



Back to Village-3

B2V3

October 02-12, 2020
Governance at Peoples' Doorstep



Government of Jammu & Kashmir

Jammu & Kashmir
NEW VISION
NEW HORIZON

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed *Back to Village-3 (B2V3)* programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2nd to 12th October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the *Back to Village* programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his 'Man Ki Baat', calling it "a festival of development, public participation and public awareness".

Encouraged by the success of the programme, the government organized the *Back to Village-2 (B2V2)* in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the *Back to Village-3 (B2V3)* programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Sunwai (Awami Sunwai) - Public grievances redressal, Adhikar Abhiyan (Muhim Barai-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Dehi Taraqiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020

Srinagar

(Manoj Sinha)

Jan Abhiyan

September 10-30, 2020



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to witness a transformation of Panchayati Raj institutions ever since their constitution in 2018. Through the first of its kind initiative - 'Back to Village' - and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme 3 is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first B2V focussed on interaction and information on local needs, the second B2V focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs, and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an 'Action' edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise-Jan Abhiyan/Awami Muhim, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRi interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Halqas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awami Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
16. **The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/ Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

c) Holding of Mega Mela/ IEC activities of different departments, especially those involved with individual beneficiaries:

- Extension/ Information camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- Beti Bachao, Beti Padhao activities
- Activities/ exhibitions/ information campaigns of the following departments
 - ✓ Animal/ Sheep Husbandry
 - ✓ Agriculture
 - ✓ Horticulture
 - ✓ Handloom/ Handicrafts
 - ✓ Youth Services and Sports
 - ✓ Floriculture
 - ✓ Any department which has subsidy or individual beneficiary scheme

d) Filling up of B2V3 booklet.

Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed; resolution to be handed over to DC.
2. Visits and inaugurations (along with Sarpanch/ Panchs/ BDC Chairman)
 - Languishing projects
 - Projects completed in last month under 14th FC, MGNREGA, B2V or any other CSS/ District/ State Sector scheme.
 - Griha Pravesh ceremonies of houses completed under PMAY/ distribution of gifts

IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under B2V and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under B2V both physically and financially
- b. Visiting Officer to ensure that AT LEAST one new work under B2V out of priority demands is identified, foundation stone laid and started during His/Her visit

Schedule for the Visiting Officer

Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup, etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas – proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Choupal – informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awas+ beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Ladi Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awami Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children.
- Activities of Social Welfare Department – distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
 - Universal Health Cards/ Ayushman Card distribution.
 - Start any one water conservation work.

c) Holding of Mega Melas/ IEC activities of different departments, especially those involved with individual beneficiaries:

- Extension/ information camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- Beti Bachao, Beti Padhao activities
- Activities/ exhibitions/ information campaigns of the following departments:
 - ✓ Animal/ Sheep Husbandry
 - ✓ Agriculture
 - ✓ Horticulture
 - ✓ Handloom/ Handicrafts
 - ✓ Youth Services and Sports
 - ✓ Floriculture
 - ✓ Any department which has subsidy or individual beneficiary scheme

d) Filling up of B2V3 booklet.

Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and Inaugurations (along with Sarpanch/ Panchs/ BDC Chairman).
 - Languishing projects.
 - Projects completed in last month under 14th FC, MGNREGA, B2V or any other CSS/ District/ State Sector scheme.
 - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts.

IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under B2V and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under B2V, both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under B2V out of priority demands is identified, foundation stone laid and started during His/Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of B2V1 and B2V2 booklets as filled in by the visiting officer in June/ November, 2019
2. Two copies of B2V3 booklet with basic data in fields marked with asterisk (*) already filled in.
3. Duly validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including:
 - Action Taken Report on issues/ demands/ complaints of B2V1 and B2V2
 - List of new works started/ ongoing/ completed after B2V1 and B2V2 under the following heads:
 - ✓ 14th FC
 - ✓ B2V grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after B2V1.
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after B2V1.
5. Plans/ beneficiary lists
 - MGNREGA draft plan document for the year 2021-22.
 - 15th FC draft plan document for the year 2021-22
 - List of Awaas+ beneficiaries.
 - List of pension beneficiaries.
6. Lists of beneficiaries for:
 - various certificates/ benefits to be distributed by the visiting officer.
 - whom Griha Pravesh ceremonies have been organised.
7. Panchayat newsletter

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy.
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions.
3. List of deletions from Awaas+ beneficiaries.
4. Representations received, if any.
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15th FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filled in Mission Antyodaya form and ease of living survey data.

Documents to be provided to the Visiting Officer by the DC

1. Copies of B2V1 and B2V2 booklets as filled in by the visiting officer in June/ November, 2019.
2. Two copies of B2V3 booklet with basic data in fields marked with asterisk (*) already filled in.
3. Duly validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including:
 - Action Taken Report on issues/ demands/ complaints of B2V1 and B2V2.
 - List of new works started/ ongoing/ completed after B2V1 and B2V2 under the following heads:
 - ✓ 14th FC
 - ✓ B2V grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after B2V1.
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after B2V1.
5. Plans/ beneficiary lists:
 - MGNREGA draft plan document for the year 2021-22.
 - 15th FC draft plan document for the year 2021-22.
 - List of Awaas+ beneficiaries.
 - List of pension beneficiaries.
6. Lists of beneficiaries for
 - various certificates/ benefits to be distributed by the visiting officer.
 - whom Griha Pravesh ceremonies have been organised.
7. Panchayat newsletter.

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy.
2. Ward's Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions.
3. List of deletions from Awaas+ beneficiaries.
4. Representations received, if any.
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15th FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filled in Mission Antyodaya form and ease of living survey data.

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: MOHD JUREES KHAN
- Designation: B/C Lecturer
- Department/ place of posting: Edu./Lecturer at G.H.S.S Gahni (Mendhar)
- Mobile No: 9469489410
- Email ID: Jdurees.Mohd.276@gmail.com
- Home District: Poonch
- Dates of visit: 08-10-2020 - 09-10-2020, 10-10-2020

B) Locational details of Panchayat:

- Name of the Panchayat: Chandyal (Sangote)
- Local Government Directory (LGD) code of the Panchayat (To be sourced from Rural Development Department/ by DC): 239178
- Name of CD Block: Balakote
- Name of Tehsil: Mendhar
- Name of District: Poonch

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 01
- No. of Hamlets in the Panchayat: 35
- No. of households in the Panchayat: 647
- Population (approx.) of the Panchayat: 3335

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	Health	Shaanon Akhter	M.P.W	7051324522
2	PWD (R + B)	Mukhtyar Ahmed	Work Supervisor	7298281967
3	Health	Zakoor Ahmed	Pharmacist	962243899
4	Horticulture	Sajid Ahmed	Horticulture II	8082150624
5	P.D.D	Gulzeer Shabnam	J.E	7298286863
6	ICDS	Tanveer Kouser	Supervisor	8082387273
7	Revenue	Muhammad Ali	Patwari	9086155042
8	R.D.D	Mohd Akram	Secretary	7051967577
9	Sheep	Sajid Hussain	A.S.MU	9906350876
10	R.D.D	Zahid Khan	P.R.S	8803840288

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1	—	—	—
2	—	—	—
3	—	—	—
4	—	—	—
5	—	—	—

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- i. Whether Panchayat Ghar is available in the Panchayat, Yes/ No/ Under construction
If yes, whether functioning in: Govt building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Ghar, Yes/ No.

