

# Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat.  
Fields marked with asterisk (\*) have to be filled by the District Administration before the booklet is  
handed over to the visiting officer.)

## A) Details of Reporting Officer:

- Name Bashir Ahmed Sheikh
- Designation Executive Engineer
- Department/ place of posting RDD Distt Udhampur.
- Mobile No 94192 26031
- Email ID —
- Home District Doda
- Dates of visit 07<sup>th</sup> October to 09<sup>th</sup> October.

## B) Locational details of Panchayat:

- Name of the Panchayat Muttah
- Local Government Directory (LGD) code of the Panchayat 240437  
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block Tikri
- Name of Tehsil Udhampur
- Name of District Udhampur.

## C) Panchayat Profile:

- No. of revenue villages in the Panchayat 01
- No. of hamlets in the Panchayat 11
- No. of households in the Panchayat 311
- Population (approx) of the Panchayat 1817

**D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:**

S. No.	Department	Name	Designation	Contact number
1	Agriculture	Baldev Singh	A & A	9419104636
2	Education	Rakesh Kumar	Teacher	9622970384
3	Social Welfare	Asha Rani	Grp Teacher	985893423
4	ICDS	Saurabh Devi	Anganwadi worker	70581836
5	Motiv. & Shiksha	Preeti Jt	ITe	
6	Forest Dept.	Vandana Kumar	Forest Guard	880383012
7	PDD	Ram Singh	ASN	
8	Health & Family Welfare	Ravi Singh	Line Man.	7051170467
9	Revenue	Devendra	HTy-II	9149610427
10	Revenue	Vishal	Subv.	96822528790

ICDS ~~Devi~~ Neta Sharma, Supervisor, 88025083146  
by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

**E) Strengthening of Gram Panchayats:**

**1. Infrastructure:**

- i. Whether Panchayat Char is available in the Panchayat: Yes/ No/ Under construction  
If yes, whether functioning in: Own Building/ Other government building/ Private building  
If no, whether land is available for construction of Panchayat Char: Yes/ No
- ii. Facilities available in the Panchayat Char:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Char	Yes/ No	
Electricity available in Panchayat Char	Yes/ No	
Water connection available in Panchayat Char	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

- iii. Whether Infrastructure and Assets Register has been prepared: Yes/No  
(Visiting Officer to physically check the register)  
If No, Visiting Officer to get the register prepared in his/her presence and confirm

**2. Functionality:**

**2.1 General activities:**

- i. Are Ward Sabha meetings being held: Yes/No 07
- ii. No of Ward Sabha meetings held since inception: 30
- iii. No of Gram Sabhas conducted since inception: 30
- iv. Date of last Gram Sabha: 24/09/20
- v. Are all plans approved in Gram Sabha: Yes/No Yes
- vi. Is the minimum quorum of 1/10<sup>th</sup> being ensured in all Ward/ Gram Sabhas: Yes/No Yes
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No Yes
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No Yes
- ix. Has Social Audit Committee been framed: Yes/No Yes
- x. Is social audit being conducted by the Committee: Yes/No Yes
- xi. No of works audited by the Social Audit Committee: 1
- xii. Has Panch Samiti been constituted: Yes/No Yes
- xiii. Has the Panch Samiti approved the Village Action Plan: Yes/No Yes
- xiv. No of meetings of Panch Samiti held: 1
- xv. Is Biodiversity Management Committee constituted: Yes/No Yes
- xvi. No of BMC meetings held: 1
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No Yes
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No Yes
- xix. Are Poshan Abhiyan activities being held in the Panchayat: Yes/No Yes
- xx. What and where was the last activity held: At Panchayat (CIC Building) Mithal
- xxi. Have Health & Family Welfare Advisory Committee (HF/WAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No Yes
- xxii. No of meetings of HF/WAC & VHSNC meetings held: 20
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/No Yes
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No Yes

- xiv. Whether subjects have been assigned by the Sarpanch to the Panch ☒ Yes/ No
- xv. Whether grievances redressal box is installed ☒ Yes/ No
- xvi. No of grievances received pertaining to Panchayat level: \_\_\_\_\_
- xvii. No of grievances disposed of at Panchayat level: \_\_\_\_\_
- xviii. Whether the Sarpanch/ Panchayat Secretary have digital signatures: ☒ Yes/ No
- xix. Whether all MGNREGS/ s4<sup>th</sup> FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): ☒ Yes/ No
- xx. Bank Account opening and receipt of funds: \_\_\_\_\_

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
s4 <sup>th</sup> Finance Commission	Yes/ No	Secy Pt.	Yes/ No	Rs 12.56	Rs 9.9960
✓ ICDS (Nutrition)	Yes/ No	Superintendent	Yes/ No	Rs 0.11734	Rs 0.819225
✓ ICDS (Honorarium)	Yes/ No	Superintendent	Yes/ No	—	Rs 4.51125
Mid-Day Meals (MDM)	Yes/ No	Jr. Head Teacher	Yes/ No	—	—
Own resources of Panchayat	Yes/ No		Yes/ No		
Any other Scheme, if yes, indicate name:					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

