



# Back to Village-3

B2V3

October 02-12, 2020  
Governance at Peoples' Doorstep



Government of Jammu & Kashmir



LIEUTENANT GOVERNOR  
JAMMU & KASHMIR



RAJ BHAWAN  
SRINAGAR

## Message

I am delighted to learn that the 3<sup>rd</sup> version of the much-acclaimed [Back to Village-3 (B2V3)] programme, a unique and ambitious exercise of taking government to the doorstep of people is being organised from 2<sup>nd</sup> to 12<sup>th</sup> October 2020 across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the Back to Village programme, which involved the visit of over 4000 (appointed) officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and fetted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Man Ki Baat", calling it "a festival of development, public participation and public awareness."

Encouraged by the success of the programme, the government organized the Back to Village-2 (B2V2) in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the Back to Village-3 (B2V3) programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Sunwai (Awami Sunwai) - Public grievance redressal, Adhikar Abhiyan (Muhim Barai-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Deh Taraqiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14<sup>th</sup> September, 2020

Srinagar

(Manoj Sinhal)



B.V.R. Subrahmanyam, IAS



Chief Secretary  
Jammu & Kashmir

## Message

Jammu and Kashmir continues to witness a transformation of Panchayati Raj Institutions ever since their constitution in 2018. Through the first of its kind initiative - Back to Village - and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the Back to Village programme is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first B2V focused on interaction and information on local needs, the second B2V focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an Action edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise, Jai Achiyan/Aagamii Muhim, with its three concurrent and interconnected goals of public grievance redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRIs interface.

I urge to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Palika for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and witness the success of series B2V programmes.

(B.V.R. Subrahmanyam)

## General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the *work/ issues/ problems/ grievances* of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat, which were undertaken during the Jan Abhiyan/ Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (\*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15<sup>th</sup> FC plan, list of *Awas+* beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any *problem/ issue* raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward *Şabhas*, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15<sup>th</sup> FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of *Awas+* beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

# Schedule for the Visiting Officer

## Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat
- Visit important establishments/ institutions such as school/ PHC/ other government setup etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas – proceedings to be recorded & signed. resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening *Choupal* – informal discussions.

## Day 2: Mela/ Mega event

### a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awaas+ beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Ladi Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

### bi) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Aasms Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children.
- Activities of Social Welfare Department – distribution of tricycles/ prosthetic assistive devices/ scholarships/ pensions.
  - Universal Health Cards/ Ayushman Card distribution
  - Start any one water conservation work.

c) Holding of Mega Mela/ IEC activities of different departments, especially those involving individual beneficiaries:

- Edinson/ information camps of Agriculture/ Horticulture.
- Animal/ Sheep Husbandry.
- Beti Bachao Beti Padhao activities.
- Activities/ exhibitions/ information campaigns of the following departments:
  - ✓ Animal/ Sheep Husbandry
  - ✓ Agriculture
  - ✓ Horticulture
  - ✓ Handloom/ Handicrafts
  - ✓ Youth Services and Sports
  - ✓ Floriculture
  - ✓ Any department which has subsidy or individual beneficiary scheme.

d) Filling up of B2V3 booklet.

### Day 3:

1. Holding of Mahila Sabha/ Bai Sabha - proceedings to be recorded and signed, resolutions handed over to DC.
2. Visits and inaugurations (along with Sarpanch/ Panchis/ BDC Chairman):
  - Languishing projects.
  - Projects completed in last month under 14<sup>th</sup> FC, MGNREGS, B2V or any other CSS/ Other State Sector scheme.
  - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts.

#### IMPORTANT NOTE:

1. Visiting Officer to ensure that He/She visits all works completed under B2V and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under B2V both physically and financially.
2. Visiting Officer to ensure that AT LEAST one new work, under B2V out of priority demand is identified, foundation stone laid and started during His/Her visit.