- ii. Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

- ii. Whether Infrastructure and Assets Register has been prepared Yes/No ✓
(Visiting Officer to physically check the register)
If No: Visiting Officer to get the register prepared in his/her presence and confirm

2. Functionality:

2.1. General activities:

- i. Are Ward Sabha meetings being held Yes/No ✓
- ii. No. of Ward Sabha meetings held since inception 40
- iii. No. of Gram Sabhas conducted since inception 48
- iv. Date of last Gram Sabha 22-09-2020
- v. Are all plans approved in Gram Sabha Yes/No ✓
- vi. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas Yes/No ✓
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans Yes/No ✓
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions Yes/No ✓
- ix. Has Social Audit Committee been framed Yes/No ✓
- x. Is social audit being conducted by the Committee Yes/No ✓
- xi. No. of works audited by the Social Audit Committee All
- xii. Has Panch Samiti been constituted Yes/No ✓
- xiii. Has the Panch Samiti approved the Village Action Plan Yes/No ✓
- xiv. No. of meetings of Panch Samiti held 30
- xv. Is Biodiversity Management Committee constituted Yes/No ✓
- xvi. No. of BMC meetings held 40
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained Yes/No ✓
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat Yes/No ✓
- xix. Are Poshan Abhiyan activities being held in the Panchayat Yes/No ✓
- xx. What and where was the last activity held 10-10-2020
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch Yes/No ✓
- xxii. No. of meetings of HFWAC & VHSNC meetings held 24
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes Yes/No ✓
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities Yes/No ✓

- xiv. Whether subjects have been assigned by the Sarpanch to the Panch? Yes/ No ✓
 xxi. Whether grievances redressal box is installed? Yes/ No ✓
 xxii. No of grievances received pertaining to Panchayat level NO
 xxiii. No of grievances disposed of at Panchayat level NO
 xxiv. Whether the Sarpanch/ Panchayat Secretary have digital signatures? Yes/ No ✓
 xxv. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC)? Yes/ No ✓
 xxvi. Bank Account opening and receipt of funds ✓

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No ✓	Yes ✓	Yes/ No ✓	18.93 lac	No
ICDS (Nutrition)	Yes/ No ✓		Yes/ No ✓	8.389	—
ICDS (Honourarium)	Yes/ No ✓		Yes/ No ✓	Nil	4068450
Mid-Dry Meals (MDM)	Yes/ No ✓		Yes/ No ✓		
Own resources of Panchayat	Yes/ No ✓		Yes/ No ✓		
Any other Scheme, if yes, indicate name	—	—	—	—	—

(Vetting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS):

- I. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat? Yes/ No

If no, reason thereof NO

Also mention if it is being purchased by someone else NO

- II. Is nutrition being provided to Anganwadi Centres in the Panchayat? Yes/ No

If no, reason thereof —

- III. Expenditure incurred on procurement through Sarpanch: Rs 4068450 lakh

- IV. Is the Panchayat/ Sarpanch paying honourarium to AWWs/ Helpers directly at Panchayat level? Yes/ No

If no reason thereof No

Expenditure incurred on paying of honorarium through Sarpanch: Rs Nil lakh

Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3. Midday Meal (MDM) Scheme:

Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No

If no reason thereof issued by the ZEO

Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs Nil lakh

Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No

If no reason thereof through Deptt

Also mention if it is being provided by someone else Nil

Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs Nil lakh

Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No

If yes, whether approved by the Gram Sabha: Yes/ No

If no reason thereof Funds are not provided in the Panchayat

2.4. Challenges:

Major challenges being faced by the Panchayat in functioning and execution of work:
Hilly area and problem of road connectivity during heavy snowfall.

Unavailability of water pipes.

Shortage of electrical poles and wires

F) Jan Abhiyan/ Awami Muhim activities:

Form to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures are filled by the administration by conducting local inquiry during his/her stay in the village.

