



Holqa - Talpura

Back to Village-3

B2V3

October 02-12, 2020

Governance at Peoples' Doorstep



Government of Jammu & Kashmir

Jammu & Kashmir New Vision New Horizon



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed Back to Village-3 (B2V3) programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2nd to 12th October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the Back to Village programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Man Ki Baat", calling it "a festival of development, public participation and public awareness."

Encouraged by the success of the programme, the government organized the Back to Village-2 (B2V2) in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the Back to Village-3 (B2V3) programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Sunwari (Awami Sunwari) - Public grievances redressal, Adhikar Abhiyan (Muhim Barai-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Dehi Taraqiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020

Srinagar

(Manoj Sinha)

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No	Department	Name	Designation	Contact Number
1	Horticulture	Prashant Kumar	HTGIV	9859717000
2	Agriculture	Hemant Kumar	APR	9859717000
3	School welfare	Prashant Kumar	Craft Advisor	9859717000
4	Health	Dr. Mohd. Farid	Sup. Pharmacist	9859717000
5	ICDS	Salma Begum	Anganwadi worker	9859717000
6	PHE	Dr. Salma Begum	ALM	9859717000
7	Handicrafts	Dr. Salma Begum	AHTO	9859717000
8	Sports Department	Prashant Kumar	RER	9859717000
9				
10				

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No	Department	Name	Designation
1	PWD	Not available	Not available
2	P.D.D	Do	Do
3	Revenue	Do	Do
4	Shops and industries	Do	Do
5	Animal Husbandry	Do	Do
6	Food & Supplies	Do	Do

E) Strengthening of Gram Panchayats:

1. Infrastructure:

Whether Panchayat Ghar is available in the Panchayat: Yes/ No/ Under construction
 If yes, whether functioning in Govt building/ Other government building/ Private building
 If no, whether land is available for construction of Panchayat Ghar: Yes/ No

ii. Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

Whether Infrastructure and Assets Register has been prepared: Yes/No
 (Visiting Officer to physically check the register)
 If No, Visiting Officer to get the register prepared in his/her presence and confirm.

2. Functionality:

2.1 General activities:

- i. Are Ward Sabha meetings being held: Yes/No
- ii. No. of Ward Sabha meetings held since inception: 16
- iii. No. of Gram Sabhas conducted since inception: 12
- iv. Date of last Gram Sabha
- v. Are all plans approved in Gram Sabha: Yes/No
- vi. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No
- ix. Has Social Audit Committee been framed: Yes/No
- x. Is social audit being conducted by the Committee: Yes/No
- xi. No. of works audited by the Social Audit Committee: 20
- xii. Has Panch Samiti been constituted: Yes/No
- xiii. Has the Panch Samiti approved the Village Action Plan: Yes/No
- xiv. No. of meetings of Panch Samiti held: 04
- xv. Is Biodiversity Management Committee constituted: Yes/No
- xvi. No. of BMC meetings held: 03
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No
- xix. Are Poshan Abhiyan activities being held in the Panchayat: Yes/No
- xx. What and where was the last activity held
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHNC) been constituted under the Sarpanch: Yes/No
- xxii. No. of meetings of HFWAC & VHNC meetings held
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD/SD schemes: Yes/No
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No

- Extension/ information camps of Agriculture/ Horticulture

- Animal/ Sheep Husbandry

- Beti Bachao, Beti Padhao activities

- Activities/ exhibitions/ information campaigns of the following departments:

- Animal/ Sheep Husbandry
- Agriculture
- Horticulture
- Handloom/ Handicrafts
- Youth Services and Sports
- Floriculture
- Any department which has subsidy or individual beneficiary scheme

d) Filling up of BzV3 booklet.

Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations (along with Sarpanch/ Panchs/ BDC Chairman)
 - Languishing projects
 - Projects completed in last month under 14th FC, MGNREGA, BzV or any other CSS/ District/ State Sector scheme
 - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts.

IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under BzV and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under BzV both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under BzV out of priority demands is identified, foundation stone laid and started during His/Her visit.

1. Copies of BzV1 and BzV2 booklets as filed in by the visiting officer in June/ November, 2019.
2. Two copies of BzV3 booklet with basic data in fields marked with asterisk (*) already filled in.
3. Duly validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including
 - Action Taken Report on issues/ demands/ complaints of BzV1 and BzV2.
 - List of new works started/ ongoing/ completed after BzV1 and BzV2 under the following heads:

- 14th FC
- BzV grants
- Convergence
- District Plan
- State Sector
- Any other work

- Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BzV1.
- Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BzV1.

