

Jammu & Kashmir
NEW VISION
NEW HORIZON



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd season of the much acclaimed Back to Village: JDUV programme, a unique and ambitious exercise of Jammu government to the doorstep of people is being organised from 2nd to 12th October 2020 across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the Back to Village programme, which involved the visit of over 4000 Qualified Officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and filled by populace eager to share its insights and lessons with what they had perceived as an unresponsive administration. In fact, much was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Mano Ki Baat", calling it "a festival of development, public participation and public awareness."

Encouraged by the success of the programme, the government organised the Back to Village-2 drive in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks so that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe that upcoming version of the Back to Village: JDUV programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Jawanj Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Survahe (Azadi Survahe - Public grievances redressal, Adhikar Abhiyan (Muhim Baat-e-Haqooq) - Public Service Delivery and Umrit Gram Abhiyan (Doh) Taraqiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorstep of the people.

14th September 2020

(Manoj Sinha)

Srinagar

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to witness a transformation of Panchayat Raj institutions ever since their constitution in 2018. Through the first of its kind initiative 'Back to Village' and the Government's decision of delegating funds, functions and functionaries to PRIs, grass root democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme is being held from 2nd October to 12th October, 2020, which will give a steeper push to the institutionalisation of PRIs.

While the first B2V focused on interaction and information on local needs, the second B2V focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an Action edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise - Jai Abhiyan/Awaraz Muhim, with its three concurrent and inter-connected goals of public grievances redressal, public service delivery and on-ground development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRIs interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Haatqas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

Jan Abhiyan

September 10-30, 2020

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioners of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to village visits. He/ she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/ Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas* beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas* beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

05. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold card, or any other distribution scheme that the district administration has arranged for.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awami Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PR members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
16. The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

Schedule for the Visiting Officer

Day 1:

- Meeting with JDC/ Panchayat members/ gramwad members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ AWC/ other government school etc.
- Visit the various areas/ wards of the Panchayat and host ward Sabhas – proceedings to be recorded & signed. Resolution to be handed over to DC.
- Inspect Gram Information Boards for every work of ASMR department with name of Sarpanch on it and also check work pending being at the work executed last year and current year in the Panchayat.
- Evening Check – informal documents.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGS plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awardees/ beneficiaries and ensure deletion of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officers.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of hand-drawn Natak, Lad Grah, Bhand Achar or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awaraj Mahin.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children.
- Activities of Social Welfare Department – distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
 - Universal Health Cards/ Aayushman Card distribution.
 - Start any one water conservation work.

c) holding of Mega Mela/ IEC activities of different departments, especially those involved with individual beneficiaries.

- Extension/ Information camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- (Bai) Bakhai/ Bai Pochhai activities
- Activities/ exhibitions/ information campaigns of the following departments:
 - Animal/ Sheep Husbandry
 - Agriculture
 - Horticulture
 - Handloom/ Handicrafts
 - Youth Services and Sports
 - Pisciculture
 - Any department which has subsidy or individual beneficiary scheme

d) Filling up of BzV booklet.

Day 3:

1. holding of Mantra Sabha/ Bai Sabha - proceedings to be recorded and signed/ resolution to be handed over to DC.
2. Visits and inaugurations, along with Sarpanch/ Pancha/ BDC Chairman:
 - Launching projects
 - Projects completed in last month under 14th FC, MGNREGA, BzV or any other ESS/ Bhitai/ State Sector scheme
 - Gana Pooja ceremonies of houses completed under PMAY, distribution of gifts.