1. Domicile Certificates issued *:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRC Holders	2986	859	892	N/A	N/A
Non-PRC	N/A	N/A	N/A	-	-
WPR	N/A	N/A	N/A	-	-
Students	N/A	N/A	N/A	-	-
Officers	N/A	N/A	N/A	-	-

2. Category certificates issued *:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC	N/A	N/A	N/A	N/A	N/A
ST	126	0	2	-	-
OBC	N/A	N/A	N/A	-	-
ALC	2986	0	65	-	-
REIA	2986	0	2	-	-

3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakal/ Jamabandi	12	12	N/A	-
Nakal/ Girdawari	17	17	N/A	-
Farad/ Intikhab	N/A	N/A	N/A	No. of farad received
Mutations	01	2	N/A	-

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates	N/A	N/A	N/A	N/A	N/A
Birth Certificates	N/A	N/A	N/A	N/A	N/A
Disability Certificates	N/A	N/A	N/A	N/A	N/A

5. Adhaar seeding of Ration Card :

Category	Target *	No. of total Ration Cards Adhaar seeded *	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PHH	36	260	260	0	Not included in 2022 survey
Non-PHH	325	325	325	0	Not included in 2022 survey
Antyodaya Anna Yojana	4	47	47	15	Not included in 2022 survey

6. Health :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat Families with golden cards	3335	700	700	2635	Not included in 2022 survey
Ayushman Bharat Individuals Cards	2635	700	700	25	—
Janani Suraksha Yojna (JSY)	27	27	27	—	—

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension	20	0	20	0	0	02	8
Widow Pension	01	0	1	0	0	0	01
Disability Pension	0	0	0	0	0	0	0

8 Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension	80	03	70	10	Lack of grants	04	56
Assistance to Women in Distress	18	2	14	04	Lack of grants	02	15
Assistance to Physically Challenged Persons	28	03	27	01	Incomplete	03	13

9. Other Welfare Schemes :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Matru Vanshana Yojana (PMMVY)	30	30	30	N/A	—
National Family Benefit Scheme (NFBS)	5	—	—	—	—
PM Garib Kalyan Anna Yojana	—	—	—	—	—
Mission mode project for registration of construction workers	—	—	—	—	—

10. Scholarships to the students under various schemes :

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre-Matric for SC	—	—	—	—
Pre-Matric for ST	27	27	27	N/A
Pre-Matric for OBC	—	—	—	—
Pre-Matric for Minorities	05	05	05	—
Post-Matric for SC	—	—	—	—

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post Matric for ST				
Post Matric for OBC				
Post Matric for Minorities	04	04	04	
Dr. Ambedkar EBC				
National Merit-cum-Means (NMMSS)				
Merit-cum-Means Minority	257	257	257	Nil
PM's Special Scholarship for J&K (PMSSS)				
National Talent Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)				

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim *:

Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	372	110	217	155	Uploading to CAP affila file
Kissan Credit Card	372	120	385	63	Age limit across 70 years and not approach to affila due to covid-19

12. Live Stock Schemes*:

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme				
Innovative Poultry Production Programme				
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	40	-	40	Pending for J&K Bank Updata dition due to COVID-19

13. Universal coverage Scheme

Scheme	Total number of households *	Households covered during Jan Abhiyan / Aarati Muhim *	Pendency (No.)	Reasons of pendency
UK Health Scheme				

14. School Amenities:

- I. No. of schools in the Gram Panchayat 08
- II. No. of schools with Ramp/Facility for Children with Specific needs NH
- III. No. of schools with drinking water facility NH
- IV. No. of schools with electricity connection 2
- V. No. of schools with toilet facility
- a. For Boys NH
- b. For Girls NH
- VI. No. of schools with girl students (Girls/ Co-Ed schools) 08
- VII. No. of such schools installed with Sanitary Napkin Vending Machines NH
- VIII. No. of such schools installed with incinerators NH