5. Plans/ beneficiary lists:

- MGNREGA draft plan document for the year 2021-22.
- 15th FC draft plan document for the year 2021-22.
- List of Awaas* beneficiaries.
- List of pension beneficiaries.

6. Lists of beneficiaries for:

- various certificates/ benefits to be distributed by the visiting officer.
- whom Griha Pravesh ceremonies have been organized

7. Panchayat newsletter

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions
3. List of deletions from Awaas* beneficiaries
4. Representations received, if any
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15th FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any
8. Any reports that the officer wishes to submit based on his/her observations.

• ease of living survey data

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas* beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas* beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any

xxv Whether subjects have been assigned by the Sarpanch to the members Yes/ No

xxvi Whether grievances redressal box is installed Yes/ No

xxvii No of grievances received pertaining to Panchayat level 05

xxviii No of grievances disposed of at Panchayat level 05

xxix Whether the Sarpanch/ Panchayat Secretary have digital signatures Yes/ No

xxx Whether all MGNREGA/ MFC payments are being made by Sarpanch through Digital Signature Certificate (DSC) Yes/ No

xxxi Bank Account opening and receipt of funds

Name of the Scheme	Separate Bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Ru in lakh)	Amount of payments made by Sarpanch (since opening of account)
MFC Finance Commission	Yes/ No	Secretary Panchayat	Yes/ No	Rs 23,00,000/-	Rs 9,00,000/-
ICDS (nutrition)	Yes/ No	Supervisor ICDS	Yes/ No	Rs 2000	Rs 114,540/-
ICDS (honorarium)	Yes/ No	-	Yes/ No	Rs 2000	Rs 54,135/-
Mid-Day Meals (MDM)	Yes/ No	Headmaster	Yes/ No	Rs 19,579/-	Rs 56,348/-
Own resources of Panchayat	Yes/ No		Yes/ No		
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

3.2. Integrated Child Development Scheme (ICDS)

i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat Yes/ No

If no, reason thereof _____

Also mention if it is being purchased by someone else: _____

ii. Is nutrition being provided to Anganwadi Centres in the Panchayat Yes/ No

If no, reason thereof _____

iii. Expenditure incurred on procurement through Sarpanch Rs 11,55,000/- lakh

iv. Is the Panchayat/ Sarpanch paying honorarium to ANMs/ Helpers directly at Panchayat level Yes/ No

If no, reason thereof _____

v. Expenditure incurred on paying of honorarium through Sarpanch Rs 5,41,350/- lakh

vi. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

3.3. Midday Meal (MDM) Scheme

i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools Yes/ No

If no, reason thereof _____

ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch Rs 56,348 lakh

iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat Yes/ No

If no, reason thereof _____

Also mention if it is being provided by someone else: _____

iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

v. Expenditure incurred on honorarium to cook cum helper through Sarpanch Rs 5,41,350 lakh

vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared Yes/ No

If yes, whether approved by the Gram Sabha Yes/ No

If no, reason thereof _____

3.4. Challenges

i. Major challenges being faced by the Panchayat in functioning and execution of works

Most of the works of the concerned department are not approved on time with the result execution of works delayed. Even some of the department doesn't approve at all. It gives a lot of trouble.

F) Jan Abhiyan/ Awami Muhim activities:

Have to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local inquiry during his/ her stay in the village.

1. Domicile Certificates issued:

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
PRC Holders	-	21	53	02	4P
Non-PRC	-	01	02	-	-
WPH	-	-	-	-	-
Students	-	-	-	-	-
Officers	-	-	-	-	-

2. Category certificates issued:

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
SC	-	-	-	-	-
ST	-	-	-	-	-
OBC	-	-	-	-	-
ALC	-	-	-	-	-
RBA	-	-	-	-	-

3. Revenue papers issued:

Category	Applications received	Certificates issued during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Nakal/ Jamabandi	05	05	-	-
Nakal/ Girdawari	07	07	-	-
Fard/ Intikhab	02	02	-	-
Mutations	03	03	-	-

4. Birth/ Death/ Disability Certificates (for period beginning from April 1, 2020)

Category	Target	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued	Pendency (No.)	Reasons of pendency
Death Certificates	-	-	-	-	-
Birth Certificates	-	-	-	-	-
Disability Certificates	-	-	-	-	-