## Documents to be provided to the Visiting Officer by the DC

1. Copies of BSV1 and BSV2 booklets as filled in by the visiting officer in June/ November, 2019
2. Two copies of BSV3 booklet with basic data in fields marked with asterisk (\*) already filled in
3. Duly validated Mission Antyodaya form and ease of living survey data
4. Developmental progress/ profile of the Gram Panchayat including
  - Action Taken Report on issues/ demands/ complaints of BSV1 and BSV2
  - List of new works started/ ongoing/ completed after BSV1 and BSV2 under the following heads:
    - ✓ 14<sup>th</sup> FC
    - ✓ BSV grants
    - ✓ Convergence
    - ✓ District Plan
    - ✓ State Sector
    - ✓ Any other work
  - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BSV1
  - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BSV1
5. Plans/ beneficiary lists
  - MGNREGS draft plan document for the year 2021-22
  - 15<sup>th</sup> FC draft plan document for the year 2021-22
  - List of Awas+ beneficiaries
  - List of pension beneficiaries
6. Lists of beneficiaries for -
  - various certificates/ benefits to be distributed by the visiting officer
  - whom Griha Pravesh ceremonies have been organised
7. Panchayat newsletter

## Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy
2. Ward/ Sabha Gram Sabha Mahila Sabha and Bal Sabha resolutions
3. List of deletions from Awas+ beneficiaries
4. Representations received, if any
5. MGNREGS plan passed by the Gram Sabha along with resolution
6. 15<sup>th</sup> FC plan passed by the Gram Sabha along with resolution
7. List of shortcomings noticed, if any
8. Any reports that the officer wishes to submit based on his/ her observations
9. Duly filled in Mission Antyodaya form and ease of living survey data

# Back to Village (B2V3)

October 02-12, 2020

The file filled up by the Reporting Officer during his/her home stay will be photographed and shared with district office to be filed in the D2V-31 Administrative Office in District Office handed over to the visiting officer.

## A) Details of Reporting Officer:

- Name: Hadeem Lal Shekhar
- Description: General Education Officer, Jhansi
- Department/ place of posting: Jhansi
- Mobile No: 9622587980
- Email ID: 2809178@gmail.com
- Home District: Jhansi
- Dates of visit: 6, 7, and 8, Oct 2020

## B) Locational details of Panchayat:

- Name of the Panchayat: Pargalga
- Local Government Directory (LGD) code of the Panchayat: 240603  
(To be sourced from Rural Development Department, G.O.)
- Name of CD Block: Nagalis
- Name of Taluk: Jamuna shah
- Name of District: Jhansi

## C) Panchayat Profile:

- No. of revenue villages in the Panchayat: \_\_\_\_\_
- No. of hamlets in the Panchayat: 73
- No. of households in the Panchayat: \_\_\_\_\_
- Population (approx) of the Panchayat: \_\_\_\_\_



D-ii) Frontline Officers / Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	Police	Shankar Dasari	SI	7298199182
2	P.S.D	Shankar Nti	SI	9491226102
3	P.S.D	Rajaram Shrivastava		9466550370
4	P.S.D	Mukund Chand		7088948852
5	P.S.D	Rajendra Kumar		7282988890
6	P.S.D	Suresh Seryi		8713080811
7	P.S.D	Koushik Kumar		9149080465
8	SI in charge of Police Station	Pradyumn Kumar		959612555
9	Police Station	Sanjay Kumar		78893962
10	Police Station	Pradyumn Singh		7006078559

D-iii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

Whether Gram Panchayat Office is available in the Panchayat? Yes/ No/ Under construction  
 For: whether functioning: Gram Panchayat/ Other government building/ Private building  
 / For whether land is available for construction of Panchayat Office? Yes/ No  
 Whether available in the Panchayat Office

Category	Availability	Remarks
Gram Panchayat Office	Yes/ No	
Other government building	Yes/ No	
Private building	Yes/ No	
Whether available in the Panchayat Office	Yes/ No	
Whether available in the Panchayat Office	Yes/ No	
Whether available in the Panchayat Office	Yes/ No	
Whether available in the Panchayat Office	Yes/ No	
Whether available in the Panchayat Office	Yes/ No	
Whether available in the Panchayat Office	Yes/ No	
Whether available in the Panchayat Office	Yes/ No	

