

Jammu & Kashmir
NEW VISION
NEW HORIZON



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed Back to Village-2 (B2V2) programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2nd to 12th October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the Back to Village programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his 'Man Ki Baat', calling it 'a festival of development, public participation and public awareness'.

Encouraged by the success of the programme, the government organized the Back to Village-2 (B2V2) in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the Back to Village-3 (B2V3) programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Samwaj (Awami Samwaj) - Public grievances redressal; Adhikar Abhiyan (Muhim Bakas-e-Haqooq) - Public Service Delivery and Ummat Gram Abhiyan (Gabi Tarkiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020

(Manoj Sinha)

Srinagar

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 22-12, 2020



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to witness a transformation of Panchayat Raj Institutions ever since their Constitution in 2018. Through the first of its kind initiative - 'Back to Village' and the Government's decision of delegating funds, functions and functionaries to PSHs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first B2V focused on interaction and information on local needs, the second B2V focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an 'Action' edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise, Jan Abhyas/Awami Mahim, with its three concurrent and interlinked goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess governmental functioning and service delivery through an unprecedented proactive Government-PR interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Halls for better outcomes and strict adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and redouble the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

Jan Abhiyan

September 10-30, 2020

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/ Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaaz- beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwari centres etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaaz- beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awami Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega meta/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the EAV's booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PR members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/ Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya Form and fill of living survey data in the gram sabha.
16. **The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**

Schedule for the Visiting Officer

Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat
- Visit important establishments/ institutions such as school/ PHC/ other government setup etc
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas - proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RP&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Chayats - informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGS plan
- Discuss & pass resolution for 15th FC plan
- Read out list of Awasas beneficiaries and ensure deletions of ineligible beneficiaries
- Read out list of pension beneficiaries
- Awareness about Poshan Abhiyan through Social Welfare officials
- Awareness about COVID by health officials
- Distribution of Panchayat Newsletter and Coffee Table Books
- Use of Nukkad Natak, Ladi Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any Department

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awan Muhim
- Distribution of sports kits
- Distribution of education kits/ bags-uniforms-books/ scholarships - participation of school children
- Activities of Social Welfare Department - distribution of tricycles/ prosthetic aids/ scholarships/ pensions
 - Universal Health Cards/ Ayushman Card distribution
 - Start any one water conservation work

11. **Initiating of Kanya Hots/ BDC activities of different departments, especially those involved with nutritional interventions**

- 1. Extension information camps of Agricultural/Horticulture
- 2. Animal/ Sheep Husbandry
- 3. Soil/Water/ Nutritional activities
- 4. Activities/ exhibitions/ informative campaigns of the following departments:
 - 1. Animal/ Sheep Husbandry
 - 2. Agriculture
 - 3. Horticulture
 - 4. Handloom/ Handicrafts
 - 5. Youth Services and Sports
 - 6. Pesticulture
 - 7. Any department which has already or individual beneficiary scheme

Wrapping up of BGV booklet

Day 3:

- 1. Meeting of Manoj Sahni/ Raj Sahni – proceedings to be recorded and signed, manoj/raj to be handed over to EC.
- 2. Visit and inaugurations along with Sarpanch/ Panch/ BDC Chairman:
 - 1. Longstanding projects
 - 2. Works completed in last month under M/FG, MGNREGS, BGV or any other CSS/ District/ State Swachh scheme
 - 3. Calla Panch-sarmanies of houses completed under PMAY, distribution of gifts

IMPORTANT NOTE

- a. Visiting Officer to ensure that He/She visits all works completed under BGV and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under BGV, both physically and financially
- b. Visiting Officer to ensure that AT LEAST one new work under BGV out of priority demands is identified, foundation stone laid and started during His/Her visit

