

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat.
Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name Mohd Shakeel
- Description Leet
- Department/ place of posting Edu Govt HSS Nadian (Dairat)
- Mobile No. 9051185333
- Email ID _____
- Home District Rajouri
- Dates of visit 02-10-2020 to 04-10-2020

B) Locational details of Panchayat:

- Name of the Panchayat Chonkham
- Local Government Directory (CD) code of the Panchayat 240034
(To be sourced from Rural Development Department/ By DC)
- Name of CD Block Dairat
- Name of Tehsil Dairat
- Name of District Rajouri

C) Panchayat Profile:

- No. of revenue villages in the Panchayat Chonkham
- No. of hamlets in the Panchayat 07
- No. of households in the Panchayat 480
- Population approx of the Panchayat 2310

S.No	Department	Officer Name	Designation	Contact number
1	Laboratory	Tadim Jeyaraj	ASST	9777251498
2	Agriculture	Abdul Kader	ASST	7001912122
3	IT & E	Praveen Kumar	JE	9944111111
4	Lab. Asst.	Praveen Kumar	JE	7006181972
5	IT & E	Praveen Kumar	ASST	9944111111
6	IT & E	Praveen Kumar	ASST	9944111111
7	IT & E	Praveen Kumar	ASST	9944111111
8	IT & E	Praveen Kumar	ASST	9944111111
9	IT & E	Praveen Kumar	ASST	9944111111
10	IT & E	Praveen Kumar	ASST	9944111111

S. No.	Department	Name	Designation
1	Finance		
2	General and Supply		
3			
4			
5			
6			
7			
8			
9			
10			

2. Infrastructure

1. Whether Fairness: (Is it available in the Fairness Act? Not under consideration)
 2. If yes, whether Fairness in Open Banking: (Other Government Banking? Private Banking)
 3. If no, whether will it available for current users of Fairness (Other users) no
 4. Further evaluation in the Fairness Act

[illegible]

- Regretted to many times but not forgiven by Communist and
R.C. etc.

4.1. General activities

1. Are there Lucha meetings being held? ☒ Yes
2. No. of Lucha meetings held since inception 02 (TNA)
3. No. of Lucha meetings conducted since inception 16 (TNA)
4. Date of last Lucha meeting 02-10-2020
5. Are all points addressed in Lucha Lucha? ☒ No
6. Is the maximum number of Lucha being observed in all wards? ☒ Yes
7. Are there Lucha Lucha meetings being held with all points? ☒ No
8. Is the Approving Authority observing these Lucha Lucha meetings? ☒ Yes
9. Has Social Audit Committee been formed? ☒ Yes
10. A school is being constructed in the _____ ☒ Yes
11. No. of schools under construction 1-00
12. Has the school been constructed? ☒ Yes
13. Has the school approved the village school plan? ☒ Yes
14. No. of meetings of _____ 1-00
15. Is the _____ Management Committee constituted? ☒ Yes
16. No. of _____ meetings held 1-00
17. Is a meeting of all _____ in the Panchayat being conducted? ☒ Yes
18. Have all meetings of _____ been held in the Panchayat? ☒ Yes
19. Are there _____ activities being held in the Panchayat? ☒ Yes
20. What and where was the last activity held? 1-00
21. Have Health & Family Welfare Auxiliary Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the respective _____ ☒ Yes
22. No. of meetings of HFWAC & VHSNC meetings held 1-00
23. Is the name of Sarpanch displayed on cluster information boards of all _____ ☒ Yes
24. Are Sarpanchs being motivated in their _____ ☒ Yes

- xxx Whether subjects have been assigned by the Sarpanch to the Panch. ☒ Yes
- xxv Whether grievance redressal box is installed. ☒ Yes/No
- xxvi No. of grievances received pertaining to Panchayat level. - Nil
- xxvii No. of grievances disposed of at Panchayat level. - Nil
- xxix Whether the Sarpanch/ Panchayat Secretary have digital signatures. ☒ Yes/ No
- xxx Whether all MGNREGS/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC). ☒ Yes/ No
- xxxi Bank Account opening and receipt of funds.

