

Jammu & Kashmir
NEW VISION
NEW HORIZON



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed *Back to Village-3 (B2V3)* programme, a unique and ambitious exercise of taking government to the doorsteps of people is being organized from 2nd to 12th October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the *Back to Village* programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travels with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his 'Man Ki Baat', calling it 'a festival of development, public participation and public awareness'.

Encouraged by the success of the programme, the government organized the *Back to Village-2 (B2V2)* in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the *Back to Village-3 (B2V3)* programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three-week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Samwar (Awami Samwar) - Public grievances redressal, Adhikar Abhiyan (Muhim Barn-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Desh Taragiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

(Manoj Sinha)

14th September, 2020

Srinagar

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to witness a transformation of Panchayat Raj institutions ever since their constitution in 2018. Through the first of its kind initiative – 'Back to Village' – and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 2 of the 'Back to Village' programme is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first BtV focused on interaction and information on local needs, the second BtV focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of individual beneficiary-oriented schemes.

Now, building on the foundation laid by BtV1 and BtV2, the BtV3 has been planned as an 'Action edition' with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three-week long public outreach exercise – Jan Aahvan/Awarz Muftim, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. BtV3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRIs interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsive.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Halls for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier BtV programmes.

(B.V.R. Subrahmanyam)

Jan Abhiyan

September 10-30, 2020



General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/ Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organised in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awami Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
16. **The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**



Schedule for the Visiting Officer

Day 1:

- ✓ Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat
- ✓ Visit important establishments/ institutions such as school/ PHC/ other government setup etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabha - proceedings to be recorded & signed, resolution to be handed over to DC.
- ✓ Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- ✓ Evening Choupal - informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan ✓
- Discuss & pass resolution for 15th FC plan. ✓
- Read out list of Awas+ beneficiaries and ensure deletions of ineligible beneficiaries. ✓
- Read out list of pension beneficiaries. ✓
- Awareness about Poshan Aaharan through Social Welfare officials. ✓
- Awareness about COVID by health officials. ✓
- Distribution of Panchayat Newsletter and Coffee Table Books. ✓
- Use of Nukkad-Natak, Lad, Shah, Brand Pathar or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- ✓ Cultural/ sports activity
- ✓ Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awas+ Muhim
- ✓ Distribution of sports kits.
- ✓ Distribution of education kits/ bags-uniforms-books/ scholarships - participation of school children
- Activities of Social Welfare Department - distribution of tricycles/ prosthetic aids/ scholarships/ pensions
 - Universal Health Cards/ Ayushman Card distribution.
 - Start any one water conservation work

c) Holding of Mega Mela/ IEC activities of different departments, especially those involved with individual beneficiaries:

- ✓ Extension/ information camps of Agriculture/ Horticulture
- ✓ Animal/ Sheep Husbandry
- ✓ Beti Bachao, Beti Padhao activities
- ✓ Activities/ exhibitions/ information campaigns of the following departments:
 - ✓ Animal/ Sheep Husbandry
 - ✓ Agriculture
 - ✓ Horticulture
 - ✓ Handloom/ Handicrafts
 - ✓ Youth Services and Sports
 - ✓ Floriculture
 - ✓ Any department which has subsidy or individual beneficiary scheme

d) Filling up of B2V3 booklet.

Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations along with Sarpanch/ Panchs/ BDC Chairman:
 - Languishing projects
 - Projects completed in last month under 14th FC, MGNREGA, B2V or any other CSS/ Dispur/ State Sector scheme
 - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts

IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under B2V and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under B2V both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work, under B2V out of priority demand is identified, foundation stone laid and started during His/Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of BSVs and BSVs booklets as filled in by the visiting officer in June/ November 2020.
2. Two copies of BSVs booklet with Basic data in fields marked with asterisk (*) already filled in.
3. Duly validated Mission Antyodaya form and case of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including:
 - Action Taken Report on issues/ demands/ complaints of BSVs and BSVs.
 - List of new works started/ ongoing/ completed after BSVs and BSVs under the following heads:
 - ✓ LEED
 - ✓ BSV grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BSVs.
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BSVs.
5. Plans/ beneficiary lists:
 - MGNREGA draft plan document for the year 2021-22.
 - 15th FC draft plan document for the year 2021-22.
 - List of Awaaz beneficiaries.
 - List of pension beneficiaries.
6. Lists of beneficiaries for:
 - various certificates/ benefits to be distributed by the visiting officer.
 - whom Ghar Prayesh ceremonies have been organised.
7. Panchayat newsletter.