Documents to be provided to the Visiting Officer by the DC

1. Copies of BSVI and BZVI boardlets as filed in by the visiting officer in June/ November 2019
2. Two copies of BSVI booklet with basic data in fields marked with asterisk (already filed in)
3. Duly validated Mission Antyodaya form and case of living survey data
4. Developmental progress/ profile of the Gram Panchayat including
 - Action Taken Report on issues/ demands/ complaints of BSVI and BZVI
 - List of new work started/ ongoing/ completed after BSVI and BZVI under the following heads:
 - 14th FC
 - BZV grants
 - Convergence
 - District Plan
 - State Sectors
 - Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BSVI
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BZVI
5. Plans/ beneficiary lists
 - MGNREGS draft plan document for the year 2021-22
 - 15th FC draft plan document for the year 2021-22
 - List of Awasar beneficiaries
 - List of pension beneficiaries
6. Lists of beneficiaries for:
 - various certified/ benefits to be distributed by the visiting officer
 - whom Gram Praveesh committees have been organised
7. Panchayat newsletter

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy
2. Wardh Sabha, Gram Sabha, Manila Sabha and Bal Sabha resolutions
3. List of deletions from Awasar beneficiaries
4. Representations received, if any
5. MGNREGS plan passed by the Gram Sabha along with resolution
6. 15th FC plan passed by the Gram Sabha along with resolution
7. List of shortcomings noticed, if any
8. Any reports that the officer wishes to submit based on his/her observations
9. Duly filled in Mission Antyodaya form and case of living survey data

Back to Village (B2V3)

October 02-12, 2020

To be filled up by the Reporting Officer during his/her three day visit to the Panchayat
Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is
handed over to the visiting officer.

A) Details of Reporting Officer:

- Name: VIKAS GUPTA KAS.
- Designation: Director Handicrafts and Handloom Jammu.
- Department/ place of posting: _____
- Mobile No: 9419126828
- Email ID: _____
- Home District: Katra
- Dates of visit: 06th Oct. to 08th Oct. 2020

B) Locational details of Panchayat:

- Name of Panchayat: Treen meyan
- Local Government Directory (LGD) code of the Panchayat
(To be sourced from Rural Development Department/ by DC) _____
- Name of CD Block: Panthal
- Name of Taluk: Katra
- Name of District: Reasi

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: Two - Treen Meyan & Kandyar
- No. of hamlets in the Panchayat: 04 (Four)
- No. of households in the Panchayat: 376
- Population (approx) of the Panchayat: 1966 (As per Census 2011)

D-ii) Frontline Officers/ Officials who were assigned to the Panchayat for the programme: *List of officials attached attended B₂V₃ programme.*

S. No.	Department	Name	Designation	Contact number
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

D-ii) Details of absent employees vis-a-vis list furnished by the DC: *Almost Representatives of all depts attended the B₂V₃ programme.*

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

Whether Panchayat Office available in the Panchayat: Yes / No / Under construction.
 If yes, whether functioning in Govt Building / Other government building / Private Building.
 If no, whether and a timeline for construction of Panchayat Office: Yes / No.

Facilities available in the Panchayat Office

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes / <input checked="" type="checkbox"/>	Available
Computer / Printer in Panchayat Office	Yes / <input checked="" type="checkbox"/>	Not Received yet
Telephone in Panchayat Office	Yes / <input checked="" type="checkbox"/>	—
Toilet facility available in Panchayat Office	Yes / <input checked="" type="checkbox"/>	But water connection not taken yet.
Electricity available in Panchayat Office	Yes / <input checked="" type="checkbox"/>	—
Water connection available in Panchayat Office	Yes / <input checked="" type="checkbox"/>	No water in the supply lines
Bank Branch available in the Panchayat	Yes / <input checked="" type="checkbox"/>	But great demand of opening Bank Branch.

iii. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If No: Visiting Officer to get the register prepared in his/her presence and confirm

Asset Register has been maintained till 2017. After wards no bills have been withdrawn so much no entry could be done after March 2017.