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14th Finance Commission	☒ Yes	<u>YES</u>	☒ Yes		
ICDS (Nutrition)	☒ Yes	<u>YES</u>	☒ Yes	<u>5300/-</u>	<u>11660/-</u>
ICDS (Honorarium)	☒ Yes	<u>YES</u>	☒ Yes	<u>35325/-</u>	<u>145125/-</u>
Mid Day Meal (MDM)	☒ Yes	<u>Teacher</u>	☒ Yes		
Own Resources of Panchayat	☒ Yes		☒ Yes		
Any other Scheme if yes, indicate name					

Visiting Officer to personally check the Position and enter the above prices. Monthly bill also check that the bank account is in the name of the Panchayat and operated by Sarpanch.

2.2 Integrated Child Development Scheme (ICDS)

- i Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. ☒ Yes/ No
- If no reason thereof _____
- Also mention if it is being purchased by someone else _____
- ii Is nutrition being provided to Anganwadi Centres in the Panchayat. ☒ Yes/ No
- If no reason thereof _____
- iii Expenditure incurred on procurement through Sarpanch. Rs. 11660/- lakh
- iv Is the Panchayat/ Sarpanch paying honorarium to ANM/ASHA helpers directly at Panchayat level. ☒ Yes/ No

- If no reason thereof _____
- v Expenditure incurred on paying of honorarium through Sarpanch. Rs. 145125/- lakh
- vi Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. ☒ Yes/ No
- Visiting Officer to check the register and verify the signatures of the Sarpanch on the same.

2.3 Mid Day Meal (MDM) Scheme

- i Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools. ☒ Yes/ No
- If no reason thereof By dept of Edu
- ii Expenditure incurred on Mid Day Meal/ Food items through Sarpanch. Rs. lakh
- iii Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat. ☒ Yes/ No
- If no reason thereof _____
- Also mention if it is being provided by someone else _____
- iv Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. ☒ Yes/ No
- Visiting Officer to check the register and verify the signatures of the Sarpanch on the same.
- v Expenditure incurred on honorarium to cook cum helper through Sarpanch. Rs. lakh
- vi Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. ☒ Yes/ No
- If yes, whether approved by the Gram Sabha. ☒ Yes/ No
- If no reason thereof Allocation of funds from school has dept

2.4 Challenges

- i Major challenges being faced by the Panchayat in functioning and execution of works.
- There is no major challenges for Panchayat in functioning and execution of works

F) Jan Abhiyan/ Awami Muhim activities:

Please to be filled by the District Administration below the provided is handed over to the visiting officer. Visiting officer will confirm the figures provided by the administration by conducting field enquiry during his/ her stay at the district.

1. Domicile Certificates issued *

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRC Holders	2300	70	68		
Non-PRC			2		
SWN					
Students					
Others					

2. Category certificates issued *

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC					
ST		5	3	2	
OBC					
AIC					
MSA		2	1		

3. Revenue papers issued

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Transfer/ allotment				
Transfer/ Correction				
Transfer/ withdrawal				
Mutations				

4 Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates					
Birth Certificates		1	1		
Disability Certificates					

5. Adhaar seeding of Ration Card *

Category	Target *	No. of total Ration Cards Adhaar seeded *	Adhaar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PRC		85			
Non-PRC		1			
Any other					
Adhaar seeding					

6. Health *

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat Pradhan Mantri Jan Arogya Yojana (PM-JAY)					
Ayushman Bharat Pradhan Mantri Jan Arogya Yojana (PM-JAY) - Health Insurance		1			
Janani Suraksha Yojana (JSY)					

7. National Social Assistance Programme (NSAP) *

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Adhaar seeding during Jan Abhiyan/ Awami Muhim *	Total Adhaar seeding *
Old Age Pension	3	3	6				
Widow Pension	2	3	5				
Disability Pension							

