



**D-1) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:**

S. No.	Department	Name	Designation	Contact number
1	PDD	Shri. Estimation Shetye, Head Teacher		9822323232
2	PDD	Shri. S. S. Patil, Librarian		9822323232
3	PDD	Shri. S. S. Patil, Librarian		9822323232
4	Organization	Shri. S. S. Patil, Librarian		9822323232
5	PDD	Shri. S. S. Patil, Librarian		9822323232
6	PDD	Shri. S. S. Patil, Librarian		9822323232
7	PDD	Shri. S. S. Patil, Librarian		9822323232
8	PDD	Shri. S. S. Patil, Librarian		9822323232
9	PDD	Shri. S. S. Patil, Librarian		9822323232
10	PDD	Shri. S. S. Patil, Librarian		9822323232

**D-11) Details of absent employees vis-a-vis list furnished by the DC:**

S. No.	Department	Name	Designation
1	NIC	NIC	NIC
2			
3			
4			
5			

**E) Strengthening of Gram Panchayats:**

1. Whether Panchayat Gram is available in the Panchayat. Yes/ No/ Under construction  
 If yes, whether functioning in Own building/ Other government building/ Private building  
 If no, whether land is available for construction of Panchayat Gram. Yes/ No

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Gram	Yes/ No	
Electricity available in Panchayat Gram	Yes/ No	
Water connection available in Panchayat Gram	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

**2. Functionality:**

- 1. Are Ward Sabha meetings being held. Yes/No
- 2. No of Ward Sabha meetings held since inception. 02
- 3. No of Gram Sabhas conducted since inception. 02
- 4. Date of last Gram Sabha. 29-9-2020, 07-10-2020 (By V)
- 5. Are all plans approved in Gram Sabha. Yes
- 6. Is the minimum quorum of 1/10<sup>th</sup> being ensured in all Ward/ Gram Sabhas. Yes/No
- 7. Are Ward Sabha/ Gram Sabha resolutions attended with all plans. Yes/No
- 8. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions. Yes/No
- 9. Has Social Audit Committee been framed. Yes/No
- 10. Is social audit being conducted by the Committee. Yes/No
- 11. No of works audited by the Social Audit Committee. 02
- 12. Has Pure Sabha been constituted. Yes/No
- 13. Has the Pure Sabha approved the Village Action Plan. Yes/No
- 14. No of meetings of Pure Sabha held. 01
- 15. Is Biodiversity Management Committee constituted. Yes/No
- 16. No of BMC meetings held. 02
- 17. Is a register of all previous works/ assets in the Panchayat being maintained. Yes/No
- 18. Have wall paintings of works executed for 2019-20 been done in the Panchayat. Yes/No
- 19. Are Postam Abhyas activities being held in the Panchayat. Yes/No
- 20. What and where was the last activity held. Kote Akas.
- 21. Have Health & Family Welfare Advisory Committee (HF-WAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Panchayat. Yes/No
- 22. No of meetings of HF-WAC & VHSNC meetings held.
- 23. Is the name of Sarpanch displayed on citizen information boards of all RD/SFR schemes. Yes/No
- 24. Are Sarpanchs being involved in start/ inauguration of activities. Yes/No

Whether infrastructure and Assets Register has been prepared. Yes/No  
 (Working Officer to physically check the register)  
 If No Working Officer to get the register prepared in his/her presence and confirm  
 Working Officer to physically check the register.  
 Working Officer to get the register prepared in his/her presence and confirm

- xxx Whether subjects have been assigned by the Sarpanch to the Panchs Yes/No  No
- xxx Whether grievances redressal box is installed Yes/No  No
- xxx No of grievances received pertaining to Panchayat level  No
- xxx No of grievances disposed of at Panchayat level  No
- xxx Whether the Sarpanch/ Panchayat Secretary have digital signatures Yes/No  No
- xxx Whether all MGNREGS/ MFC payments are being made by Sarpanch through digital Signature Certificate (DSC) Yes/No  No
- xxx Whether all MGNREGS/ MFC payments are being made by Sarpanch through digital Signature Certificate (DSC) Yes/No  No
- xxx Bank Account opening and receipt of fund  Yes (17/11/20)