IMPORTANT NOTE

- a. Visiting Officer to ensure that He/She visits all works completed under BzV and inaugurates them. He/ She has to ensure that **AT LEAST one work** has definitely been completed under BzV both physically and financially.
- b. Visiting Officer to ensure that **AT LEAST one new work** under BzV out of priority demands is identified, foundation stone laid and started during His/Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of EGV1 and EGV2 records as filled in by the visiting officer in June/November 2020
2. Two copies of EGV3 booklet with basic data in fields marked with asterisk (*) already filled in
3. Duly completed Mission Antyodaya form and case of living survey data
4. Developmental progress/ profile of the Gram Panchayat including
 - Action Taken Report on issues/ demands/ complaints of EGV1 and EGV2
 - List of new works started/ ongoing/ completed after EGV1 and EGV2 under the following heads
 - ✓ 15th FC
 - ✓ EGV grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ Middle Sector
 - ✓ Any other work
 - Any other developmental activities whether public or private initiated in the Gram Panchayat after EGV1
 - Any upgradation/ new sanction including those of schools/ medical facilities/ facilities of any other department initiated/ completed after EGV1
5. Plans/ beneficiary lists
 - MGNREGS draft plan document for the year 2021-22
 - 15th FC draft plan document for the year 2021-22
 - List of Awasz beneficiaries
 - List of pension beneficiaries
6. Lists of beneficiaries for
 - Various certificates/ benefits to be distributed by the visiting officer
 - when Gita Pooja ceremonies have been organised
7. Panchayat Newsletter

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy
2. Waive Sabha, Gram Sabha, Mahila Sabha and Bal Sabha Resolutions
3. List of deviations from Awasz beneficiaries
4. Representations received, if any
5. MGNREGS plan passed by the Gram Sabha along with resolution
6. 15th FC plan passed by the Gram Sabha along with resolution
7. List of shortcomings noticed if any
8. Any reports that the officer wishes to submit based on his/her observations
9. Duly filled in Mission Antyodaya form and case of living survey data

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during the last three days of the Reporting Period, marked with asterisk (*) have to be filled by the District Administration before the closure of reporting unit to the reporting officer)

A) Details of Reporting Officer:

- Name: Sunanda Shastri KAS
- Designation: Deputy Commissioner, State Land (SA)
- Department/Unit of posting: Housing & State Land Dept
- Mobil No: 9419122712
- Email: sunandak1977@gmail.com
- Home District: Kathua
- Date of visit: 07th, 08th, 09th October' 2020

B) Locational details of Panchayat:

- Name of the Panchayat: Manoon
- Local Government Directory (LGD) code of the Panchayat (To be sourced from Rural Development Department/ by DC): 239931
- Name of Taluqa: Pantbal
- Name of Tehsil: Kabra
- Name of District: Kashmir

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: ① Manoon ② Paroh ③ Selli
- No. of Hamlets in the Panchayat: ④
- No. of households in the Panchayat: 297
- Population approx of the Panchayat: 1692

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S.No.	Department	Name	Designation	Contact number
1	Revenue	Tarinder Singh	1st Sd/Offr	9419154020
2	Police	Anandh K	A.C.D	9419154020
3	Agri Culture	Vikas Singh	ICADR AEO	9419154020
4	Horticulture			
5	Social Welfare			
6	Education	Bhawal Singh	Sr. teacher	9419154020
7	L & B	Prakash Singh	JE	9419154020
8	Social work			
9	Sanitation	Rajinder Singh	JE	9419154020

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S.No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- i) Whether Panchayat Ghar is available in the Panchayat. Yes/ No/ Under construction
 If yes, whether functioning in Own building/ Other government building/ Private building
 If no, whether land is available for construction of Panchayat Ghar. Yes/ No.

- ii) Facilities available in the Panchayat Ghar

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

1. Whether Information and Assets Register has been prepared Yes/ No.
 Working Officer to physically check the register.
 If No. Working Officer to get the register prepared with further evidence and inform _____