5. Aadhaar seeding of Ration Card:

Category	Target	No. of total Ration Cards Aadhaar seeded	Aadhaar seeding during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
PHH	106	104	-	02	Aadhaar not seeded
Non-PHH	32	27	-	05	-
Antyodaya Anna Yojana	100	97	-	03	-

6. Health:

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	49	-	294	16	-
Ayushman Bharat individuals Cards	-	-	294	-	-
Janani Suraksha Yojana (JSY)	-	-	302	-	-

7. National Social Assistance Programme (NSAP):

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhaar seeding during Jan Abhiyan/ Awami Muhim	Total Aadhaar seeding
Old Age Pension	-	-	19	01	UP	-	100%
Widow Pension	-	-	19	NW	-	-	100%
Disability Pension	-	-	16	NW	-	-	100%

13. Universal coverage Scheme *

Scheme	Total number of households	Households covered during Jan Abhiyan/ Aarami Muhim	Pendency (No.)	Remarks
JK Health Scheme				

14. School Amenities:

- No. of schools in the Gram Panchayat: 07
- No. of schools with Ramp facility for Children with Specific needs: 06
- No. of schools with drinking water facility: 06
- No. of schools with electricity connection: 05
- No. of schools with toilet facility
 - For Boys: 03
 - For Girls: 07
- No. of schools with girl students (Girls/ Co-Ed schools): 07
- No. of such schools installed with Sanitary Napkin Vending Machines: 0
- No. of such schools installed with incinerators: 0

15. Basic Services:

- No. of habitations with over 250 souls: 03
 - No. of habitations with over 250 souls in the GP without road connectivity: Nil
 - If yes, whether these roads have been surveyed: Yes/No: No
 - No. of habitations with less 250 souls in the GP without fair weather road: 02
 - Is there any habitation or mohalla which is yet un-electrified: Yes/No: No
- If yes, names and aprox no. of households:
- (a) _____ (name): _____ (households)
 - (b) _____ (name): _____ (households)
 - (c) _____ (name): _____ (households)
- Remarks/ explanation: _____

- State No. of households with own electricity connection in the GP: 06
- Are there any habitations/ area where trees/ wooden poles are used for electric supply? No
- If yes, details: 2 Glass, 1 wooden pole, 1 wire and 1 pole to 1 house
- Approximate no. of wooden poles: 35
- Are there any areas where barbed wire is used for electric supply? No
- If yes, name of the habitation(s): _____
- Approximate length: _____ metres
- Approximately what %age of total wire length in GP is barbed wire: _____
- No. of households without tapped water supply in the GP: 50

16. Pradhan Mantri Awas Yojana (PMAY):

- Cumulative Target: _____ (No.)
- No. of households sanctioned with verified Accounts during Jan Abhiyan/ Aarami Muhim: Nil
- No. of households to which 1st installment released during Jan Abhiyan/ Aarami Muhim: Nil
- No. of houses completed in 2020-21: _____
- No. of houses completed during Jan Abhiyan/ Aarami Muhim: _____
- No. of houses under construction: _____

17. Community Sanitary Complex (CSC) Status:

- Whether CSC sanctioned in the Gram Panchayat: Yes/ No
- If yes, has the CSC been constructed: Yes/ No
- Whether the CSC is functional: Yes/ No
- No. of CSCs taken up during Jan Abhiyan/ Aarami Muhim: Nil
- No. of CSC completed during Jan Abhiyan/ Aarami Muhim: Nil
- Any issue regarding water connection and sewage disposal in CSC: No

18. MGNREGA:

- Whether MGNREGA Plan 2020-21 has been approved: Yes/ No: Yes
- If yes:
- a) Funds allocated to the Panchayat Rs: 20 lakh
- b) _____



B.V.R. Subrahmanyam, IAS



**Chief Secretary
Jammu & Kashmir**

Message

Jammu and Kashmir continues to witness a transformation of Panchayat Raj institutions ever since their constitution in 2018. Through the first of its kind initiative - 'Back to Village' - and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first B2V focussed on interaction and information on local needs, the second B2V focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an 'Action' edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise-Jan Abhiyan/Awami Muhim, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRi interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Haikas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

G) Activities during B2V3:

DAY 1:

- Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No
- No. of Panchayat Members present: 08
- Issues raised during the meeting:
 1. Ascending of Dabhi from parking in front of Tala para was highlighted
 2. Inadequate drinking water facility in whole panchayat
 3. Need of Modernization of roads in entire panchayat was discussed
 4. Also, Need of a high school was demanded
- Important establishments/ institutions visited (Please tick)
 1. ☒ Schools
 2. ☒ PHC/CHC
 3. ☐ Veterinary clinic
 4. ☒ Anganwari centre
 5. ☒ PDS (ration) depot
 6. ☐ Any industrial establishment
 7. Government offices
 - (a) _____
 - (b) _____
 - (c) _____
 8. Any other: _____
- Total number of wards in the Panchayat: 11
- No. of Wards Sabha held: 11
- No. of villagers present during the Ward Sabha: 05
- Whether any resolution passed: Yes/ No
- Citizen Information Board visited: Yes/ No
- Wall painting of works of 2019-20 inspected: Yes/ No
- Name of the departments whose works displayed in the paintings:
 1. RDO

DAY 2:

1. Gram Sabha:

- Location of Gram Sabha: Panchayat Ghar
- No. of villagers present during the Gram Sabha: 30
- Whether resolution passed for MGNREGS Plan: Yes/ No
- Whether resolution passed for 15th FC Plan: Yes/ No
- Whether list of Awasari beneficiaries read out: Yes/ No
- No. of ineligible beneficiaries removed: _____
- Whether list of pension beneficiaries read out: Yes/ No
- Whether people made aware about the Covid-19:
 - a. Use of masks: Yes/ No
 - b. Sanitizers: Yes/ No
 - c. Social distancing: Yes/ No
- Whether Panchayat Newsletter distributed: Yes/ No
- Whether any mega cultural/ social/ sports event held: Yes/ No

Details thereof: _____

- Details of scheme benefits extended/ services distribution
 - a. No. of Domicile certificates distributed: _____
 - b. No. of sports kits distributed: 01
 - c. No. of students distributed uniforms/ bags/ books: _____

S. No.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Higher Secondary School	Not feasible as per upgradation norms	
2	Ambulance for Talapora SC	Forwarded to DDO for budget to take up the ambulance with Talapora SC for action.	
3	Boys Hostel (ATM)	At present, B.U. ATM has not been started. Operating of B.U. ATM depends on policy decision of Central Headquarters.	
4	Dev. of playground	Work Completed under B.V.	
5			
IV. Major Problems - B2V2			
1	Higher Secondary School	Not feasible as per upgradation norms	
2	Need of Ambulance at HSC Talapora	Forwarded to DDO for budget for the ambulance for action.	
3	ATM facility	At present, B.U. ATM has not been started. Operating of B.U. ATM depends on policy decision of Central Headquarters.	
V. Major Complaints - B2V1			
1	Electricity	Estimate prepared to till be taken up as & when funds are made available.	
2	Drinking water supply	The water supply demand at Talapora shall be distributed to BSC Talapora.	
VI. Major Complaints - B2V2			
1	Imp. of Electric poles & transmission wire etc.	Work authorized for execution recently at cost of Rs. 7.50 Lakh under B.V.	
2	Imp. of water supply pipes at Talapora.	Work authorized for execution recently at cost of Rs. 6.00 Lakh under B.V.	

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awami Mubim.

II) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer.
-	Defect of DHC Talapora is identified from 2018 from 2018.
-	Headmaster drinking water facility in entire Panchayat in particular Goutipore is missing.
-	Demand for Electric transmission by school Middle Talapora and Middle Goutipore. Also, transmission of wire wire for 33000 project.
-	Modernization of road from Yankhal to Supra. And, Modernization of road from Supra to Fugel pore.
-	Upgradation of Middle School Talapora and Goutipore. And, for High school.
-	Construction of Community Hall at Supra.
-	Opening of Veterinary unit permanently at Talapora.
II	Major urgent public demands that have been reflected earlier but have not been addressed so far.
-	Availability of drinking water facility in all Talapora.
-	Drinking water facility should be made available to all Talapora particularly in Goutipore.
-	Transmission of wire wire for 33000 project to replace the old one.
-	Upgradation of middle schools Talapora, Goutipore, Bika.
-	High school.
-	Modernization of road from Yankhal to Supra, Fugel, Supra to Fugel.
III	Overall assessment of visit and suggestions. (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
The Talapora Panchayat is a hilly area and the mountainous landscape is most of the Talapora. The P.D.D. P.D.D. and DHC have been least interest towards the Panchayat. The roads are not modernized, inadequate drinking water facility and above all shortage of water. The electric wire is fixed on trees. Moreover, the electric wire has been replaced by Barbed wire. In addition, social welfare dept. is not willing to provide assistance for old age and widows through BSCs. The veterinary unit is temporary and without proper building. The Talapora Panchayat has not been building any new building. The Talapora Panchayat has not been building any new building. The Talapora Panchayat has not been building any new building.	