Name of the Scheme	Separate bank account opened	Official signatory Sarpanch other than Sarpanch	Funds received	Balance in the account (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
ICDS Finance Commission	Yes/No <input checked="" type="checkbox"/> No	Yes/No <input checked="" type="checkbox"/> No	Yes/No <input checked="" type="checkbox"/> No	Yes/No <input checked="" type="checkbox"/> No	Yes/No <input checked="" type="checkbox"/> No
ICDS (Nutrition)	Yes/No <input checked="" type="checkbox"/> No	Yes/No <input checked="" type="checkbox"/> No	Yes/No <input checked="" type="checkbox"/> No	Yes/No <input checked="" type="checkbox"/> No	Yes/No <input checked="" type="checkbox"/> No
ICDS (Programme)	Yes/No <input checked="" type="checkbox"/> No	Yes/No <input checked="" type="checkbox"/> No	Yes/No <input checked="" type="checkbox"/> No	Yes/No <input checked="" type="checkbox"/> No	Yes/No <input checked="" type="checkbox"/> No
Mid Day Meals (Programme)	Yes/No <input checked="" type="checkbox"/> No	Yes/No <input checked="" type="checkbox"/> No	Yes/No <input checked="" type="checkbox"/> No	Yes/No <input checked="" type="checkbox"/> No	Yes/No <input checked="" type="checkbox"/> No
Own resources of Panchayat	Yes/No <input checked="" type="checkbox"/> No	Yes/No <input checked="" type="checkbox"/> No	Yes/No <input checked="" type="checkbox"/> No	Yes/No <input checked="" type="checkbox"/> No	Yes/No <input checked="" type="checkbox"/> No
Any other Scheme if yes					

Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.

### 2.2 Integrated Child Development Scheme (ICDS)

- i Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/ No  No
- ii Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/ No  No
- iii If no reason thereof  No
- iv Also mention if it is being purchased by someone else  No
- v Expenditure incurred on procurement through Sarpanch Rs.  No
- vi Is the Panchayat/ Sarpanch paying honorarium to health workers directly at Panchayat level. Yes/ No  No

*Joint account available but nutrition purchase through Sarpanch.*

### 2.3 Midday Meal (MDM) Scheme

- i Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools. Yes/ No  No
- ii Whether Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat. Yes/ No  No
- iii If no reason thereof  No
- iv Expenditure incurred on Mid Day Meal/ food items through Sarpanch Rs.  No
- v Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat. Yes/ No  No
- vi Also mention if it is being provided by someone else  No
- vii Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/ No  No
- viii (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- ix Expenditure incurred on paying of honorarium through Sarpanch Rs.  No
- x Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/ No  No
- xi (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- xii Expenditure incurred on paying of honorarium through Sarpanch Rs.  No
- xiii If no reason thereof  No
- xiv Under MDM in the schools. Yes/ No  No
- xv Dry ration is being provided by ration card supply system  No

### 2.4 Challenges

Major challenges being faced by the Panchayat in functioning and execution of works  No

F) Jan Abhiyan/ Awami Muhim activities:

How to be listed by the District Administration before the District is notified by contacting local enquiry using officer will confirm the names provided by the administration by contacting local enquiry during the time in the village.

1. Domicile Certificates issued :

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
PRC Holders		11	16		
Non-PRC		7	9		
WPA					
Students					
Others					

2. Category certificates issued :

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
SC	22	17	22		
ST	21	21	23		
OBC	22	21	25		
AIC	5	5	9		
REA	5	5	5		

3. Revenue papers issued:

Category	Applications received	Certificates issued during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
House/ Landmark				

4. Birth/ Death/ Disability Certificates (for period beginning from April 1, 2020)

Category	Target	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued	Pendency (No.)	Reasons of pendency
Death Certificates					
Birth Certificates					
Disability Certificates					

5. Aahaar seeding of Ration Card :

Category	Target	No. of total Ration Cards/Aahaar seeded	Aahaar seeding during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
PRC	292	292	50		
Non-PRC	202	202	50		
Anganwadis					
Aahaar Ration					

6. Health :

Scheme	Eligible Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
Aspirant/ Tribal					
Family with golden cards					
Aspirant/ Tribal					
Individual cards					
Aspirant/ Tribal					
Individual cards					
Janam Suraksha Yojna (JSY)					

