



Back to Village-3

B2V3

October 02-12, 2020

Governance at Peoples' Doorstep

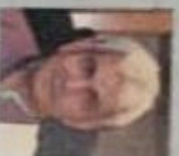


Government of Jammu & Kashmir

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Jammu & Kashmir New Vision New Horizon



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed Back to Villages-3 (B2V3) programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 3rd to 15th October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the Back to Villages programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his 'Man Ki Baat', calling it 'a festival of development, public participation and public awareness.'

Encouraged by the success of the programme, the government organized the Back to Villages-2 (B2V2) in November 2019. This time the focus was on ensuring that lands and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the Back to Villages-3 (B2V3) programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awaz Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Surveil (Awaz Surveil) - Public grievances redressal, Adhikar Abhiyan (Mukam Bar-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Deh Taraqqi Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

1st September, 2020

Srinagar

(Manoj Sinha)

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



B.V.R. Subrahmanyam, IAS



Chief Secretary
Andhra Pradesh

Message

Since our consultation in 2018, through the first of its kind session - 'Back to Village' and the Government's decision of delegating funds, functions and responsibilities to panchayats, the Ministry has launched in the Union Territory. As a result of this initiative, the plan 3 of the State's Village programme 3 is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalisation of Panchayats.

While the first B2V focused on interaction and information on local needs, the second B2V focused on strengthening and institutionalising Panchayats, including the newly elected Panchayats and focusing on delivery and 100% coverage of individual household level services.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an action edition with its focus on implementation and execution. This edition will aim to address governance and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise - 'Abhiyaan' Mission, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess Government functioning and service delivery through an unprecedented proactive Government-PMI interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsive.

I also urge the District Commissioners to coordinate the visits of officers to various Panchayat Halls for better outreach and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

Jan Abhiyan

September 10-30, 2020

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the worker/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.
02. He/she shall collect the booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awasas* beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awasas* beneficiaries and any pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

08 The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.

09 The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.

10 The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awaaz Mahim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.

11 He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awaaz Mahim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.

12 The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, Inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the BZY's booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.

13 The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.

14 The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/ Panch are present at the time of inauguration and ceremonies.

15 The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.

16 The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

Schedule for the Visiting Officer

Day 1:

- Meeting with BDC/ Panchayat members/ gramward members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PNC/ other government setup, etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas - proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RASG department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Choupal - informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MCA/POCA plan.
- Discuss & pass resolution for ISM FC plan.
- Read out list of Awaaz beneficiaries and ensure deliveries of eligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Mukhad Nalaka, Ladli Shah, Bhavad Puthur or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awaaz Mahim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships - participation of school children.
- Activities of Social Welfare Department - distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
- Universal Health Cards/ Ayushman Card distribution.
- Start any one water conservation work.

c) Holding of Mega Melas/ IEC activities of different departments, especially those involved with individual beneficiaries

- Extension/ information camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- (Beti Bachao, Beti Padhao) activities
- Activities/ exhibitions/ information campaigns of the following departments:
 - Animal/ Sheep Husbandry
 - Agriculture
 - Horticulture
 - Handloom/ Handicrafts
 - Health Services and Sports
 - Pisciculture
 - Any department which has subsidy or individual beneficiary scheme.

40 Filling up of BSVY booklet.

Day 3:

1. Holding of Mithila Sathra/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations along with Sarpanch/ Panch/ BDC Chairman/
 - Launching projects.
 - Projects completed in last month under 14th FC, MGNREGA, BSV or any other CSS/ District/ State Sector scheme.
 - Gram Praveesh ceremonies of houses completed under PMAY, distribution of gifts.