15. Basic Services:

- I. No. of habitations with over 250 souls 02
- II. No. of habitations with over 250 souls in the GP without road connectivity 04
Ward No. 1, 2, 7
- III. If yes, whether these roads have been surveyed. Yes/No. ☒ Yes
- IV. No. of habitations with less 250 souls in the GP without fair weather road 02
- V. Is there any habitation or mohalla which is yet un-electrified. Yes/ No. ☒ No
- If yes, names and aprox no. of households.
- (a) _____ (name) _____ (households)
- (b) _____ (name) _____ (households)
- (c) _____ (name) _____ (households)
- Remarks/ explanation _____

- vi Total no. of households without electricity connection in the GP 22
- vii Is there any habitation/ area where trees/ wooden poles are used for electric supply? Yes/ No ☒ Yes
If yes, details 27
Approximate no. of wooden poles 40
- viii Are there any areas where barbed wire is used for electric supply? Yes/ No ☒ Yes
If yes, name of the habitation Mamaga Kote (Ward No-01)
Approximate length 1500 metres
Approximately what %age of total wire length in GP is barbed wire 3000
- ix No. of households without tapped water supply in the GP 200

16. Pradhan Mantri Awas Yojana (PMAY):

- i Cumulative Target 68 (No.)
- ii No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim 68
- iii No. of households to which 1st installment released during Jan Abhiyan/ Awami Muhim 68
- iv No. of houses completed in 2020-21 20
- v No. of houses completed during Jan Abhiyan/ Awami Muhim 20
- vi No. of houses under construction 48

17. Community Sanitary Complex (CSC) Status:

- i Whether CSC sanctioned in the Gram Panchayat? Yes/ No ☒ Yes
- ii If yes, has the CSC been constructed? Yes/ No ☒ Yes
- iii Whether the CSC is functional? Yes/ No ☒ Yes
- iv No. of CSCs taken up during Jan Abhiyan/ Awami Muhim Nil
- v No. of CSC completed during Jan Abhiyan/ Awami Muhim Nil
- vi Any issue regarding water connection and sewage disposal in CSC

18. MGNREGA:

- i Whether MGNREGA Plan 2020-21 has been approved? Yes/ No ☒ Yes
- ii If yes:
a) Funds allocated to the Panchayat, Rs 27.50 lakh
b) No. of works approved 32

- ci No. of works started during Jan Abhiyan/ Awami Muhim: 02
 di No. of works completed during Jan Abhiyan/ Awami Muhim: N/A
 ei No. of person days generated during Jan Abhiyan/ Awami Muhim: 192
 fi Wages due for 'e' above: Rs. 39160 lakh
 gi Wages paid out of 'f' above: Rs. 39160 lakh
 hi Any grievance related to MGNREGA: N/A

19. 14th FC Award:

- i. Allocation under 14th FC for four years: Rs. 18.98 lakh
 ii. Whether Action plan prepared for all years: Yes/ No ✓
 iii. No. of works as per the Action Plan: 21
 iv. Whether approval accorded to the whole Plan by the DPC: Yes/ No ✓
 v. No. of works for which technical sanction accorded by the Xen: 21
 vi. No. of works authorized by the Panchayat: 21
 vii. No. of works taken up during Jan Abhiyan/ Awami Muhim: 14
 viii. No. of works completed during Jan Abhiyan/ Awami Muhim: N/A
 ix. Payments made during Jan Abhiyan/ Awami Muhim: Rs. N/A lakh
 x. Total expenditure on PRIASoft as on date: Rs. N/A lakh

20. Works under Capex and CSS:

a. District Capex:

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	—	—	—	—
2	PWD	—	—	—	—
3	Jal Shakti	—	—	—	—
4	PDD	—	—	—	—
5	Others	—	—	—	—

b. UT Capex

S. No	Department	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	RDD				
2	PWD				
3	Jal Shakti				
4	PDD				
5	Others				

c. Centrally Sponsored Schemes (CSS)*

S. No	Schemes	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	Samagra Shiksha				
2	PMGSY	01	Yes	6.00 Cr.	
3	Jal Shakti Mission (PHE)	02	Incomplete		
4	Jal Shakti Mission (I&EC)				
5	NHM				
6	Others (specify)				