## 2.2. Integrated Child Development Scheme (ICDS):

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: ☒ Yes/ No
- If no, reason thereof: \_\_\_\_\_
- Also mention if it is being purchased by someone else: \_\_\_\_\_
- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat: ☒ Yes/ No
- If no, reason thereof: \_\_\_\_\_
- iii. Expenditure incurred on procurement through Sarpanch: Rs 0.81925 lakh
- iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: ☒ Yes/ No

If no, reason thereof: \_\_\_\_\_

- v. Expenditure incurred on paying of honorarium through Sarpanch: Rs 4.51125 lakh
- vi. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: ☒ Yes/ No
- (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

## 2.3. Midday Meal (MDM) Scheme:

- i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: ☒ Yes/ No
- If no, reason thereof: Purchased by JIC Mid day meal.
- ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs — lakh
- iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: ☒ Yes/ No
- If no, reason thereof: \_\_\_\_\_
- Also mention if it is being provided by someone else: \_\_\_\_\_
- iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: ☒ Yes/ No
- (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- v. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs — lakh
- vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: ☒ Yes/ No
- If yes, whether approved by the Gram Sabha: ☒ Yes/ No
- If no, reason thereof: \_\_\_\_\_

## 2.4. Challenges:

- i. Major challenges being faced by the Panchayat in functioning and execution of works:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



## F) Jan Abhiyan/ Awami Muhim activities:

(Have to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local inquiry during his/ her stay in the village.)

### 1. Domicile Certificates issued \*:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRC Holders	1000	150	400	600	Not applied.
Non-PRC	—	—	—	—	—
WPR	—	—	—	—	—
Students	—	—	—	—	—
Officers	—	—	—	—	—

### 2. Category certificates issued \*:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC	350	10	200	150	Not applied.
ST	200	12	100	100	Not applied.
OBC	100	8	50	50	Not applied.
ALC	—	—	—	—	—
RBA	—	—	—	—	—

### 3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakal/ Jamabandi	2	2	—	—
Nakal/ Girdawan	2	2	—	—
Farad/ Intikhab	—	—	—	—
Mutations	2	2	—	—

### 4. Birth/ Death/ Disability Certificates \* (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates	1	—	1	—	—
Birth Certificates	18	—	18	—	—
Disability Certificates	—	—	—	—	—

### 5. Aadhaar seeding of Ration Card \*:

Category	Target *	No. of total Ration Cards Aadhaar seeded *	Aadhaar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PHH	—	—	—	—	—
Non-PHH	—	—	—	—	—
Antyodaya Anna Yojana	—	—	—	—	—

### 6. Health \*:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	105	102	102	3	Document not provided.
Ayushman Bharat individuals Cards	—	—	—	—	—
Janani Suraksha Yojna (JSY)	175	175	175	—	—

### 7. National Social Assistance Programme (NSAP) \*:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhaar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhaar seeding *
Old Age Pension	35	30	30	05	Aadhaar Card.	30%	60%
Widow Pension	—	—	—	03	—	—	55%
Disability Pension	—	—	—	—	—	—	—

# 8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awaraj Muhim	Total covered	Pendency (No.)	Reasons of pendency	Audhar during Jan Abhiyan/ Awaraj Muhim	Total Audhar seeding
Old Age Pension	73	73	73	-	-	-	604.
Assistance to Women in Distress	30	30	30	-	-	-	5504.
Assistance to Physically Challenged Persons	22	22	22	-	-	-	774.

## 9. Other Welfare Schemes :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awaraj Muhim	Total covered	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)	25	-	25	-	-
National Family Benefit Scheme (NFBS)	-	-	-	-	-
PM Garib Kalyan Anna Yojana	-	-	-	-	-
Mission mode project for registration of construction workers	-	-	-	-	-

## 10. Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awaraj Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Pre Matric for SC	-	-	-	-
Pre Matric for ST	-	-	-	-
Pre Matric for OBC	-	-	-	-
Pre Matric for Minorities	-	-	-	-
Post Matric for SC	-	-	-	-

## 11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awaraj Muhim :

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awaraj Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post Matric for ST	-	-	-	-
Post Matric for OBC	-	-	-	-
Post Matric for Minorities	-	-	-	-
Dr Ambedkar EBC	-	-	-	-
National Merit cum Means (NMASS)	-	-	-	-
Merit cum Means Minority	-	-	-	-
PM's Special Scholarship for JAK (PMSSS)	-	-	-	-
National Talent Search Scheme	-	-	-	-
National Scheme for Incentive to Girl Child for Secondary Education (NSICSE)	-	-	-	-

## 12. Live Stock Schemes:

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awaraj Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	-	-	-	-
Innovative Poultry Production Programme	-	-	-	-
Integrated Development of Small Ruminants and Pigs - Sheep Farm	-	-	-	-

### 13. Universal coverage Scheme \*

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Awaraj Muhim *	Pendency* (No.)	Reasons of pendency
JK Health Scheme	1	1	1	1

### 14. School Amenities:

- No. of schools in the Gram Panchayat: 02
- No. of schools with Ramp Facility for Children with Specific needs: 01
- No. of schools with drinking water facility: 02
- No. of schools with electricity connection: 02
- No. of schools with toilet facility
  - For Boys: 02
  - For Girls: 02

No. of schools with girl students (Girls/ Co-Ed schools): 02 Co-Ed school.