2. Functionality:

2.1. General activities:

i. Are Ward Sabha meetings being held: Yes/No

ii. No. of Ward Sabha meetings held since inception 10

iii. No. of Gram Sabhas conducted since inception 06

iv. Date of last Gram Sabha 25-09-2020

v. Are all plans approved in Gram Sabha: Yes/No

vi. Is the minimum quorum of 25% being ensured in all Ward/ Gram Sabhas: Yes/No

vii. Are Ward Sabha/ Gram Sabha resolutions attained with all plans: Yes/No

viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No

ix. Has Social Audit Committee been formed: Yes/No

x. Is social audit being conducted by the Committee: Yes/No

xi. No. of years audited by the Social Audit Committee _____

xii. Has Panch Samiti been constituted: Yes/No

xiii. Has the Panch Samiti approved the Village Action Plan: Yes/No

xiv. No. of meetings of Panch Samiti held Nil

xv. Is Biodiversity Management Committee constituted: Yes/No

xvi. No. of BMC meetings held Only One

xvii. Is a register of all previous works/ assets in the Panchayat being maintained: Yes/No

xviii. Have all paintings of work executed for 2019-20 been done in the Panchayat: Yes/No

xix. Are Panchayat Activities being held in the Panchayat: Yes/No

xx. What and where was the last activity held _____

xxi. Have Health & Family Welfare Advisory Council (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No

xxii. No. of meetings of HFWAC & VHSNC meetings held Nil

xxiii. Is the name of Sarpanch displayed on outer institution board of all RO/BER schemes: Yes/No

xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No

- iii) Whether assets have been assigned to the Sarpanch in the Panchayat. Yes/No ✓
- iv) Whether grievance redressal box is installed. Yes/No ✓
- v) No of grievances received pertaining to Panchayat level. Nil
- vi) No of grievances disposed of at Panchayat level. Nil
- vii) Whether the Sarpanch/ Panchayat Secretary have digital signatures. Yes/No ✓
- viii) Whether all MGNREGS/ MLC payments are being made by Sarpanch through Digital Signature Certificate (DSC). Yes/No ✓
- ix) All Accounts opening and receipt of funds.

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in Lakh)	Amount of payment made by Sarpanch (since opening of account)
1st Finance Commission	Yes/No ✓	V.L.W. (Sarpanch)	Yes/No ✓	10.089 Lakh	11.96 Lakh
ICDS (Mullion)	Yes/No ✓	Supervisor	Yes/No ✓	Nil	1.06 Lakh
ICDS (Poonchery)	Yes/No ✓	Supervisor	Yes/No ✓	Nil	5.71 Lakh
Mid Day Meal (MDM)	Yes/No ✓	H/M M.S. Kanyas	Yes/No ✓	0.08 (0.07)	Rs 43000/-
Current account of Panchayat	Yes/No ✓	V.L.W. (Sarpanch)	Yes/No ✓	4.55 Lakh	Nil
Any other Scheme if any (Please name)	—	—	—	—	—

Visiting Officer is personally check the Passbook and verify the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.

2.2. Integrated Child Development Scheme (ICDS):

- a) Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwad Centers of the Panchayat. Yes/No ✓
- if no reason thereof _____

Also mention if it is being purchased by someone else: Rice is being provided by Food & Civil Supplies Dept. Other items purchased from local market

- b) Is nutrition being provided to Anganwad Centers in the Panchayat. Yes/No ✓
- if no reason thereof _____

c) Expenditure incurred on procurement through Sarpanch. Rs. 1.06 Lakh

- d) Is the Panchayat/ Sarpanch paying honorarium to AWWs/ helpers directly at Panchayat level. Yes/No ✓

If No, reason thereof: _____

- e. Expenditure incurred on paying of honorarium through Sarpanch Rs. 571/-
- f. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/No ✓
Visiting Officer to check the register and verify the signatures of the Sarpanch on the same.

2.3 Midday Meal (MDM) Scheme

- 1. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the school. Yes/No ✓

If No, reason thereof: Dry Ration is being provided through Zonal Education office, Laxmi.

- 2. Expenditure incurred for Mid-Day Meal/ food items through Sarpanch Rs. 0-43/-
- 3. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat. Yes/No ✓

The water provided: Distribution of Ration to students is being monitored by Panchayat.
App. portion if it is being provided by someone else: ZED office is providing

ration directly which is being monitored & supervised by Sarpanch.