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Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy.
2. Ward Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions.
3. List of deletions from Awaaz beneficiaries.
4. Representations received, if any.
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15th FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed, if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filled in Mission Antyodaya form and case of living survey data.

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: Bijdhari Lal Sharma
- Designation: Director (Planning), Animal/Sheep Husbandry Deptt.
- Department/ Place of posting: Animal/Sheep Husbandry & Fisheries Deptt., Civil Lines
- Mobile No: 94192-60486
- Enrol ID: _____
- Home District: Jamnagar
- Dates of visit: 2nd Oct. to 4th Oct. 2020

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B) Locational details of Panchayat:

- Name of the Panchayat: Bhagda
- Local Government Directory (LGD) code of the Panchayat (To be sourced from Rural Development Department/ by DC): 239936
- Name of CD Block: Pantul
- Name of Tehsil: Katra
- Name of District: Rajkot

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 03
- No. of hamlets in the Panchayat: 05
- No. of households in the Panchayat: 476
- Population (approx) of the Panchayat: 2435

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

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E) Strengthening of Gram Panchayats:

1. Infrastructure:

- i) Whether Panchayat Ghar is available in the Panchayat? Yes/ No/ Under construction.
If yes, whether functioning in: Own building/ Other government building/ Private building.
If no, whether land is available for construction of Panchayat Ghar? Yes/ No.

- ii) Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	
Bank branch available in the Panchayat	Yes/ No	

- ii. Whether Infrastructure and Assets Register has been prepared. Yes/No
 Visiting Officer to physically check the register.

If No: Visiting Officer to get the register prepared in his/her presence and confirm _____

2. Functionality:

2.1. General activities:

- i. Are Ward Sabha meetings being held? Yes/No ✓
- ii. No. of Ward Sabha meetings held since inception _____
- iii. No. of Gram Sabhas conducted since inception 25
- iv. Date of last Gram Sabha 24.09.2020
- v. Are all plans approved in Gram Sabha? Yes/No ✓
- vi. Is the minimum quorum of 1/30th being ensured in all Ward/ Gram Sabhas? Yes/No ✓
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans? Yes/No ✓
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions? Yes/No ✓
- ix. Has Social Audit Committee been formed? Yes/No ✓
- x. Is social audit being conducted by the Committee? Yes/No ✓
- xi. No. of works audited by the Social Audit Committee: _____
- xii. Has Panch Samiti been constituted? Yes/No ✓
- xiii. Has the Panch Samiti approved the Village Action Plan? Yes/No ✓
- xiv. No. of meetings of Panch Samiti held: _____
- xv. Is Biodiversity Management Committee constituted? Yes/No ✓
- xvi. No. of BMC meetings held: _____
- xvii. Is a register of all previous works/ assets in the Panchayat being maintained? Yes/No ✓
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat? Yes/No ✓
- xix. Are Poshan Abhiyan activities being held in the Panchayat? Yes/No ✓
- xx. What and where was the last activity held? Ball Shrai Activity
20th - 24th Sep 2020
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch? Yes/No ✓
- xxii. No. of meetings of HFWAC & VHSNC meetings held: One in a month
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes? Yes/No ✓
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities? Yes/No ✓

- xiii Whether subjects have been assigned by the Sarpanch to the Panch: Yes/No ✓
 xiv Whether grievance redressal box is installed: Yes/No ✓
 xv No. of grievances received pertaining to Panchayat level: Nil ✓
 xvi No. of grievances disposed of at Panchayat level: Nil ✓
 xvii Whether the Sarpanch / Panchayat Secretary have digital signatures: Yes/ No ✓
 xviii Whether all MGNREGS / 12th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓
 xix Bank account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
UP Finance Commission	Yes/ No ✓	1sty Sarpanch ✓	Yes/ No ✓	29.06	2.186
ICDS (Mukhya)	Yes/ No ✓	Supervisor ✓	Yes/ No ✓	104,325/-	104,325/-
ICDS (Honorary)	Yes/ No ✓	Supervisor ✓	Yes/ No ✓	—	6,19,125/-
Mid-Day Meal (MDM)	Yes/ No ✓	Head Master / Incharge ✓	Yes/ No ✓		
Own resources of Panchayat	Yes/ No ✓	—	Yes/ No ✓		
Any other Scheme, if yet indicate name	—	—			