Signature of the visiting officer

Name: Shaban Nabi

V. New works:

S. No.	Name of work and Department	Cost (Rs. in Lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	Imp. of Electric Pole and Transformer with old TPOD	Rs 3.80 Lakh	B2V1 as well as B2V2	No	No	AA/TS
2	Imp. of water supply pipes at Talapad	Rs 6.00 Lakh	B2V1 as well as B2V2	No	No	AA U/P.
3						
4						
5						

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries:

S. No.	Name of the Beneficiary	Gift handed over Yes/ No
1		
2		
3		
4		
5		

H) FOLLOW UP : BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No.	Particulars	Action taken	Remarks
I. Urgent Public Requirements / Demands - B2V1			
1	Higher Secondary School	Not feasible for upgradation	
2	Ambulance for Talapad Police Station	Demand forwarded to DIT & PDC, District for consideration	
3	ATM	Opening of Branch unit from district office for Talapad	
4	Electricity	Electricity provided to Talapad	
5	Water supply	Water supply to Talapad	
6	Development of Panchayat	Work completed under B2V1	
7			
II. Urgent Public Requirements / Demands - B2V2			
1	Higher Secondary School	Not feasible for upgradation	
2	Need of Ambulance for HSC Talapad	Forwarded to PDC & PDC, District for consideration	
3	ATM Facility	All new unit ATM is kept in Talapad and district office for Talapad	
4	Imp. of Electric Pole and Transformer with old	Work done under for execution recently at cost of Rs 3.80 Lakh	
5	Imp. of water supply pipes at Talapad	Work done under for execution recently at cost of Rs 6.00 Lakh	
6	Internal Drainage	Have been forwarded to BDO to Refund in 2020-21 plan under provision of provision	
7			

- d) No. of bicycles/ prosthetic aids distributed _____
 e) No. of scholarships distributed _____
 f) No. of Ayushman Bharat - golden cards distributed _____
 g) No. of J&K Health Cards distributed _____
 h) Others _____

ix) Whether any water conservation work started. Yes/ No.

Details thereof Dev. of Mega Neg. at S. P. J.

xii) Whether any mega event of any other department, especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture etc. held Yes/ No

Details thereof Due to COVID-19

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xv) Whether Poshan Abhiyan activity held Yes/ No

xvi) Brief description of the activity:

COVID-19

DAY 3:

I. Mahila Sabha:

- i) Attendance Take
 ii) Resolution passed, if any: Yes
 iii) Issues raised

1. Inadequate drinking water facility in the whole Panchayat
2. Demand for ~~more~~ Anganwadi centres for ~~the~~ Panchayat
3. Demand for Handicraft Centres for whole Panchayat
4. ~~Non-availability~~ of latrine p. and wash room in ~~the~~ Panchayat
 - Most of the old age people are not benefitted through old age Pension Scheme

II. Bal Sabha:

- i) Attendance Take
 ii) Resolution passed, if any: Yes

Issues raised

1. Demand for installation of computer system in all schools. Also for computer distribution for telephone
2. More of the students demand for library at Panchayat level
3. Dev. of workshop and lab in all schools
4. Availability of all equipment of sports in all schools

III. Works completed/inaugurated under B2V:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Development of Play ground / R.D.	6.22/000/-	March 2020	No	Yes
2					
3					
4					
5					

Important Note: At least one work /demand as reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

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IV. Other works completed/inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Dr. Chandra from H. C. C. to take telephone line at Panchayat	1.2	Aug. 2020	No	Yes
2	Dr. Chandra from H. C. C. to take telephone line at Panchayat	0.70	Aug. 2020	No	Yes
3	Dev. of Anganwadi centre at Mangrota Panchayat / R.D.	1.02	Aug. 2020	No	Yes
4	Dr. Chandra from H. C. C. to take telephone line at Panchayat	1.98	U/P	No	No
5	Dev. of road from Panchayat to Panchayat	4.42/000/-	U/P	Yes	No

c) No. of works started during Jan Abhiyan/ Awami Muhim: 01

d) No. of works completed during Jan Abhiyan/ Awami Muhim: Nil

e) No. of person days generated during Jan Abhiyan/ Awami Muhim: 50 days

f) Wages due for 'e' above: Rs. 10200/- lakh

g) Wages paid out of 'f' above: Rs. 10200/- lakh

h) Any grievance related to MGNREGA: Nil

19. 14th FC Award:

- i) Allocation under 14th FC for four years: Rs. 30 lakh
- ii) Whether Action plan prepared for all years: Yes/ No
- iii) No. of works as per the Action Plan: 33
- iv) Whether approval accorded to the whole Plan by the DPC: Yes/ No
- v) No. of works for which technical sanction accorded by the 'Xen': 10
- vi) No. of works authorized by the Halqa Panchayat: 10
- vii) No. of works taken up during Jan Abhiyan/ Awami Muhim: 01
- viii) No. of works completed during Jan Abhiyan/ Awami Muhim: 01
- ix) Payments made during Jan Abhiyan/ Awami Muhim: Rs. 3 lakh
- x) Total expenditure on PRASoft as on date: Rs. 33 lakh

20. Works under Capex and CSS:

a. District Capex

S. No.	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs. in lakh)	Remarks
1	RDD				
2	PWD				
3	Jal Shakti				
4	POO				
5	Others				

b. UT Capex

S. No.	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs. in lakh)	Remarks
1	RDD				
2	PWD				
3	Jal Shakti				
4	POO				
5	Others				

c. Centrally Sponsored Schemes (CSS)

S. No.	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs. in lakh)	Remarks
1	Samagra Shiksha				
2	PMGSY				
3	Jal Shakti Mission (PHE)				
4	Jal Shakti Mission (IWFC)				
5	NHM				
6	Others (specify)				

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- i) No. of complaints received: 01
- ii) No. of complaints resolved: 01
- iii) Constraints faced in delivery of services: People Participation was low due to COVID-19

22. Others:

- i) Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No

8. Integrated Social Welfare

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Post seeding during Jan Abhiyan/ Awami Muhim	Total seeding
Old Age Pension	N/A	01	39	05	SLA	01	03
Assistance to Women in Distress	N/A	NIL	19	01	SLA	NIL	15
Assistance to Physically Challenged Persons	N/A	NIL	16	NIL	SLA	NIL	11

9. Other Welfare Schemes

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)	32	1	16	16	4/P
National Family Benefit Scheme (NFBS)					
PM Garib Kalyan Anna Yojana					
Mission mode project for registration of construction workers					

10. Scholarships to the students under various schemes

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Pre Matric for SC				
Pre Matric for ST				
Pre Matric for OBC	217	-	68	N/A applied
Pre Matric for Minorities				
Post Matric for SC				

Scheme	Population	Sanctioned during Jan Abhiyan/ Awami Muhim	Sanctioned during the year	Reasons of pendency
Post Matric for ST				
Post Matric for OBC				
Post Matric for Minorities				
Dr. Ambedkar EBC				
National Merit-cum-Means (NMMSS)				
Merit-cum-Means Minority				
PM's Special Scholarship for JAK (PMSSS)				
National talent Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)				

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	494	106	474	20	Some are not yet sanctioned by the bank under PM-KISAN
Kisan Credit Card	494	72	378	116	Some are not sanctioned by the concerned agency in April 2022

12. Live Stock Schemes

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme				
Innovative Poultry Production Programme				
Integrated Development of Small Ruminants and Rabbits - Sheep Farm				

OCTOBER 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat.
Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is
handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name Abul Kalam Azad
- Designation Lecturer
- Department/ place of posting: School Education Deptt (H. Sec. School, M. T. Hail)
- Mobile No: 605330976
- Email ID: akalam@q-mail.com
- Home District: Buldharn
- Dates of visit: (5, 6, 7)* of October, 2020

B) Locational details of Panchayat:

- Name of the Panchayat: Halea, Talpara, Block Khanshib
- Local Government Directory (LGD) code of the Panchayat: 241391
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: Khanshib
- Name of Tehsil: Khanshib
- Name of District: Buldharn

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: Five (5)
- No. of hamlets in the Panchayat: 05
- No. of households in the Panchayat: 465
- Population (approx) of the Panchayat: 2945

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.

09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.

10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awami Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.

11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.

12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.

13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.

14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.

16. The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

Schedule for the Visiting Officer

Day 1:

- ✓ Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- ✓ Visit important establishments/ institutions such as school/ PNC/ other government setup etc.
- ✓ Visit the various areas/ wards of the Panchayat and hold Ward Sabhas - proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RO&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Chai/ informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awasas beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Ladli Shah, Bhund Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awami Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships - participation of school children.
- Activities of Social Welfare Department - distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
- Universal Health Cards/ Ayushman Card distribution.