

Jammu & Kashmir
NEW VISION
NEW HORIZON



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed *Back to Village-3 (B2V3)* programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2nd to 12th October 2020 across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the *Back to Village* programme which involved the visit of over 4000 Gazetted officers of JSK to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Man Ki Baat" calling it "a festival of development, public participation and public awareness."

Encouraged by the success of the programme, the government organized the *Back to Village-2 (B2V2)* in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the *Back to Village-3 (B2V3)* programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Sunwai (Awami Sunwai) - Public grievances redressal; Adhikar Abhiyan (Muhim Bara-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Dehi Taradiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020

(Manoj Sinha)

Srinagar

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to witness a transformation of Panchayat Raj institutions ever since their constitution in 2016. Through the first of its kind initiative - 'Back to Village' - and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme 3 is being held from 2nd October to 12th October, 2020, which will give a proper push to the institutionalisation of PRIs.

While the first B2V focussed on interaction and information on local needs, the second B2V focused on strengthening and institutionalising Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an Action edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise - an Abhiyan/Aarami Munim, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRi interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Halls for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

Jan Abhiyan

September 10-30, 2020

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the work/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/ Awam Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awasz beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awam Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awasz beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pens/pens, bicycles, prosthetic aids, universal health cards, Aayushman gold cards or any other distribution scheme that the district administration has arranged for.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes of the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Aarun Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Aarun Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega meta/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya forms and ease of living survey data in the gram sabha.
16. **The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**

Schedule for the Visiting Officer

Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup, etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas - proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PI department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Chai/tea - informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha

- Discuss & pass resolution for MGNREGS plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awasz beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Ladi Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awasz Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships - participation of school children.
- Activities of Social Welfare Department - distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
 - Universal Health Cards/ Ayushman Card distribution.
 - Start any one water conservation work.

c) Holding of Mega Meta/ IEC activities of different departments, especially those involved with individual beneficiaries:

- Extension/ Information camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- Bio-Bachao/Bio-Bachao activities
- Activities/ exhibitions/ information campaigns of the following departments:
 - Animal/ Sheep Husbandry
 - Agriculture
 - Horticulture
 - Handloom/ Handicrafts
 - Youth Services and Sports
 - Pisciculture
 - Any department which has subsidy or individual beneficiary scheme

d) Filling up of BzV booklet.

Day 3:

1. Holding of Manta Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations along with Separchi/ Pancha/ BDC Chairman:
 - Launching projects
 - Projects completed in last month under UP FC, MGNREGS, BzV or any other CSS/ District/ State Sector Scheme
 - Gula Pravasth ceremonies of houses completed under PMAY distribution of gifts.

IMPORTANT NOTE:

- a. Visiting Officer to ensure that he/she visits all works completed under BzV and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under BzV both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under BzV out of priority demands is identified, foundation stone-laid and started during His/Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of BzV1 and BzV2 booklets as filled in by the visiting officer in June/ November, 2019.
2. Two copies of BzV3 booklet with basic data in boxes marked with asterisk (*) already filled in.
3. Fully validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including:
 - Action Taken Report on issues/ demands/ complaints of BzV1 and BzV2.
 - List of new works started/ ongoing/ completed after BzV1 and BzV2 under the following heads:
 - ✓ 14th FC
 - ✓ BzV grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BzV1.
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BzV1.
5. Plans/ beneficiary lists:
 - MGNREGA draft plan document for the year 2021-22.
 - 15th FC draft plan document for the year 2021-22.
 - List of Awasar beneficiaries.
 - List of pension beneficiaries.
6. Lists of beneficiaries for:
 - various certificates/ benefits to be distributed by the visiting officer.
 - whom Griha Pravesh ceremonies have been organised.
7. Panchayat newsletter.

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy.
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions.
3. List of deletions from Awasar beneficiaries.
4. Representations received, if any.
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15th FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filled in Mission Antyodaya form and ease of living survey data.

