

Page No. 11/11/2019 Date

It should be in front of the President's Office
during the day and at the President's

4. SPECIAL SECRETS: 1947-1950

- a. Special Secret: John F. Kennedy
- b. Special Secret: John F. Kennedy
- c. Special Secret: John F. Kennedy
- d. Special Secret: John F. Kennedy
- e. Special Secret: John F. Kennedy
- f. Special Secret: John F. Kennedy
- g. Special Secret: John F. Kennedy
- h. Special Secret: John F. Kennedy
- i. Special Secret: John F. Kennedy
- j. Special Secret: John F. Kennedy

5. SPECIAL SECRETS: 1951-1955

- a. Special Secret: John F. Kennedy
- b. Special Secret: John F. Kennedy
- c. Special Secret: John F. Kennedy
- d. Special Secret: John F. Kennedy
- e. Special Secret: John F. Kennedy
- f. Special Secret: John F. Kennedy
- g. Special Secret: John F. Kennedy
- h. Special Secret: John F. Kennedy
- i. Special Secret: John F. Kennedy
- j. Special Secret: John F. Kennedy

6. SPECIAL SECRETS: 1956-1960

- a. Special Secret: John F. Kennedy
- b. Special Secret: John F. Kennedy
- c. Special Secret: John F. Kennedy
- d. Special Secret: John F. Kennedy
- e. Special Secret: John F. Kennedy
- f. Special Secret: John F. Kennedy
- g. Special Secret: John F. Kennedy
- h. Special Secret: John F. Kennedy
- i. Special Secret: John F. Kennedy
- j. Special Secret: John F. Kennedy

11/11/2019/10/19

7. SPECIAL SECRETS: 1961-1965

No.	Segment	Composition of the official
1	Special Secret: <u>John F. Kennedy</u>	
2	Special Secret: <u>John F. Kennedy</u>	
3	Special Secret: <u>John F. Kennedy</u>	
4	Special Secret: <u>John F. Kennedy</u>	
5	Special Secret: <u>John F. Kennedy</u>	
6	Special Secret: <u>John F. Kennedy</u>	
7	Special Secret: <u>John F. Kennedy</u>	
8	Special Secret: <u>John F. Kennedy</u>	
9	Special Secret: <u>John F. Kennedy</u>	
10	Special Secret: <u>John F. Kennedy</u>	
11	Special Secret: <u>John F. Kennedy</u>	
12	Special Secret: <u>John F. Kennedy</u>	
13	Special Secret: <u>John F. Kennedy</u>	
14	Special Secret: <u>John F. Kennedy</u>	
15	Special Secret: <u>John F. Kennedy</u>	
16	Special Secret: <u>John F. Kennedy</u>	
17	Special Secret: <u>John F. Kennedy</u>	

8. SPECIAL SECRETS: 1966-1970

- a. Special Secret: John F. Kennedy
- b. Special Secret: John F. Kennedy
- c. Special Secret: John F. Kennedy
- d. Special Secret: John F. Kennedy
- e. Special Secret: John F. Kennedy
- f. Special Secret: John F. Kennedy
- g. Special Secret: John F. Kennedy
- h. Special Secret: John F. Kennedy
- i. Special Secret: John F. Kennedy
- j. Special Secret: John F. Kennedy



- iii. If not, whether the building for BDC office has been constructed. (Marked/Not applicable)
- iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	—
Computer/printer	Yes/No ✓	Yes/No N/A	—
Telephone facility	Yes/No ✓	Yes/No ✓	—

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No — N/A —
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
- (Visiting Officer to physically check the register)
- If no, Visiting Officer to get the register prepared in his/her presence and confirm: —

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓
- Date of last meeting held: 06/11/2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓
- Date of last meeting held: 06/11/2019
- iii. Whether the Karmas register is being maintained by the Panchayat Secretary: Yes/No ✓
- (Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	VLW	Yes/No ✓	1699226.00	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Supr.	Yes/No ✓	—	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	Supr.	Yes/No ✓	1.43 lakh	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Headcl/Pr	Yes/No ✓	—	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	Panch	Yes/No ✓	—	Yes/No ✓
Any other Scheme, if yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓
- If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: — N/A —
- vii. 14th Finance Commission Award
- a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓
- b. Whether the detailed estimates for all works have been prepared: Yes/No ✓
- c. No. of works for which estimates have been prepared: 19 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: N/A

e. Whether the works have been started: Yes/No ✓

No. of works started: 09 No. (47 % to total)

If no, reason thereof: N/A

f. Who is issuing work order for works being executed under 14th FC (tick one).

1) Sarpanch

2) BDO

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: Supplied by the concerned Deptt.

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: Supplied by the concerned Deptt.

