



SATOWAL

Back to Village-3

B2V3

October 02-12, 2020
Governance at Peoples' Doorstep



Government of Jammu & Kashmir



Jammu & Kashmir NEW VISION NEW HORIZON



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHATNAGAR
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed Back to Village-3 (BtV-3) programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2nd to 12th October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the Back to Village programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his 'Man Ki Baat', calling it 'a festival of development, public participation and public awareness.'

Encouraged by the success of the programme, the government organized the Back to Village-2 (BtV-2) in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the Back to Village-3 (BtV-3) programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three-week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Sunwai (Awami Sunwai) - Public grievances redressal, Adhikar Abhiyan (Muhim Bars-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Dehi Taraqqiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020

Srinagar

(Manoj Sinha)



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to witness a transformation of Panchayati Raj institutions ever since their constitution in 2018. Through the first of its kind initiative - 'Back to Village' - and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme 3 is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first B2V focused on interaction and information on local needs, the second B2V focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an Action edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise - Jan Abhiyan/Awami Muhim - with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRIs interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Hs/qas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020

Jan Abhiyan

September 10-30, 2020

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

Schedule for the Visiting Officer

Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas – proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Choupatti – informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan
- Discuss & pass resolution for 15th FC plan
- Read out list of Awaas- beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Ladli Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awami Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children.
- Activities of Social Welfare Department – distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
 - Universal Health Cards/ Ayushman Card distribution.
 - Start any one water conservation work.

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filing the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awami Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the BZVJ booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
16. The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

c) Holding of Mega Mela/ IEC activities of different departments, especially those involved with individual beneficiaries:

- Extension/ information camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- Beti Bachao, Beti Padhao activities
- Activities/ exhibitions/ information campaigns of the following departments:
 - Animal/ Sheep Husbandry
 - Agriculture
 - Horticulture
 - Handloom/ Handicrafts
 - Youth Services and Sports
 - Floriculture
 - Any department which has subsidy or individual beneficiary scheme.

d) Filling up of BzV3 booklet.

Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations along with Sarpanch/ Panch/ BDC Chairman:
 - Launching projects
 - Projects completed in last month under 14th FC, MGNREGA, BzV or any other CSS/ District/ State Sector scheme
 - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts.

IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under BzV and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under BzV both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under BzV out of priority demands is identified, foundation stone laid and started during His/Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of BzV1 and BzV2 booklets as filled in by the visiting officer in June/ November, 2023.
2. Two copies of BzV3 booklet with basic data in fields marked with asterisk (*) already filled in.
3. Duty validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including:
 - Action Taken Report on issues/ demands/ complaints of BzV1 and BzV2.
 - List of new works started/ ongoing/ completed after BzV1 and BzV2 under the following heads:
 - ✓ 14th FC
 - ✓ BzV grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BzV1.
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BzV1.
5. Plans/ beneficiary lists:
 - MGNREGA draft plan document for the year 2021-22
 - 15th FC draft plan document for the year 2021-22.
 - List of Awaas+ beneficiaries.
 - List of pension beneficiaries.
6. Lists of beneficiaries for:
 - various certificates/ benefits to be distributed by the visiting officer.
 - whom Griha Pravesh ceremonies have been organised.
7. Panchayat newsletter

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy
2. Ward Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions.
3. List of deletions from Awaas+ beneficiaries.
4. Representations received, if any.
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15th FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duty filled in Mission Antyodaya form and ease of living survey data.

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat.
Fields marked with asterisk (*) have to be filled by the District Administration before the document is
handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name Dr. Shri Singh
- Designation Disease Investigation officer, Jamnagar
- Department/ place of posting Animal Husbandry Deptt. Taluk Tilla, Jamnagar
- Mobile No. 9469239328
- Email ID Drshsingh2015@gmail.com
- Home District Jamnagar
- Dates of visit End Dec 2020

B) Locational details of Panchayat:

- Name of the Panchayat SATOWALI
- Local Government Directory (LGD) code of the Panchayat 290120
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block Suchetgarh
- Name of Tehsil Suchetgarh
- Name of District Jamnagar

C) Panchayat Profile:

- No. of revenue villages in the Panchayat 5
1. Satiyas Khurd 2. Satiyas Kalan
3. Tolana 4. Kakh Kora 5. Satowali
- No. of hamlets in the Panchayat -
- No. of households in the Panchayat 418
- Population (approx) of the Panchayat 4019 (As per Panchayat)
3961 (As per Survey, 2011)