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her office day visit to the Panchayat.
Funds earned with different T's have to be filled by the District Administration before the account is
handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: KANWAR JAGISHAN GANJOO
- Designation: PRIVATE SECRETARY
- Department/ place of posting: RURAL DEVELOPMENT DEPTT.
- Mobile No: 9469 171566
- Email ID: kanwarjagishan@gmail.com
- Home District: Jammu
- Dates of visit: 06.10.2020 - To - 08.10.2020

B) Locational details of Panchayat:

- Name of the Panchayat: Dadlura
- Local Government Directory (LGD) code of the Panchayat _____
(To be sourced from Rural Development Department/ by DC)
- Name of CD/Block: Panthal
- Name of Tehsil: Panthal
- Name of District: Katra

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 03 Villages
- No. of hamlets in the Panchayat: 06 Hamlets
- No. of households in the Panchayat: 308 Households
- Population (approx) of the Panchayat: 1671 Souls

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S.No.	Department	Name	Designation	Contact number
1	Agriculture	Rakesh Kumar	A.E.A	9148907371
2	R.O.D	Anil Kumar	Tech Asst	7006567303
3	School Bus	Balraj Singh	Lab Asst	9797465790
4	Dr. Varun Vaid	Shashank	V.A.S	9906413611
5	Social Forestry	Somendra	Jr. Mali	9906392710
6	P.H.E	Arjun Sharma	J.E	9906209730
7	P.O.D	Mr. Kapoor	A.E	9149528071
8	Horticulture	Mr. Kumar	Medical Off	9622107071
9	Health & Family	Mr. Raj Kumar	P.W.P.W.	
10	P.W.D	P. Man Mohan Singh	J.E	949123743
11	Forest	Shashank	Forest	

D-ii) Details of absent employees vis-a-vis list furnished by the DC:

S.No.	Department	Name	Designation
1	Spec. & Asst.	-	-
2	Public Relation	-	-
3	Library	-	-
4	-	-	-
5	-	-	-

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- Whether Panchayat Office is available in the Panchayat Vill/ Hal? Under construction
 If yes, whether functioning in Govt building/ Other government building/ Private building
 If no, whether land is available for construction of Panchayat Office Vill/ No

Facilities available in the Panchayat Office

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	Need to be given / Sanitation
Telephone in Panchayat Office	Yes/ No	May be provided
Toilet facility available in Panchayat Office	Yes/ No	
Electricity available in Panchayat Office	Yes/ No	
Water connection available in Panchayat Office	Yes/ No	P.H. Need to give - Fresh water
Bank Branch available in the Panchayat	Yes/ No	

- whether the Annual and Activity Budget has been prepared. Yes/No
 (Please attach to the report)
- Has the Village Office to get the register prepared in regular presence and monitor
not prepared, requested for the same.

2. Functionality:

2.1 General activities

1. Are Gram Sabha meetings being held Yes/No Estimatedly from
2. No. of Gram Sabha meetings held since inception About 50 No's
3. No. of Gram Sabhas conducted since inception 06 No's
4. Date of last Gram Sabha 22.09
5. Are all plans approved in Gram Sabha Yes/No ☒
6. Is the minimum quorum of 10% being ensured in all Ward/ Gram Sabhas Yes/No ☒
7. Are Ward/Block/ Gram Sabha resolutions attached with all plans Yes/No ☒
8. Is the Approving Authority checking Ward/Block/ Gram Sabha resolutions Yes/No ☒
9. Has Social Audit Committee been formed Yes/No ☒
10. If social audit being conducted by the Committee Yes/No ☒
11. No. of works initiated by the Social Audit Committee NIL
12. Has Panch Samiti been constituted Yes/No ☒
13. Has the Panch Samiti approved the Village Action Plan Yes/No ☒
14. No. of meetings of Panch Samiti held No, not held every as yes
15. Is Panchayati Raj Management Committee constituted Yes/No ☒
16. No. of PMRC meetings held One held on, 21.06.2020
17. Is a register of all previous works done in the Panchayat being maintained Yes/No ☒
18. Have all paintings of works executed for 2019-20 been done in the Panchayat Yes/No ☒
19. Are Panchayat activities being held in the Panchayat Yes/No ☒
20. What and where was the last activity held Last activity was held in the month of September, 2020
21. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch Yes/No ☒
22. No. of meetings of HFWAC & VHSNC meetings held 04 Meeting held till date
23. Is the name of Sarpanch displayed on election information boards of all RDSPP schemes Yes/No ☒
24. Are Sarpanchs being involved in start/ inauguration of activities Yes/No ☒