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: Paid by the concerned Deptt. Now it will be paid by the Sarpanch

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: Supplied by the deptt. through TSO.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: provided by the department

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 65.00 lakh

✓ No. of works approved: 55

✓ No. of works started: 04

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 527

✓ No. of man days generated: 4500 (Soc plan)

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: Under process



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 12. *[Faint handwritten text]*
 13. *[Faint handwritten text]*
 14. *[Faint handwritten text]*
 15. *[Faint handwritten text]*
 16. *[Faint handwritten text]*
 17. *[Faint handwritten text]*
 18. *[Faint handwritten text]*
 19. *[Faint handwritten text]*
 20. *[Faint handwritten text]*

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iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
PDD	Creation of 100 kVA system at Ramra	No	Sanctioned
PHE	H/F of R/R/Dist. network	No	Sanctioned
PMU-NREGA	R/Roads and B/paths etc.	No	Taken up
14th-FC plan	Water tanks, sewer lines & drains etc.	No	Taken up

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1

- | | |
|---|------------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) ✓ |
| b) Teachers/Ret Teachers | (Yes/No) ✓ |
| c) Anganwari Workers/Helpers | (Yes/No) ✓ |
| d) RDD staff | (Yes/No) ✓ |
| e) JE's/other engineering staff | (Yes/No) ✓ |
| f) Agriculture/Horticulture staff | (Yes/No) ✓ |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ✓ |

In case any particular department has shown improvement, please specify:

- Nil -

Any department whose staff is absent most of the time: - Nil -

Any department whose officers/officials has not visited the Panchayat even once since B2V1: - Nil -

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: - Nil -

B2V2/PD&MD/2019

vi. Areas of major complaints brought to notice

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
/		Yes/No	/
nil		Yes/No	nil
/		Yes/No	/

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Roads connectivity under PMGSY and link roads	RDD	Yes/No ✓	-
Construction of School buildings & AWC buildings	PWD Edu/Soc welfare dept.	Yes/No ✓	-
Water Supply networks	PHE	Yes/No ✓	Amount of the project released but work not started
Establishment of Animal/Sheep Sub-Centres	Animal/Sheep Husbandry	Yes/No ✓	-
Delineation of Revenue village	Revenue	Yes/No ✓	-

B2V2/PD&MD/2019

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No
If no, reason thereof: - N/A -
- Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No
- Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No
If no, reason thereof: -
- Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No
If no, the officer should get it installed and confirm: - N/A -
- Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No
If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: - N/A -
- Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No
If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	JE	1	RDD	JE
2	RDD	VLW	2	RDD	VLW

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	RDD	GRS	3	PWD	Asst.
4	Agriculture	AEI	4	TSWO	Tr Asst.
5	ICDS	Worker	5	Health	Asst. worker
6	Health	Asst.	6	Immigration	W/S
7			7	PDD	Inspector
8			8	PHE	Supv.
			9	ICDS	Worker

If no, reason thereof: -

- Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No
If no, Reason thereof: - N/A -
- Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No
If no, reason thereof: - N/A -
- Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No
If no, reason thereof: - N/A -
(VLW to demonstrate the reports to the Visiting Officer)

B2V2/PD&MD/2019

- * Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey 2019 are being bridged while preparing GPDP plan for 2020-21. Yes/No
If no, reason thereof - n/a -

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
If no, reason thereof - n/a -
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit. Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
If no, reason thereof - n/a -

3. CAPACITY BUILDING & TRAININGS:

- i. Whether the capacity building and training has been imparted to the elected representatives. Yes/No
If yes, provide details

No of Elected Representatives trained	Place of training	Theme of training	No of days
08	Bojpur	Sarpanchs	02 days
	Tramra Bhab	Panchs	01 day

- ii. Quality of training. Poor/Satisfactory/Very Good/Excellent
- iii. Whether any exposure visit within J&K/outside has been conducted. Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No
If yes, quality of training. Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats
- a. Elected representatives. Poor/Satisfactory/Good/Excellent
- b. General Public. Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

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H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	195	20	Under process	- Nil -
Scholarship for Minority students	04	-	-	- nil -
Pension - Old Age	60	86	Under process	-
Pension - Widow	15	01	Under process	-
Pension - Disability	25	08	Under process	-
PM Kisan Nidhi	380	20	Under process	-
Ayushman Bharat	-	-	-	-
PM Jeevan Jyoti Bima Yojana	-	-	-	-
PM Suraksha Bima Yojana	-	-	-	-
PM Awas Yojana - Gramin	0	46	46 were left out cases and documents are not uploaded for approval	-
State Marriage Assistance Scheme	10	86	Not Approved	-

B2V2/PD&MD/2019

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	527	—	—	Nil
Ladli Beti	—	—	—	—
Swachh Bharat Mission- Individual Household Toilets	236	—	—	—
PM Ujjwala Yojana	58 (22 for upflow installed)	—	—	Nil
Ujala	241	—	—	Nil
Jandhan Account	520 (approx)	—	—	Nil
PM Matru Vandana Yojana	—	—	—	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	65	project for piped water is under process	—
Electricity connection	—	—	—

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi Hilly
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Ramfed/Others (please specify): khuls
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient Sufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No Yes
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: Stream (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No Yes
 If yes, please specify: Das Mohalla
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No Yes
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: 10 (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat

- Construction of irrigation canals:
 ① Kholi to Das Mohalla
 ② Das Mohalla to Rajid Mohalla

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 60 %age)
- Are adequate HYV seeds available to the farmers: Yes/No Yes
- If no, reasons thereof: —

1. 2010年10月1日起，凡在中华人民共和国境内销售货物或者提供加工、修理修配劳务以及进口货物的单位和个人，均应当缴纳增值税。

- ## 2. Relative Trans Interactions

- ii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce.

