

# Mission Delivering Development Mission Good Governance



GOVERNMENT OF JAMMU & KASHMIR

Printed at Rambir College, Srinagar



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Joint initiative of  
Planning, Development & Monitoring Department  
and  
Rural Development & Panchayati Raj Department

Remind consulting Him  
Diary / booklet for P9F  
Balachar  
16/10/20  
1-12-20



At present we are not sure what the  
 minimum investment should be. It is  
 about 10% of the total cost of the  
 project. The main problem is reflected in  
 the ratio of whole PPT/ max population is  
 about 1:1000. This is a priority basis as  
 functioning of depths and other organisation  
 of Govt. and Semi Govt.

It is pertinent to mention over here  
 that they are worried about Cencos of  
 2011 Cencos. to rectify the deficiency of  
 2011 Cencos. regarding PBI etc.  
 at last few Resulation and

Request/Complain are enclosed with  
 the visiting officer diary for further  
 submission to concerned authority  
 for redressal.

~~10/10~~  
 Visiting officer  
 B2V3

## GENERAL ASSESSMENT OF THE VISITING OFFICER:

Any major complaint brought to the notice of the Visiting Officer:

The major complaint of whole PYT is that public demand for water supply, and the general public is not be suffer for drinking water. The public is not one cross pass for few wards. Public is a overall and genuine demand of public for water supply.

Major/ urgent public demand(s) that was/were reflected earlier but have not been addressed so far

at page 31 para (H) issue were raised by the general public of PYT but still the issue are unattempted and are as- (1) play ground for PYT children (2) opening of P/S at upper market (3) repair of existing building (4) opening of new A/PWC Centre in PYT (5) Improvement in Jal Shakti/PHE Scheme as all the scheme are defunct and major population have no drinking quality water (6) Road connectivity should be their

Overall assessment of visit and suggestions:  
(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

All the information are recorded in the presence of all representatives. Further more it is suggested that the major problem should be addressed on priority basis, which is right of public, basic requirement of public should reach upto doorstep by the all depths, other wise it is quite difficult to survive in these conditions.

Signature of the visiting officer

Name Nayaz Ahmad

No road, immediately  
 Department of Primary  
 School, water and electricity  
 problem  
 (44) shortage in H<sub>2</sub>O / PM  
 Health related issue  
 Health Centre.

IV Major Problems - B2V2

1	Do -	
2		
3		

V Major Complaints - B2V1

1	Mainly there were complaint of AWC which are in very bad conditions	
2	Health Centres no availability of which is a major issue.	

VI Major Complaints - B2V2

1	Do -	
2		

# Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awami Muhim

# FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2)

Sl. No.	Particulars	Action taken	Remarks
	Public Requirements/ Demands - B2V1		
1	Want Comedinity as there is no road in G.P.	nil	
2	Installation of water Schemes	-	nil Pending
3	opening of new AWC's in Hamra	-	nil
4	Repairs of School buildings	-	No-Construction
5	opening of P.Sal Upper Hamra	-	consulted
6	Play ground as there is no Play ground in G.P.	-	no
7	Pond & Sheep (Animal extension centre in G.P.	-	Still required
	Urgent Public Requirements/ Demands - B2V2		
1	Do. as above		
2			
3			
4			
5			
6			
7			

S. No	Name of work and Department	Cost (Rs. in lakh)	Under Others (Please Specify)	accorded	Yes/No	If No, Status
1	Nil					
2						
3						
4						
5						

**IMPORTANT NOTE:**

- a. New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- b. At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

30

**VI. Griha-Pravesh of PMAY beneficiaries:**

S. No	Name of the beneficiary	Gift handed over
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Road connectivity in all wards of PPT  
 Lack of tap water  
 Women polynment in PPT etc

III. Works completed/inaugurated under B2V:

S. No.	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Culvert/Pull at Goraehary	4.00/a	05/10/20	Yes.	Yes
2	Community toilet near masjid shahar	2.00	01/10/20	Yes	Yes
3	Community toilet near Jama masjid Prastik	2.00	04/10/20	Yes	Yes
4	/	/	/	/	/

Important Note: At least one work /demand as reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer

IV. Other works completed/inaugurated:

S. No.	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1			/		
2					
3	Nil				
4					



Whether any member of any other department, especially those involved in individual  
 work, such as Agriculture, Horticulture, Animal/ Sheep Husbandry, Handicraft/  
 Handloom, Pisciculture etc. held Yes/ No  No

Details thereof RPH Horticulture, organized mega  
A/camp during the programme.

