

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Gulzar Ahmed
- Designation: Principal
- Department/place of posting: Education/HSS Dhandkoto
- Mobile No: 9906087541
- Email id: gga@gnark.com
- Home District: Layouvi
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Lower Dadej B
- Local Government Directory (LGD) code of the Panchayat:
(To be sourced from Rural Development Department/by DC)
- Name of CD Block: Darhal
- Name of Tehsil: Darhal
- Name of District: Darhal

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 1
- No. of hamlets in the Panchayat: 15
- No. of households in the Panchayat: 1150
- Population (approx.) of the Panchayat: 2600

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	<u>Health</u>	<u>FM PHN / Farooq Kassar</u>
2	<u>P.D.D.</u>	<u>Meter Inspector Mold Rafiq</u>
3	<u>P.H.E</u>	<u>Supervisor Mold Nasir</u>
4	<u>Forest</u>	<u>Forest Guard Mold Shekhar</u>
5	<u>Education</u>	<u>Teacher Abdul Qayyum</u>
6		
7		
8		

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	No
Computer/printer	Yes/No	Yes/No	No
Telephone facility	Yes/No	Yes/No	No

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 14.11.2019.

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 14.11.2019.

iii. Whether the Kawaii register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	✓ Yes/No		✓ Yes/No		✓ Yes/No
ICDS (Nutrition)	✓ Yes/No		✓ Yes/No		Yes/No
ICDS (Honorarium)	✓ Yes/No		Yes/No		Yes/No
Mid Day Meals (MDM)	✓ Yes/No		Yes/No		Yes/No
Own resources of Panchayat	✓ Yes/No		Yes/No		Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 15 No. 100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ✓

No. of works started: 15 No. (100% to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch (✓)

2) BDO ()

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: yet to be started

Also mention if it is being purchased by someone else: Supervisor and Helper

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: yet to be started.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: yet to be started.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: yet to be started.

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs 35 lakh

✓ No. of works approved: 18

✓ No. of works started: Nil

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 384

✓ No. of man days generated: Nil

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: yet to be started

xii. Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No ✓
If no, whether subjects have been assigned in presence of the visiting officer.
Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	yes
VLW	RDD	Yes/No	yes
JE	RDD	Yes/No	yes
CDPO	Social Welfare	Yes/No	NO
TSWO	Social Welfare	Yes/No	NO
Anganwadi Supervisor	Social Welfare	Yes/No	yes
Headmaster/Principal/ZEO	School Education	Yes/No	yes
I/c MDM	School Education	Yes/No	yes
BMO	Health	Yes/No	yes
Tehsildar/Naib-Tehsildar	Revenue		yes
Patwari	Revenue	Yes/No	yes
Agriculture Extension Official	Agriculture	Yes/No	yes
Horticulture Extension Official	Horticulture	Yes/No	yes
Village functionaries		Yes/No	yes
Any other			

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b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Construction of covered yard on 6 3/12/2019

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs. _____ lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: 3/12/2019 (date)

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- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
RDD	Approved year	NO	Progress

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|------------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) ✓ |
| b) Teachers/Ret Teachers | (Yes/No) ✓ |
| c) Anganwari Workers/Helpers | (Yes/No) ✓ |
| d) RDD staff | (Yes/No) ✓ |
| e) JEs/other engineering staff | (Yes/No) ✓ |
| f) Agriculture/Horticulture staff | (Yes/No) ✓ |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ✓ |

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: Bank and Police

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Bank and Police

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: RDD

- vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Water Problems and Electricity	PHE and PDD	Yes/No ✓	Pending
Road Problem	PDD	Yes/No ✓	Pending
School Staff and infrastructure	Education	Yes/No ✓	Pending

- vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Road from Madan to Toor (Circuit)	PDD	Yes/No ✓	Not started
Tourism Project	Tourism	Yes/No	Not started
Public Health Centre	Health	Yes/No	Not started
Four Major water Tank	PHE	Yes/No	Not started
Approved year		Yes/No	Not started

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: yet to be implemented

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer in ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (14/11/2019)			2 nd Meeting Date (25/11/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Education	Teacher	1	Education	Teacher
2	Health	FMPHW	2	Health	FMPHW

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1 st Meeting Date (14/11/2019)			2 nd Meeting Date (25/11/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
3	Forest	Forest Guard	3	Forest	Forest Guard
4	PHE	Mohd Nasir	4	PHE	Mohd Nasir
5			5		
6			6		
7			7		
8			8		

If no, reason thereof _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof Due to internet Problem

(VLW to demonstrate the reports to the Visiting Officer)

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- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: *People are facing problem of electricity water and Road*

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details.

No of Elected Representatives trained	Place of training	Theme of training	No of days
8.	Dudel.	Capacity Building	3.

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats.