4. Under-achievement and lower output have been reported in the meeting. What is the main reason for this? \_\_\_\_\_  
 5. No meeting Officer to get the regular programme of the meeting. \_\_\_\_\_

**2. Functionality:**  
**2.1 General activities**

- 1. Are Board/Share meetings being held Yes/No
- 2. No. of Board/Share meetings held since inception \_\_\_\_\_
- 3. No. of Shareholders conducted since inception \_\_\_\_\_
- 4. Date of last Share Meeting \_\_\_\_\_
- 5. Are all plans approved in Share Meeting Yes/No
- 6. Is the minimum quorum of a 20% being ensured in all Board/ Share Meetings Yes/No
- 7. Are Share Meetings/ Shareholder resolutions taken in all plans Yes/No
- 8. Is the Approving Authority checking Board/Share/ Shareholder resolutions Yes/No
- 9. Has Social Audit Committee been formed Yes/No
- 10. Is Social Audit being conducted by the Committee Yes/No
- 11. No. of works audited by the Social Audit Committee \_\_\_\_\_
- 12. Has Share Meeting been conducted Yes/No
- 13. Has the Share Meeting approved the Village Level Plan Yes/No
- 14. No. of meetings of Share Meeting \_\_\_\_\_
- 15. Is Board/Share Management Committee constituted Yes/No
- 16. No. of BMC meetings held \_\_\_\_\_
- 17. Is a register of all previous works/ assets in the Shareholding maintained Yes/No
- 18. Are all meetings of work executed by the Shareholders Yes/No
- 19. Are Board/Shareholder resolutions being held in the Shareholding Yes/No
- 20. Share and assets held the last year Yes/No \_\_\_\_\_
- 21. Share Meeting & Shareholder Meeting Committee approved & signed with Chairman of Village Committee/Shareholder Committee and other Shareholders Yes/No
- 22. No. of meetings of BMC & BMC Yes/No \_\_\_\_\_
- 23. Are the names of Shareholders obtained in a Shareholding record of all Shareholders Yes/No
- 24. Are Shareholders being provided in Share/ Shareholding record Yes/No

- xxx Whether subject has bank account for the purpose of the purpose? Yes/No
- xxx Whether the subject's personal bank account is included? Yes/No
- xxx Field of primary occupation and profession for purpose of bank
- xxx The of professional occupation of subject? Yes/No
- xxx Whether the subject's bank account has been opened through digital
- xxx Whether an individual's bank account is being used for business through digital
- xxx bank account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
Self Finance Commission	Yes/ No		Yes/ No		
ICDS Madheeran	Yes/ No		Yes/ No		
ICDS Sheoravani	Yes/ No		Yes/ No		
Mid-Day Meals Scheme	Yes/ No		Yes/ No		
Other resources of Panchayat	Yes/ No		Yes/ No		
Any other Scheme if not include same			Yes/ No		

Working Officer to personally check the Passbook and enter the above details. If/No and also enter the bank account is in the name of the Panchayat and operated by Sarpanch.

**22 Integrated Child Development Scheme (ICDS):**

- a. Is the Panchayat/ Sarpanch functioning within limits of Panchayat level for use in the Integrated Schemes of the Panchayat? Yes/ No

If no, reason being \_\_\_\_\_

Also mention if it is being purchased by someone else \_\_\_\_\_

- b. Whether being provided to Integrated Schemes in the Panchayat? Yes/ No
- If no, reason being \_\_\_\_\_
- c. Expenditure incurred on Government through Sarpanch, the \_\_\_\_\_ with \_\_\_\_\_ to the Panchayat's Sarpanch being responsible to address/ respond directly at Panchayat level? Yes/ No