Whether Poshan Abhiyan activity held Yes/ No  No  
 Brief description of the activity: on microlevel problem one  
discussed & problem resolved, also homocile + category  
camp. organized.

**DAY 3:**

**I. Mahila Sabha:**

Attendance: 40

Resolution passed, if any: They demanded for G. A/campus to women

Issues raised:

- 1 one village market have not still any sub. centre
- 2 Demand for Anganwadi centre upto 04.000
- 3 Demand for training centre like, cutting taloring, etc.
- 4 They demanded Seperate women toilet complex.

**II. Panchayat Sabha:**

Attendance: 60

Resolution passed, if any: Demand for more MGNREGS A Plan



G) Activities during B2V3:

DAY 1:

No. of Panchayat members present: 09 + 01 = 10  
Panchayat members / prominent citizens: ✓

- 1.  Inadequate road connectivity in village market.
- 2.  Proper supply of water is not in Ppt.
- 3.  General Public demanded Jkbanic branch at Bani.

Important establishments / institutions visited (Please tick)

- 1.  Schools - MS - Borachor.
- 2.  PHC/CHC - Sub-centre Borachor.
- 3.  Veterinary clinic - Nil
- 4.  Anganwari centre - WNO-01
- 5.  PDS (ration) depot - WNO-01
- 6.  Any industrial establishment - Nil
- 7.  Government offices

(a) Ppt. Ghar Borachor.

(b) -

(c) -

8. Any other

Total number of wards in the Panchayat 09.

No of Wards Sabha held 08.

No of villagers present during the Ward Sabha 20-30.

Whether any resolution passed Yes/ No ✓

Citizen Information Board visited Yes/ No ✓

Wall painting of works of 2019-20 inspected Yes/ No ✓

Name of the departments whose works displayed in the paintings

RDO

S. No.	Department	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim'	No. of activities/works completed during Jan Abhiyan/ Awami Muhim'	Payments made during Jan Abhiyan/ Awami Muhim' (Rs in lakh)	Remarks
1	BEV				
2	PWD				
3	Jal Shakti				
4	FEV				
5	Others				

**Centrally Sponsored Schemes (CSS)**

S. No.	Schemes	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim'	No. of activities/works completed during Jan Abhiyan/ Awami Muhim'	Payments made during Jan Abhiyan/ Awami Muhim' (Rs in lakh)	Remarks
1	Samagra Shiksha	Nil			
2	PMGSY				
3	Jal Shakti Mission (PHE)		Nil		
4	Jal Shakti Mission (I&FC)	Nil			
5	NHM	Nil	Nil		
6	Others (specify)				

**21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim':**

- i. No. of complaints received\*: 06
- ii. No. of complaints resolved\*: 04
- iii. Constraints faced in delivery of services:

*area is far flung, with least road connectivity all are moving with head loads upto-2-3km areas.*

**22. Others:**

- i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs hearing aids etc has been completed: Yes/No  Yes
- ii. If yes, total number of beneficiaries identified in the Panchayat\* 10

19. 14<sup>th</sup> FC Award

No. of works approved for all years: NO information lakh  
 No. of works approved for all years: Yes/No  
 No. of works approved to the whole Plan by the DPC: Yes/No  
 No. of works for which technical sanction accorded by the Xen: 22 nos  
 No. of works authorized by the Halqa Panchayat: 22 nos  
 No. of works taken up during Jan Abhiyan/ Awami Muhim: 02  
 No. of works completed during Jan Abhiyan/ Awami Muhim: 05  
 Payments made during Jan Abhiyan/ Awami Muhim: Rs 0.96 lakh  
 Total expenditure on PRIASoft as on date: Rs 19.65 lakh