- vi. Whether subjects have been assigned by the Sarpanch to the Panchayat? Yes/No ✓
- vii. Whether grievance redressal box is installed? Yes/No ✓
- viii. No. of grievances received pertaining to Panchayat work: No Complaint Received yet
- ix. No. of grievances disposed of at Panchayat level: - Nil -
- x. Whether the Sarpanch/ Panchayat Secretary have digital signatures? Yes/No ✓
- xi. Whether all MGNREGS 34th EC payments are being made by Sarpanch through Digital Signature Certificate (DSC)? Yes/No ✓
- xii. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakhs)	Amount of payment made by Sarpanch (since opening of account)
UP Forest Commission	Yes/No	Panchayat Secretary	Yes/No	15,11,590.52	6,15,244 (Payee only)
ICDS Workers	Yes/No	Sarpanch	Yes/No	-	-
ICDS Bhawan	Yes/No	5,44,950	Yes/No	-	-
Mid-Day Meal Scheme	Yes/No	Teacher	Yes/No	-	-
Construction of Panchayat	Yes/No	Panchayat Secretary	Yes/No	3,29,263	No money spent is
Any other Scheme if any indicate same	- No -	-	-	-	-

Inviting Officer to periodically check the Passbook and enter the above details. Further, the officer will also ensure that the bank account is in the name of the Panchayat and operated by Sarpanch.

2.2. Integrated Child Development Scheme (ICDS)

- i. In the Panchayat/ Sarpanch purchasing common items at Panchayat level for use in the Anganwadi Centres of the Panchayat? Yes/No ✓
- ii. If no reason thereof: It was noted that Rice is given in buckets of quantity and all storage becomes difficult. When it was reported that quantity of rice was not good also mention that it is being purchased by Sarpanch.
- iii. Is nutrition being provided to Anganwadi Centres in the Panchayat? Yes/No ✓
- iv. If no reason thereof: - Nil -
- v. Expenditure incurred on procurement through Sarpanch: Rs. 6,301/-
- vi. Is the Panchayat/ Sarpanch paying remuneration to AWWs/ helpers directly at Panchayat? Yes/No ✓

2 no reason thereof. It is jointly paid by Supervisor & Sarpanch.

3. Expenditure incurred on paying of honorarium through Sarpanch: Rs. 544,950/-
(over to 00)
4. Whether the record on account of purchase of rations and payment of honorarium is being maintained by the Panchayat. Yes/No. One can
- Inviting Officer to check the register and verify the signatures of the Sarpanch on the same.

23. Midday Meal (MDM) Scheme:

1. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools. Yes/No.
- If no reason thereof: _____
2. Expenditure incurred on Mid-Daily Meal/ food items through Sarpanch: Rs. _____ lakh.
3. Whether the Panchayat/Sarpanch is providing dry ration in the school children in the Panchayat. Yes/No.
- If no reason thereof: _____
4. How ration (if) is being provided by someone else. It is jointly given by Teacher & Sarpanch.
5. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/No. Conducted by on 07-11-20
- Inviting Officer to check the register and verify the signatures of the Sarpanch on the same. Act 19
6. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs. 5000/- per month.
7. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/No.
- If yes, whether approved by the Gram Sabha. Yes/No.
- If no reason thereof: _____

24. Challenges:

1. Major challenges being faced by the Panchayat in functioning and execution of works. More or less the works are properly been executed in Bahadur Panchayat as the Sarpanch is more active. Awareness Camps are of paramount importance which need to be organized in the Panchayat that may be, in Jan Angan Yojana, Horticulture Awareness, about spread of Covid-19, Integrated farming, Awareness on water conservation for natural resource.

F) Jan Abhiyan/ Awami Muhim activities:

Reports to be filed by the District Administration before the quarter is closed over to the visiting officer. Visiting officer will confirm the figures provided by the administration by conducting spot (random) check not less than 10% of the sample.