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- i. No. of complaints received N/A
- ii. No. of complaints resolved N/A
- iii. Constraints faced in delivery of services

22. Others:

- i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No*
- ii. If yes, total number of beneficiaries identified in the Panchayat* 26

G) Activities during B2V3:

DAY 1:

Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No ✓

No. of Panchayat Members present: 07

Issues raised during the meeting:

1. _____
2. _____
3. _____
4. _____

Important establishments/ institutions visited: (Please tick)

1. Schools ✓
2. PHC/CHC ✓
3. Veterinary clinic ✓
4. Anganwari centre ✓
5. PDS (ration) depot ✓
6. Any industrial establishment
7. Government offices

(a) _____

(b) _____

(c) _____

8. Any other: _____

Total number of wards in the Panchayat: 07

No. of Wards Sabha held: _____

No. of villagers present during the Ward Sabha: 15

Whether any resolution passed: Yes/ No ✓

Citizen Information Board visited: Yes/ No ✓

Wall painting of works of 2019-20 inspected: Yes/ No ✓

Name of the departments whose works displayed in the paintings:

1. R.I.D.D

2
3
4

DAY 2:

I. Gram Sabha:

- i. Location of Gram Sabha _____
- ii. No. of villagers present during the Gram Sabha _____
- iii. Whether resolution passed for MGNREGA Plan: Yes/ No ☒
- iv. Whether resolution passed for 15th FC Plan: Yes/ No ☒
- v. Whether list of Aawas+ beneficiaries read out: Yes/ No ☒
- vi. No. of ineligible beneficiaries removed _____
- vii. Whether list of pension beneficiaries read out: Yes/ No ☒
- viii. Whether people made aware about the Covid-19:
• Use of masks: Yes/ No ☒
• Sanitizers: Yes/ No ☒
• Social distancing: Yes/ No ☒
- ix. Whether Panchayat Newsletter distributed: Yes/ No ☒
- x. Whether any mega cultural/ social/ sports event held: Yes/ No ☒

Details thereof: _____

xi. Details of scheme benefits extended/ services distribution:

- a) No. of Domicile certificates distributed: 892
- b) No. of sports kits distributed: Nil
- c) No. of students distributed uniforms/ bags/ books: Nil

- (d) No. of tricycles/ prosthetic aids distributed Nil
- (e) No. of scholarships distributed Nil
- (f) No. of Ayushman Bharat - golden cards distributed 7.00
- (g) No. of J&K Health Cards distributed _____
- (g) Others _____

xii Whether any water conservation work started: Yes/ No

Details thereof _____

xiii Whether any mega event of any other department, especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture, etc. held: Yes/ No ☒

Details thereof _____

xiv Whether Poshan Abhiyan activity held: Yes/ No ☒

xv Brief description of the activity: An awareness camp regarding sanitation / CBE / counselling of adolescent girls, early marriage, personal hygiene etc.

DAY 3:

I. Mahila Sabha:

i Attendance 16

ii Resolution passed, if any Nil

iii Issues raised:

1. Women Safety
2. Vehicle Problems.
3. Marriage assistance to young girls in the age group of 18 yrs.
4. Marriage house (Jang Ghar)

II. Bal Sabha:

i Attendance 60

ii Resolution passed: If any _____

Issues raised

1. Funds are allotted to the Sarpanch's account
2 and are distributed on common basis.

3

4

III. Works completed/Inaugurated under B2V:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	PMAY	02.100	31-03-2020	09-10-2020 (Yes)	Yes
2	Construction of Pucca 6/2m from Bagan to Khateran Ward				
3	No-05				
4	R.D.D				
5					

29

Important Note: At least one work/demand as reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

IV. Other works completed/Inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	PMAY	2.60 lac	29-09-2019	Yes	Yes
2					
3					
4					
5					