2. Functionality:

2.1. General activities

1. Are Ward Sabha meetings being held Yes/ No
2. No. of Ward Sabha meetings held since inception: 15
3. No. of Gram Sabhas conducted since inception: 2
4. Date of last Gram Sabha: 24.7.2020
5. Are all panch approved in Gram Sabha Yes/ No
6. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas Yes/ No
7. Are Ward Sabhas/ Gram Sabhas resolutions attached with all panch Yes/ No
8. Is the Approving Authority checking Ward Sabhas/ Gram Sabhas resolutions Yes/ No
9. Has Social Audit Committee been formed Yes/ No
10. Is social audit being conducted by the Committee Yes/ No
11. No. of works audited by the Social Audit Committee: Not yet
12. Has Panch Samiti been constituted Yes/ No
13. Has the Panch Samiti approved the Village Action Plan: Yes/ No
14. No. of meetings of Panch Samiti held: _____
15. Is Biodiversity Management Committee constituted Yes/ No
16. No. of BMC meetings held: 1
17. Is a register of all previous works/ assets in the Panchayat being maintained: Yes/ No
18. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/ No
19. Are Panchan-Ashrayan activities being held in the Panchayat: Yes/ No
20. What and where was the last activity held: _____
21. Have Health & Family Welfare Advisory Committee (HF/WAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch Yes/ No
22. No. of meetings of HF/WAC & VHSNC meetings held: _____
23. Is the name of Sarpanch displayed on citizen information boards of all RDKPR schemes: Yes/ No
24. Are Sarpanchs being involved in start/ inauguration of activities: Yes/ No

- 14. Whether orders have been received by the Sarpanch by the District No
- 15. Whether previous proposal box is retained No
- 16. All payments received pertaining to Panchayat level _____
- 17. All payments deposited at Panchayat level _____
- 18. Whether the Sarpanch/ Panchayat Secretary have digital signatures Yes/ No
- 19. Whether all MGNREGS/ MLC payments are being made by Sarpanch through Digital Yes/ No
- 20. Separate Official Audit Yes/ No
- 21. Bank Account opening and receipt of funds _____

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
1. MGNREGS	<input checked="" type="checkbox"/> No	Panchayat Secretary	<input checked="" type="checkbox"/> No	148,9987	Rs 38,5000
2. MLC	<input checked="" type="checkbox"/> No	Supervisor	<input checked="" type="checkbox"/> No	—	—
3. MLC	<input checked="" type="checkbox"/> No	Supervisor	<input checked="" type="checkbox"/> No	—	—
4. MLC	<input checked="" type="checkbox"/> No	Supervisor	<input checked="" type="checkbox"/> No	146,706	All paid
5. MLC	<input checked="" type="checkbox"/> No	—	<input checked="" type="checkbox"/> No	—	—
6. MLC	<input checked="" type="checkbox"/> No	—	<input checked="" type="checkbox"/> No	—	—

Working officer is generally check the Pos book and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and controlled by Sarpanch.

2.2 Integrated Child Development Scheme (ICDS):

- 1. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwad Centres of the Panchayat? Yes/ No
 If No, reason thereof _____
 Also mention if it is being purchased by someone else: _____
- 2. Is nutrition being provided to Anganwad Centres in the Panchayat? Yes/ No
 If No, reason thereof _____
- 3. Expenditure incurred on procurement through Sarpanch: Rs _____ lakh
- 4. Is the Panchayat/ Sarpanch availing honorarium to AWWs/ Helpers directly at Panchayat level? Yes/ No

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₹ 00.00.000000

2. Expenditure incurred on paying of fees through Sarpanch Rs. _____/000
3. Whether the record on account of purchase of material and payment of contractors is being maintained at the Panchayat? Yes/ No
- Working Officer to check the register and verify the signatures of the Sarpanch on the same.

2.3 Midday Meal (MDM) Scheme

1. Whether Panchayat Sarpanch is providing financial assistance for providing MDM under MDM in the schools? Yes/ No

₹ 00.00.000000

2. Expenditure incurred for Mid Day Meal? Paid from Sarpanch Rs. _____/000
3. Whether the Sarpanch is providing any help to the school children at the Panchayat? Yes/ No

If yes, reason thereof _____

Also mention if it is being provided by someone else _____

4. Whether the record on account of purchase of MDM items and expenditure on books is being maintained at the Panchayat? Yes/ No

Working Officer to check the register and verify the signatures with Sarpanch on the same.