1. Domicile Certificates Issued:

Category	Target population *	Certificates Issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRC Holders		232	232	-	-
Non-PRC		08	08	-	-
WTR		-	-	-	-
Students		-	-	-	-
Others		-	-	-	-

2. Category certificates Issued *

Category	Target population *	Certificates Issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC	606	-	21	-	-
ST	467	-	16	-	-
OBC	157	-	15	-	-
AIC	- NIL -	-	-	-	-
REA	- NIL -	-	-	-	-

3. Revenue papers Issued:

Category	Applications received *	Certificates Issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakul/ Jamabandi	-	72	-	-
Nakul/ Qanunahi	-	37	-	-
Nakul/ Millkahi	- NIL -	- NIL -	-	-
Mutations	- NIL -	- NIL -	-	-

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates Issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates	2	1	1	1	Target has been met & approached
Birth Certificates	6	0	0	6	- do -
Disability Certificates	-	15	15	-	-

5. Aadhaar seeding of Ration Card *

Category	Target *	No. of total Ration Cards Aadhaar seeded *	Aadhaar seeding during Jan Abhiyan/ Aarati Muhim *	Pendency (No.)	Reasons of pendency
Full	-	262	99%	1%	Still waiting only
Below Full	-	172	65%	15%	-
Indefinite/ New Issues	-	07	-	-	-

6. Health *

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Aarati Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Asulamathalwa Family with ration card	76	59 Covered	59	19	Incomplete Data
Asulamathalwa Individuals Card	-	-	-	-	-
Janani Suraksha Yojana (JSY)	12 Pendency	Covered One time only	12	-	-

7. National Social Assistance Programme (NSAP) *

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Aarati Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhaar seeding during Jan Abhiyan/ Aarati Muhim *	Total Aadhaar seeding *
Old Age Pension	8	0	0	8	Lack of documents		
Widow Pension	0	0	0	0	do		
Disability Pension	0	0	0	0	do		

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/Awasni Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/Awasni Muhim	Total Aadhar seeding
Old Age Pension	18	0	18	0	-	8	2
Assistance to Women in Distress	67	0	0	0	-	0	0
Assistance to Physically Challenged Persons	63	0	0	0	-	0	0

9. Other Welfare Schemes :

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/Awasni Muhim	Total covered	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)					
National Family Benefit Scheme (NFBS)	83 Family	- None -	- None -	N/A	Need to issue NFBS Bank Card
PM Cares for Women (PM CW)	262	- None -	262	-	-
Pradhan Mantri Ujjwala Yojana (PMUY)	40000	100 Family	100	-	Labour Cards will be given by Labur Dept. When soon

10. Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/Awasni Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Pre-Matric for SC		39 beneficiaries		
Pre-Matric for ST	00	29	16356	
Pre-Matric for OBC	/	/	/	/
Pre-Matric for Minorities	/	/	/	/
Post-Matric for SC				

Pre-matric 39 beneficiaries paid through Bank - 24,675/-

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post Matric for UG	/	/	/	/
Post Matric for DDC	/	/	/	/
Post Matric for MPhil/PhD	/	/	/	/
U. Academic ETC	/	/	/	/
National Book-Jam Muslim Minority	/	/	/	/
Post-Graduate Muslim Minority	/	/	/	/
IMA Special Stipendship for Jan 2000	/	/	/	/
Technical Literacy Scheme	As per 200, information chitron filling up forms under this scheme for which last date is 31-10-2000. Beneficiary screening will be done later phase.			
National Scheme for Incentive to go abroad for Secondary Education (NSISE)				

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim *

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Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
20A Kisan Suraksha Yojna (KASUR)	172	0	170	2	Due to creation in Andar and land no
Water Credit Card	246	11	206	40	More than 70 years of age

12. Live Stock Schemes *

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	0	0	0	
Productive Poultry Production Programme	0	0	0	
Integrated Development of Cattle, Buffalo and Poultry - Small Farm	0	0	0	

13. Universal coverage Scheme

Scheme	Total number of households	Households covered during Jan Aardhan/ Aardhan Mission	Pendency (no.)	Reasons of pendency
03 Health Scheme	0	0	0	0

14. School Amenities:

1. No. of schools in the Gram Panchayat: 03 Schools, 2 middle, One Primary
2. No. of schools with toilet facility for Children with Specific Needs: In all 03 schools
3. No. of schools with drinking water facility: In all 03 schools
4. No. of schools with electricity connection: In all 03 schools
5. No. of schools with toilet facility:
 - a. For Boys: 03
 - b. For Girls: 03
6. No. of schools with girl students (Class/ Co-Ed schools): All the schools are Co-Ed.
7. No. of schools included with Sundry Items Vending Machines: None
8. No. of schools included with computers: Some

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15. Basic Services:

1. No. of habitations with over 250 souls: Total no. of souls in Panch is 1671/-
2. No. of habitations with over 250 souls in the GP without road connectivity: None
3. If yes, whether these roads have been surveyed: Yes
4. No. of habitations with over 250 souls in the GP without the smaller road: None of the sub-lanes are blacktopped in the Panchayat
5. Is there any habitation or village which is yet un-surveyed? Yes/ No

If yes, name and approximate no. of households.

a) _____ (name) _____ (households)

b) _____ (name) _____ (households)

c) _____ (name) _____ (households)

Remarks/ explanation: A general demand for electric poles have been raised during the meeting which may shortly be got done/restored.