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	Shadher Singh P.H.	Shadher Singh	Superior	9412351787
2	Social Welfare	Dan Lal	Jr. Asst.	959572083
3	Animal Husbandry	Pr. Anil Kumar	VAS	9596930787
4	Animal Husbandry	Sukdeo	SVP	959612558
5	Revenue Deptt.	Ramesh Chandra	Asst. Tehsildar	9906375286
6	Education Deptt.	Kamla Devi	S.E.O.	9919155179
7	S.D. (K.A.R.)	Pinku Kumar	Jr. Asst.	9919212135
8	Asst.	Tyagi Devi	Asst.	9716037942
9	P.S.	Rajendra Singh	-	9918140037
10	P.S. (H.N.C.S.)	Pohli Singh P.H.	Jr. Asst.	9905327286

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- i. Whether Panchayat Office is available in the Panchayat? Yes/No/Under construction
If yes, whether functioning in Own building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Office? Yes/No

- ii. Facilities available in the Panchayat Office

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/No	
Computer/ printer in Panchayat Office	Yes/No	
Telephone in Panchayat Office	Yes/No	
Taxi facility available in Panchayat Office	Yes/No	
Electricity available in Panchayat Office	Yes/No	
Water connection available in Panchayat Office	Yes/No	
Bank Branch available in the Panchayat	Yes/No	In Gramon Bank, Lalpali

- iii. Whether Infrastructure and Assets Register has been prepared? Yes/No
If Yes, visiting Officer to get the register prepared in his/her presence and confirm

2. Functionality:

2.1. General activities:

- i. Are Ward Sabha meetings being held? Yes/No
- ii. No. of Ward Sabha meetings held since inception: 3
- iii. No. of Gram Sabhas conducted since inception: 5
- iv. Date of last Gram Sabha: 27-07-2020
- v. Are all plans approved in Gram Sabha? Yes/No
- vi. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas? Yes/No
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans? Yes/No
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions? Yes/No
- ix. Has Social Audit Committee been formed? Yes/No
- x. Is social audit being conducted by the Committee? Yes/No
- xi. No. of works audited by the Social Audit Committee: works not complete
- xii. Has Panch Samiti been constituted? Yes/No
- xiii. Has the Panch Samiti approved the Village Action Plan? Yes/No
- xiv. No. of meetings of Panch Samiti held: 0
- xv. Is Biodiversity Management Committee constituted? Yes/No
- xvi. No. of BMC meetings held: 3
- xvii. Is a register of all previous works/ assets in the Panchayat being maintained? Yes/No
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat? Yes/No
- xix. Are Poshan Abhiyan activities being held in the Panchayat? Yes/No
- xx. What and where was the last activity held: _____
- xxi. Have Health & Family Welfare Advisory Committee (HF/WAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch? Yes/No
- xxii. No. of meetings of HF/WAC & VHSNC meetings held: 0
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RO/SAR schemes? Yes/No
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities? Yes/No

- iii Whether subjects have been assigned by the Sarpanch to the Panch. Yes/ No ✓
- iv Whether grievances redressal box is installed Yes/ No ✓
- v No. of grievances received pertaining to Panchayat level. 0
- vi No. of grievances disposed of at Panchayat level. 0
- vii Whether the Sarpanch/ Panchayat Secretary have digital signatures. Yes/ No ✓
- viii Whether all MCHREDA/ UPI ST payments are being made by Sarpanch through Digital Signature Certificate (DSC) Yes/ No ✓
- ix Bank Account opening and receipt of funds.

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
UPI Finance Commission	Yes/ No ✓	VLW	Yes/ No ✓	14	15
ICDS (Nutrition)	Yes/ No ✓	Supervisor	Yes/ No ✓	0.04763	-
ICDS (Honorarium)	Yes/ No ✓	Supervisor	Yes/ No ✓	-	-
Mid-Day Meals (MDM)	Yes/ No ✓	Headmaster	Yes/ No ✓	0.329	-
Own resources of Panchayat	Yes/ No ✓		Yes/ No ✓	-	-
Any other Scheme. If yes, indicate name.					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2 Integrated Child Development Scheme (ICDS)

- i Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/ No
- If no, reason thereof Supervisor
- Also mention if it is being purchased by someone else _____
- ii Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/ No ✓
- If no, reason thereof _____
- iii Expenditure incurred on procurement through Sarpanch. Rs. 0 lakh
- iv Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level. Yes/ No ✓