5. Expenditure incurred on purchase of books from market through Sarpanch Rs. _____/000

6. Whether the action plan for MDM is on account of Own Resources of the Panchayat? If not, approved? Yes/ No

If yes, attached approved by the Gram Sabha? Yes/ No

If no, reason thereof _____

2.4 Challenges

1. Major challenges being faced by the Panchayat in financing and execution of works

Availability of funds should be there for essential works
Sand bags, stone not available as it has been banned by Geology & mining Dept.

F) Jan Abhiyan/ Awami Muhim activities:

Report to be filed by the District Administration (from the District & Municipalities & the visiting officers. Visiting officer will confirm the figures provided by the administrative by conducting field survey during last ten days of the month.

1. Domicile Certificates Issued *

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PDC Holders		235	215	20	
Non-PDC		-	-	-	
WPI		-	-	-	
Students		-	-	-	
Others		-	-	-	

2. Category certificates issued *

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC		10	10		
ST		1	1		
OBC		12	12		
AIC		-	-	-	
BBA		-	-	-	

3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Family/ zamindari				
Family/ Cardholder				
Family/ karkari				
Munafiqs				

4. Birth/ Death/ Disability Certificates * (the period beginning from April, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates					
Birth Certificates					
Disability Certificates					

5. Adhaar seeding of Ration Card :

Category	Target *	No. of total Ration Cards Adhaar seeded *	Adhaar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PHH	162	143		19	?
Non-PHH	—	218			
Alternative Awami Muhim	—	5	—		

6. Health :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Asychronous Ethical Families with Golden Cards	—				
Asynchronous Ethical Individuals Cards	—				
Janak Samiksha (Jan US)	—				

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7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Adhaar seeding during Jan Abhiyan/ Awami Muhim *	Total Adhaar seeding *
Old Age Pension	6	—	—	—	—	—	—
Widow Pension	—	—	—	—	—	—	—
Disability Pension	—	—	—	—	—	—	—

8. Integrated Social Security Scheme (ISSS) *:

Scheme	Eligible Families/Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension	47		42	—	Lack of docs		13
Assistance to Women in Distress	13		13	—	Lack of docs		1
Assistance to Physically Challenged Persons	3		3	—			1

9. Other Welfare Schemes *:

Scheme	Eligible Families/Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Beta Mitha, Vardana Yojana (BMY)	—	—	—	—	—
National Family Benefit Scheme (NFBS)	—	—	—	—	—
PM Garib Kalyan ANN Yojana	—	—	—	—	—
Mission mode project for registration of construction workers	—	—	—	—	—

10. Scholarships to the students under various schemes *:

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre-Matric for SC	—			
Pre-Matric for ST	—	1	9024	
Pre-Matric for OBC	—			
Pre-Matric for Minorities	—			
Post-Matric for SC	—			

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post Basic for Gt	—	—	—	—
Post Basic for OBC	—	—	—	—
Post Basic for Minorities	—	—	—	—
Dr Ambedkar EBC	—	—	—	—
National Merit cum Means (NMCMS)	—	—	—	—
Merit cum Means Minority	—	—	—	—
PM's Special Scholarship for Backward (PMSSS)	—	—	—	—
National Merit cum Means Scheme	—	—	—	—
National Scheme for Incentive to Girl Child for Secondary Education (NEISE)	—	—	—	—

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

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Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	271	0	258	16	Due to Computer W. Another 7410 no
Pradhan Mantri Ujjwala Yojana	285	6	218	72	Not covered 30 Death/overage 32 Migrated/lost 2

12. Live Stock Schemes:

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	—	—	—	—
Innovative Poultry Production Programme	—	—	—	—
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	—	—	—	—

13. Universal coverage Scheme

Scheme	Total number of households	Households covered during Jan Abhiyan/ Aarati Mission	Pendency (No.)	Reasons of pendency
1. Health Scheme	—	—	—	—

