

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Dr. Shah Riaz Ahmed Chowdhary
- Designation: Veterinary Assistant Surgeon
- Department/place of posting: Animal Husbandry, S/U, Kotrianka
- Mobile No: 9596367699
- Email id: shahriaz762@gmail.com
- Home District: Rajouri
- Dates of visit: 25/26/27/28/29/30, November 2019 29-30 Nov, 2019

B) LOCAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Malhad
- Local Government Directory (LGD) code of the Panchayat: 240038
(To be sourced from Rural Development Department/by DC)
- Name of CD Block: Darchal
- Name of Tehsil: Darchal
- Name of District: Rajouri

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 1
- No. of hamlets in the Panchayat: 7
- No. of households in the Panchayat: 350
- Population (approx.) of the Panchayat: 1594

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Agriculture	Agriculture Extension Assistant
2	J.C.D.S	Anganwadi worker
3	Rural Development	V.L.W., G.R.S
4	Education Jh Bank Sahitya	General Line Teacher 2nd branch manager
5	P.W.D Health Department	J-E Bika worker, Fort H.W.
6	Power Development Dept Sheep Husbandry	Mission Worker Stock Assistant
7	Forest Department Animal Husbandry	Guard V.P
8	Horticulture Irrigation & flood control	SI Supervisor

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat. Yes/No/under construction ✓
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar. Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat). Yes/No/Not applicable ✓

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	Furniture available not sufficient
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 22-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 18-11-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	V L W	Yes/No ✓	12	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓		Yes/No		Yes/No
ICDS (Honorarium)	Yes/No ✓		Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No ✓		Yes/No		Yes/No
Own resources of Panchayat	Yes/No ✓		Yes/No		Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Committee constituted & confirmed

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 7 No. 100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: Not presented to DDC yet

e. Whether the works have been started: Yes/No

No. of works started: Yes No. (75 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

2) BDO

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: no information/order for panchayat

Also mention if it is being purchased by someone else: CDPO

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: Panchayats have not started work yet

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: no orders to sarpanch yet

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: No order to Sarpanch yet

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: no direction given to Sarpanch yet

Also mention if it is being provided by someone else: Headmaster concerned

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs 43 lakh

✓ No. of works approved: 30

✓ No. of works started: 30

✓ No of works completed: 27

✓ No of Job Card holders in the Panchayat: 258

✓ No. of man days generated: _____

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: not prepared yet

xii. Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No ✓

If no, whether subjects have been assigned in presence of the visiting officer.
Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	
VLW	RDD	Yes/No ✓	
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No	
IIC MDM	School Education	Yes/No ✓	Not signing yet by Sarpanch
BMO	Health	Yes/No ✓	
Tehsildar/Naib-Tehsildar	Revenue		
Patwar	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officials: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) P. _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs _____ lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: 15-12-2018 (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1. details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
RDD	Cattle shed at W.M. 07	Yes	Completed by 25-11-2014

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1.

- a) Doctors/Paramedics/other Health staff (Yes/No)
- b) Teachers/ReT Teachers (Yes/No)
- c) Anganwari Workers/Helpers (Yes/No)
- d) RDD staff (Yes/No)
- e) JEs/other engineering staff (Yes/No)
- f) Agriculture/Horticulture staff (Yes/No)
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No)

In case any particular department has shown improvement, please specify:

Animal Husbandry & RDD

Any department whose staff is absent most of the time: _____

Any department whose officers/officials has not visited the Panchayat even once since B2V1 Fisheries

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 Not

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
PDD = Pole & wires conductors	PDD	Yes/No	None has been taken yet
non functioning of hand pump 2 no pipes available	P.H.E	Yes/No	None has been taken yet
P.H.C at the village	Health department	Yes/No	No sanction yet

vii. Major problems confronting the people

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof Final approval yet pending. However drafts has been prepared

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof No intimation yet

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If no, the officer should get it installed and confirm P/B was not available

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm schedule has been prepared but not uploaded yet

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (18/11/2019)			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	Sheep Husbandry	Stock Assistant	1		
2	Agriculture	AED	2		

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Social Forestry	Guard	3		
4	Social welfare	Helper	4		
5	RDD	G.R.S.	5		
6	Horticulture	HT II	6		
7	I.P.F.D	Inspector	7		
8			8		

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: Not availability of internet

(VLW to demonstrate the reports to the Visiting Officer)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	107	-	-	0
Scholarship for Minority students	0	-	-	0
Pension - Old Age	55	83	lack of fund	0
Pension - Widow	13	2	lack of fund	0
Pension - Disability	20	13	lack of fund	0
PM Kissan Nidhi	125	0	-	0
Ayushman Bharat	-	-	-	0
PM Jeevan Jyoti Bima Yojana	-	-	-	0
PM Suraksha Bima Yojana	-	-	-	0
PM Awas Yojana - Grameen	50	10		0
State Marriage Assistance Scheme	4	0	-	0