20. Works under Capex and CSS:

a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
	RDD	—	02	nil	—
	PWD				
	Jal Shakti	—			
	PDD				
	thers				

i. No. of households without electricity in the GP 160  
 ii. Temporary habitations/ areas where trees/ wooden poles are used for supply routes  
 If yes, details 150 WP  
 Approximate no. of wooden poles 15  
 Are there any areas where barbed wire is used for electric supply Yes/ No  
 If yes, name of the habitations/ Khet Narain, Tanvi  
 Approximate length 2 km metres  
 Approximately what %age of total wire length in GP is barbed wire 90%  
 No. of households without tapped water supply in the GP 210

**16. Pradhan Mantri Awas Yojana (PMAY):**

i. Cumulative Target 254 (No)  
 ii. No. of households sanctioned with verified Accounts during Jan Abhiyan/  
 Awam Muhim 115  
 iii. No. of households to which 1st installment released during Jan Abhiyan/  
 Awam Muhim 110  
 iv. No. of houses completed in 2020-21 60  
 v. No. of houses completed during Jan Abhiyan/ Awam Muhim 07  
 vi. No. of houses under construction 80

**17. Community Sanitary Complex (CSC) Status:**

i. Whether CSC sanctioned in the Gram Panchayat. Yes/ No  
 ii. If yes, has the CSC been constructed. Yes/ No  
 iii. Whether the CSC is functional. Yes/ No  
 iv. No. of CSCs taken up during Jan Abhiyan/ Awam Muhim 01  
 v. No. of CSC completed during Jan Abhiyan/ Awam Muhim 01  
 vi. Any issue regarding water connection and sewage disposal in CSC  
04-NOS scavenged water storage tanks

**18. MGNREGA:**

i. Whether MGNREGA Plan 2020-21 has been approved Yes/ No  
 ii. If yes  
 a. Funds allocated to the Panchayat Rs 4300 Lacs  
 b. No. of works approved 2020-21 - 175

Scheme	Total number of households	Households covered during Jan Aashrayan/Aashray Mission	Pendency (No.)	Reasons of pendency
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14. School Amenities

No. of schools with drinking water facility: 07

No. of schools with electricity connection: all covered

No. of schools with toilet facility: 02

1. For Boys: 07

2. For Girls: 03

No. of schools with girl students (Girls/ Co-Ed schools): 07

No. of such schools installed with Sanitary Napkin Vending Machines: Nil

No. of such schools installed with incinerators: Nil

22 15. Basic Services:

No. of habitations with over 250 souls:  $09 + 03 = 12$

No. of habitations with over 250 souls in the GP without road connectivity: 09

Mohalla Boharan, Nohriyan, Jabbaron, Dhara, Kayala, Zinat Sakhwal, Mohalla Chowara, Mohalla Nallah.

If yes, whether these roads have been surveyed: Yes/No

No. of habitations with less 250 souls in the GP without fair weather road: 03

Mohalla Farashan, Ichawaj, Mohalla Dahan.

Is there any habitation or mohalla which is yet un-electrified: Yes/ No

If yes, names and aprox no. of households:

- (a) Mohalle Nallah (name): 50 (households)
- (b) Mohalle Samukh (name): 45 (households)
- (c) Mohalle Nali (name): 60 (households)

Remarks/ explanation: these hamlet should be covered with new scheme as soon as possible.

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Percentage of pendency
Post Matric - SC				
Post Matric - ST				
Post Matric - for Minorities				
Dr. Ambedkar EDC				
National Merit - cum Means (NMMMS)				
Merit - cum Means Minority				
OWS - Special Scholarship for J&K (OWSS)				
National Talent Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NS-IGSE)				

### 11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	800	-	663	137	Technical
Kisan Credit Card	490	-	400	90	under pro.

### 12. Live Stock Schemes:

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	Nil	Nil	Nil	Nil
Innovative Poultry Production Programme	Nil	Nil	-	Nil
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	Nil	Nil	Nil	Nil



### 8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/Awami Muhim *	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/Awami Muhim *	Total Aadhar seeding
PM Aarogya Yojana	181	-	181	08		97	
Assistance to Women in Distress	98	-	98	09			
Assistance to Physically Challenged Persons	147	-	-	09			

### 9. Other Welfare Schemes :

Scheme	Eligible Families/Individuals *	Covered during Jan Abhiyan/Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)	-	-	-	20	-
National Family Benefit Scheme (NFBS)	17	-	17	-	
PM Gareeb Kalyan Anna Yojana	NA				
Mission mode project for registration of construction workers					