14. School Amenities:

- i. No. of schools in the District Panchayat 3
- ii. No. of schools with Special facility for Children with Specific needs 3
- iii. No. of schools with drinking water facility 3
- iv. No. of schools with electricity connected 3
- v. No. of schools with toilet facility
 - A. For Boys ✓
 - B. For Girls ✓
- vi. No. of schools with girl students (GIRL/ Co-Ed schools) 3
- vii. No. of schools/colleges installed with Sanitary Napkin Vending Machines —
- viii. No. of such schools installed with incinerators —

15. Basic Services:

- i. No. of habitations with over 250 souls 4
- ii. No. of habitations with over 250 souls in the GP without road connectivity —
- iii. If yes, whether these roads have been surveyed Yes/No ✓
- iv. No. of habitations with less 250 souls in the GP without tar/earthen road —
- v. Is there any habitation or mohalla which is yet to be electrified? No
 - If yes, names and approximate no. of households:
 - (a) _____ (name) _____ (households)
 - (b) _____ (name) _____ (households)
 - (c) _____ (name) _____ (households)
 - Priority/ explanation: _____

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- ii. Total no. of households without electricity connection in the GP _____
- iii. Is there any habitation/ area where power supply is used for electric supply? Yes/No Yes/No
If yes, details _____
Approximate no. of houses/area _____
- iv. Are there any areas where bio-fertilizer is used for electric supply? Yes/No Yes/No
If yes, name of the habitations _____
Approximate length _____ meters
Approximately what type of total area/length of GP is covered with _____
- v. No. of households without tap water supply in the GP _____

16. Pradhan Mantri Awas Yojana (PMAY):

- i. Cumulative target _____ No.
- ii. No. of households sanctioned with verified accounts during Jan Aardhan/ Awas Muktam _____ No.
- iii. No. of households to which 1st installment released during Jan Aardhan/ Awas Muktam _____ No.
- iv. No. of houses completed in 2020-21 _____ No.
- v. No. of houses completed during Jan Aardhan/ Awas Muktam _____ No.
- vi. No. of houses under construction _____ No.

17. Community Sanitary Complex (CSC) Status:

- i. Whether CSC sanctioned in the Gram Panchayat? Yes/No Yes/No
- ii. If yes, has the CSC been constructed? Yes/No Yes/No
- iii. Whether the CSC is functional? Yes/No Yes/No
- iv. No. of CSCs taken up during Jan Aardhan/ Awas Muktam _____ No.
- v. No. of CSC completed during Jan Aardhan/ Awas Muktam _____ No.
- vi. Any issue regarding water connection and sewage disposal in CSC _____

18. MGNREGA

- i. Whether MGNREGA PUA 2010-21 has been approved? Yes/No Yes/No
- ii. If yes
a) Funds allocated to the Panchayat Rs. _____ Lakh
b) No. of works approved _____

13 No. of works started during Jan Abhiyan/ Awami Muhim _____ Nil _____
 14 No. of works completed during Jan Abhiyan/ Awami Muhim _____ Nil _____
 15 No. of person days generated during Jan Abhiyan/ Awami Muhim _____ Nil _____
 16 Works done for 'A' grade: Rs. _____ Nil _____ lakh
 17 Works done for 'B' grade: Rs. _____ Nil _____ lakh
 18 Any provision made as per MARRA _____ Pending material payment

19 14th FC Award:

1 Allocation under 14th FC for four years: Rs. _____ 11.55 _____ lakh
 2 Whether Action Plan prepared for 4 years: _____ Yes _____
 3 No. of works as per the Action Plan: _____ 6 _____
 4 Whether approval accorded to the Action Plan by the DPC: _____ Yes _____
 5 No. of works for which financial sanction accorded by the Govt: _____ Yes _____
 6 No. of works authorized by the Hqsq: _____ 6 _____
 7 No. of works taken up during Jan Abhiyan/ Awami Muhim: _____ Nil _____
 8 No. of works completed during Jan Abhiyan/ Awami Muhim: _____ Nil _____
 9 Payments made during Jan Abhiyan/ Awami Muhim: Rs. _____ Nil _____ lakh
 10 Total expenditure on provision as per Rule: Rs. _____ 3.35 _____ lakh