- ii. % of households without electricity connection in the GP - Nil -
- iii. Is there any habitation/ area where trees/ wooden poles are used for electric supply? Yes
- If yes, details Balkadi
- Approximate no. of wooden poles About 10 in Number
- iv. Are there any areas where barbed wire is used for electric supply? Yes/ No
- If yes, name of the habitation _____
- Approximate length _____ meters
- Approximately what length of total wire length in GP is barbed wire _____
- v. No. of households without tapped water supply in the GP One hundred households

16. Pradhan Mantri Awas Yojana (PMAY):

- i. Cumulative Target 21 (No.)
- ii. No. of households sanctioned with verified accounts during Jan Aardram Awas Yojana 00
- iii. No. of households to which 1st installment released during Jan Aardram Awas Yojana 12 30 Completed
- iv. No. of houses completed in 2020-21 00 18
- v. No. of houses completed during Jan Aardram Awas Yojana 00 02
- vi. No. of houses under construction 03

17. Community Sanitary Complex (CSC) Status

- i. Whether CSC sanctioned in the Gram Panchayat? Yes/ No 02
- ii. If yes, has the CSC been constructed? Yes/ No
- iii. Whether the CSC is functional? Yes/ No 18
- iv. No. of CSCs taken up during Jan Aardram Awas Yojana 00
- v. No. of CSC completed during Jan Aardram Awas Yojana 00
- vi. Any issue regarding water connection and sewage disposal in CSC

No water connection in CSC or Pst. Ghar

18. MGNREGA:

- i. Whether MGNREGS Plan 2020-21 has been approved, Yes/ No

ii. If yes

iii. Funds allocated to the Panchayat Rs. 27.50 lakh

iv. No. of works approved 17

1. No. of works started during Jan Abhiyan/ Awami Muhim: 00
 2. No. of works completed during Jan Abhiyan/ Awami Muhim: 00
 3. No. of person days generated during Jan Abhiyan/ Awami Muhim: 00
 4. Budget cost for 'a' above: Rs. 00 lakh
 5. Budget cost for 'b' above: Rs. 00 lakh
 6. Any provision made in the budget: Material Liability

19. 34th FC Award:

1. Allocation under 34th FC for four years: Rs. 17.40 ^{lacs} lakh
 2. Whether action plan prepared for all years: No
 3. No. of works as per the Action Plan: 04
 4. Whether approval accorded to the whole Plan by the DDC: Yes/ No: Yes
 5. No. of works for which technical sanction accorded by the DDC: 04
 6. No. of works authorized by the District Engineer: 04
 7. No. of works taken up during Jan Abhiyan/ Awami Muhim: 00
 8. No. of works completed during Jan Abhiyan/ Awami Muhim: 00
 9. Payments made during Jan Abhiyan/ Awami Muhim: Rs. 00 lakh
 10. Total expenditure on PWD/Other on 'a' above: Rs. 6124.00 ^{lacs} lakh

20. Works under Capex and CSS:

a. District Capex

S. No.	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	Nil	Nil	Nil	
2	PWD	0	0	0	0
3	WASHED	0	0	0	0
4	PDD	-	-	-	-
5	Others	0	0	0	0

b. UT Capex

S. No.	Department	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	BOO	NIL	NIL	NIL	0
2	DWD	0	0	0	0
3	UPWD	0	0	0	0
4	PDD	-	-	-	-
5	Others	0	0	0	0

c. Centrally Sponsored Schemes (CSS)

S. No.	Schemes	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	Sarva Shiksha	0	0	0	
2	PMDSY	0	0	0	
3	Jal Shakti Mission (R&EC)	0	0	0	
4	Jal Shakti Mission (R&EC)	0	0	0	
5	NHM	0	0	0	
6	Others (specify)	0	0	0	

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

i. No. of complaints received: - NIL -

ii. No. of complaints resolved: - NIL -

iii. Constraints faced in delivery of services:

Sarpanch and Panches had abstained
from joining in Jan Abhiyan/ Awami Muhim

22. Others:

i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed. Yes/No

ii. If yes, total number of beneficiaries identified in the Panchayat: About 10 persons

G) Activities during BzV3:

DAY 1:

Whether meeting held with BEO/ Panchayat members/ prominent citizens: Yes/ No ☒ Yes

No. of Panchayat members present: 08 Members

Issues raised during the meeting:

1. Issue raised for shade topping of sub-land
2. Supply of Electric poles for new sub-land
3. Request for providing of Ashram Facility Center
4. Request for awareness of Argya Jan Yojana

Important establishments/ institutions visited (Please tick):

1. Schools 03 Schools

2. PHC/AOHC 02 PHCs

3. Veterinary clinic - NIL -

4. Anganwadi centre 03 Centres

5. PDS ration depot 02 Centres

6. Any industrial establishment - NO -

7. Government offices:

(i) BDO's Office

(ii) Naib Tehsildar's Office

(iii) Degree College Imphalganj Sadar

(iv) In House Branch

8. Any other: In House Branch

ii. Total number of wards in the Panchayat 07 Wards

vi. No. of Ward Sabha held 07

vii. No. of villagers present during the Ward Sabha 150 people participated

viii. Whether any resolution passed: Yes/ No ☒ Yes

ix. Citizen Information Board visited: Yes/ No ☒ Yes

x. Wall painting of works of 2019-20 inspected: Yes/ No ☒ Yes now existing

xi. Name of the departments whose works displayed in the paintings

1. - NIL -

DAY 2:

1. Gram Sabha:

- i. Location of Gram Sabha: Panchayat Ghar Indora
- ii. No. of villagers present during the Gram Sabha: 200 persons
- iii. Whether resolution passed for MGNREGS? Yes/No Yes
- iv. Whether resolution passed for 15% FC Plan? Yes/No Yes
- v. Whether list of Aajeevika beneficiaries read out? Yes/No Yes
- vi. No. of ineligible beneficiaries removed: - Nil -
- vii. Whether list of pension beneficiaries read out? Yes/No Yes
- viii. Whether people made aware about the Covid-19?
 - Use of masks: Yes/No Yes
 - Sanitizers: Yes/No Yes
 - Social distancing: Yes/No Yes
- ix. Whether Panchayat Newsletter distributed? Yes/No Yes
- x. Whether any mega cultural/ social/ sports event held? Yes/No No

Details of event: An Karate game was organized, and every student was given refreshment.

A Carrom game was organized.

A sports kit has been distributed.

ii. Details of scheme benefits extended/ services distribution:

- a. No. of Gomote certificates distributed: 226
- b. No. of sports kits distributed: One
- c. No. of students distributed uniforms/ bags/ books: - Nil -

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- a. No. of projects/programmes with institutions _____ - NIL -
 - b. No. of seminars conducted _____ - NIL -
 - c. No. of Awareness Events - Golden Cards distributed _____ - NIL -
 - d. No. of JAL Mahila Cards distributed _____ - NIL -
 - e. Others _____ - NIL -
 - f. Whether any water conservation work started Yes/No _____ - NIL -
 - Details thereof _____

- g. Whether any meet/went at any other department, especially those involved in individual demonstrations like [✓] Agriculture/ Horticulture/ Animal/ Sheep Husbandry/ Handicrafts/ Handloom/ Floriculture etc. field Yes/No _____

Details thereof Mustard Nurseries distributed among farmers
Soil Health Cards distributed among farmers

- h. Whether Publicity Activity held Yes/No _____
- i. Brief description of the activity In the month of Sept 20 Poshan Abhiyan was organized by the ICAs

DAY 3

I. Mahila Sabha

- a. Attendance Nearly 200 ladies participated in Khatla
- b. Resolution passed, if any Self Help Groups were created under the Handicrafts Sector Scheme
- c. Issues raised
 1. Leaving Training Institute was demanded at large
 2. Opening of Computer Training Center for ladies
 3. Marketing for the products being manufactured by ladies
 4. _____

II. Bal Sabha

- a. Attendance About 25-30 boys & Girls participated
- b. Resolution passed, if any Bal Childrens took pledge to play games

1. Project Name

1. Helping the
2. helping people
3. help from the handicapped of the community
4. making cleanliness the people make the work the work

2. Works completed/inaugurated under BCC

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Drinking Water Supply	1.00 lakh	Sept, 1971	Yes	Yes
2	Construction of Road	1.00 lakh	1971	Yes	Yes
3	Construction of Road	1.00 lakh	1971	Yes	Yes
4	Construction of Road	1.00 lakh	1971	Yes	Yes
5	Construction of Road	1.00 lakh	1971	Yes	Yes

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Important Note: It must be noted that the work is completed as indicated in BCC/BCE/20 to be physically and financially completed in every financial year and inaugurated by Visiting Officer.