### 10. Scholarships to the students under various schemes :

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre-Matric for SC	-	-	-	-
Pre-Matric for ST				
Pre-Matric for OBC				
Pre-Matric for Minorities				
Post-Matric for SC				

*Colleges A20-10 have not any information through Deptt. Home*

5. National Card

Category	Target	No. of total Ration Cards Aadhar seeded	Aadhar seeding during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Total	277	250			
Non-Total	220	120	nil		
Antyodaya Anna Yojana	99	90	nil	27	10. 11. 12. Personal details under process
			nil	100	
			nil	9	All are Handicap. Their fingerprints are not.

6. Health :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	47	30	30	17	Family misydeh
Ayushman Bharat individuals Cards	47	30	30	17	
Janani Suraksha Yojna (JSY)	106	62 Achieve	32	30	due to non functioning of Bank A/C.

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim	Total Aadhar seeding
Old Age Pension	146		146			146	
Widow Pension	52		52			52	
Disability Pension	104		104			104	

**F) Jan Abhiyan/ Awami Muhim activities:**

Those to be issued by the District Administration before the budget is handed over to the writing office or writing office will contain the figures provided by the administration by conducting local survey during the "No. days in the village".

**1. Domicile Certificates issued :**

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
INS/ Holders	2495	-	698	Nil	Nil
Non-INS	2435	-	541	-	-
WPR	Nil	-	-	-	-
Students	Nil	-	-	-	-
Officers	Nil	-	-	-	-

**2. Category certificates issued :**

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC	Nil	-	-	-	-
ST	-	-	26	-	-
OBC	2435	-	Nil	-	-
ALC	-	-	15	-	-
RBA	-	-	06	-	-

**3. Revenue papers issued:**

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakal/ Jamabandi	-	400	-	-
Nakal/ Girdawan	-	550	-	-
Farad/ Intikhab	-	20	-	-
Mutations	-	30	-	-

**4. Birth/ Death/ Disability Certificates \*** (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates	-	-	-	-	-
Birth Certificates	-	-	-	-	-
Disability Certificates	-	-	-	-	-

- c) Expenditure incurred on paying of Domestic water through Sarpanch Rs. 15000/-
- d) Whether the record on account of purchase of material and payment of honorarium is being maintained by the Panchayat. Yes/ No
- e) Visiting Officer to check MDM register and verify the signatures of the Sarpanch on the same

**2.3. Midday Meal (MDM) Scheme:**

- i) Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools. Yes/ No   
If no, reason thereof: Not - Applicable still
- ii) Expenditure incurred on Mid-Day Meals/ food items through Sarpanch Rs. 3000/-
- iii) Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat. Yes/ No   
If no, reason thereof: Still the Education Dept not. Handed over to the Pdt Sach Pradhan
- iv) Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/ No   
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- v) Expenditure incurred on honorarium to cook cum helper through Sarpanch Rs. 1000/-
- vi) Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/ No   
If yes, whether approved by the Gram Sabha. Yes/ No  
If no, reason thereof: \_\_\_\_\_

**2.4. Challenges:**

- i) Major challenges being faced by the Panchayat in functioning and execution of works:
  - ① Delay of works Execution due to estimation. Late always.
  - ② untimely release of funds in the Pdt
  - ③ Lack of material though Dept. as the Job Holder are unable to purchase material.

10. 12  
 11. 10  
 12. 12  
 13. 10  
 14. 12  
 15. 10  
 16. 12  
 17. 10  
 18. 12  
 19. 10  
 20. 12

System/Process	Operational Status	Criticality	Priority	Impact	Balance	Amount of Effort
System A	Yes/No	High	High	High	High	High
System B	Yes/No	Medium	Medium	Medium	Medium	Medium
System C	Yes/No	Low	Low	Low	Low	Low
System D	Yes/No	High	High	High	High	High
System E	Yes/No	Medium	Medium	Medium	Medium	Medium
System F	Yes/No	Low	Low	Low	Low	Low
System G	Yes/No	High	High	High	High	High
System H	Yes/No	Medium	Medium	Medium	Medium	Medium
System I	Yes/No	Low	Low	Low	Low	Low
System J	Yes/No	High	High	High	High	High

1. After a general check the system and after the check of the system, the system is in a state of "Operational" and the system is in a state of "Operational".