V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	12. 2017/18 Pole (P.D.D.)	Rs. 2.20 lakh	B2V1		Yes	
2	2. 1st phase of main with pole and wire (P.D.D.)	Rs. 6.10 lakh	B2V2		No	Funds are not available yet
3	Factor Road (R.D.D.)	Rs. 3.30 lakh	B2V2		No	Funds are not available yet
4						
5						

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	Abdul Hamid	Yes (2 blankets)
2		
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands - B2V1			
1	Four houses required in ward no 1, 2, 3 & 7	Nil	
2	Foot Bridge over Nalla Chaudyal	Not constructed yet.	
3	Lift Scheme demand in the Lip	No action taken	
4	Electricity poles and wire (Requirement)	Not provided by the Govt. till date.	
5	Upgradation of M/S Chaudyal to H/S Chaudyal	Not Upgraded	
6			
7			
II. Urgent Public Requirements/ Demands - B2V2			
1	Construction of Link Road from Chiti Baiti Chaudyal	Not constructed yet.	
2	Construction of Link Road from Chappanta Chaudyal side	Not constructed yet.	
3	Upgradation of M/S Chaudyal to H/S Chaudyal	Not upgraded yet	
4	Provision of Tap water to all household in Lip	Not provided till date.	
5	Provision of 200 Electric poles in Lip	Not provided till date.	
6	Lift Scheme at Nalla Chaudyal	No attention given by Govt.	
7	Provision of water Tank to No	No action taken yet.	

S. No	Particulars	Action taken	Remarks #
III. Major Problems - BzV1			
1	Road Problem in ward No 1, 2, 3, 7	Nil	
2	Foot Bridge over Nalla Chaudyal.	Not constructed yet.	
3	Lift Scheme require ment.	Not action taken Till date	
4	Upgradation of M/S Chaudyal to H/S Chaudyal	Not Upgraded.	
5	Electricity poles.	Not provided.	
IV. Major Problems - BzV2			
1	Construction of Link roads	Not proposed constructed in L.P	
2	Upgradation of M/S Chaudyal to H/S Chaudyal.	Not Upgraded.	
3	Electricity poles requirement	Not provided.	
V. Major Complaints - BzV1			
1	The people of the panchayat are suffering due to shortage and scarcity of water.		
2	The people of the L.P. have complaint that many time requested the Govt for upgradation of M/S Chaudyal to H/S Chaudyal but no action taken.		
VI. Major Complaints - BzV2			
1	The people have complaint that PHC centre have not been provided by Govt. till ^{date} and patients are suffering badly.		
2	Foot bridge is required near M/S Chaudyal as children have to face major problems during raining seasons.		

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awaraj Mahim.

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer
	The people of Panchayat Chandyal (Bangjote) Block, Balu Kote, that Govt has not full filled the requirements/demands of B2V1 and B2V2 programmes till date.
II	Major/ urgent public demands that was/were reflected earlier but have not been addressed so far
1.	Road chetti Batti Chappel to Chandyal. 5 Km.
2.	Hand pump required in ward No 5 and 6.
3.	Upgradation of P/S Chappel to M/S Chappel
4.	Provision of PHC in Lip.
5.	Foot bridge Near M/S Chandyal.
6.	Two transformers are required one for Lower Batti (Ward No. 01)
7.	and the other for Manda Chandyal (Ward No. 02.) Anganwadi centre for Marghala (Ward No. 02.)
III	Overall assessment of visit and suggestions. (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	Although the people of the Panchayat co-operated but were highly angry that Govt. has not full filled our demands as requested in during B2V1 and B2V2. Keeping in view all the observations and circumstances I suggest and requested to Govt. that their genuine demands may kindly be full filled in future.

Signature of the visiting officer

Name: Mohd. Sabir Lect.
+185 Lahmi (Panch)

**Mission Delivering Development
Mission Good Governance**



GOVERNMENT OF JAMMU & KASHMIR

Printed at Ranbir Government Press, Jammu.