3. Other works completed/inaugurated

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Drinking Water Supply	3.00 lakh	1971	Yes	Yes
2	Construction of Road	1.00 lakh	1971	Yes	Yes
3	Construction of Road	1.00 lakh	1971	Yes	Yes
4	Construction of Road	1.00 lakh	1971	Yes	Yes
5	Construction of Road	1.00 lakh	1971	Yes	Yes

V. New works

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under BSV1/BSV2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	R.O.C.	2-30 lakh	BSV2 + MCHLGP	Yes	Yes	
2	Some of work		Repair of T-Road at			
3	Sc. Mithan		at ward no. 6			
4	-	-	-	-	-	-
5	-	-	-	-	-	-

IMPORTANT NOTE

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of BSVs and BSV2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	Durga S/o Lafia Panchayat Dadura	Yes
2		
3	Rano Devi W/o Lali - Sasmu of Panchayat Dadura	Yes
4	-	-
5	-	-

H3 FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S No	Requirements/ Demands - B2V1	Action taken	Remarks #
1	Need to have tractor supply	Taken up with P4 & Dept.	All households shall be covered with 2nd season tractor
2	Need to market goods	Taken up with Puro	Under Consideration
3	Need to stop monkey incidents	Taken up with ^{with Puro} Asst. Dept.	Under Consideration
4	Need to have improvement in schools	As Taken up with Sd. & District Sd. Dept.	Under Consideration
5	Need to have more no. of benches	May be taken up	-
6	Need to have cono-13	Taking further	To be taken up
7	Need to have bus service	May land up be taken up	-

4. Urgent Public Requirements/ Demands - B2V2

1	Forming out non young saguna awareness	Awareness given by the Census Dept.	-
2	Work as labourers in abandoned cities	Need Consideration to stop migration	-
3	Young people work as labourers in cities	Need to be made aware of Govt. jobs	-
4	No industry available	Action to be taken	-
5	Need focus on Education	Action to be taken	-
6	Require registration of Elites	Action to be taken	-
7	More money means to be addressed	Action to be taken	-

S. No	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	The banks of Canal have kankars	1. Ltr. requested for the same	Action to be taken
2	Water do not flow properly to fields	Action to be taken	-
3	Unwanted water supply is given to people	Action to be taken	-
4	The source of water is from springs	- Need Canal ponds	-
5	The Pk. Dept. need to re-evaluate the action	- Need proper layout water	-
IV. Major Problems - B2V2			
1	The banks of Canal are soil have kankars	need separate work	-
2	Pk. Dept. need to make the Fertilizer Plant functional	Action to be taken	-
3	Schools do not have playing grounds	Action to be taken	-
V. Major Complaints - B2V1			
1	Relating to nursery scheme	Action to be taken	-
2	Need to have repairs of Canal for drainage purpose	Action to be taken	-
VI. Major Complaints - B2V2			
1	As per B2V1 above	-	-
2	-	-	-

Please indicate whether action taken in 2013 or 2014 or during Jan. Abhiyan / Aardram Mission

1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaints brought to the notice of the Visiting Officer 1) Requested for restoration of electric poles 2) Treated water 3) Facility like Centre for students 4) Sewing Training Institute for girls 5) Computer Training Centre for ladies
II	Major urgent public demands that were/were reflected earlier but have not been addressed so far As mentioned above in (1)
III	Overall assessment of visit and suggestions (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions) - It is important that youth be got engaged in some Skill Training to keep them away from bad habits. - need Electric poles, treated water. - Need Sewing Training Centre for girls - need Computer Training Centre - Conduct sports activities by the Deptt. Council for the boys & girls

 8.10.2020
 Signature of the Visiting officer
 Name: Kamran Ishaq Khan

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