8. Integrated Social Security Scheme (ISSS) *

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension	3	1	9				
Assistance to Women in Business	7	1	8				
Assistance to Physically Challenged Persons							

9. Other Welfare Schemes *

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Scheme (PMMV)		2	2		
National Family Benefit Scheme (NFBS)					
PM Garibi Hatao Anna Yojana					
Mission mode project for registration of construction workers					

10. Scholarships to the students under various schemes *

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post Matric for SC	-	-	-	-
Post Matric for ST	-	-	-	-
Post Matric for OBC	-	-	-	-
Post Matric for Minorities	-	-	-	-
Post Matric for SC	-	-	-	-

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post Matric for ST	-	-	-	-
Post Matric for OBC	-	-	-	-
Post Matric for Minorities	-	-	-	-
Dr. Ambedkar CSC	-	-	-	-
National Board cum Merits (NBMCS)	-	-	-	-
Merit cum Means Merit	-	-	-	-
PM's Scholar Scholarship for JKS (PMSSS)	-	-	-	-
National Sports Scholarship Scheme	-	-	-	-
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)	-	-	-	-

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim *

Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM KISAN)	82		82		
Kisan Credit Card	63		63		

12. Live Stock Schemes *

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme				
Innovative Poultry Production Programme		1		
Integrated Development of Small Ruminants and Rabbits - Sheep Farm				

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Aashiyana/Janant Mukam *	Pendency (No.)	Reasons of pendency
At Health Scheme	20	20		

14. School Amenities:

- No. of schools in the Gram Panchayat: 07
- No. of schools with Ramp Facility for Children with Specific Needs: All 07
- No. of schools with drinking water facility: All 07
- No. of schools with electricity connection: All 07
- No. of schools with toilet facility:
 - For Boys: Yes
 - For Girls: Yes
- No. of schools with girl students Kurur Co Ed school: 04
- No. of such schools included with Sanitary Napkin Vending Machines: No
- No. of such schools included with incinerators: No

15. Basic Services:

- No. of habitations with over 250 souls: 10
- No. of habitations with over 250 souls in the GP without road connectivity: No
- If yes, whether these roads have been surveyed: No/Yes
- No. of habitations with less 250 souls in the GP without tar/earthen road
- Is there any habitation or mohalla which is yet un-electrified: Yes/No
 - If yes, names and approx no. of households:
 - Name: _____ Households: _____
 - Name: _____ Households: _____
 - Name: _____ Households: _____
- Remarks/ explanation: All electrified

- Total no. of households without electricity connection in the GP: 00
- Is there any habitation/ area where power connection lines are used for electric supply: Yes/No
 - If yes, details: _____
 - approximate no. of connection points: _____
- Are there any areas where kiosk/stand is used for electric supply: Yes/No
 - If yes, name of the habitation: _____
 - approximate length: _____ meters
 - approximate what length of tube well length in GP is kiosk/stand used: _____
- No. of households without tapwater supply in the GP: No

16. Pradhan Mantri Awas Yojana (PMAY)

- Cumulative Target: 12
- No. of households with loan/loan with interest accounts during Jan Aashiyana/Janant Mukam: 10
- No. of households to which self employment assistance during Jan Aashiyana/Janant Mukam: No
- No. of houses completed in 2020-21: No
- No. of houses completed during Jan Aashiyana/Janant Mukam: No
- No. of houses under construction: No

17. Community Sanitary Complex (CSC) Status:

- Whether CSC sanctioned in the Gram Panchayat: Yes/No
- If yes, has the CSC been constructed: Yes/No
- Whether the CSC is functional: Yes/No
- No. of CSCs taken up during Jan Aashiyana/Janant Mukam: 05
- No. of CSC completed during Jan Aashiyana/Janant Mukam: 02
- Any issue regarding water connection and sewage disposal in CSC: No