20 Works under Capex and CSS²:

a. District Capex:

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RD	—	—	—	
2	PWD	—	—	—	
3	Jal Shakti	—	—	—	
4	PCD				
5	Other				

B. UE CIPDS*

S. No.	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1.	PWD	—	—	—	
2.	PWD	—	—	—	
3.	Jal Shakti	—	—	—	
4.	POD	—	—	—	
5.	Others	—	—	—	

C. Centrally Sponsored Schemes (CSS)

S. No.	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1.	Samagra Shiksha	—	—	—	
2.	PMGSY	—	—	—	
3.	Jal Shakti Mission (PHE)	—	—	—	
4.	Jal Shakti Mission (ISFC)	—	—	—	
5.	NHM	—	—	—	
6.	Others (specify)	—	—	—	

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21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- i. No. of complaints received: Boycotted by Panchayat
- ii. No. of complaints resolved: Boycotted by Panchayat
- iii. Constraints faced in delivery of services: _____
- _____
- _____
- _____
- _____

22. Others:

- i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed. Yes/ No Yes
- ii. If yes, total number of beneficiaries identified in the Panchayat: 4

G) Activities during B2V3:

DAY 1:

Whether meeting held with PDC/ Panchayat members/ prominent citizens Yes/ No Yes

No. of Panchayat Members present 8

- Items raised during the meeting:
1. Electric poles not used yet
 2. KAW revenue collection issue against houses
 3. Monkey nuisance
 4. Problems being faced by people for getting domicile certificate

Important establishments/ institutions visited (Please tick) Boundary wall of 3 GMS at Mahan, Sati Pawan.

- Schools
 - PHC/CHC
 - Veterinary clinic
 - Anganwari centre
 - PDS (ration) depot
 - Any industrial establishment
 - Government offices
- (a) _____
- (b) _____
- (c) _____
8. Any other: _____

v. Total number of wards in the Panchayat 7

vi. No. of Ward Sabhas held 7

vii. No. of villagers present during the Ward Sabha 10 (at an average)

viii. Whether any resolution passed: Yes/ No No

ix. Citizen Information Board visited: Yes/ No No

x. Wall painting of works of 2019-20 inspected: Yes/ No No No wall painting

xi. Name of the departments whose works displayed in the paintings

1. Nil

DAY 2:

1 Gram Sabha:

Location of Gram Sabha Manoon Panchayat School

No. of villagers present during the Gram Sabha 200

Whether resolution passed for MGNREGA Plan Yes/No

Whether resolution passed for 15th FC Plan Yes/No

Whether list of Awas+ beneficiaries read out Yes/No

No. of eligible beneficiaries involved _____

Whether list of pension beneficiaries read out Yes/No

Whether people made aware about the Covid-19

• Use of masks Yes/No

• Sanitizers Yes/No

• Social distancing Yes/No

Whether Panchayat Newsletter distributed Yes/No

Whether any mega cultural/ social/ sports event held Yes/No

Details thereof _____

Details of scheme benefits extended/ services distribution

a) No. of Domicile certificates distributed 105

b) No. of sports kits distributed 1

c) No. of students distributed uniforms/ bags/ books _____

- g No. of (recycled) prosthetic aids distributed _____
- h No. of scholarships distributed _____
- i No. of Anushasan Bharat - golden cards distributed _____
- j No. of JSA Health Cards distributed: _____
- k Others _____

16. Whether any water conservation work started. Yes/No _____
 Details thereof _____

17. Whether any mega event of any other department, especially those involved in individual beneficials like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handloom/ Handloom, Floriculture, etc. held Yes/No _____
 Details thereof _____

18. Whether Padam Abhiyan activity held Yes/No _____
 Brief description of the activity: Gun satta held and
directions issued to concerned departmental
offices there & there