1. No. School Period

Expenditures incurred in providing of transportation through approved by \_\_\_\_\_ have  
whether the school is covered or not from it is done with approval of the board is being  
maintained by the Principal. Yes/ No  
any other to check the regular and only the maintenance of the equipment or by name

4.3. Section Head (Principal) Signature

Whether the school is covered or not from it is done with approval of the board is being  
maintained by the Principal. Yes/ No

It is not covered through Yes

Expenditure incurred on Non-AYM Medical food items through Sarpanch by \_\_\_\_\_ and  
whether the Principal Sarpanch is providing dry ration to the school children in the  
Principal. Yes/ No  
No. reason there is \_\_\_\_\_  
how much of it is being provided by someone else \_\_\_\_\_

Whether the record on account of purchase of Medical items and maintenance to meet a camp  
maintained at the Principal. Yes/ No

Whether the record on account of purchase of Medical items and maintenance to meet a camp  
maintained at the Principal. Yes/ No

Expenditure incurred on Non-AYM Medical food items through Sarpanch by \_\_\_\_\_ and  
whether the Principal Sarpanch is providing dry ration to the school children in the  
Principal. Yes/ No

It is not covered through \_\_\_\_\_

Whether the record on account of purchase of Medical items and maintenance to meet a camp  
maintained at the Principal. Yes/ No

It is not covered through \_\_\_\_\_

4.4. Challenges

Major challenges being faced by the Principal in maintaining and running of work  
\_\_\_\_\_

\_\_\_\_\_

**Part Ashiyar/ Awami Muhim activities:**

Target population District administration before the hospital started from the January 2019 and during the period the figures given here for the information for comparability from other hospitals in the village.

**1. Domestic Certificates issued:**

Category	Target population	Certificates issued during Jan Ashiyar/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
Male	2458	1298	1722	1918	Under process
Female	62	-	-	-	Not applied
Total	2520	1298	1722	1918	

**2. Category certificates issued:**

Category	Target population	Certificates issued during Jan Ashiyar/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
Male	1887	218	882	194	Under process
Female	1043	192	892	210	Not applied
Total	2930	410	1774	404	

**3. Revenue papers issued:**

Category	Applications received	Certificates issued during Jan Ashiyar/ Awami Muhim	Pendency (No.)	Reasons of pendency
Male	52	23	9	For 100% of record kept well
Female	32	82	0	
Total	84	105	9	

**4. Birth/ Death/ Disability Certificates (for period beginning from April 1, 2019)**

Category	Target	Certificates issued during Jan Ashiyar/ Awami Muhim	Total certificates issued	Pendency (No.)	Reasons of pendency
Male					
Female					
Total					

5. Aathar seeding of Ration Card :

Category	Target	No. of total Ration Cards Aathar seeded	Aathar seeding during Jan Aashiyam/ Aavani Muhim	Pendency (No.)	Reasons of pendency

6. Health :

Scheme	Eligible Families/ Individuals	Covered during Jan Aashiyam/ Aavani Muhim	Total covered	Pendency (No.)	Reasons of pendency
...	52	N/A	45	07	...
...	35	N/A	18	07	...
...	251	N/A	239	02	...
...	21	N/A	234	13	...
...	8	N/A	6	N/A	...
...	8	N/A	8	0	N/A

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals	Covered during Jan Aashiyam/ Aavani Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aathar seeding during Jan Aashiyam/ Aavani Muhim	Total Aathar seeding
	60	-	50	10		60%	60%
	13	-	08	05		50%	50%
	10	-	10	-		60%	60%

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Aashrayan/ Awasni Mahim *	Total covered *	Pendency (tho)	Reasons of pendency	Another pending during Jan Aashrayan/ Awasni Mahim *	Total Another pending *
Old Age Pension	60	-	50	10		60/2	60/2
Assistance to Women in Distress	13	-	08	05		50/2	60/1
Assistance to Physically Challenged Persons	10	-	10	-		60/2	60/2