IMPORTANT NOTE

- a. Visiting Officer to ensure that He/She visits all works completed under BSV and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under BSV both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under BSV out of priority demands is identified, foundation stone laid and started during His/Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of BSV1 and BSV2 booklets as filed in by the visiting officer in June/ November 2019.
2. Two copies of BSVY booklet with basic data in fields marked with asterisk (*) already filed in
3. Duly validated Mission Artyodhya form and note of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including
 - Action Taken Report on issues/ demands/ complaints of BSV1 and BSV2.
 - List of new works started/ ongoing/ completed after BSV1 and BSV2 under the following heads:
 - 14th FC
 - BSV grants
 - Convergence
 - District Plan
 - State Sector
 - Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BSV1.
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BSV1.
5. Plans/ beneficiary lists
 - MGNREGA draft plan document for the year 2021-22.
 - 15th FC draft plan document for the year 2021-22.
 - List of Awas+ beneficiaries.
 - List of pension beneficiaries.
 - List of beneficiaries for
 - various certificates/ benefits to be distributed by the visiting officer,
 - whom Gram Praveesh ceremonies have been organised.
7. Panchayat newsletter.

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy.
2. Wards Sabha, Gram Sabha, Mithila Sabha and Bal Sabha resolutions.
3. List of deletions from Awas+ beneficiaries.
4. Representations received, if any.
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15th FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filled in Mission Artyodhya form and note of living survey data.

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: Mr. Bilal Ahmad BHAT
- Designation: Additional Commissioner Keshmir
- Department/ place of posting: Divisional Commissioner Keshmir
- Mobile No: 9419944071
- Email ID: bilal.bhat706@gmail.com
- Home District: Srinagar
- Dates of visit: 5/10/2020

B) Locational details of Panchayat:

- Name of the Panchayat: ARIGAM
- Local Government Directory (LGD) code of the Panchayat: 241400
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: KHANSHIB
- Name of Tehsil: KHANSAHIB
- Name of District: BUDGAM

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 01
- No. of hamlets in the Panchayat: (3)
- No. of households in the Panchayat: 512
- Population (approx) of the Panchayat: 4077 As per Bl-

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	DHE	Habibullah Khan	ALM	7266821234
2	T.D.S.	Qashtal	ALM	9541452169
3	Social Welfare	Talib Khan	Social worker	7266821234
4	Health & Family	Abdul Wahid Khan	Health	9541452169
5	Health & Family	Z. Raza Ali Khan	Health	9541452169
6	Health & Family	Ullah Khan	Health	7266821234
7	Health & Family	Qashtal	Health	9541452169
8	Revenue	Bashir Ali Khan	Revenue	7266821234
9				
10				

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1	Health & Family	Abdul Wahid Khan	
2	T.D.S.	Qashtal	
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/ No/ Under construction
If yes, whether functioning in Own building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Ghar: Yes/ No
- ii. Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	Yes but needs 50% addition
Computer/ printer in Panchayat Office	Yes/ No	Manually
Telephone in Panchayat Office	Yes/ No	Manually
Toilet facility available in Panchayat Ghar	Yes/ No	Manually Yes
Electricity available in Panchayat Ghar	Yes/ No	Yes
Water connection available in Panchayat Ghar	Yes/ No	Yes
Bank Branch available in the Panchayat	Yes/ No	only cooperative bank

- ii. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If No, Visiting Officer to get the register prepared in his/her presence and confirm: NA

2. Functionality:

2.1. General activities:

- i. Are Ward Sabha meetings being held: Yes/No
- ii. No. of Ward Sabha meetings held since inception: 05
- iii. No. of Gram Sabhas conducted since inception: 15
- iv. Date of last Gram Sabha: 09-09-2020
- v. Are all plans approved in Gram Sabha: Yes/No
- vi. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No
- ix. Has Social Audit Committee been framed: Yes/No
- x. Is social audit being conducted by the Committee: Yes/No
- xi. No. of works audited by the Social Audit Committee: 04
- xii. Has Panch Samiti been constituted: Yes/No
- xiii. Has the Panch Samiti approved the Village Action Plan: Yes/No
- xiv. No. of meetings of Panch Samiti held: NA
- xv. Is Biodiversity Management Committee constituted: Yes/No
- xvi. No. of BMC meetings held: 01
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No
- xix. Are Poshan Abhiyan activities being held in the Panchayat: Yes/No
- xx. What and where was the last activity held: NA
- xxi. Have Health & Family Welfare Advisory Committee (HF-WAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No
- xxii. No. of meetings of HF-WAC & VHSNC meetings held: NA
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/No
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No