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2 Integrated Child Development Scheme (ICDS):

- i Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No ✓
 If no reason thereof: —
 Also mention if it is being purchased by someone else: —
 ii Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No ✓
 If no reason thereof: —
 iii Expenditure incurred on procurement through Sarpanch: Rs. 104,325. lakh ✓
 iv Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/ No ✓

If no reason thereof: _____

- ii. Expenditure incurred on paying of honorarium through Sarpanch: Rs. 6,19,256 lakh
- iii. Whether the record on account of purchase of ration and payment of honorarium is being maintained by the Panchayat: Yes/No Yes
Visiting Officer to check the register and verify the signatures of the Sarpanch on the same.

2.3. Midday Meal (MDM) Scheme:

- i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: No
If no reason thereof: _____ Nominal at the head of the institution for food items.
- ii. Expenditure incurred on Mid-Day Meal/ food items through Sarpanch: Rs. _____ lakh
- iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No No
If no reason thereof: _____
Also mention if it is being provided by someone else: _____
- iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No Yes
Visiting Officer to check the register and verify the signatures of the Sarpanch on the same.
- v. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs. _____ lakh
- vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No Yes
If yes, whether approved by the Gram Sabha: Yes/ No _____
If no reason thereof: _____

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2.4. Challenges:

- i. Major challenges being faced by the Panchayat in functioning and execution of works:
- Material like sand, bajra & stone due to little court-stay.
 - Payment pending on account of works already executed.

F) Jan Abhiyan/ Awami Muhim activities:

Notes to be filled by the District Administration before the booklet is handed over to the village officer for monitoring and control the progress and to be filled by the administration for conducting local priority during the period in the village.

1. Domicile Certificates issued:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRC HOLDERS					
Non-PRC					
WPS					
Students					
Others					

2. Category certificates issued:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
BC					
SI					
PRC					
A.C.					
RBA					

3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakla/ Jamabandi	172	172	-	-
Nakla/ Girdawari	223	223	-	-
Formal/ Indikrup	08	08	-	-
Mutahals	32	32	-	-

Submissions to Union Tehsil.

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates	01	-	01	-	aged has not been approached
Birth Certificates	01	-	02	03	- do -
Disability Certificates					

5. Adhaar seeding of Ration Card :

Category	Target *	No. of total Ration Cards Adhaar seeded *	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
BPH	251	251	05	—	—
Non-BPH	574	574	10	—	—
Antyodaya/ APL/ Below PL	11	11	—	—	—

6. Health :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	228	—	107	119	Discrepancy with identification done for migration
Ayushman Bharat Individuals Cards	—	—	—	—	—
Janani Suraksha Yojna (JSY)	29	—	29	—	—

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7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension	06	—	—	—	—	—	—
Widow Pension	—	—	—	—	—	—	—
Disability Pension	—	—	—	—	—	—	—

8. Integrated Social Security Scheme (ISSS) *:

Scheme	Eligible Families/Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension	25	-	25	0	Lack of documents	-	2
Assistance to Women in Distress	-	-	-	0	Lack of documents	-	-
Assistance to Physically Challenged Persons	3	-	3	-	-	-	1

9. Other Welfare Schemes *:

Scheme	Eligible Families/Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Matru Vardana Yojana (PMMVY)	40	38	38	2	Lack of Aadhar No. 10-Account
National Family Benefit Scheme (NFBS)	-	-	-	-	-
PM Gareeb Kalyan Anna Yojana	-	-	-	-	-
Mission mode project for registration of construction workers	-	-	-	-	-

10. Scholarships to the students under various schemes *:

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre-Matric for SC	-	-	-	-
Pre-Matric for ST	-	-	14/00	-
Pre-Matric for OBC	-	-	-	-
Pre-Matric for Minorities	-	-	-	-
Post-Matric for SC	-	-	-	-

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post Matric for ST	-	-	-	-
Post Matric for OBC	-	-	-	-
Post Matric for Minorities	-	-	-	-
Dr. Ambedkar EBC	-	-	-	-
National Merit cum-Means (NMMS)	-	-	2750	-
Merit cum Means Minority	-	-	-	-
PM's Special Scholarship for JAT (PMSSS)	5	-	2000	-
National Talent Search Scheme	-	-	-	-
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)	-	-	-	-