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	258	5	Pending documents	0
Ladli Beti	0	-	-	0
Swachh Bharat Mission- Individual Household Toilets	150	15	work not completed yet	0
PM Ujjwala Yojana	0	-	-	0
Ujala	0	-	-	0
Jandhan Account	60	0	-	0
PM Matru Vandana Yojana	0	-	-	0

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

i. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	135	Non-availability	0
Electricity connection	0	0	0

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

f) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kand
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): Rainfed & NH Tangle
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: Stream (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
 If yes, please specify: _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: 0
- No. of farmers who intend to use drip/sprinkler irrigation: 7 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:
lift irrigation, water harvesting, bore well

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 10-12%)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: non-availability of HYV at village level

3. LOANING FACILITY AVAILABLE TO THE FARMERS.

- i. No. of farmers without Kissan Credit Card 1490 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019 115 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far 17 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - a) Difficult processes and procedures _____
 - b) Delay by concerned Deptt. _____
 - c) Delay by bank concerned
 - d) Any other problem, please specify: Ranles concerned are asking for atleast two guareenters
- v. Suggestions for improving the process of availing loan under KCC: Guareentee to be removed, ^{noted} witness should be used.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) _____
 - b) Through un-organized market
 - c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing: Govt agencies to get involved in marketing as middleman
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce: Collection should be as doorstep

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No
 - ✓ If yes, please specify

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	Mango	70-80%	RAS-4799
2	Wheat	65-75%	HS-240
3	Paddy	75-85%	K39, G-14

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	110	23
2	Dairy units	170	37
3	Sheep Units	45	10
4	Fish Ponds	0	0

iii. Suggestions for encouraging more households/farmers to set-up new units
more and more loan facilities should be incorporated

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	more facilities of irrigation should be made available
2.	High yielding varieties should be incorporated
3.	Artificial Insemination should be extended to the village by Animal Husbandry Deptt
4.	more loan facilities should be made available
5.	Better management of homestead & diversification of crops

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No Yes

If no, the number of people in the Panchayat yet to get Aadhaar card: 160

Overall satisfaction level of the people about the ration shops: Good
 Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No No
- b) Inadequate stock: Yes/No No
- c) Overcharging: Yes/No No
- d) Rude behaviour of store owner: Yes/No No
- e) Long distance to be covered to reach the store: Yes/No No
- f) Non-display of rates: Yes/No No
- g) POS machine not working: Yes/No No

h) any other _____

iii. Number of FIRs registered in last 3 months: 7

- a) Are people generally satisfied by response of Police to complaints: Yes/No Yes
- b) Is copy of FIR given to people: Yes/No Yes
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No Yes
- d) Any suggestions: FIRs should be registered immediately cont any delay

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	
Social welfare	<ul style="list-style-type: none"> • Within 1 month • More than 1 month <input checked="" type="checkbox"/> • Never 	
Police Station	<ul style="list-style-type: none"> • Within 1 month <input checked="" type="checkbox"/> • More than 1 month • Never 	
PHE	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never <input checked="" type="checkbox"/> 	

PDD	<ul style="list-style-type: none"> • Within 1 month • <input checked="" type="checkbox"/> More than 1 month • Never 	
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	

vi. Any specific observation or complaint regarding any particular department: non availability of poles, conductors are tied on trees


K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 374
- Number of children in the age group of 4-14 years enrolled in the schools: 367
- Is there any High/Higher Secondary school with more than 40% girl students: Yes/No
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 - If yes, details of schools: _____
 - If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER: MALHOT

I	Urgent public requirements in order of priority (Max. 07):
	1. Playground at the Panchayat, near RD Malhot (Annual Husbandry). Rs. 3 lakhs to be used under 14FC-II plan for levelling. (RDD)
	2. Boundary wall to Renovation of school building at GMS, Malhot along with playground and detention (Education or RDD)
	3. Repairing of boundary wall of dug well and filter of water to be taken up (PHE)
	4. Cattle shed at H.No. 1 near house of Mr. Abdul Rashid under 14FC-II (RDD)
	5. Supply of water pipes at H.No. 3 and H.No. 5 needs immediate attention (PHE)
	6. At least 200 no of poles in the Panchayat along with conductors and 3 line sets (RDD)
	7. T. Road from Khundapher to Zaid Shariif main line (including GMS Malhot) (H.No. 2 & 3) (RDD)
II	Any major complaint brought to notice of the Visiting Officer:
	School buildings are under construction at: → Motile Primary School Khomerg → Primary School at Motile Mohalla (H.No. 2)

III	Overall perception of functioning of the government:
	Very good response by the Sabha for functioning of Panchayats. Particular to mention here for involvement of PRI in MDM, Anganwadi, RDB and PWD. PHE dept. was found to be least responsive
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	<p>→ Under Back to Village Programme-II, the status of different work sanctioned, their progress, perception of public, working of ground line workers of all the departments were good where we can really analyse the working of different institution.</p> <p>→ more education / Training of sarpanchs & panchs is required.</p>


 Signature of the visiting officer
 Name Dr. Shah King Ahmed Chowdh
 VAS. S/U Kotranlea