- If no, reason thereof _____
- v Expenditure incurred on paying of honorarium through Sarpanch. Rs. 0 lakh
- vi Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/ No ✓
- (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3 Midday Meal (MDM) Scheme:

- i Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools. Yes/ No
- If no, reason thereof Provided by TSO Sachinpur through TSO k.s.h.
- ii Expenditure incurred on Mid-Day Meals/ food items through Sarpanch. Rs. 0 lakh
- iii Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat. Yes/ No
- If no, reason thereof Dry ration provided by TSO Sachinpur
- Also mention if it is being provided by someone else _____
- iv Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/ No ✓
- (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- v Expenditure incurred on honorarium to cook cum helper through Sarpanch. Rs. 0 lakh
- vi Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/ No ✓
- If yes, whether approved by the Gram Sabha. Yes/ No
- If no, reason thereof Provided by TSO k.s.h.

2.4 Challenges:

- i Major challenges being faced by the Panchayat in functioning and execution of works
1. Tilt work in GMS Saligan
 2. Repair of School Building in GMS Saligan
 3. Toilet facility separate for boys & girls
 4. Computer lab in school for digital education
 5. Financial aid for student for sports activities

F) Jan Abhiyan/ Awami Muhim activities:

These to be filled by the District Administration before the booklet is handed over to the visiting officers. Visiting officers will confirm the figures are filled by the administration by conducting local inquiry during his/her stay in the village.

1. Domicile Certificates issued *

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRC Holders	3294	42	535	0	
Non-PRC		2	18	0	
AWMI		19	32	0	
Students		0	0	0	
Others		0	0	0	

2. Category certificates issued *

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC	0	0	17	0	
ST	0	0	0	0	
OBC	0	0	12	0	
ALC	0	0	0	0	
RBA	0	0	0	0	

3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakal/ Jamabandi	12	5	0	
Nakal/ Qatawan	17	3	0	
Farad/ Hukub	1	0	0	
Mutabari	5	2	0	

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates	-	-	09	-	-
Birth Certificates	-	-	10	-	-
Disability Certificates	-	-	38	-	-

5. Aadhaar seeding of Ration Card *

Category	Target *	No. of total Ration Card Aadhaar seeded *	Aadhaar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PHH	1109	300	-	-	-
Non-PHH	241	150	-	-	-
Antyodaya Anna Yojana	25	19	-	-	-

6. Health *

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	-	-	-	-	-
Ayushman Bharat Individuals Cards	-	-	30	-	-
Janani Suraksha Yojana (JSY)	-	-	15	-	-

7. National Social Assistance Programme (NSAP) *

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhaar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhaar seeding *
Old Age Pension	-	-	-	-	-	-	-
Widow Pension	-	-	-	-	-	-	-
Disability Pension	-	-	-	-	-	-	-

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension	-	-	17	15	Family not Aadhar/eligible	-	-
Assistance to Women in Distress	-	-	2	-	-	-	-
Assistance to Physically Challenged Persons	-	-	1	-	-	-	-

9. Other Welfare Schemes :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)	17	-	14	3	Documents incomplete
National Family Benefit Scheme (NFBS)	-	-	-	-	-
PM Gareeb Kalyan Anna Yojana	-	-	-	-	-
Meen mode project for registration of construction workers	-	-	-	-	-

10. Scholarships to the students under various schemes :

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre-Matric for SC	2	-	2	-
Pre-Matric for ST	-	-	-	-
Pre-Matric for OBC	6	-	6	-
Pre-Matric for Minorities	-	-	-	-
Post-Matric for SC	-	-	-	-

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post-Matric for ST	-	-	-	-
Post-Matric for OBC	-	-	-	-
Post-Matric for Minorities	-	-	-	-
Dr. Ambedkar EBC	-	-	-	-
National Merit-cum-Means (NMMSS)	6	-	-	Final not conducted & studies leave
Merit-cum-Means Minority	-	-	-	-
PM's Special Scholarship for JSC (PMSSS)	-	-	-	-
National talent Search Scheme	-	-	-	-
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)	-	-	-	-

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	531	-	531	-	-
Kissan Credit Card	800	-	531	269	100 Bonus funding 169 with loan