**12. Integrated Data Development (IDDP):**

- 1. The system is in a state of "Operational" and the system is in a state of "Operational".
- 2. The system is in a state of "Operational" and the system is in a state of "Operational".
- 3. The system is in a state of "Operational" and the system is in a state of "Operational".

4. The system is in a state of "Operational" and the system is in a state of "Operational".  
 5. The system is in a state of "Operational" and the system is in a state of "Operational".  
 6. The system is in a state of "Operational" and the system is in a state of "Operational".

- 7. The system is in a state of "Operational" and the system is in a state of "Operational".
- 8. The system is in a state of "Operational" and the system is in a state of "Operational".
- 9. The system is in a state of "Operational" and the system is in a state of "Operational".

- ii. Whether Infrastructure and Assets Register has been prepared.  Yes /  No  
 Visiting Officer to physically check the register.
- iii. If No, Visiting Officer to get the register prepared in his/her presence and confirm.

## 2. Functionality:

### 2.1. General activities:

- i. Are Ward Sabha meetings being held.  Yes/No
- ii. No. of Ward Sabha meetings held since inception 7
- iii. No. of Gram Sabhas conducted since inception 15
- iv. Date of last Gram Sabha 22 August - 2020
- v. Are all plans approved in Gram Sabha. Yes/No
- vi. Is the minimum quorum of 1/10<sup>th</sup> being ensured in all Ward/ Gram Sabhas. Yes/No
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans. Yes/No
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions. Yes/No
- ix. Has Social Audit Committee been framed. Yes/No
- x. Is social audit being conducted by the Committee. Yes/No
- xi. No. of works audited by the Social Audit Committee: 02-11
- xii. Has Pani Samiti been constituted. Yes/No
- xiii. Has the Pani Samiti approved the Village Action Plan. Yes/No
- xiv. No. of meetings of Pani Samiti held 01
- xv. Is Biodiversity Management Committee constituted. Yes/No
- xvi. No. of BMC meetings held 02
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained. Yes/No
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat. Yes/No
- xix. Are Poshan Abhiyan activities being held in the Panchayat. Yes/No
- xx. What and where was the last activity held Midle School Barachay
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch. Yes/No
- xxii. No. of meetings of HFWAC & VHSNC meetings held 02
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes. Yes/ No
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities. Yes/ No

D-i) Frontline Officers/ Officials assigned to the Panchayat for the programme:

S.No	Department	Name	Designation	Contact number
1	Animal Husbandry	Dr. Neeraj Singh	AVO	01920101010
2	Agri. & Fish.	Munirul Haque	PET.	9596503219
3	ICDS	Saleemah Begum	A/Worker	9797026198
4	Forest Dept.	Zahoor Ahmad	G/mali	8992020198
5	Education	Javed Ahmad / Jhal	Teacher	9596503219
6	POO	Sch. Javed Ahmad	TC	9797026198

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S.No	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- Whether Panchayat Ghar is available in the Panchayat. Yes/ No/ Under construction. If yes, whether functioning in Own building/ Other government building/ Private building. If no, whether land is available for construction of Panchayat Ghar. Yes/ No

2. Facilities available in the Panchayat Ghar

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

# Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during the visit. This form has to be filled up at the time of visit and submitted with relevant documents to the District Administration before the launch of the project. It is to be submitted to the Reporting Officer.)

## A) Details of Reporting Officer:

- Name: NATIA AHMED
- Designation: Horticulture Development Officer
- Department / place of posting: Horticulture / HDO - Svt / Lassana
- Mobile No: 8713070653, 7298481435
- Email ID: natia.ahmed@govt.nic.in
- Home District: Poonch
- Dates of visit: 5, 6, 7, Oct-2020 B2V3 phase 2nd.