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	165	NIL	NIL	NIL
Scholarship for Minority students	117	NIL	NIL	NIL
Pension - Old Age	90	75	Due to lack of fund	NIL
Pension - Widow	6	NIL	-	-
Pension - Disability	28	6	Due to lack of fund	NIL
PM Kisan Nidhi	30	35	in process	NIL
Ayushman Bharat	100	150	lack of awareness	NIL
PM Jeevan Jyoti Bima Yojana	NIL	-	-	-
PM Suraksha Bima Yojana	NIL	25	Unanswered	
PM Awas Yojana - Gramin	60	50	in process	NIL
State Marriage Assistance Scheme	NIL	52	Unanswered	

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	384			
Ladli Beti	not covered			
Swachh Bharat Mission- Individual Household Toilets	25	50	50	ident not from nil
PM Ujjwala Yojana	150	50	Unawareness	Nil
Ujala	Nil	-	-	-
Jandhan Account	official Absent	-	-	-
PM Matru Vandana Yojana	-	-	-	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	950	lack of fund	Nil
Electricity connection	20	Unawareness and lack of maintenance	Nil

✓ Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

i) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kand ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body) (tick as many as needed) ✓
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ✓
 If yes, please specify: khul and water tank.
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drips/sprinkler irrigation in this Panchayat: 90
- No. of farmers who intend to use drips/sprinkler irrigation: 50 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat.

Department need to make the people aware regarding Scheme and there is potential to start rain water and to construct new khul.

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmers using High Yielding Variety seeds (Approx. 50 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: People are Unaware

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card ____ (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
Zero Nos.
- No. of farmers who applied for KCC Loan but not provided so far
Zero Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):

a) Difficult processes and procedures _____

b) Delay by concerned Deptt. ✓

c) Delay by bank concerned ✓

d) Any other problem, please specify: There is no officer who make the people aware regarding this scheme

v. Suggestions for improving the process of availing loan under KCC:

People are urgent that Deptt does not encourage them and explain the process in a difficult manner with typical formulas and asking for guarantee

MARKETING INTERVENTIONS:

i. How is agriculture/horticulture produce sold (tick whichever relevant):

a) Through organized market (mandi) _____

b) Through un-organized market ✓

c) Any other, please specify: Barter System.

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

Barter System and There is no organized market/mandi

iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Due to Deptt

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat. Yes/No
✓ If yes, please specify

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	walnut	Pears.	
2	Apple	Apple	
3	Apricot	Apricot.	

6. INCREASING LIVESTOCK PRODUCTION

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department. ✓ Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	NIL	20
2	Dairy units	NIL	50
3	Sheep Units	NIL	100
4	Fish Ponds	NIL	50

iii. Suggestions for encouraging more households/farmers to set-up new units

It can be due to the bringing awareness can of people through camp by Concern Deptt

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1	Tractor Road
2	HVC Seeds of fruits crops
3	Horticulture & Agriculture
4	Proper electrification of home
5	Water Tank

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card _____

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|---|--------|
| a) Irregular opening | Yes/No |
| b) Inadequate stock | Yes/No |
| c) Overcharging | Yes/No |
| d) Rude behaviour of store owner | Yes/No |
| e) Long distance to be covered to reach the store | Yes/No |
| f) Non-display of rates | Yes/No |
| g) POS machine not working | Yes/No |

h) any other _____

iii. Number of FIRs registered in last 3 months: NIL

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: People getting fed up due to the rude behaviour of officials

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month - More than 1 month - Never	More than one month
Social welfare	- Within 1 month - More than 1 month - Never	Do not make the fact transparent
Police Station	- Within 1 month - More than 1 month - Never	But people are not satisfied
PHE	- Within 1 month - More than 1 month - Never	People are not satisfied by the people

PDD	• Within 1 month • More than 1 month • Never	Poor response
Any other	• Within 1 month • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department:

People are poor and illiterate. They do not easily understand the Scheme and Depott do not bother to make them understand.

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: _____
- Number of children in the age group of 4-14 years enrolled in the schools: _____
- Is there any High/Higher Secondary school with more than 40% girl students: Yes/No
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 - ✓ If yes, details of schools: _____
 - ✓ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - ✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

Lower Dadas - B

I	Urgent public requirements in order of priority (Max. 07)
1	Const of main road from Dader Road to Toor Madoom - Urgent
2	High School upgradation of all school BMS Madoom.
3	Health Centre and veterinary Sub health centre at ward no-6
4	7 Culverts
5	Lack of Staff in all Depott
6	Lack of employment among educated youth in Pgt L. Dader B.
7	Sheep and Dairy Unit Tractor road at Jabri Madoom
II	Any major complaint brought to notice of the Visiting Officer
	There are many Complaint but people are focusing electricity water and School infrastructure and using for the internet road connectivity

III Overall perception of functioning of the government:

Depot are functioning properly but due to lack of awareness. People are unaware about the Scheme. It should be the duty of every Depot to make people aware and make the process easy for every Scheme.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

People are innocent but still I believed this part has no match with year 2019. People are still lacking basic facilities of life.

Signature of the visiting officer

Name Gulzar Ahmed