12. Live Stock Schemes :

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	30	-	-	-
Innovative Poultry Production Programme	10	-	-	-
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	-	-	-	-
KCC Dairy	80	-	10	10 funding with Bank

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Awasari Muhim *	Pendency* (No.)	Reasons of pendency
JK Health Scheme	-	-	-	-

14. School Amenities:

- No. of schools in the Gram Panchayat: 4
- No. of schools with Ramp Facility for Children with Specific needs: Yes
- No. of schools with drinking water facility: Yes
- No. of schools with electricity connection: Yes
- No. of schools with toilet facility:
 - For Boys: 3
 - For Girls: 3
- No. of schools with girl students (Girls/ Co-Ed schools): 3
- No. of such schools installed with Sanitary Napkin Vending Machines: 0
- No. of such schools installed with incinerators: 1

15. Basic Services:

- No. of habitations with over 250 souls: 1
- No. of habitations with over 250 souls in the GP without road connectivity: 0
- If yes, whether these roads have been surveyed: Yes/No: Yes
- No. of habitations with less 250 souls in the GP without fair weather road: 0
- Is there any habitation or mohalla which is yet un-electrified: Yes/No: No
If yes, names and approx. no. of households:
 01. _____ (name) _____ (households)
 02. _____ (name) _____ (households)
 03. _____ (name) _____ (households)
 Remarks/ explanation: _____

- Total no. of households without electricity connection in the GP: 0
- Is there any habitation/ area where trees/ wooden poles are used for electric supply: Yes/No: Yes
If yes, details: _____
Approximate no. of wooden poles: _____
- Are there any areas where barbed wire is used for electric supply: Yes/No: Yes
If yes, name of the habitations: _____
Approximate length: _____ meters
Approximately what %age of total wire length in GP is barbed wire: _____
- No. of households without tapped water supply in the GP: -

16. Pradhan Mantri Awas Yojana (PMAY):

- Cumulative Target: 127 (No.)
- No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awasari Muhim: 0
- No. of households to which 1st installment released during Jan Abhiyan/ Awasari Muhim: 0
- No. of houses completed in 2020-21: 0
- No. of houses completed during Jan Abhiyan/ Awasari Muhim: 0
- No. of houses under construction: 0

17. Community Sanitary Complex (CSC) Status:

- Whether CSC sanctioned in the Gram Panchayat: Yes/No: Yes
- If yes, has the CSC been constructed: Yes/No: Yes
- Whether the CSC is functional: Yes/No: Yes
- No. of CSCs taken up during Jan Abhiyan/ Awasari Muhim: 0
- No. of CSC completed during Jan Abhiyan/ Awasari Muhim: 0
- Any issue regarding water connection and sewage disposal in CSC: N/A

18. MGNREGA:

- Whether MGNREGA Plan 2020-21 has been approved: Yes/No: Yes
- If yes:
 - Funds allocated to the Panchayat: Rs. 9 Lakh
 - No. of works approved: 7

- c) No. of works started during Jan Abhiyan/ Awami Muhim: —
- d) No. of works completed during Jan Abhiyan/ Awami Muhim: —
- e) No. of person-days generated during Jan Abhiyan/ Awami Muhim: 0
- f) Wages due for 'e' above: Rs 0 lakh
- g) Wages paid out of 'f' above: Rs 0 lakh
- h) Any grievance related to MGNREGS: —

19. 14th FC Award:

- i) Allocation under 14th FC for four years: Rs 28.04 lakh
- ii) Whether Action plan prepared for all years: Yes/No
- iii) No. of works as per the Action Plan: 23
- iv) Whether approval accorded to the whole Plan by the DPC: Yes/No
- v) No. of works for which technical sanction accorded by the DPC: 16
- vi) No. of works authorized by the Halsa Panchayat: 0
- vii) No. of works taken up during Jan Abhiyan/ Awami Muhim: 0
- viii) No. of works completed during Jan Abhiyan/ Awami Muhim: 0
- ix) Payments made during Jan Abhiyan/ Awami Muhim: Rs 0 lakh
- x) Total expenditure on PMR/Soft as on date: Rs 35 lakh

20. Works under Capex and CSS:

a. District Capex:

S. No	Department	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	—	—	—	—
2	PWD	—	—	—	—
3	Jal Shakti	—	—	—	—
4	PDD	—	—	—	—
5	Others	—	—	—	—

b. UT Capex:

S. No	Department	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	—	—	—	—
2	PWD	—	—	—	—
3	Jal Shakti	—	—	—	—
4	PDD	—	—	—	—
5	Others	—	—	—	—

c. Centrally Sponsored Schemes (CSS):

S. No	Schemes	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	Samagra Shiksha	—	—	—	—
2	PMGSY	—	—	—	—
3	Jal Shakti Mission (PHE)	—	—	—	—
4	Jal Shakti Mission (I&EC)	—	—	—	—
5	NHM	—	—	—	—
6	Others (specify)	—	—	—	—

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- i) No. of complaints received: 0
- ii) No. of complaints resolved: 0
- iii) Constraints faced in delivery of services: NA

22. Others:

- i) Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No
- ii) If yes, total number of beneficiaries identified in the Panchayat: 38

G) Activities during B2V3:

DAY 1:

- i. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No ☒
- ii. No. of Panchayat Members present: 11
- iii. Issues raised during the meeting:
 1. Confession of 189 kanal of land to be Deforested
 2. Paddy & wheat cultivation
 3. Shakti Dham work not in priority
 4. CRC Building work not in progress need for Early Completion
- iv. Important establishments/ institutions visited: (Please tick)
 - ☒ School
 - ☒ PHC/CHC
 - ☐ Veterinary clinic
 - ☒ Anganwadi centre
 - ☐ PDS ration depot
 - ☐ Any industrial establishment
 - ☐ Government offices
 - (a) _____
 - (b) _____
 - (c) _____
 - ☐ Any other: Jh. Gramin Bank Satwadi
- v. Total number of wards in the Panchayat: 11
- vi. No. of Ward Sabha held: 11
- vii. No. of villagers present during the Ward Sabha: 35
- viii. Whether any resolution passed: Yes/ No ☒
- ix. Citizen Information Board visited: Yes/ No ☒
- x. Wall painting of works of 2019-20 inspected: Yes/ No ☒
- xi. Name of the departments whose works displayed in the paintings:
 1. _____

2. _____
3. _____
4. _____

DAY 2:

i. Gram Sabha:

- i. Location of Gram Sabha: CRC BUILDING SATWADI
- ii. No. of villagers present during the Gram Sabha: 35
- iii. Whether resolution passed for MGNREGA Plan: Yes/ No ☒
- iv. Whether resolution passed for 15th FC Plan: Yes/ No ☒
- v. Whether list of Aarwa beneficiaries read out: Yes/ No ☒
- vi. No. of ineligible beneficiaries removed: 0
- vii. Whether list of pension beneficiaries read out: Yes/ No ☒
- viii. Whether people made aware about the Covid-19
 - Use of masks: Yes/ No ☒
 - Sanitizers: Yes/ No ☒
 - Social distancing: Yes/ No ☒
- ix. Whether Panchayat Newsletter distributed: Yes/ No ☒
- x. Whether any mega cultural/ social/ sports event held: Yes/ No ☒

Details thereof: Volley Ball Match

xi. Details of scheme benefits extended/ services distribution:

- a. No. of Domicile certificates distributed: 0
- b. No. of sports kits distributed: 1
- c. No. of students distributed uniforms/ bags/ books: 0

- d. No. of tricycles/ prostheses distributed 0
 e. No. of scholarships distributed 0
 f. No. of Ayushman Bharat - golden cards distributed 0
 g. No. of JAK Health Cards distributed 0
 h. Others 0

iii. Whether any water conservation work started: Yes/ No

Details thereof NA

iv. Whether any mega event of any other department, especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture, etc. held: Yes/ No

Details thereof: NA

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v. Whether Poshan Abhiyan activity held: Yes/ No

vi. Brief description of the activity

DAY 3:

I. Mahila Sabha:

i. Attendance Sarpanch, Village Dwi & 6 other women

ii. Resolution passed, if any NA

ii. Issues raised:

1. Moving Ashram Scheme has not been put to 50 girls since scheme launched
2. Vocational Training centre to be open
3. Good assistance to ladies to start their own business
4. Under Person should be at disposal of Sarpanch as he has known the village

II. Bal Sabha:

i. Attendance Sarpanch, School P.T. Teacher, 10 boys

ii. Resolution passed, if any No

iii. Issues raised:

1. Waiting Water
2. Complaint for water to be put they can report to State & National level if possible
3. Education of Panchayat Sabant

iii. Works completed/inaugurated under Szv

S. No	Name of work and Department	Cost (Rs. in Lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

Important Note: At least one work/demand as reflected in BzV1/BzV2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer

IV. Other works completed/inaugurated:

S. No	Name of work and Department	Cost (Rs. in Lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Construction of road for Panchayat to be constructed under Panchayat	135.20		Yes	NA
2	Construction of Panchayat for Panchayat to be constructed under Panchayat	1.50	21/12/2020	Yes	NA
3					
4					
5					

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V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1						
2						
3						
4						
5						

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1		
2		
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands - B2V1			
1	They require plot ground for the children	Action taken approved in B2V1	Receipt of cost bank
2	They require internal connecting of the lane	New construction of lane has been a village	work satisfactory
3	They require CFC Building and Medical Aid Dispensary	No Action taken	-
4	They require New infrastructure for school	No Action taken	-
5	They require proper drainage system	No Action taken	-
6	They require Quality drinking water	Work in progress in village	-
7	Require electricity ground as	No action taken	-
8	Require immediate submit Gram Panchayat	Self funding approach in B2V1	-
II. Urgent Public Requirements/ Demands - B2V2			
1	No. of household need to be changed through new survey	No survey conducted	To be done on priority
2	Agreement scheme need to be transfer to the Panchayat	No action taken	To be done on priority
3	Development of Public Park road no. 5 Sahasranagar Khurd	No action taken	Land identified by the Panchayat
4	Getting of land for examination for physically handicapped	No action taken	-
5	New building required for GSHS Sahasranagar	No action taken	Must be done on priority
6	Computer lab at GSHS Sahasranagar	No action taken	Must be done on priority
7	Earthfilling of land near CFC at Sahasranagar Khurd	No action taken	-

S. No	Particulars	Action taken	Remarks #
II Major Problems - B2V1			
1	Problems related to Social welfare Dept	free employment	-
2	Problems related to Revenue Dept	free improvement	-
3	Problems related to water Irrigation	Needs to be look into	Public stand in ward no 7 (Repair channel)
4	Problems related to PWD Dept	free Improvement	-
5	Problems related to employment in the District	no Action Taken	Vocational train Centre should be installed

IV Major Problems - B2V2

1	CFC building work not in progress need to be early completion	No Action Taken	-
2	Public/Health stand in this area need to be established permanently	No Action Taken	-
3			

V Major Complaints - B2V3

1	Land compensation of 389 kanal land under Defense control since 1962 till date	NO Action taken	Water then up to the Tehsil and around for redressal.
2			

VI Major Complaints - B2V4

1	CFC building work not in progress need to be early completion	No Action Taken	-
2	Public/Health stand in this area need to be established permanently	No Action Taken	-

Please indicate whether action taken in 2019 or 2020 or during Jan Aashiyar / Aajee Munn.

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer.
1	Land compensation of 389 kanal of land under defense control since 1962 till date
2	Upgradation of Grid station Raufpur from 6.6KV to 11KV
3	Children pass at road no 1 & 2 Sahiwal road
4	Shahdara Dams Building to be continued under PWD
5	Public compensation of land gear not paid to all farmer
6	Largely project land for sale but to change future the remaining work should be completed by PWD & PWD Dept
7	Remaining work of CFC and PWD on one side has release fund to complete
8	Land 4000 Sahiwal new building & other work
II	Major/ urgent public demands that was/were reflected earlier but have not been addressed so far
1	Land compensation of 389 kanal under Defense control since 1962 till date
2	CFC building work not in progress need to be early completion of work under PWD Dept
3	New Building and Computer lab at GHS Sahiwal
4	Thesis dam in area 2 Repair of the work & completed well
5	Public/Health stand Needs to be established in Sahiwal Sahiwal
6	New Survey for change of number of household & Population Survey
III	Overall assessment of visit and suggestions (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
Ranchal is functioning very good under the leadership of Sarpanch and Veena Devi and provide the development. It amaze me that all the work done here are speaking for their history and efforts given to them. Rural India is progressing to a developed India RDS Dept is working to gradual level to develop Ranchal Other dept should be like this to remove grievances of local people. MGNREGS employees are working very hard & efficiently for benefiting people.	

Signature of the visiting officer

Name: Dr. Suman Singh

D. 7. 0.

NOTES

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Joint initiative by
Planning, Development & Monitoring Department
and
Rural Development & Panchayati Raj Department

**Mission Delivering Development
Mission Good Governance**



GOVERNMENT OF JAMMU & KASHMIR

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