DAY 3:

I. Mahila Sabha:

- i Attendance 25
- ii Resolution passed, if any _____
- iii Items read:
 1. Title work of lanes
 2. Boundary wall of Parish school. Repair of boundary
 3. Sanitary vending machines request
 4. _____

II. Bal Sabha

- i Attendance 30
- ii Resolution passed, if any _____

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1. School Building repair required
 2. Payment for children

iii) Works completed/inaugurated under B2V:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

Important Note: At least one work /demand as reflected in B2V/B2Y2 to be physically and financially completed at every Panchayat and inaugurated by Visiting Officer.

iv) Other works completed/inaugurated

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1						
2						
3						
4						
5						

IMPORTANT NOTE

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer.

VI. Gita-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1		
2		
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	Particulars	Action taken	Remarks #
I. Village Public Requirements/ Demands - B2V1			
1	Black toping of road from well to Shamshu Shah Panch	No	
2	Boundary wall beautification/ repair of existing pond at Sak in construction of check bund adjacent to road	Work	
3	Blacktop road from Manoon to Laxman Das 3 stop Panch	done	
4	Blacktop road from Manoon to Chak Bhaiga	from st	
5	Black top road from Tawachandi to Peer Bang Panch & from Jais Chaudh Nara to Sak via them	no. 1 to 6	
6	Building centre for sub centre Panch	6	
7	Shab required for Valantable Bhaiga (Bhaiga manoon supply line)		New work of the centre urgent require
II. Village Public Requirements/ Demands - B2V2			
1	Requirement of CSC NEAR Sak check post		
2	Boundary wall & beautification of well	No	
3	Boundary wall of 3 Gms manoon Sak Panch	Work	
4	Renovation of road building	done	
5	Separate kitchen for MAM at Sak 4 hrs	from	
6	Blacktopping of roads mentioned in B2V1	st. no 1 to 7	
7	Building for sub centre Panch Relocation Darga Ghat		

S. No	Particulars	Action taken	Remarks #
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III. Major Problems - BEVI

1	No public transport means available in panchayat		
2	Monday school		
3	Selli Water body needs proper attention		
4	Areas + site closed due to which many beneficiaries not being registered		
5	No sanction orders ^{received} for 28 beneficiaries under AWAI + who have been registered		

IV. Major Problems - BEVI

1	Selli water body needs proper repair & beautification		
2	School building of GMS Selli needs to be properly repaired/renovated		
3	Separate kitchen required for GMS Selli as food cooked in the class room which can lead to any accident		

V. Major Complaints - BEVI

1	Aadhar camp ^{need} to be organized at Manon panchayat		argued
2	Title work of lanes ^{to} need to be introduced		

VI. Major Complaints - BEVI

1	Aadhar camp need to be organized at Manon panchayat		argued
2	Title work of lanes need to be introduced		

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Azadi Matsam.

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II GENERAL ASSESSMENT OF THE VISITING OFFICER:

Any major complaint brought to the notice of the Visiting Officer:

Lack of attention to Panchayat
Manroom by Adra District
Administration, as complained
by BDC Chairman, Panchayat &
General public

Major & minor public demands that were/were not reflected earlier but have not been
addressed so far

No demand raised by
public has been addressed as
yet. Most importantly, Blacktopping
of road from Sethi to Baramba that
urgently required as in case of any death,
K.P. has to be used to make a temporary road
during

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Overall assessment of visit and suggestions
(The visiting officer to ensure that the overall assessment is recorded in detail along with
concrete suggestions.)

The visit was purposeful as undecayed
could assess ~~the~~ ^{the status of} works proposed during
B₁V₁ and B₁V₂. It is pertinent to
mention that no progress in any work
proposed during earlier B₁V₁ & B₁V₂ has been
made. Moreover, Panchayat members &
offices fully cognizant.

Signature of the visiting officer

Name: Srinivas Sharma
D.C. - State Level P.W.