- 4. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/No ✓

Visiting Officer to check the register and verify the signatures of the Sarpanch on the same.

- 5. Expenditure incurred on honorarium to cook cum helper through Sarpanch Rs. _____/-
- 6. Whether the Action Plan is being prepared on account of Own Resources of the Panchayat. (If not prepared) Yes/No ✓
If Yes, whether approved by the Gram Sabha. Yes/No ✓

If No, reason thereof: Action plan is being prepared by Zonal Education office and Menu is fixed by them.

2.4 Challenges

- 1. Major challenges being faced by the Panchayat in functioning and execution of works:

- i) Delay in Technical Sanction & Administrative Approval by RDS
- ii) Delay in clearance of Bills of Works executed.
- iii) Shortage of Mining Material, so no execution of work.
- iv) Clearance of NCC from other depts (Forest etc) in execution of work.

F) Jan Abhiyan/ Awami Muhim activities:

How to be used by the District Administration before the expiry of the period is mentioned in the following table. Keeping after and control the above mentioned by the administration by conducting last entry during the expiry of the period.

1. Domicile Certificates Issued *

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
NRG Houses		53	53	-	-
Non-NRG		53	53	-	-
WDR		-	-	-	-
Students		5	5	-	-
Others		-	-	-	-

2. Category certificates Issued *

Not provided by District -

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC					
ST					
ADP					
ALP					
DBA					

3. Revenue papers Issued:

Not provided by District Administration

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakla/ Jamindari				
Nakla/ Girdhari				
Farad/ Intiqad				
Mutafiq				

4. Birth/ Death/ Disability Certificates *

(For period beginning from April 1, 2016)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates	5	0	1	4	Copy has been submitted
Birth Certificates	10	2	2	8	-
Disability Certificates					

5. Aadhaar seeding of Ration Card :

Category	Target *	No. of total Ration Cards Aadhaar seeded *	Aadhaar seeding during Jan Abhiyan/ Awami Mahim *	Pendency (No.)	Reasons of pendency
HHH	125	125	—	—	—
HHH/HH	379	361	—	18	—
Activities - Awaaz Ki Awaaz	—	—	—	—	—

6. Health :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Mahim *	Total covered *	Pendency (No.)	Reasons of pendency
Assessment of total of families with positive TB/HIV	128	128	128	N/A	—
Assessment of total of tuberculosis cases	—	—	—	—	—
Small Enterprises - Yojna 1511	17	—	17	—	—

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Mahim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhaar seeding during Jan Abhiyan/ Awami Mahim *	Total Aadhaar seeding
Old Age Pension	14	0	0	14	Lack of Aadhaar	0	0
Widow Dignity	0	0	0	0	0	0	0
Disability Pension	0	0	0	0	0	0	0

8 Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim	Total Aadhar seeding
Old Age Pension	25	0	25	0	0	0	11
Residence III (Widow) in District	14	0	14	0	0	0	6
Assistance to Physically Disabled persons	06	0	06	0	0	0	2

9 Other Welfare Schemes :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
PM Kisan (Pradhan Mantri Kisan Samman Nidhi)	37	7	27	10	—
Maternity Benefit Scheme (MBS)	—	—	—	—	—
PM Garib Kalyan Anna Yojana	—	—	—	—	—
Mission mode project for registration of construction workers	—	—	—	—	—

10 Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
PM-MDRS for SC	—	—	—	—
PM-MDRS for ST	6	0	1400	—
PM-MDRS for OBC	—	—	—	—
PM-MDRS for Minority	—	—	—	—
PM-MDRS for BC	—	—	—	—

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post-Matric for ST	—	—	—	—
Post-Matric for OBC	—	—	—	—
Post-Matric for Minorities	—	—	—	—
Dr Ambedkar EDC	—	—	—	—
National Merit cum Minority Awards	—	—	—	—
Mid-Career Needs Priority	—	—	—	—
PM's Special Scholarship for JAM (PMSSS)	—	—	—	—
National Talent Search Scheme	—	—	—	—
National Scheme for Incentives to Girls Child for Secondary Education (NSICSE)	—	—	—	—

