. Issues raised during the meeting:
1. Ration Card.
 2. Pension schemes, Panchayat ghar.
 3. Roads, water, Panch. Mahila B-GA.
 4. slaughter house, Community hall, graveyard.
- iv. Important establishments/ institutions visited: (Please tick)
- 1 Schools.
- 2 PHC/CHC.
- 3 Veterinary clinic.
- 4 Anganwari centre.
- 5 PDS (ration) depot.
- 6 Any industrial establishment
- 7 Government offices:
- (a) School.
- (b) Anganwadi centre
- (c) Panchayat Ghar (under construction)
8. Any other: ward case
- v. Total number of wards in the Panchayat: 7
- vi. No. of Wards Sabha held: 5
- vii. No. of villagers present during the Ward Sabha: 300
- viii. Whether any resolution passed: Yes/ No
- ix. Citizen Information Board visited: Yes/ No
- x. Wall painting of works of 2019-20 inspected: Yes/ No
- xi. Name of the departments whose works displayed in the paintings:
1. R.O.D.

2 /
3 /
4 /

DAY 2:

Gram Sabha:

Location of Gram Sabha Primary school Khanpura Wallah.

No. of villagers present during the Gram Sabha: 130

Whether resolution passed for MGNREGA Plan: Yes/ No

Whether resolution passed for 15th FC Plan: Yes/ No

Whether list of Aawas+ beneficiaries read out: Yes/ No

No. of ineligible beneficiaries removed: not rememed.

Whether list of pension beneficiaries read out: Yes/ No

Whether people made aware about the Covid-19:

• Use of masks: Yes/ No

• Sanitizers: Yes/ No

• Social distancing: Yes/ No

Whether Panchayat Newsletter distributed: Yes/ No

Whether any mega cultural/ social/ sports event held: Yes/ No

Details thereof Kabaddi match played between Gulaam Kabaddi club & Family Kabaddi Club. Winner: Family Kabaddi club.

Details of scheme benefits extended/ services distribution:

a) No. of Domicile certificates distributed: 3.

b) No. of sports kits distributed: 1

c) No. of students distributed uniforms/ bags/ books: 4

- d) No. of tricycles/ prosthetic aids distributed: nil
- e) No. of scholarships distributed: nil
- f) No. of Ayushman Bharat - golden cards distributed: nil
- g) No. of J&K Health Cards distributed: nil
- g) Others: Donation collected from locals & distributed among the needy. Rs. 2200/-

xii) Whether any water conservation work started, Yes/ No Yes No
 Details thereof: /

xiii) Whether any mega event of any other department, especially those involved in individual beneficiaries like, Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture, etc., held: Yes/ No Yes No

Details thereof: /

28 xiv) Whether Poshan Abhiyan activity held: Yes/ No Yes No

xv) Brief description of the activity: /

DAY 3:

I. Mahila Sabha:

- i) Attendance: 60.
- ii) Resolution passed, if any: Roads & Culverts.
- iii) Issues raised:
 1. Road, Connectivity, Ration Card, Pension
 2. Handicapped,
 3. water pension, marriage assistance
 4. graveyard, Bathrooms.

II. Bal Sabha:

- i) Attendance: N/A
- ii) Resolution passed, if any: nil

Issues raised

1. Nil
2. Nil
3. Nil
4. Nil

III Works completed/inaugurated under B2V:

| S. No | Name of work and Department | Cost (Rs. in lakh) | Date of completion | Inaugurated by Visiting Officer (Yes/No) | Whether financially completed and all payments made (Yes/No) |
|-------|---|--------------------|--------------------|--|--|
| 1 | Construction of road from H/O to Mohalla Braham | 12.35 | 31/5/2020 | Yes | Not 2-73 lakhs liability |
| 2 | / | / | / | / | / |
| 3 | / | / | / | / | / |
| 4 | / | / | / | / | / |
| 5 | / | / | / | / | / |

Important Note: At least one work /demand as reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

29

IV Other works completed/inaugurated:

| S. No | Name of work and Department | Cost (Rs. in lakh) | Date of completion | Inaugurated by Visiting Officer (Yes/No) | Whether financially completed and all payments made (Yes/No) |
|-------|--|--------------------|--------------------|--|--|
| 1 | Construction of drain from middle road to H/O Manzoor U. no. 3 | 4.70 Lacs | June 2020 | Yes | Completed |
| 2 | upgradation of body khaurm | 3.20 Lacs | June 2020 | NO | Completed |
| 3 | upgradation of Janazgah khaurm | 1.80 Lacs | Sept-2020 | NO | Completed |
| 4 | Lane drain Mohalla Cambadol | 0.75 Lacs | March 2020 | NO | Completed |
| 5 | Construction of drain near house of Lalif U. no. 1 | 2.30 Lacs | Sept 2020 | NO | Completed |