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## B) Locational details of Panchayat:

- Name of the Panchayat: Barachar
- Local Government Directory (LGD) code of the Panchayat (To be sourced from Rural Development Department / by DC): 005
- Name of CD Block: Loran
- Name of Tehsil: Mandli
- Name of District: Poonch

## C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 02, ① Barachar, ② Mar kote
- No. of hamlets in the Panchayat: 09
- No. of households in the Panchayat: 607
- Population (approx) of the Panchayat: 3910 -







## Documents to be provided to the Visiting Officer by the DC

1. Copies of B2V1 and B2V2 booklets as filled in by the visiting officer in June/ December, 2021.
2. Two copies of B2V1 booklet with basic data as filled in, marked with a stamp/ e-verified booklet.
3. Duly validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including
  - Action Taken Report on issues/ demands/ complaints, of B2V1 and B2V2
  - List of new works started/ ongoing/ completed after B2V1 and B2V2 under the following heads:
    - ✓ 14<sup>th</sup> FC
    - ✓ B2V grants
    - ✓ Convergence
    - ✓ District Plan
    - ✓ State Sector
    - ✓ Any other work
  - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after B2V1.
  - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after B2V1.
5. Plans/ beneficiary lists:
  - MGNREGA draft plan document for the year 2021-22
  - 15<sup>th</sup> FC draft plan document for the year 2021-22.
  - List of Awaas+ beneficiaries.
  - List of pension beneficiaries.
6. Lists of beneficiaries for:
  - various certificates/ benefits to be distributed by the visiting officer.
  - whom Griha Pravesh ceremonies have been organised
7. Panchayat newsletter.

## Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions
3. List of deletions from Awaas+ beneficiaries.
4. Representations received, if any
5. MGNREGA plan passed by the Gram Sabha along with resolution
6. 15<sup>th</sup> FC plan passed by the Gram Sabha along with resolution
7. List of shortcomings noticed if any
8. Any reports that the officer wishes to submit based on his/her observations
9. Duly filled in Mission Antyodaya form and ease of living survey data

c) Holding of Mega Meets/ IEC activities of different departments, especially those involving individual beneficiaries.

- Exhibitions - Information campaigns of Agriculture/ Horticulture
- Animal - Sheep Husbandry
- Bet-Balwa- Bet-Panchayat activities
- Activities - Exhibitions - Information campaigns of the following departments:
  - Animal - Sheep Husbandry
  - Agriculture
  - Horticulture
  - Handloom - Handicrafts
  - Youth Services and Sports
  - PDS office
  - Any department which has subsidy or individual beneficiary scheme.

d) Filling up of B2V3 booklet.

### Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolutions to be handed over to DC.
2. Visits and inaugurations (along with Sarpanch/ Panchs/ BDC Chairman)
  - Languishing projects
  - Projects completed in last month under 14<sup>th</sup> FC, MGNREGA, B2V or any other CSS/ District/ State Sector scheme.
  - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts.

10

#### IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under B2V and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under B2V both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work, under B2V out of priority demands, is identified, foundation stone laid and started during His/Her visit.

## Day 1:

- Meeting with BCC & Panchayat members – prominent members of Gram Panchayat
- Visit important establishments – institutions such as school/ PHC/ other government set-up etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas – proceedings to be recorded & signed. resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Choupal – informal discussions.

## Day 2: Mela/ Mega event

### a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awaas\* beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Ladi Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

✓ The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

### b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awami Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children.
- Activities of Social Welfare Department – distribution of tricycles/ prosthetic aids/ scholarships/ pensions
  - Universal Health Cards/ Ayushman Card distribution
  - Start any one water conservation work.

10. The visiting officer shall also participate in Jan Abhiyan and Ujjwala scheme. The visiting officer shall also participate in the Jan Abhiyan and Ujjwala scheme. He shall distribute the pamphlets and leaflets to the people. The visiting officer shall be recorded and handovered to the Deputy Commissioner's office.
11. The visiting officer shall also take part in the cultural / sports activities and shall be responsible to distribute sports kits, certificates, educational kits, etc. to the persons by year-end. He/she shall also ensure that the district administration has a separate office distribution scheme that the district administration has a separate office.
12. The visiting officer shall also do any on-visual conservation work in the district. He/she shall also be available in identifying economically weaker families and name them to their apartment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awaaz Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
13. He/she shall also make specific effort to identify any pendency in the schemes/benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awaaz Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
14. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
15. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
16. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
17. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
18. **The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**