18. MGNREGA

- Whether MGNREGS work has been approved: Yes/No
- If yes:
 - at Funds allocated to the Panchayat: 4 Crore
 - at No. of works approved: 200

- c) No. of works started during Jan Abhiyan/ Awami Muhim: 10
- d) No. of works completed during Jan Abhiyan/ Awami Muhim: 10
- e) No. of person days generated during Jan Abhiyan/ Awami Muhim: 350 day
- f) Wages due for it above: Rs. 369000 lakh
- g) Wages paid out of it above: Rs. Nil lakh

h) Any grievance related to MGNREGS: Payment not paid to labourers from above mentioned amount till date

19. 14th FC Award:

- i) Allocation under 14th FC for four years: Rs. 2270000 lakh
- ii) Whether Action plan prepared for all years: Yes
- iii) No. of works as per the Action Plan: 14 works
- iv) Whether approval accorded to the whole Plan by the DPC: Yes
- v) No. of works for which technical sanction accorded by the Jn: Yes
- vi) No. of works authorized by the HUDA Panchayat: 14 works
- vii) No. of works taken up during Jan Abhiyan/ Awami Muhim: Yes = 12
- viii) No. of works completed during Jan Abhiyan/ Awami Muhim: Yes = 12
- ix) Payments made during Jan Abhiyan/ Awami Muhim: Rs. 1520000 lakh
- x) Total expenditure on PRASoft as on date: Rs. 1520000 lakh

20. Works under Capex and CSS:

a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	ICD				
2	PWD				
3	Jai Shakti				
4	POD				
5	Others				

b. UT Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	ICD				
2	PWD				
3	Jai Shakti				
4	POD				
5	Others				

c. Centrally Sponsored Schemes (CSS)

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	Samagra Shiksha				
2	PMGSY				
3	Jai Shakti Mission (PHE)				
4	Jai Shakti Mission (ISFC)				
5	NHM				
6	Others (specify)				

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- i) No. of complaints received: 10
- ii) No. of complaints resolved: 10
- iii) Constraints faced in delivery of services:

M

22. Others:

- i) Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No
- ii) If yes, total number of beneficiaries identified in the Panchayat: 04

G) Activities during B2V3:

DAY 1:

- i) Whether meeting held with BOC/ Panchayat members/ prominent citizens Yes/ No ☒
- ii) No. of Panchayat Members present 07
- iii) Issues raised during the meeting
 1. Labor payment of MGNREGS not paid on due time
 2. ELU plan works not executed according to norms and standards of FC & MGNREGS
 3. awareness camps are not organized in Panchayat by
 4. Agriculture, Horticulture, and Panchayat dept. in meetings
- iv) Important establishments/ institutions visited (Please tick)
 1. Schools ☒
 2. PNC/CHC ☒
 3. Veterinary clinic ☒
 4. Anganwadi centre ☒
 5. PDS ration depot ☒
 6. Any industrial establishment
 7. Government offices

1a) _____
 1b) _____
 1c) _____
- v) Any other _____
- vi) Total number of wards in the Panchayat 07
- vii) No. of Ward Sabhas held 01
- viii) No. of villagers present during the Ward Sabha 20
- ix) Whether any resolution passed Yes/ No ☒
- x) Citizen Information Board visited Yes/ No ☒
- xi) Wall painting of works of 2019 as inspected Yes/ No ☒
- xii) Name of the departments whose works displayed in the paintings
 1. Rural development dept.