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† In some data sets, a significant but disorganized trend into high value categories is apparent, but not statistically significant.

- #### g. INCREASING LIVESTOCK PRODUCTION

- 11

- iii. Suggestions for encouraging more households/farmers to set-up new units
Awareness may be developed among the farmers through camps and financial assistance may be provided to the deserving farmers for setting up of new units.
7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. *Introduction of new hybrid variety of seeds of maize and rice that suit "Geo-climatic" conditions of the area.*
2. *Encouraging the agricultural's allied activities like horticulture, pisciculture, dairy farming and poultry in the Panchayat.*
3. *Special Camps and awareness programmes may be organised for benefitting the farmers from centrally introduced individual beneficiary schemes.*
4. *Specialised agricultural activities may be encouraged as farmers are inclined towards mixed farming.*
5. *HYV of seeds, PPM (plants protective measures) and fertilizers may be supplied at panchayat level.*

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card:

- ii. Overall satisfaction level of the people about the ration shops:
 Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|--------|
| a) Irregular opening: | Yes/No |
| b) Inadequate stock: | Yes/No |
| c) Overcharging: | Yes/No |
| d) Rude behaviour of store owner: | Yes/No |
| e) Long distance to be covered to reach the store: | Yes/No |
| f) Non-display of rates: | Yes/No |
| g) POS machine not working: | Yes/No |

h) any other:

- iii. Number of FIRs registered in last 3 months: - Nil -

- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: Police and public meet may be organised at Panchayat level after every two months

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	☒ Within 1 month ☐ More than 1 month ☐ Never	<i>Average time may vary based on the type and nature of application/request or redressal of complaints for each and every department.</i>
Social welfare	☒ Within 1 month ☐ More than 1 month ☐ Never	
Police Station	☒ Within 1 month ☐ More than 1 month ☐ Never	
PHE	☒ Within 1 month ☐ More than 1 month ☐ Never	

RDO	☒ Within 1 month ☐ More than 1 month ☐ Never	/
Any other	☒ Within 1 month ☐ More than 1 month ☐ Never	

vi. Any specific observation or complaint regarding any particular department

— nil —

K) OTHERS:

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No
(Visiting officer to collect a copy of the Plan)
- iii. Number of children in the age group of 4-14 years in the Panchayat. 350 (Approx)
- iv. Number of children in the age group of 4-14 years enrolled in the schools. 241 (Approx)
- v. Is there any High/Highest Secondary school with more than 40% girl students. Yes/No ☒
- vi. Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools. Yes/No/Not applicable ☒
☒ If yes, details of schools: N/A
☐ If yes, whether the machine is functional. Yes/No
- vii. Whether RDO has provided Sanitary Napkin Incinerator in the above Schools. Yes/No/Not applicable ☒
☐ If yes, whether the incinerator is functional. Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER: Hardplate Choudhary

- I Urgent public requirements in order of priority (Max. 07)
 1. Construction of Roads under PDSY;
 - (i) Part of TQ 2 to Haraswal
 - (ii) Link road from Majra Darya to phara wali
 - (iii) Link road P.S. Darya to Hill wali
 - (iv) Link road Hill to Dax Mohalla
 2. Delineation of Revenue village & panchayat
 3. Approval of Survey List/List already submitted under Scheme PDSY (PM-Awas Yojna) of left out cases
 4. Construction of School building for P.S. lower elementary as existing school building is tiny and it is at the verge of collapse.
 5. Construction of play field/play ground at Kharan.
 6. Establishment of Sub-centre of Shop/Provisional Husbandry and upgradation of existing Health Sub-centre to PHC (Primary Health Centres).
 7. Construction of community hall and completion of panchayat ghar which is at plank level.
 8. Repairing of electric transmission lines, erection of electric poles and installation of 04 open power s/s of 66kVA at needed places in the panchayat.
- II Any major complaint brought to notice of the Visiting Officer:
 - (i) Lack of Road connectivity throughout the panchayat
 - (ii) Shortage of electric poles in the transmission lines in the ward No 04 & 05
 - (iii) Forest land has not been demarcated and fenced. Hindering the process of preservation of available biodiversity of the area.

III Overall perception of functioning of the government

The functioning of Govt. is satisfactory and the RDO department is playing its vital role in the development process through execution of different works in the panchayat.

IV Overall assessment of visit and suggestions

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The public of the panchayat is deprived of road connectivity and the poor availability of road is major obstacle in the developmental process. Therefore, panchayat may be connected with roads & link roads on priority basis.

The panchayat has few beautiful scenic spots which may be developed under tourism. Moreover, the horticulture can be encouraged as "eco-climatic". Conditions of the area are suitable for the growing of apple, walnut and pome.

Signature of the visiting officer

Name

Tahir Rashid
(Senior Lecturer)