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

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Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	234	0	229	5	Due to objection / in mortgage & A/c NO.
Kisan Credit Card	315	10	284	31	not released - 1 Death / migration - 4 Migration troubled - 26

12. Live Stock Schemes:

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	NIL	NIL	NIL	Scheme discontinued for this year
Innovative Poultry Production Programme	NIL	NIL	NIL	NIL
Integrated Development of Small Ruminants and Rabbits/ Sheep Farm	NIL	NIL	NIL	NIL

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Aarati Muhim *	Pendency (No.)	Reasons of pendency
AI Health Scheme	Nil	Nil	Nil	Nil

14. School Amenities:

- i. No. of schools in the Gram Panchayat: 05
- ii. No. of schools with Ramp facility for Children with Specific needs: 04
- iii. No. of schools with drinking water facility: 05
- iv. No. of schools with electricity connection: 04 *(1st time applied for connection)*
- v. No. of schools with toilet facility:
- a. For Boys: 05
- b. For Girls: 05
- vi. No. of schools with girl students (Girls/ Co-Ed schools): 05
- vii. No. of such schools installed with Sanitary Napkin Vending Machines: Nil
- viii. No. of such schools installed with incinerators: Nil

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15. Basic Services:

- i. No. of habitations with over 250 souls: Nil.
- ii. No. of habitations with over 250 souls in the GP without road connectivity: Nil.
- iii. If yes, whether these roads have been surveyed: Yes/No
- iv. No. of habitations with less 250 souls in the GP without fair weather road: Nil.
- v. Is there any habitation or mohalla which is yet un-electrified: Yes/ No ☒ No
- If yes, names and approx no. of households:
- iii. _____ (name) _____ (households)
- iv. _____ (name) _____ (households)
- v. _____ (name) _____ (households)
- Remarks/ explanation: _____

- iv. Total no. of households without electricity connection in the GP: _____
- v. Is there any tubular well/ area where trees/ wooden poles are used for electric supply? Yes/No
 If yes, details: Biogas plant near house of Mr. Ramesh Singh
Ward no. 8
 Approximate no. of wooden poles: 35+5=40
- vi. Are there any areas where barbed wire is used for electric supply? Yes/No
 If yes, name of the habitation(s): _____
 Approximate length: _____ metres
 Approximately what %age of total wire length in GP is barbed wire: _____
- vii. No. of households without tapped water supply in the GP: 40

16. Pradhan Mantri Awas Yojana (PMAY):

- i. Cumulative Target: 12 (No.)
- ii. No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awas Muktam: Nil
- iii. No. of households in which 1st instalment released during Jan Abhiyan/ Awas Muktam: Nil
- iv. No. of houses completed in 2016-17: 7
- v. No. of houses completed during Jan Abhiyan/ Awas Muktam: Nil
- vi. No. of houses under construction: 5

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17. Community Sanitary Complex (CSC) Status:

- i. Whether CSC sanctioned in the Gram Panchayat? Yes/No: 2 Nos
- ii. If yes, has the CSC been constructed? Yes/No: 1 Completed, 1 in progress
- iii. Whether the CSC is functional? Yes/No: Non functional
- iv. No. of CSCs taken up during Jan Abhiyan/ Awas Muktam: Nil
- v. No. of CSC completed during Jan Abhiyan/ Awas Muktam: Nil
- vi. Any issue regarding water connection and sewage disposal in CSC: _____

18. MGNREGA:

- i. Whether MGNREGA Plan 2016-21 has been approved? Yes/No: ✓
- ii. If yes:
 a) Funds allocated to the Panchayat: Rs 22.50 lakh
 b) No. of works approved: 16

- 2) No. of works started during Jan Abhiyan/ Awami Muhim: NIL
 3) No. of works completed during Jan Abhiyan/ Awami Muhim: NIL
 4) No. of person days generated during Jan Abhiyan/ Awami Muhim: NIL
 5) Works due for completion: Rs. NIL lakh
 6) Wages paid out of T. Allow: Rs. NIL lakh
 7) Any grievance related to MGNREGS: pending Material liability

19. 14th FC Award:

- 1) Allocation under 14th FC for four years: Rs. 21.45 lakh
 2) Whether action plan prepared for all years: Yes/ No 5th installment plan prepared
 3) No. of works as per the Action Plan: 07
 4) Whether approval accorded to the whole Plan by the DPC: Yes/ No ✓
 5) No. of works for which technical sanction accorded by the DPC: 07
 6) No. of works authorized by the Panchayat: 07
 7) No. of works taken up during Jan Abhiyan/ Awami Muhim: NIL
 8) No. of works completed during Jan Abhiyan/ Awami Muhim: NIL
 9) Payments made during Jan Abhiyan/ Awami Muhim: Rs. NIL lakh
 10) Total expenditure on PMSU as on date: Rs. 21.8 lakh

20. Works under Capex and CSS:

a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	<u>NIL</u>	<u>NIL</u>	<u>NIL</u>	
2	PWD	<u>NIL</u>	<u>NIL</u>	<u>NIL</u>	
3	Jal Shakti	<u>NIL</u>	<u>NIL</u>	<u>NIL</u>	
4	RDO				
5	Others				

b. UT Cases*

S. No.	Department	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim'	No. of activities/works completed during Jan Abhiyan/ Awami Muhim'	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1.	RDO	NIL	NIL	NIL	
2.	PWD	NIL	NIL	NIL	
3.	Jal Shakti	NIL	NIL	NIL	
4.	pest				
5.	Others				

c. Centrally Sponsored Schemes (CSSI)*

S. No.	Schemes	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim'	No. of activities/works completed during Jan Abhiyan/ Awami Muhim'	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1.	Samagra Shiksha	NIL	NIL	NIL	
2.	PMGSY	NIL	NIL	NIL	
3.	Jal Shakti Mission (PHE)	NIL	NIL	NIL	
4.	Jal Shakti Mission (I&FC)	NIL	NIL	NIL	
5.	NHM				
6.	Others (specify)				

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21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- No. of complaints received: _____
- No. of complaints resolved: _____
- Constraints faced in delivery of services

22. Others:

- Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No
- If yes, total number of beneficiaries identified in the Panchayat: _____

G) Activities during B2V3:

DAY 1:

Whether meeting held with EDC/ Panchayat members/ prominent citizens Yes/ No ☒ Yes

No. of Panchayat Members present 11 Panchas + 1 Sarpanch = 12

Issues raised during the meeting:

1. _____
2. _____
3. _____
4. _____

Important establishments/ institutions visited: (Please tick)

- ☒ 1. Schools
- ☐ 2. PHC/CHC
- ☐ 3. Veterinary clinic
- ☐ 4. Anganwadi centre
- ☒ 5. PDS (ration) depot
- ☐ 6. Any industrial establishment
- ☐ 7. Government offices

(a) _____

(b) _____

(c) _____

8. Any other: _____

v Total number of wards in the Panchayat 11

vi No. of Wards Sabra held: —

vii No. of villagers present during the Ward Sabra —

viii Whether any resolution passed: Yes/ No —

ix Citizen Information Board visited: Yes/ No —

x Wall painting of works of 2019-20 inspected: Yes/ No —

xi Name of the departments whose works displayed in the paintings:

+ P.D.D.

DAY 2:

a. Gram Sabha

Location of Gram Sabha Panchayat Taluk Bhogha

No. of villagers present during the Gram Sabha 130

Whether resolution passed for MGNREGS Plan Yes/ No

Whether resolution passed for 15th FC Plan Yes/ No

Whether list of Aajeevika beneficiaries read out Yes/ No

No. of ineligible beneficiaries removed 48

Whether list of pension beneficiaries read out Yes/ No

Whether people made aware about the Covid-19

• Use of masks Yes/ No

• Sanitizers Yes/ No

• Social distancing Yes/ No

Whether Panchayat Newsletter distributed Yes/ No (Coffee table book handed out to Sangha)

Whether any mega cultural/ social/ sports event held Yes/ No

Details thereof Sports Event (Cricket match, Table Tennis competition)

c. Details of scheme benefits extended/ services distribution

a) No. of Domicile certificates distributed 507

b) No. of sports kits distributed 3 (Set of Rs. 0.10 of NREGS activities)

c) No. of students distributed uniforms/ bags/ books (Three bags distributed in the branch school)

- di No. of tricycles/ prosthetic aids distributed _____
- ei No. of scholarships distributed _____
- f No. of Ayushman Bharat - golden cards distributed _____
- gi No. of J&K Health Cards distributed _____
- gj Others _____

h Whether any water conservation work started. Yes/ No ☒

Details thereof Cont. of kshat from Govindu Home to Indu
Home at Ward no-11, Bhatia, Gov. Coll. - Dr. P. N. Singh

i Whether any mega event of any other department, especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture etc. held: Yes/ No