DAY 2:

i) Gram Sabha

- i) Location of Gram Sabha Panchayat Ghar
- ii) No. of villagers present during the Gram Sabha 40
- iii) Whether resolution passed for MGNREGA Plan Yes/ No ☒
- iv) Whether resolution passed for 15th FC Plan Yes/ No ☒
- v) Whether list of Awas+ beneficiaries read out Yes/ No ☒
- vi) No. of ineligible beneficiaries removed 06
- vii) Whether list of pension beneficiaries read out Yes/ No ☒
- viii) Whether people made aware about the Covid-19
 - Use of masks Yes/ No ☒
 - Sanitizers Yes/ No ☒
 - Social distancing Yes/ No ☒
- ix) Whether Panchayat Newsletter distributed Yes/ No ☒
- x) Whether any mega cultural/ social/ sports event held Yes/ No ☒

Details thereof Volley ball match organized by
sports dept. of BHS Dorkel

ii) Details of scheme benefits extended/ services distribution

- a) No. of Domicile certificates distributed NO
- b) No. of sports kits distributed _____
- c) No. of students distributed uniforms/ bags/ books NO

- d. No. of incentives/ posters/ wall distribution - 20
 e. No. of awareness distributed already created in the village on bridge
 f. No. of awareness about golden cards distributed - 20
 g. No. of JSA Health Cards distributed - 20
 h. Others - 20

ix. Whether any water conservation work started Yes/ No ✓

Details thereof _____

x. Whether any mega event of any other department, especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry/ Handicraft/ Handloom/ Forestry etc. held Yes/ No ✓

Details thereof _____

xi. Whether Pochan Abhyas activity held Yes/ No ✓

xii. Brief description of the activity _____

DAY 3:

I. Mahila Sabha

1. Attendance - Yes
 2. Resolution passed, if any - Yes
 3. Issues raised

1. Sewing complex for women at bus stand
 2. Zilla
 3.
 4.

II. Bal Sabha

1. Attendance - Yes
 2. Resolution passed, if any - Yes

4. Issues raised
 1. Children Park in Panchayat Chowk
 2.
 3.
 4.

III. Works completed/inaugurated under BZV

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

Important Note: At least one work / demand as reflected in BZV1/BZV2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer

IV. Other works completed/inaugurated

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	RDD (14 FC) Cand. N. S. Shakti	0.60	2.2.20	Yes	Yes
2	Cand. N. S. Shakti RDD (14 FC)	1.30	2.2.20	Yes	Yes
3					
4					
5					

V New works

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	Cost 7.8/11 4.40 in P/12th R.D. F4152	0.50	Office 15 FC	Yes	NO	
2						
3						
4						
5						

IMPORTANT NOTE

1. New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
2. At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1		
2		NO
3		NO
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands - B2V1			
1			
2			
3			
4			
5			
6			
7			
II. Urgent Public Requirements/ Demands - B2V2			
1			
2			
3			
4			
5			
6			
7			

S. No	Particulars	Action taken	Remarks #
III Major Problems - B2V1			
1	QRM of P.W.D. and Irrigation Dept. (R.D.D.)		
2			
3			
4			
5			
IV Major Problems - B2V2			
1			
2			
3			
V Major Complaints - B2V3			
1			
2			
VI Major Complaints - B2V4			
1			
2			

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Aardram Mission

II) GENERAL ASSESSMENT OF THE VISITING OFFICER:

Any major complaints brought to the notice of the Visiting Officer	
I	Any major Complaint from public regarding development works in Panchayat are not properly executed by the Panchayat dept. as per Guideline and norms are not reflected in all Plans i.e. INTERVENA Same in 14FC Same in 15FC Plan and not properly checked by approving authority. Delay in Payment of INTERVENA wages.
Major/urgent public demands that was/were reflected earlier but have not been addressed so far	
II	Major/urgent demand of Public address earlier but not been addressed 1 Street light at town Dakh 2 Sanday Complex at Bus Stand 3 Solar light at Jammie masjid Dakh 4 Children Park in Panchayat chowk Dakh
Overall assessment of visit and suggestions (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)	
III	As per my assessment as visiting officer development work in Panchayat are not executed as per Guideline and norms and not public not satisfactory upto marks on different dept and zone problem As per my suggestion as visiting officer Single authority deputied one monitoring and addressal officer once in a month to redress problem of public in Panchayat

Signature of the visiting officer
Name: Mohd Shabbir
1451, Nadiya Baidip