c) No. of works started during Jan Abhiyan/ Awami Muhim: 03
 d) No. of works completed during Jan Abhiyan/ Awami Muhim: 0
 e) No. of person days generated during Jan Abhiyan/ Awami Muhim: 341
 f) Wages due for 'e' above: Rs 49565 lakh
 g) Wages paid out of 'f' above: Rs 6860 lakh
 h) Any grievance related to MGNREGA: No

19. 14th FC Award:

Allocation under 14th FC for four years: Rs 22.00 lakh
 Whether Action plan prepared for all years: Yes/ No 13
 No. of works as per the Action Plan 13
 Whether approval accorded to the whole Plan by the DPC: Yes/ No 09
 No. of works for which technical sanction accorded by the Xan: 13
 No. of works authorized by the Haika Panchayat: 3
 No. of works taken up during Jan Abhiyan/ Awami Muhim: 07
 No. of works completed during Jan Abhiyan/ Awami Muhim: Rs 2.00 lakh
 Payments made during Jan Abhiyan/ Awami Muhim: Rs 2.00 lakh
 Total expenditure on PRIASoft as on date: Rs 2.00 lakh

20. Works under Capex and CSS:

a. District Capex:

S. No.	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	<u>06</u>	<u>0</u>	<u>0.75</u>	
2	PWD	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>	
3	Jal Shakti	<u>0</u>	<u>0</u>	<u>0</u>	NA
4	PDD	<u>0</u>	<u>0</u>	<u>0</u>	

b. UT Capex:

S. No.	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	<u>0</u>	<u>0</u>	<u>0</u>	
2	PWD	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>	
3	Jal Shakti	<u>0</u>	<u>0</u>	<u>0</u>	
4	PDD	<u>0</u>	<u>0</u>	<u>0</u>	
5	Others	<u>0</u>	<u>0</u>	<u>0</u>	

c. Centrally Sponsored Schemes (CSS):

S. No.	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	Samagra Shiksha	<u>0</u>	<u>0</u>	<u>0</u>	
2	PMCSY	<u>0</u>	<u>0</u>	<u>0</u>	
3	Jal Shakti Mission (PHE)	<u>0</u>	<u>0</u>	<u>0</u>	
4	Jal Shakti Mission (ISFC)	<u>01</u>	<u>0</u>	<u>0</u>	
5	NHM	<u>0</u>	<u>0</u>	<u>0</u>	
6	Others (specify)	<u>0</u>	<u>0</u>	<u>0</u>	

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

i. No. of complaints received: 01
 ii. No. of complaints resolved: 0
 iii. Constraints faced in delivery of services:
The resolution of all Complaints/Services being done under Jaljawan Mission JIM

22. Others:

i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No Yes
 ii. If yes, total number of beneficiaries identified in the Panchayat: 0

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Awami Muhim *	Pendency* (No.)	Reasons of pendency
JK Health Scheme	N/A	—	—	—

14. School Amenities:

- No. of schools in the Gram Panchayat: 03
- No. of schools with Ramp Facility for Children with Specific needs: 1
- No. of schools with drinking water facility: 03
- No. of schools with electricity connection: 1
- No. of schools with toilet facility:
 - For Boys: 1
 - For Girls: 2
- No. of schools with girl students (Girls/ Co-Ed schools): 3
- No. of such schools installed with Sanitary Napkin Vending Machines: 0
- No. of such schools installed with Incinerators: 0