9. Other Welfare Schemes :

Scheme	Eligible Families/ Individuals *	Covered during Jan Aashrayan/ Awasni Mahim *	Total covered *	Pendency (tho)	Reasons of pendency
Pvt's Mahatma Vandana Yojana (PMVNY)	45	32	33	22	Under Process
National Family Benefit Scheme (NFBS)					
Pvt Garib Kalyan Awasni Yojana					
Waste management project for regularization of construction activities					

10. Scholarships to the students under various schemes :

Scheme	Target Population *	Scholarships sanctioned during Jan Aashrayan/ Awasni Mahim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre-Matric for SC				
Pre-Matric for ST				
Pre-Matric for OBC				
Pre-Matric for Backward Classes				
Post-Matric for SC				

Scheme	Target Population	Beneficiaries sanctioned during Jan Abhiyan/ Awami Muhim	Total beneficiaries sanctioned during the year	Reasons of pendency
1st year by ST				
2nd year by OBC				
3rd year by Minority				
4th year by EBC				
5th year - Jan Muhim				
6th year - Jan Muhim				
7th year - Jan Muhim				
8th year - Jan Muhim				
9th year - Jan Muhim				
10th year - Jan Muhim				
11th year - Jan Muhim				
12th year - Jan Muhim				
13th year - Jan Muhim				
14th year - Jan Muhim				
15th year - Jan Muhim				
16th year - Jan Muhim				
17th year - Jan Muhim				
18th year - Jan Muhim				
19th year - Jan Muhim				
20th year - Jan Muhim				

**ii Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :**

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
1st year - Jan Muhim	376	05	327	49	1st year - pending for 49
2nd year - Jan Muhim	376	05	60	316	2nd year - pending for 316

**iii Live Stock Schemes :**

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
1st year - Jan Muhim				
2nd year - Jan Muhim				
3rd year - Jan Muhim				
4th year - Jan Muhim				
5th year - Jan Muhim				
6th year - Jan Muhim				
7th year - Jan Muhim				
8th year - Jan Muhim				
9th year - Jan Muhim				
10th year - Jan Muhim				
11th year - Jan Muhim				
12th year - Jan Muhim				
13th year - Jan Muhim				
14th year - Jan Muhim				
15th year - Jan Muhim				
16th year - Jan Muhim				
17th year - Jan Muhim				
18th year - Jan Muhim				
19th year - Jan Muhim				
20th year - Jan Muhim				



13. Universal coverage Scheme \*

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Jan Aashan Scheme				

14. School Amenities:

- No. of schools in the Gram Panchayat: \_\_\_\_\_
- No. of schools with Ramo Facility for Children with Specific needs: \_\_\_\_\_
- No. of schools with drinking water facility: \_\_\_\_\_
- No. of schools with electricity connection: \_\_\_\_\_
- No. of schools with toilet facility
  - For Boys: \_\_\_\_\_
  - For Girls: \_\_\_\_\_
- No. of schools with girl students (Govt/ Co-Ed schools): \_\_\_\_\_
- No. of such schools installed with Sanitary Napkin Vending Machines: \_\_\_\_\_
- No. of such schools installed with incinerators: \_\_\_\_\_

22

15. Basic Services:

- No. of habitations with over 250 souls: \_\_\_\_\_
- No. of habitations with over 250 souls in the GP without road connectivity: \_\_\_\_\_
- 2 yrs. whether bridge roads have been surveyed. Yes/No \_\_\_\_\_
- No. of habitations with less 250 souls in the GP without fair weather road \_\_\_\_\_

Is there any habitation or mohalla which is yet un-electrified. Yes/ No \_\_\_\_\_

If yes, names and approx no. of households \_\_\_\_\_

W1 \_\_\_\_\_ (name) \_\_\_\_\_ (households)

W2 \_\_\_\_\_ (name) \_\_\_\_\_ (households)

W3 \_\_\_\_\_ (name) \_\_\_\_\_ (households)