## General Instructions for the Visiting Officer

01. The visiting officer should first be introduced to the visiting officer by the Deputy Commissioner's office at the District Office. The visiting officer should be given the relevant information on the ward and the Deputy Commissioner's office. The visiting officer should be given the relevant information on the ward and the Deputy Commissioner's office. The visiting officer should be given the relevant information on the ward and the Deputy Commissioner's office.
02. The visiting officer should be given the relevant information on the ward and the Deputy Commissioner's office. The visiting officer should be given the relevant information on the ward and the Deputy Commissioner's office. The visiting officer should be given the relevant information on the ward and the Deputy Commissioner's office.
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04. A representative activity schedule has been prepared for the visiting officer. It shall be convenient on the officer to ensure that all activities and events are mentioned in the schedule and carried out. The visiting officer should be given the relevant information on the ward and the Deputy Commissioner's office.
05. The visiting officer should be given the relevant information on the ward and the Deputy Commissioner's office. The visiting officer should be given the relevant information on the ward and the Deputy Commissioner's office. The visiting officer should be given the relevant information on the ward and the Deputy Commissioner's office.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat infrastructure available. The reach of the government programmes and the satisfaction level of the people with various activities including the Jan Aabhyas/ Awaaz Mubini programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and ISFC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaaz beneficiaries and pension beneficiaries in the Gram Sabha and ensure handing out of any eligible/ dead/ migrated beneficiaries. The list regarding these categories should be handed over to the Deputy Commissioner's office.

September 10-30, 2020





Mr. B. Subrahmanyam, IAS



Chief Secretary  
Jammu & Kashmir

## Message

The first edition of Action continues to address a transformation of Panchayats Raj Institutions, ever from the village level to the level of the state. Through the aid of its first volume - 'Back to Village' - and the second volume of 'Building up the State', it has provided a strong focus on developing rural, functional and functional to PDR, grass roots and the transition in the Union Territory. As a next step in this direction, the phase 3 of the programme is being held from 2nd October to 12th October 2020, which will give a boost to the institutionalization of PDR.

The first edition focused on education and information on local needs, the second BTV focused on monitoring and institutionalizing Panchayats, handholding the newly elected PDRs and strengthening their vision and 100% coverage of individual beneficiary oriented schemes.

The third edition on the foundation laid by BTV1 and BTV2, the BTV3 has been planned as an Action plan, which will focus on implementation and execution. This edition will aim to address grievances and provide concrete action on the ground thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise-Jan 2020 and Ashwin Mulk, with its three concurrent and interconnected goals of public grievances, social public service delivery and delivery of development on ground. BTV3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRI interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Haldes for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier BTV programmes.

(B.V.R. Subrahmanyam)

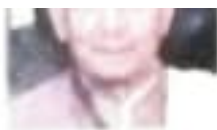


**B2V1:** *JUNE* 20-27, 2019

**B2V2:** November 25-30, 2019

**B2V3:** October 02-12, 2020





LIEUTENANT GOVERNOR  
JAMMU & KASHMIR

RAJ BHAWAN  
SRINAGAR

## Message

I am delighted to learn that the 3<sup>rd</sup> version of the much-acclaimed *Back to Village-3 (BzV3)* programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2<sup>nd</sup> to 12<sup>th</sup> October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the *Back to Village* programme, which involved the visit of over 4000 Gazetted officers of J&K, to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Working officers were welcomed and feted by populace eager to share its troubles and grapple with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his 'Man Ki Baat', calling it 'a festival of development, public participation and public awareness'.

Encouraged by the success of the programme, the government organized the *Back to Village-2 (BzV2)* in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the *Back to Village-3 (BzV3)* programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Sunwai (Awami Sunwai) - Public grievances redressal, Adhikar Abhiyan (Muhim Barai-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Dehi Taraqiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14 September, 2020

(Manoj Sinha)

Srinagar

Jammu & Kashmir  
**NEW VISION**  
**NEW HORIZON**





# Back to Village-3

B2V3

October 02-12, 2020

Governance at Peoples' Doorstep



Government of Jammu & Kashmir

*Ref. copy of  
visiting show  
B2V3.*