Details thereof _____

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kc Whether Poshan Abhiyan activity held: Yes/ No ☒

kd Brief description of the activity: _____

DAY 3:

I. Mahila Sabha:

- i Attendance _____
- ii Resolution passed, if any: _____
- iii Issues raised

1 _____

2 _____

3 _____

4 _____

II. Bal Sabha:

- i Attendance: _____
- ii Resolution passed, if any: _____

NAME (PRINT)

1. _____
2. _____
3. _____
4. _____

III. Works completed/inaugurated under B2V:

S. No.	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1.	Const. of Tractor Road from Main Road to Baramba that was added work.	4.00	12/09/2020	21/10/2020	No.
2.					
3.					
4.					
5.					

Important Note: At least, one work/demand is reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

IV. Other works completed/inaugurated:

S. No.	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1.					
2.					
3.					
4.					
5.					

V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under BzV1/BzV2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	Improvement of Panchayat P. School to Anganwadi Single Khabala Road No. 1.	350	BzV3.	Yes.	Yes.	
2						
3						
4						
5						
6						

IMPORTANT NOTE:

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- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of BzV1 and BzV2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	Parddeep Kumar Go. Banital at Vill. Nelay. Dist. Bhayalpur.	
2		
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

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S. No.	Particulars	Action taken	Remarks a
III. Major Problems - BZV1			
1	Contaminated waste of Panchayat Ghats	-	Non-compliance 3 funds
2	waste Specially Bhagatno	-	-
3	Maintenance of School buildings.	-	-
4	Temp of temple in SC Medulla. w.r - 06	-	-
5	Craft of L. K. Bhandari from main road to Kachhi Lal house.	-	-
IV. Major Problems - BZV2			
1	Problems in Sanctioning and disbursement of old age pension, widow pension	-	-
2	Excess opening of ATM in the Panchayat	-	-
3	Monkey Menace	-	-
V. Major Complaints - BZV1			
1	Interference in temple forest problems of no facility of Bank in L.P.	-	-
2	Inappropriate waste Specially for distribution and farming.	-	-
VI. Major Complaints - BZV2			
1	Discrepancy in Kachhi Canal APL/BPL category	-	-
2	Electricity falls are insufficient in the Panchayat Bhagatno waste land/road & school	-	-

a. Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Aarohi Mahim.

1) GENERAL ASSESSMENT OF THE VISITING OFFICER.

I	Any major complaint brought to the notice of the Visiting Officer.
1.	PHC water being supplied to the people of Bhajla is daily discontinued as the water reservoir has been damaged and needs immediate repair. Restoration measures covered during needs to be constructed from the source to the pipeline connecting the reservoir. 2. Repair/Restoration of the Panchayat School building on the ceiling of the building is leaking and requires immediate repair. 3. People of the area complain that they have been included in the category of APL (UPH) whereas they observe to be included in the PPH category as their income is high but the document report is not having the income certificate in support.
II	Major/urgent public demand(s) not met/being met but have not been addressed so far.
1.	Public of the area demand opening of Health Centre, Veterinary Centre as there is no such institution in the Panchayat. 2. Opening of Tilt Bank Branch along with ATM facility as Bhajla as there is no such facility and the public has to go to Ishtiaq for availing bank facility. 3. Const. of boundary wall of the Panchayat School Bhajla. 4. The old building of the high middle school situated constructed in the year 1958 is unsafe needs to be dismantled and new building be constructed while the structure is not safe any more.
III	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	Back to Village Programme has made the public aware of the Govt. schemes of the different agencies. But there is resentment in the public that demands put forth by them in B2V and B2V2 have not been fulfilled/completed. The main reason for not completing is the funding problems with the Panchayat. This year people are some how satisfied that at least Rs. 10.00 Lakhs have been allocated to each Panchayat for taking up the work identified under B2V Programme. People are also happy that M-17 P&R&A Plan, 15th PC Plan and the P&R&A list of benefit class have been approved/finalized in their favour in the Gram Sabha meeting held today on 3.10.2020.

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Signature of the visiting officer

Name: Dr. Kishor Lal Sharma,
District (Mg). Arwal (Shreeji Mans - Dargah -
Ghat Ghat)