Reasons/ explanation: \_\_\_\_\_



No. of works started during Jan Abhiyan/ Awasn Muktin: \_\_\_\_\_  
 No. of works completed during Jan Abhiyan/ Awasn Muktin: \_\_\_\_\_  
 No. of person days provided during Jan Abhiyan/ Awasn Muktin: \_\_\_\_\_  
 (1) Works done of above: Rs. \_\_\_\_\_ lakh  
 of above cost out of "above" Rs. \_\_\_\_\_ lakh  
 (2) Any provision needed to MGNREGS: \_\_\_\_\_

**19. 14<sup>th</sup> FC Award:**

1. Amount under 14th FC for four years: Rs. \_\_\_\_\_ lakh
2. Whether action plan prepared for all years: Yes/ No
3. No. of works as per the action plan \_\_\_\_\_
4. Whether approval accorded to the whole plan by the DPC: Yes/ No
5. No. of works for which technical sanction accorded by the year: \_\_\_\_\_
6. No. of works authorized by the HLLP: Percentage: \_\_\_\_\_
7. No. of works taken up during Jan Abhiyan/ Awasn Muktin: \_\_\_\_\_
8. No. of works completed during Jan Abhiyan/ Awasn Muktin: \_\_\_\_\_
9. Payments made during Jan Abhiyan/ Awasn Muktin: Rs. \_\_\_\_\_ lakh
10. Total expenditure on PML/SC as on date: Rs. \_\_\_\_\_ lakh

**20. Works under Capex and CSS:**

a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awasn Muktin	No. of activities/ works completed during Jan Abhiyan/ Awasn Muktin	Payments made during Jan Abhiyan/ Awasn Muktin (Rs in Lakh)	Remarks
1	RCD				
2	PWD				
3	Jal Sthal				
4	RCD				
5	Others				

Sl. No.	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim'	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim'	Payments made during Jan Abhiyan/ Awami Muhim' (Rs. in lakh)	Remarks
1	GO				
2	PO				
3	MO				
4	DO				
5	Others				

**2. (Contn) Sponsored Schemes (CSS):**

Sl. No.	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim'	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim'	Payments made during Jan Abhiyan/ Awami Muhim' (Rs. in lakh)	Remarks
1	Sarvagat Shiksha				
2	PMCSY				
3	Jan Swasth Mission (JSM)				
4	Jan Swasth Mission (JSM)				
5	Other				
6	Others (specify)				

**2. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim':**

No. of complaints received: \_\_\_\_\_

No. of complaints resolved: \_\_\_\_\_

Comments faced in delivery of services:

.....

.....

.....

**2. Others:**

Whether survey of all physically challenged persons requiring prosthetic etc. undertaken during the period? Yes/No

Whether aids etc has been completed? Yes/No

.....

.....