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim *:

Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	271	0	245	06	Due to Computer Anomalies and Account No.
Kisan Credit Card	312	12	283	29	

12. Live Stock Schemes*:

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	0	0	0	0
Innovative Poultry Production Programme	0	0	0	0
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	0	0	0	0

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Ashiyon/ Aamul Muhim *	Pendency (No.)	Reasons of pendency
IC (MWH) Scheme	0	0	0	0

14. School Amenities:

- No. of schools in the Gram Panchayat 04
- No. of schools with ramp facility for children with special needs 03
- No. of schools with drinking water facility 02
- No. of schools with electricity connection 04
- No. of schools with toilet facility
 - For boys 03
 - For girls 04
- No. of schools with girl students (GIRL/ Co-Ed schools) 04
- No. of schools installed with Sanitary Napkin Vending Machines NIL
- No. of such schools installed with incineration NIL

15. Basic Services:

- No. of habitations with over 250 souls 04
 - No. of habitations with over 250 souls in the GP without road connectivity 03
Kan - Kandyas, Nanki Kandyas, Meyari Kanri
 - If yes, whether these roads have been surveyed? Yes/No No
 - No. of habitations with less 250 souls in the GP without tar-surface road 03
 - Is there any habitation or mohalla which is yet un-electrified? Yes/No No
If yes, names and approx. no. of households NIL
 - Name: _____ Households: _____
 - Name: _____ Households: _____
 - Name: _____ Households: _____
- Remarks/ explanation _____

14. (Total no. of Households without electricity connection in the GP) Nil
15. (a) Are there any habitation/area where these wood poles are used for electric supply? Yes/No
 If yes, details 10 poles of wood in H.No.3, Pawan Mangani
 Approximate no. of wood poles 10
- (b) Are there any areas where overhead wire is used for electric supply? Yes/No
 If yes, name of the habitational _____
 Approximate length _____ metres
 Approximately what %age of total wire length in OP is covered with _____
16. (a) No. of households without wood utility supply in the GP 70 Households without water supply

16. Pradhan Mantri Awas Yojana (PMAY):

1. Cumulative target Nil (Nil)
2. No. of households sanctioned with verified accounts during Jan Abhiyan/ Awas Mission Nil
3. No. of households to which all instalments released during Jan Abhiyan/ Awas Mission Nil
4. No. of houses completed in 2020-21 Nil
5. No. of houses completed during Jan Abhiyan/ Awas Mission Nil
6. No. of houses under construction Nil

17. Community Sanitary Complex (CSC) Status:

1. Whether CSC sanctioned in the Gram Panchayat? Yes/ No
2. If yes, has the CSC been constructed? Yes/ No
3. Whether the CSC is functional? Yes/ No
4. No. of CSCs taken up during Jan Abhiyan/ Awas Mission Nil
5. No. of CSC completed during Jan Abhiyan/ Awas Mission Nil
6. Any issue regarding water connection and service provided in CSC
Nil

18. MGNREGA:

1. Whether MGNREGA Plan 2020-21 has been approved? Yes/ No
2. If yes
 (a) Funds allocated to the Panchayat Rs 22.90 Lakh
 (b) No. of works approved 13

- d) No. of works started during Jan Abhiyan/ Awami Muhim _____ Nil _____
- e) No. of works completed during Jan Abhiyan/ Awami Muhim _____ Nil _____
- f) No. of bench days generated during Jan Abhiyan/ Awami Muhim _____ Nil _____
- g) Wages due for 'f' above: Rs. _____ 0 _____ lakh
- h) Wages paid out of 'f' above: Rs. _____ 0 _____ lakh
- i) Any grievance related to MGNREGS: material Payment pending till date

19. 14th FC Award:

1. Allocation under 14th FC for four years: Rs. 12.65 lakh
2. Whether Action plan prepared for all years: Yes/ No _____
3. No. of works as per the Action Plan _____ 07 _____
4. Whether approval accorded to the whole Plan by the DPC: Yes/ No _____
5. No. of works for which technical sanction accorded by the Govt _____ 07 _____
6. No. of works authorized by the Union Panchayat _____ 07 _____
7. No. of works taken up during Jan Abhiyan/ Awami Muhim _____ Nil _____
8. No. of works completed during Jan Abhiyan/ Awami Muhim _____ Nil _____
9. Payments made during Jan Abhiyan/ Awami Muhim: Rs. _____ Nil _____ lakh
10. Total expenditure on PRA/Sat as on date: Rs. 11.96 lakh

20. Works under Capex and CSS:

a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	ROD	Nil	Nil	Nil	
2	PWD	0	0	0	0
3	JH. Shakti	0	0	0	0
4	POD				
5	Others	0	0	0	0

b. UT Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	RDD	Nil	Nil	Nil	
2	RWD	0	0	0	
3	Jal Shakti	0	0	0	
4	POO				
5	Others	0	0	0	

c. Centrally Sponsored Schemes (CSS)

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	Samagra Shiksha	0	0	0	
2	PMGSY	0	0	0	
3	Jal Shakti Mission (JSM)	0	0	0	
4	Jal Shakti Mission (JSM)	0	0	0	
5	NHM	0	0	0	
6	Others (specify)	0	0	0	

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21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

Not filled by District Admin.

- i. No. of complaints received: _____
- ii. No. of complaints resolved: _____
- iii. Constraints faced in delivery of services: _____

22. Others:

- i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No: _____
- ii. If yes, total number of beneficiaries identified in the Panchayat: _____

G) Activities during B2V3:

DAY 1:

i. Whether meeting held with BDC/ Panchayat members/ prominent citizens. Yes/ No ✓

ii. No. of Panchayat Members present: 08

iii. Issues raised during the meeting:

1. Road Improvement from Narayana Hospital to Meyan bridge.
2. Water supply not regular and proper, Schools Panchayat
Shaw not supplied with water connection.
3. Demand of opening one Bank Branch and CSC.
4. Foot over Bridge connecting P. S. Upper Meyan with W-16.

iv. Important establishments/ institutions visited (Please list):

1. Schools ✓

2. P.H.U./CHC

3. Veterinary clinic - Not available

4. Anganwadi centre ✓

5. PDS ration depot ✓

6. Any industrial establishment - Not available

7. Government offices

iii. No Govt. office in the Panchayat

iv. _____

v. _____

vi. Any other _____

v. Total number of wards in the Panchayat 07 Wards

vi. No. of Wards Sabha held 07

vii. No. of villagers present during the Ward Sabha 200

viii. Whether any resolution passed: Yes/ No

ix. E-Law Information Board visited: Yes/ No ✓

x. Wall painting of works of 2019-20 inspected: Yes/ No ✓

xi. Name of the departments whose works displayed in the painting:

1. No wall painting was made in the whole panchayat

1. Household painting of the walls was done near the
2. spot of the work done. Panchayat members were
3. advised to display the works of different departments
on the walls in the near future.

DAY 2:

1. Gram Sabha

- a. Location of Gram Sabha: New Middle School Kandyas
- b. No. of villagers present during the Gram Sabha: 250
- c. Whether resolution passed for MGNREGS Plan: Yes / No
- d. Whether resolution passed for 15th FC Plan: Yes / No
- e. Whether list of Aarun beneficiaries read out: Yes / No
- f. No. of ineligible beneficiaries removed: (02) Two
- g. Whether list of person beneficiaries read out: Yes / No
- h. Whether people made aware about the Covid-19:
 - Use of masks: Yes / No
 - Sanitizers: Yes / No
 - Social distancing: Yes / No
- i. Whether Panchayat Newsletter distributed: Yes / No
- j. Whether any mega cultural/ social/ sports event held: Yes / No