15. Basic Services:

- No. of habitations with over 250 souls: 3
- No. of habitations with over 250 souls in the GP without road connectivity: 1
- If yes, whether these roads have been surveyed: Yes/No
- No. of habitations with less 250 souls in the GP without fair weather road: 1
- Is there any habitation or mohalla which is yet un-electrified: Yes/ No
If yes, names and aprox no. of households:
 - (name): _____ (households)
 - (name): _____ (households)
 - (name): _____ (households)

- Total no. of households without electricity connection in the GP: NH
- Is there any habitation/ area where trees/ wooden poles are used for electric supply: Yes/No
If yes, details: National, Husquna, Chakhotiya, Laxmi Mohalla, to chh. Mohalla
Approximate no. of wooden poles: 160
- Are there any areas where barbed wire is used for electric supply: Yes/ No
If yes, name of the habitation(s): NH
Approximate length: NH metres
Approximately what %age of total wire length in GP is barbed wire: NH
- No. of households without tapped water supply in the GP: 200

16. Pradhan Mantri Awas Yojana (PMAY):

- Cumulative Target: 119 (No.)
- No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim: 101
- No. of households to which 1st instalment released during Jan Abhiyan/ Awami Muhim: NH
- No. of houses completed in 2020-21: NH
- No. of houses completed during Jan Abhiyan/ Awami Muhim: NH
- No. of houses under construction: NH

17. Community Sanitary Complex (CSC) Status:

- Whether CSC sanctioned in the Gram Panchayat: Yes/ No
- If yes, has the CSC been constructed: Yes/ No
- Whether the CSC is functional: Yes/ No
- No. of CSCs taken up during Jan Abhiyan/ Awami Muhim: NH
- No. of CSC completed during Jan Abhiyan/ Awami Muhim: NH
- Any issue regarding water connection and sewage disposal in CSC: CSC under progress

18. MGNREGA:

- Whether MGNREGA Plan 2020-21 has been approved: Yes/ No
- If yes:
 - Funds allocated to the Panchayat Rs: 19.00 lakh
 - No. of works approved: 06

F) Jan Abhiyan/ Awami Muhim activities:

(Have to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures are filled by the administration by conducting local inquiry during his/ her stay in the village.)

1. Domicile Certificates issued :

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRC Holders	100	100	146	07	Under Progress
Non-PRC		05	17	0	
WPR		0	0	0	
Students		0	0	0	
Officers		0	0	0	

2. Category certificates issued :

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC	0	0	0	0	0
ST	0	0	0	0	0
OBC	0	0	0	0	0
ALC	0	0	0	0	0
RBA	0	05	16	0	0

3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakal/ Jamabandi	10	10	0	—
Nakal/ Qardawari	7	0	0	—
Farad/ Intikhab	1	1	0	—
Mutations	2	2	0	—

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates	N/A	—	—	—	—
Birth Certificates	N/A	—	—	—	—
Disability Certificates	N/A	—	—	—	—

5. Aadhaar seeding of Ration Card :

Category	Target *	No. of total Ration Cards Aadhaar seeded *	Aadhaar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PHH	126	—	85	15	—
Non-PHH	—	—	85	15	—
Antyodaya Anna Yojana	—	—	—	—	—

6. Health :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	61	0	366	0	NA
Ayushman Bharat individuals Cards	0	0	366	0	NA
Janani Suraksha Yojna (JSY)	0	0	0	0	0

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhaar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhaar seeding *
Old Age Pension	NA	02	86	02	Sanction delayed	02	61
Widow Pension	NA	NIL	02	NIL	NIL	NIL	02
Disability Pension	NA	NIL	01	NIL	NIL	NIL	01

- di No. of tricycles/ prosthetic aids distributed 0
 e) No. of scholarships distributed 0
 f) No. of Ayushman Bharat - golden cards distributed 0
 g) No. of J&K Health Cards distributed 0
 g) Others: 0

xii Whether any water conservation work started. Yes/ No.