### G) Activities during Day 3:

#### DAY 1:

1. Whether meeting held with PDS/ Panchayat members: Government offices Yes/ No

2. No. of Panchayat members present

3. Issues raised during the meeting

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

4. Important establishments/ institutions visited (Please tick)

1. Schools

2. PNC/CHC

3. Veterinary clinic

4. Anganwadi centre

5. PDS ration/ depot

6. Any industrial establishment

7. Government offices

(a) \_\_\_\_\_

(b) \_\_\_\_\_

(c) \_\_\_\_\_

8. Any other \_\_\_\_\_

9. Total number of wards in the Panchayat \_\_\_\_\_

10. No. of Wards Sabha held \_\_\_\_\_

11. No. of villagers present during the Ward Sabha \_\_\_\_\_

12. Whether any resolution passed Yes/ No \_\_\_\_\_

13. Citizen Information Board visited Yes/ No \_\_\_\_\_

14. Wall painting of works of 2019-20 inspected Yes/ No \_\_\_\_\_

15. Name of the departments whose works displayed in the paintings \_\_\_\_\_

1  
1  
1

### DAY 2:

#### 1. Green Sabha

Location of Green Sabha \_\_\_\_\_

2. No. of students present during the Green Sabha \_\_\_\_\_

3. Whether resolution passed for MCHH/CA Plan Yes/No \_\_\_\_\_

4. Whether resolution passed for IGC Plan Yes/No \_\_\_\_\_

5. Whether list of Aaravya Beneficiaries read out Yes/No \_\_\_\_\_

6. No. of aneekshita beneficiaries removed \_\_\_\_\_

7. Whether list of previous beneficiaries read out Yes/No \_\_\_\_\_

8. Whether people made aware about the Covid-19

• Use of masks: Yes/ No

• Sanitizers: Yes/ No

• Social distancing: Yes/ No

9. Whether Parichayal Newsletter distributed Yes/ No \_\_\_\_\_

10. Whether any mega cultural/ social/ sports event held Yes/ No \_\_\_\_\_

Details thereof \_\_\_\_\_

\_\_\_\_\_

11. Details of scheme benefits extended/ services distributed

a) No. of Dornicelle certificates distributed \_\_\_\_\_

b) No. of sports kits distributed \_\_\_\_\_

c) No. of students distributed uniforms/ bags/ books \_\_\_\_\_

- 11. any unusual practices and distributed \_\_\_\_\_
  - 12. no. of economic activities \_\_\_\_\_
  - 13. no. of economic species - given cards distributed \_\_\_\_\_
  - 14. no. of economic forms recorded \_\_\_\_\_
  - 15. other \_\_\_\_\_
16. Show my water conservation you done Yes/No
- Other field \_\_\_\_\_

17. Show my water conservation you done Yes/No

Other field \_\_\_\_\_

18. Answer higher nitrogen activity field Yes/No

19. Brief description of the activity \_\_\_\_\_

**DAY 3**

**I. Manila Station**

- 1. Attendance \_\_\_\_\_
- 2. Revolution record, if any \_\_\_\_\_
- 3. Name record \_\_\_\_\_

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

**II. Ball Station**

- 1. Attendance \_\_\_\_\_
- 2. Revolution record, if any \_\_\_\_\_

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_

III. Works completed / Inaugurated under BZV:

S. No	Name of work and Department	Cost (Rs. In lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

**Important Note:** At least one work / demand as reflected in BZV1/BZV2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

IV. Other works completed / Inaugurated:

S. No	Name of work and Department	Cost (Rs. In lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					



V. New works:

S. No	Name of work and Department	Cost (Rs. In lakh)	Whether Identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1						
2						
3						
4						
5						

**IMPORTANT NOTE:**

30

- a. New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- b. At least one work to be identified and started - foundation stone to be laid by the Working Officer

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1		
2		
3		
4		
5		

**H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):**

S. No	Particulars	Action taken	Remarks #
1			
2			
3			
4			
5			
6			
7			
I Urgent Public Requirements/ Demands - B2V1			
II Urgent Public Requirements/ Demands - B2V2			
1			
2			
3			
4			
5			
6			
7			