Details of event: Sport Events of Kho-Kho, Carrom boards
and chess was organized. Students of Primary and
Middle School + Private School participated. Students
were also awarded with suitable prizes (Stationery etc)

- a. Details of scheme benefits extended/ services distribution:
 - i. No. of Domicile certificates distributed: 10 Yes
 - ii. No. of sports kits distributed: 01 No
 - iii. No. of students distributed uniforms/ bags/ books: Nil

1. No. of bicycles/ prosthetic aids distributed NIE

2. No. of scholarships distributed NIE

3. No. of Aquaculture Ponds - golden cards distributed 06

4. No. of JSC Health Cards distributed NIE

5. Other Provisional Training Certificates to Trainees of Handicraft (Phulkari) were distributed to 21 No. of trainees

vi. Whether any water conservation work started. Yes/No

Details thereof Conservation of water through construction of ponds at Brahman Diolaha at W.No. 6 near Sukhal of A.P. District of Raigarh (Koraput).

vii. Whether any mega event of any other department especially those involves individual

business like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicraft/

Handloom/ Pisciculture etc. held. Yes/No

Details thereof Exhibition cum Awareness Camp of Handicraft and Handloom Dept. Samsi, and stalls from Health and Agriculture dept. were also installed on the day of Bazar Sabha.

viii. Whether Bazar Abhiyan activity held. Yes/No

ix. Brief description of the activity No. Bazar Abhiyan Activity was held during B₂U₃.

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DAY 3:

I. Mahila Sabha

1. Attendance 30 females participated along with P.D. members

2. Resolution passed if any Yes, Attached. Demands mentioned in the resolution

3. Issues raised

1. Demand of Handicraft Training Center (Embroidery) in P.Y. 2021-22
2. Demand of Old Age Pension to be eligible beneficiaries
3. Demand of one tailoring Tailoring Centre (Social welfare)
4. Supply of Drinking water (clean)

II. Bal Sabha

1. Attendance 20 children participated in Bal Sabha

2. Resolution passed if any Yes. Attached.

V. New works

S. No	Name of work and Department	Cost (Rs. in Lakh)	Whether identified under BzVz/ BzVz/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	Construction of Bridges from Muzam Road to Khandra Road Khandra	06.00	Others New Work	No	Yes	—
2	Construction of Bridges from Khandra Road to Khandra Road Khandra	01.30	Others New Work	No	Yes	—
3	Construction of Bridges from Khandra Road to Khandra Road Khandra	01.50	Others New Work	No	No	—
4	Construction of Bridges from Khandra Road to Khandra Road Khandra	3.00	New Work	No	No	—
5	Construction of Bridges from Khandra Road to Khandra Road Khandra	2.00	New Work	No	No	—

IMPORTANT NOTE

- a. New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of BzVz and BzVz
- b. At least one work to be identified and started - foundation stone to be laid by the visiting officer

VI. Gifts-Pravish of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	Bhala Raj S/D Katchhri N.No-3 Panchayat Pura Nagari	No
2		
3		
4		
5		

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H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S No	Particulars	Action taken	Remarks
I: Urgent Public Requirement/ Demands - B2V1			
1	Road Connectivity from GP to PHC	No Action Taken	Major Demand Urgent Action Required
2	Upgradation of Govt. Middle School Kandya	Feasibility submitted by ZEO office	Genius Demand
3	Road from Nali bridge to Kakrayal	No Action Taken	-
4	PHE pipeline from Train to Kupar Silla	No Action Taken	Requested urgently
5	Protecting Nali (M-Nali) from waste water contamination of Narayana Hospital	No Action Taken	To be done on priority
6	Protection of Fresh water source (Sukal Khad) from sewage & Katta Train	No Action Taken	To be done on priority
7	Road from Narayana to Kandya bridge (Govt)	No Action Taken	Requested by the locals
II: Urgent Public Requirement/ Demands - B2V2			
1	Road connectivity from GP to PHC	No Action Taken	Demand of P2, V1, repeated again
2	Upgradation of Middle School to High School	Feasibility submitted by ZEO office	
3	Road from Narayana to Kandya Bridge	No Action Taken	- do -
4	PHE pipeline from Train to Kupar Silla	No Action Taken	- do -
5	Protection of fresh water source (Sukal Khad) from waste water of Katta Train	No Action Taken	- do -
6	Protecting Nali (M-Nali) from waste water contamination of Narayana Hospital	No Action Taken	- do -
7	Requirement of Ambulance	No Action Taken	- do -