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aahaar seeding during Jan Abhiyan/ Awami Muhim	Total Aahaar seeding
Old Age Pension	16	5					
Widow Pension	1						
Disability Pension							



Scheme	Total number of households	Households covered during Jan Abhiyan/ Aaraj Muktam	Pendency (No.)	Percentage of pendency

13. Universal coverage Scheme

1. No. of schools in the Gram Panchayat: 03

2. No. of schools with Basic Facility for Children with Specific Needs: 02

3. No. of schools with drinking water facility: 03

4. No. of schools with electricity connection: 03

5. No. of schools with toilet facility: 04

6. a. For Boys: 04

b. For Girls: 04

14. School Amenities:

1. No. of schools installed with Sanitary Napkin Vending Machines: 02

2. No. of schools installed with generators: Nil

3. No. of habitations with over 250 souls in the GP without road connectivity: 04

4. No. of habitations with over 250 souls in the GP without fair weather road: 07

5. No. of habitations with less 250 souls in the GP without fair weather road: 07

6. Is there any habitation or mohalla which is yet un-electrified Yes/No: 07

7. Yes, names and approx no. of households: \_\_\_\_\_

8. (a) (name) \_\_\_\_\_ (households) \_\_\_\_\_

(b) (name) \_\_\_\_\_ (households) \_\_\_\_\_

(c) (name) \_\_\_\_\_ (households) \_\_\_\_\_

Remarks/ explanation \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

16. Pradhan Mantri Awas Yojana (PMAY)

1. Total no. of households which electricity connection = 20 Nil

2. Are there any habitations which have been provided with electricity connection = 20 Nil

3. Are there any areas where drinking water is not available? \_\_\_\_\_

4. Approximate no. of wooden doors: 40-50

5. Approximate length of roads: 5000 meters

6. Approximate water supply of total area under GP is covered with: 30%

7. No. of households which have been provided with water supply in the GP: 20

17. Community Sanitary Complex (CSC) Status:

1. Cumulative Target: Nil

2. No. of households surveyed with verified records during Jan Abhiyan: 20

3. No. of households to which 20 treatment provided during Jan Abhiyan: 20

4. No. of houses completed during Jan Abhiyan: 20

5. No. of houses completed in 2020-21: 20

6. No. of houses under construction: Nil

7. Whether CSC sanctioned in the Gram Panchayat: No

8. If yes, has the CSC been completed: No

9. Whether the CSC is functional: Yes/No

10. No. of CSCs taken up during Jan Abhiyan: 20

11. No. of CSC completed during Jan Abhiyan: 20

12. Any issue regarding water connection and sewage disposal in CSC: Nil

18. MGNREGA:

1. Whether MGNREGA Plan 2020-21 has been approved: Yes

2. Funds allocated to the Panchayat: 38 Lakhs

3. No. of works approved: 41

S No	Department	No. of activities/ works taken up during Jan Muhim/ Award	No. of activities/ works completed during Jan Muhim/ Award	Payments made during Jan Muhim/ Award (Rs in Lakhs)	Remarks
1	POD	02	02	0.49	
2	PAD	01	01	-	In Progress
3	All Staff	-	-	-	
4	POD	-	-	-	
5	Others	-	-	-	

1 District Capex

20. Works under Capex and CSS:

1. No. of works approved by the Head Panchayat: 09

2. No. of works for which technical sanction accorded by the M.P.: 09

3. Amount approved according to the whole plan of the G.P.C. Rs. Lakhs: 09

4. Amount under Jan FC for four years: 09.40 Lakhs

5. Number of action plan prepared for 20 years: Yes/No

6. No. of works as per the action plan: 09

7. No. of works approved by the Head Panchayat: 09

8. No. of works taken up during Jan Muhim/ Award Muhim: 01

9. No. of works completed during Jan Muhim/ Award Muhim: 01

10. Payments made during Jan Muhim/ Award Muhim: Rs. 0.12 Lakhs

11. Total expenditure on projects as on date: Rs. 5.12 Lakhs

19. 12<sup>th</sup> FC Award:

0. No. of works started during Jan Muhim/ Award Muhim: 02

1. No. of works completed during Jan Muhim/ Award Muhim: 02

2. No. of work days generated during Jan Muhim/ Award Muhim: 543

3. No. of work days for 12<sup>th</sup> FC: 05 Lakhs

4. No. of work days for 12<sup>th</sup> FC: 09 Lakhs

5. Any grievance related to MOWEDA

21. Feedback regarding service delivery during Jan Abhayan/ Award Muhim:

1. No. of complaints received: 02

2. No. of complaints resolved: 02

3. Constraints faced in delivery of services: Nil

S No	Schemes	No. of activities/ works taken up during Jan Muhim/ Award	No. of activities/ works completed during Jan Muhim/ Award	Payments made during Jan Muhim/ Award (Rs in Lakhs)	Remarks
1	Sarvagya Shiksha				
2	PMDSY				
3	All State Mission (PHE)				
4	All State Mission (USFC)				
5	NHM				
6	Others (Specify)				

22. Centrally Sponsored Schemes (CSS)

S No	Department	No. of activities/ works taken up during Jan Muhim/ Award	No. of activities/ works completed during Jan Muhim/ Award	Payments made during Jan Muhim/ Award (Rs in Lakhs)	Remarks
1	POD				
2	PAD				
3	All Staff				
4	POD				
5	Others				

22. Others:

1. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No

2. If yes, total number of beneficiaries identified in the Panchayat: \_\_\_\_\_

**G) Activities during B2V3:**

**DAY 1:**

Whether meeting held with BDC/ Panchayat members/ prominent citizens Yes/ No  Yes

No of Panchayat Members present 40-50

Issues raised during the meeting

1. Rejuvenation of pipes, Transmission, Poles
2. Calicut at Panchayat, Rural connectivity, roads
3. School building of High school, Primary school, school
4. Play grounds are providing to school

Important establishments/ institutions visited (Please tick)

1. Schools
2. PHC/CHC  not available
3. Veterinary clinic  not available
4. Anganwari centre
5. PDS (ration) depot
6. Any industrial establishment  not available
7. Government offices
  - (a)
  - (b)
  - (c)
8. Any other

Total number of wards in the Panchayat 07

No of Wards Sabha held 07

No of villagers present during the Ward Sabha 30-35

Whether any resolution passed Yes/ No  Yes

Citizen Information Board visited Yes/ No  Yes

Wall painting of works of 2019-20 inspected Yes/ No  Yes

Name of the departments whose works displayed in the paintings RDP

**1. Gram Sabha**

**DAY 2:**

Location of Gram Sabha Gram Panchayat, Kottam

No. of villagers present during the Gram Sabha 65-70

Whether resolution passed for MGNREGS plan Yes/ No  Yes

Whether resolution passed for 15% FC Plan Yes/ No  Yes

Whether list of Awas+ beneficiaries read out Yes/ No  Yes

No of ineligible beneficiaries removed

Whether list of pension beneficiaries read out Yes/ No  Yes

Whether people made aware about the Covid-19

Use of masks Yes/ No  Yes

Sanitizers Yes/ No  Yes

Social distancing Yes/ No  Yes

Whether Panchayat Newsletter distributed Yes/ No  Yes

Whether any mega cultural/ social/ sports event held Yes/ No  Yes

Details thereof Sports activities held at HS

Kilimmar

Details of scheme benefits extended/ services distribution

a) No of Domicile certificates distributed

b) No of sports kits distributed

c) No of students distributed uniforms/ bags/ books

DAY 3:

I Mahila Sabha:

Attendance 45

Resolution passed, if any Yes.

II Issues raised

1. Sewing Machine Centre at each ward  
 2. Panchayat @ Computer Centre  
 3. Ayushman Bharat families with golden cards.

II Bal Sabha:

Attendance 35

Resolution passed, if any

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	P/Part at 2nd ward	0.75		Yes	Yes
2	P/Part ward no 6	2.00		Yes	Yes
3	Barasti at Laxmi	0.60		Yes	Yes
4	P/Part Barasti To Zonal-Mudali	1.00		Yes	Yes
5	P/Part line road to Barasti	1.50		Yes	Yes

IV Other works completed/Inaugurated:

Important Note: At least one work / demand as reflected in BSV/BV2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

III Works completed/Inaugurated under BZY

Issues raised  
 1. There is a dire need of playground to use  
 2. Sports kit should be bought  
 3.  
 4.