S. No. Particulars

Action Taken

Remarks

1. Major Component - BVI

1

2

3

4

5

6

7

8

9

10

11. Major Component - BVI

1

2

3

4

5

6

7

8

9

10

12. Major Component - BVI

1

2

3

4

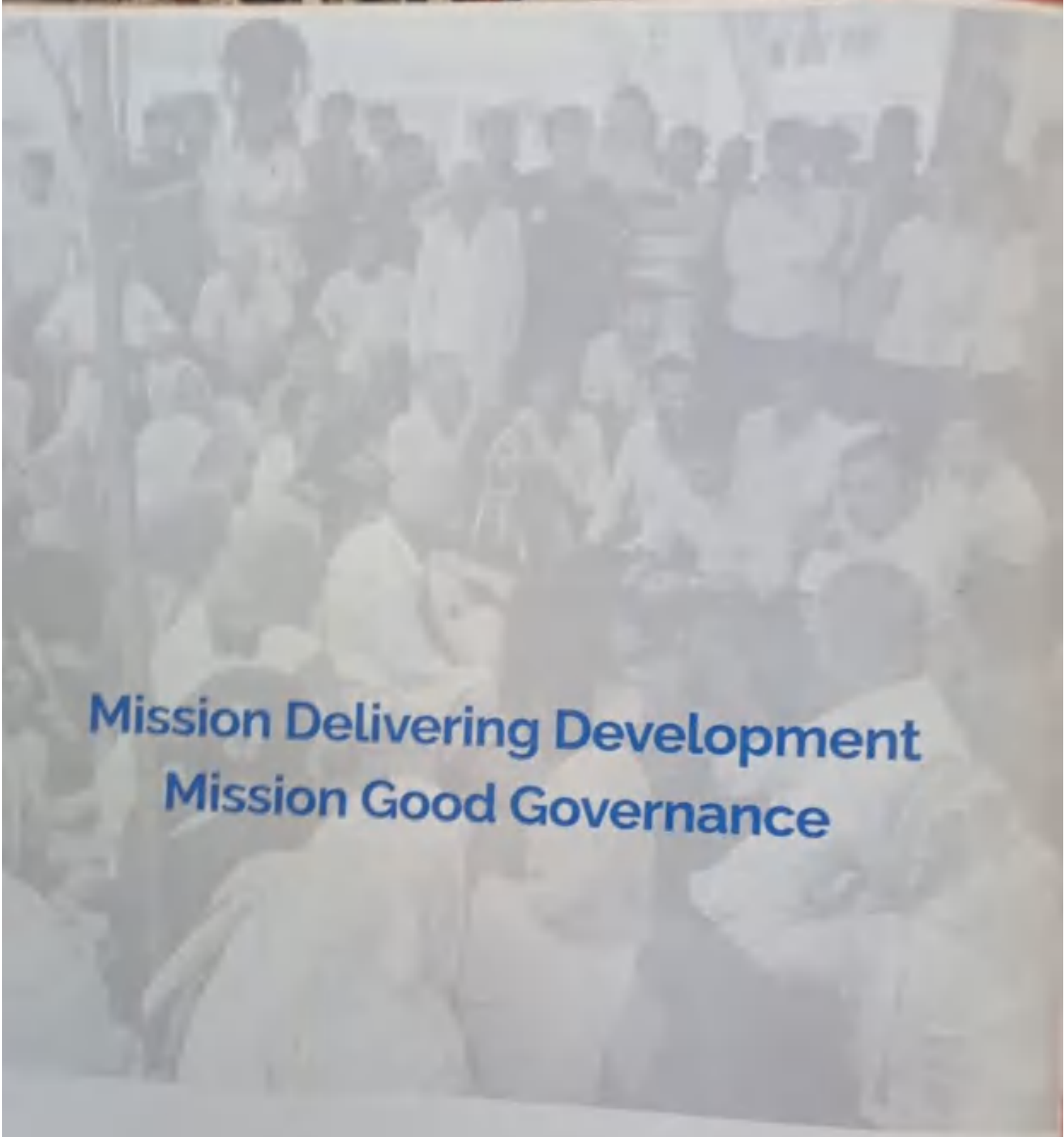
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13. Major Component - BVI

**D) GENERAL ASSESSMENT OF THE VISITING OFFICER**

I	<p>Any major complaint brought to the notice of the Visiting Officer  <b>Pudok NHO Dist Singh Arun Singh</b>  <b>and others UD-NO 2</b></p> <p><b>To Road and Puroli Mohan Lal Singh UD-NO 1</b>  <b>To Road NHO Cham Lal and others UD-NO 3</b></p>
II	<p>Major/ urgent public demands that were/ were not addressed so far</p>
III	<p>Overall assessment of visit and suggestions          (The visiting officer to ensure that the overall assessment is recorded in their report with concrete suggestions.)</p>

Signature of the visiting officer  
 Name: *[Handwritten Name]*  
 Date: *[Handwritten Date]*



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