S. No	Particulars	Action taken	Remarks #
III. Major Problems - BWS			
1	Non-availability of water in pipelines.	No Action taken.	Water connection not given. Pipeline spread.
2	No Benefit of Social Welfare Scheme	Action Taken.	Improvement to be extent of 10%. Review provided.
3	Monkey Manure in the Area of Panchayat	No Action Taken.	Action Required on priority basis.
4	—		
5	—		
IV. Major Problems - BSWS			
1	No piped water in Govt. schools.	No Action Taken.	urgently Required.
2	Govt. Primary School Upper Treen is operating in dilapidated condition.	No Action Taken.	— do — Demarcation of land to be done.
3	No Anganwadi Centre in N-NO-7.	No Action Taken.	— do —
V. Major Complaints - BWS			
1	No Retrosurvey Centre in whole panchayat.	No Action Taken.	There is no survey and survey should be done.
2	Pollung station/Ration Dept not centrally located.	No Action Taken.	One P.S. and one more Dept. Dept.
VI. Major Complaints - BSWS			
1	Pensioners Campounding.	No Action Taken.	Priority Required.
2	Linkage of MGNREGS (2016-17, 2017-2018)	No Action Taken.	To be linked immediately.

Please indicate whether action taken in 2016 or 2017 or during Jan Aardram/ Aarats Yojana

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Any major complaint brought to the notice of the Visiting Officer:
5	<p>(i) MGNREGS disability (2016-17 and 2017-2018) to be cleared immediately by RDB.</p> <p>(ii) BPL survey to be conducted afresh.</p> <p>(iii) Monkey menace to be resolved.</p> <p>(iv) Irrigation Canal not functional. No water since. People stressed. Immediate Action by Irrigation Dept.</p>
ii	Major/urgent public demands that was/were reflected within the time for even admission so far.

- i) Road connectivity from Narayana Hospital Kakrayat to Nanki Kandyar.
- ii) Road connectivity from Gyan panchayat to Pradyum Health Centre.
- iii) Requirement of Ambulance in PHE Pradyum and provision of night caretaker in PHE as they occurred a fence in the hospital.

iii Overall assessment of visit and suggestions.
(The visiting officer to ensure that this overall assessment is recorded in detail along with concrete suggestions.)

- 1) Panchayat Representatives are doing good job and know their job and responsibilities very well.
- 2) Poor road connectivity in the Panchayat, so roads are to be improved as they are life-line of the panchayat.
- 3) Bank Branch and Common Service Centre is very much required in the panchayat.
- 4) Panchayat to Pradyum so need of proper electricity and Drinking water is very much essential along with Veterinary Centre.

Amphl - 08/10/2020
Signature of the visiting officer
Name VIKAS GUPTA (KAS)
Director H&H Jammu.

NOTES

- 3) Department of ICDS need to focus in the panchayat and Poshan Activities are to be encouraged in this area.
 - 2) PHE Department requires to be activated as very poor Infrastructure of PHE Deptt. has been reported.
 - 3) Irrigation Deptt. to make functional 9E only Canal in the panchayat.
 - 4) More number of SHGs can be constituted by NRLM and under Skill Development programme.
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- 5) Social Welfare Deptt and Horticulture Deptt need to Organise more number of Awareness camps regarding Schemes to double the Income of Farmers.
 - 6) Physical Fitness Certificates (Durable) by Health Deptt need to be streamlined.
 - 7) Revenue officials patwar, N.Ts etc should Tour frequently in the panchayat for Income Certificates.
Domile etc.
 - 8) Land Encroachment Issues need to be resolved in panchayat by Revenue Staff.