XIII

Whether any mega event of any other department, especially those involved in individual beneficiaries like: Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts

Details thereof: Water Conservation tank at Panchayat Rajdham upper

Whether any water conservation work started, Yes/ No

XII

- (d) No of tricycles/ prosthetic aids distributed
- (e) No of scholarships distributed
- (f) No of Ayushman Bharat - golden cards distributed
- (g) No of JSK Health Cards distributed
- (g) Others

XV

Whether Poshan Abhyaan activity held Yes/ No

Details thereof:  
 Brief description of the activity

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2)

S. No	Particulars	Action Taken	Remarks
1	Provision of Treatment and Poles of well pit	no action taken	
2	Community hall as stage	link started as per the direction of the District Engineer	
3	Drainage	Work link work started	no action taken
4	7/ Road made 5 km	no action taken	
5	Replacement of damaged	all pipes & PHE	no action taken
6	Reservoir bed at	Work started	no action taken
7	7/ Road link and 7 km	link completed partially but funds not available	
Urgent Public Requirements/ Demands - B2V1			
1	3	Community hall as stage	link started as per the direction of the District Engineer
2	Drainage	Work link work started	no action taken
3	7/ Road made 5 km	no action taken	
4	Replacement of damaged	all pipes & PHE	no action taken
5	Reservoir bed at	Work started	no action taken
6	7/ Road link and 7 km	link completed partially but funds not available	
Urgent Public Requirements/ Demands - B2V2			
1	3	Retort at Dargah	no action taken
2	6	Bed at 1 km	no action taken
3	7	Retort at Dargah	no action taken
4	4	Protection well gate	work started
5	5	Provision of handpump	no action taken
6	6	Sanitary Conplex	work started
7	7	Program at school	near primary school no action taken

V. New works:

S. No	Name of Department work and (Rs. in Lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether accorded AA/TS	Whether physically started	
				Yes/No	If No Status
1	Community Hall	as stage	B2V1	No	No
2	Advert				
3	Local Connectivity	7/ Road			
4	Transporens				
5	Pipe Pipe				

IMPORTANT NOTE:  
 1. New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2  
 2. At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

S. No	Name of the beneficiary	Gift handed over Yes/ No
1		
2		
3		
4		
5		

VI. Griha-Pravesh of PMAY beneficiaries:

**II) GENERAL ASSESSMENT OF THE VISITING OFFICER**

Any major complaint brought to the notice of the visiting officer

1. The defect not complained as per the complaint of ground police and the while sitting in the to tally defect with the people are regarding tally. Also that when it is not reported to the police some time and also in irregularly reported.

2. Probable cause of problem is not identified by contractor but is reported for consideration.

3. Work consistently

4. Lack of maintenance of old pipes of the Dept.

5. The contractor thinks to cost work.

6. The material quality of the pipelines is not good. The contractor has not provided the necessary details and the contractor has not provided the details of the material used. The contractor has not provided the details of the material used. The contractor has not provided the details of the material used.

Signature of the visiting officer

**III) Major Problems - B2V1**

1. Consistency of work  
No action taken

2. Provision/Integration of manpower  
No action taken

3. Reporting of damage  
No action taken

4.

5.

**IV) Major Problems - B2V2**

1. Corrosion  
No action taken

2. Safety by completion  
No action taken

3. Safety by completion  
No action taken

**V) Major Complaints - B2V3**

1.

2.

**VI) Major Complaints - B2V4**

1.

2.

3.

**# Major Problems - B2V5**

**NOTES**

1. Water tank at Chauran near Gaur ghat.  
 2. Repairing and D/Channel. Kote to Chauran T/Road  
 3. Water tank at Chauran near Gaur ghat.  
 4. Repairing of tractor road PMS road to Metalla  
 5. Repairing of tractor road PMS road to Metalla  
 6. Land fund at Dargah Kote.  
 7. Land fund at Dargah Kote.

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Joint initiative by  
 Planning, Development & Monitoring Department  
 and  
 Rural Development & Panchayat Raj Department