V. New works:

| S. No | Name of work and Department | Cost (Rs. in lakh) | Whether identified under B2V1/B2V2/ Others (Please Specify) | Whether AA/TS accorded | Whether physically started | |
|-------|-----------------------------------|--------------------|---|------------------------|----------------------------|---------------|
| | | | | | Yes/No | If No, Status |
| 1 | R.O.D. at G.S. Adole in P. Nagar. | 9.80 | yes. | NO. | NO. | not approved |
| 2 | ↙ | ↙ | ↙ | ↙ | ↙ | ↙ |
| 3 | ↙ | ↙ | ↙ | ↙ | ↙ | ↙ |
| 4 | ↙ | ↙ | ↙ | ↙ | ↙ | ↙ |
| 5 | ↙ | ↙ | ↙ | ↙ | ↙ | ↙ |

IMPORTANT NOTE:

30

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries:

| S. No | Name of the beneficiary | Gift handed over Yes/ No |
|-------|-------------------------|--------------------------|
| 1 | ↙ | ↙ |
| 2 | ↙ | ↙ |
| 3 | ↙ | ↙ |
| 4 | ↙ | ↙ |
| 5 | ↙ | ↙ |

FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

Sl. No.

| Particulars | Action taken | Remarks # |
|---|--------------|---------------------------------------|
| 1. Public Requirements/ Demands - B2V1 Construction of Slaughter house | NO | urgently needed a lot of pollution |
| 2. Construction of Panchayat hall, Community hall | NO | Panchayat Ghar is required very much. |
| 3. Construction of Play ground | Plan sent | work still to start |
| 4. Health centre | NO | Health Centre is required |
| 5. Constructibility | | Required |
| 6. Construction of toilet | NO | Required |
| 7. Subsoil section by pass | NO | Not safe for students |
| 8. Construction/ Shifting of Middle School | NO | Road needed |
| 9. Road from RTD yard to Mohall Gujan H.N. 3 | NO | |

| Urgent Public Requirements/ Demands - B2V2 | Action taken | Remarks # |
|---|--------------|-------------------------------------|
| 1. Shifting of Middle School already passed in B2V1 | NO | not done |
| 2. Slaughter house at Sitar | NO at all | needed due to open work & pollution |
| 3. Construction of toilet complex in ward no: 1. | NO | Required for females |
| 4. Connectivity from H.N. 3 to H/11 | not started | - |
| 5. Construction of play ground at Sitar B2V1 | not started | already in plan |
| 6. Construction of Panchayat Ghar B2V1 | not started | urgently needed |
| 7. Construction of Community hall B2V1 | NO | Required |

| S. No | Particulars | Action taken | Remarks # |
|-----------------------------|-------------|--------------|-----------|
| III. Major Problems - B2V1 | | | |
| 1 | / | / | / |
| 2 | / | / | / |
| 3 | / | / | / |
| 4 | / | / | / |
| 5 | / | / | / |
| IV Major Problems - B2V2 | | | |
| 1 | / | / | / |
| 2 | / | / | / |
| 3 | | | |
| V Major Complaints - B2V1 | | | |
| 1 | / | / | / |
| 2 | / | / | / |
| VI. Major Complaints - B2V2 | | | |
| 1 | / | / | |
| 2 | / | / | |

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awami Muhim.

GENERAL ASSESSMENT OF THE VISITING OFFICER:

Any major complaint brought to the notice of the Visiting Officer:

| |
|--|
| <p>1. Any major complaint brought to the notice of the Visiting Officer:</p> <p>1. Spare yard matter be taken up with the 'Panchayat' if needs to return for the interest of public.</p> |
| <p>2. Slaughter house matter very irregularly</p> |
| <p>3. Community hall and Panchayat Bldg.</p> |
| <p>4. Nallah adjoining to Middle School 'stagnant' needs to be repaired.</p> |
| <p>5. Kalam Caud, Pension and other types</p> |
| <p>6. Sengupta Engr. 'Kishore' is not all set to work.</p> |
| <p>7. Major / urgent public demands that was/were reflected earlier but have not been addressed so far.</p> |
| <p>8. Construction of road up to four lanes to Panchayat building for</p> |
| <p>9. Construction of road up to four lanes to Panchayat building for ^{in 1971}</p> |
| <p>10. Construction of road up to four lanes to Panchayat building for ^{in 1971}</p> |
| <p>11. Construction of road up to four lanes to Panchayat building for ^{in 1971}</p> |
| <p>12. Construction of road up to four lanes to Panchayat building for ^{in 1971}</p> |
| <p>13. Construction of road up to four lanes to Panchayat building for ^{in 1971}</p> |

Overall assessment of visit and suggestions:

The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.

All the above mentioned 'resolutions' are very much accepted in the Panchayat. However, one thing should be irregularly reported in the Panchayat upgrade authority. 'Kishore' is not all set to work. The level of road is also in main road & T-D road along with 3. Three bathrooms for ladies at Govt. P.S.

Signature of the Visiting Officer

Name: P. K. Sengupta