No. of such schools installed with Sanitary Napkin Vending Machines: 1

No. of such schools installed with incinerators: 1

### 15. Basic Services:

- No. of habitations with over 250 souls: 01
- No. of habitations with over 250 souls in the GP without road connectivity: 01
- If yes, whether these roads have been surveyed Yes/No: Yes
- No. of habitations with less 250 souls in the GP without fair weather road: 04
- Is there any habitation or mohalla which is yet un-electrified Yes/ No: Yes

If yes, names and approx no. of households:

(a) Dodan Moh. (name): 04 (households)

(b) Jaurala (name): 08 (households)

(c) (name): (households)

Remarks/ explanation:

- Total no. of households without electrically connection in the GP: 20
- Is there any habitation/ area where trees/ wooden poles are used for electric supply Yes/ No: Yes
- If yes, details: Approximate no. of wooden poles: 1
- Are there any areas where barbed wire is used for electric supply Yes/ No: Yes
- If yes, name of the habitation(s): 1
- Approximate length: 1 metres
- Approximately what %age of total wire length in GP is barbed wire: 1
- No. of households without tapped water supply in the GP: 124

### 16. Pradhan Mantri Awas Yojana (PMAY):

- Cumulative Target: 8 (No.)
- No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awaraj Muhim: 1
- No. of households to which 1st installment released during Jan Abhiyan/ Awaraj Muhim: 1
- No. of houses completed in 2020-21: 1
- No. of houses completed during Jan Abhiyan/ Awaraj Muhim: 1
- No. of houses under construction: 01

### 17. Community Sanitary Complex (CSC) Status:

- Whether CSC sanctioned in the Gram Panchayat Yes/ No: Yes
- If yes, has the CSC been constructed Yes/ No: Yes
- Whether the CSC is functional Yes/ No: Yes
- No. of CSCs taken up during Jan Abhiyan/ Awaraj Muhim: 1
- No. of CSC completed during Jan Abhiyan/ Awaraj Muhim: 1
- Any issue regarding water connection and sewage disposal in CSC: 1

### 18. MGNREGA:

- Whether MGNREGA Plan 2020-21 has been approved Yes/ No: Yes
- If yes:
  - Funds allocated to the Panchayat Rs: 1 lakh
  - No. of works approved: 08





## G) Activities during B2V3:

### DAY 1:

1. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No ☒
2. No. of Panchayat Members present: 7
3. Issues raised during the meeting:
  1. upgradation of middle school
  2. Road from main road to school to upgr. must with help
  3. upgradation of sub-center to Primary Health Center
  4. upgradation of USB to full Broad. at school
4. Important establishments/ institutions visited (Please tick)
  - ☒ Schools
  - ☐ PHC/CHC
  - ☐ Veterinary clinic
  - ☒ Anganwadi centre
  - ☒ PDS (ration) depot
  - ☐ Any industrial establishment
  - ☐ Government offices
    - (a) Foodgrain shop
    - (b) JK Bank
    - (c) \_\_\_\_\_
  - ☐ Any other: \_\_\_\_\_
5. Total number of wards in the Panchayat: 7
6. No. of Wards Sabha held: 04
7. No. of villagers present during the Ward Sabha: 62
8. Whether any resolution passed: Yes/ No ☒
9. Citizen Information Board visited: Yes/ No ☒
10. Wall painting of works of 2019-20 inspected: Yes/ No ☒
11. Name of the departments whose works displayed in the paintings:
  1. Cultural Dev. Deptt.

26

### DAY 2:

1. Gram Sabha
  - i. Location of Gram Sabha: CFC Mittal
  - ii. No. of villagers present during the Gram Sabha: 130
  - iii. Whether resolution passed for MGNREGS Plan: Yes/ No ☒
  - iv. Whether resolution passed for UP FC Plan: Yes/ No ☒
  - v. Whether list of Awasas/ Beneficiaries read out: Yes/ No ☒
  - vi. No. of ineligible Beneficiaries removed: Nil
  - vii. Whether list of pension Beneficiaries read out: Yes/ No ☒
  - viii. Whether people made aware about the Covid-19
    - Use of masks: Yes/ No ☒
    - Sanitizers: Yes/ No ☒
    - Social distancing: Yes/ No ☒
2. Whether Panchayat Newsletter distributed: Yes/ No ☒
3. Whether any mega cultural/ social/ sports event held: Yes/ No ☒
4. Details thereof:
 

Sports - Kaba Kabadi, Netball

Cultural - Doga, Folk Dances, Songs, Yoga
5. Details of scheme benefits extended/ services distribution:
  - a) No. of Domicile certificates distributed: 60
  - b) No. of sports kits distributed: 01
  - c) No. of students distributed uniforms/ bags/ books: 03

27