Details thereof: Development of 1200 N/H/O Patwari
at Mohd Gharib at Arican A

xiii Whether any mega event of any other department, especially those involved in individual beneficiaries like, Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture, etc. held: Yes/ No

Details thereof: Stalls were installed by Agriculture
& Horticulture Deptt and some equipment were distributed

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xiv Whether Poshan Abhiyan activity held: Yes/ No

xv Brief description of the activity:

DAY 3:

I. Mahila Sabha:

- i. Attendance: Attended by all the members 30
 ii. Resolution passed, if any: No Yes
 iii. Issues raised:
 1. Regular medical checkup
 2. pure drinking water
 3.
 4.

II. Bal Sabha:

- i. Attendance: Attended by all the members
 ii. Resolution passed, if any: Yes

ISSUES RAISED

1. More sports play ground
 2. Free tuition facility especially during winters
 3.
 4.

III. Works completed/inaugurated under B2V:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	<u>Renovation of</u> <u>Substation Plant</u> <u>(PHE)</u>	<u>5.07</u>	<u>2019</u>	<u>No</u>	<u>No</u>
2					
3					
4					
5					

Important Note: At least one work/demand as reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

IV. Other works completed/inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	<u>Got the Poshan</u> <u>Abhiyan (PMS)</u> <u>at Arican</u>	<u>1.00</u>	<u>01-10-2020</u>	<u>Yes</u>	<u>No</u>
2	<u>(P.D.D)</u>				
3					
4					
5					

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G) Activities during B2V3:

DAY 1:

- i. Whether meeting held with BDC/ Panchayat members/ prominent citizens. Yes/ No ☒
- ii. No. of Panchayat Members present: 67
- iii. Issues raised during the meeting:

1. _____
2. _____
3. _____
4. _____

iv. Important establishments/ institutions visited (Please tick)

1. Schools. ☒
2. PHC/CHC. ☒
3. Veterinary clinic. ☒
4. Anganwari centre. ☒
5. PDS (ration) depot. ☒
6. Any industrial establishment
7. Government offices:
 - (a) _____
 - (b) _____
 - (c) _____

8. Any other: _____

- v. Total number of wards in the Panchayat: 11
- vi. No. of Wards Sabha held: 05
- vii. No. of villagers present during the Ward Sabha: 40
- viii. Whether any resolution passed: Yes/ No ☒
- ix. Citizen Information Board visited: Yes/ No ☒
- x. Wall painting of works of 2019-20 inspected: Yes/ No ☒
- xi. Name of the departments whose works displayed in the paintings: RDD

2. _____
3. _____
4. _____

DAY 2:

i. Gram Sabha:

- i. Location of Gram Sabha: Panchayat Office, Kham
- ii. No. of villagers present during the Gram Sabha: 65
- iii. Whether resolution passed for MGNREGA Plan: Yes/ No ☒
- iv. Whether resolution passed for 15th FC Plan: Yes/ No ☒
- v. Whether list of Aajeevika beneficiaries read out: Yes/ No ☒
- vi. No. of ineligible beneficiaries removed: _____
- vii. Whether list of pension beneficiaries read out: Yes/ No ☒
- viii. Whether people made aware about the Covid-19:
 - Use of masks: Yes/ No ☒
 - Sanitizers: Yes/ No ☒
 - Social distancing: Yes/ No ☒
- ix. Whether Panchayat Newsletter distributed: Yes/ No ☒
- x. Whether any mega cultural/ social/ sports event held: Yes/ No ☒

Details thereof: Stalls were installed by Agriculture/ Horticulture for distribution of Sanction letters and spray motors, tillers etc. Besides R.D.D. distributed Sports kits through visiting officers (Addl. Commissioner, Kmr.).

ii. Details of scheme benefits extended/ services distribution:

- a) No. of Domicile certificates distributed: 0
- b) No. of sports kits distributed: 2 Kits
- c) No. of students distributed uniforms/ bags/ books: 0

V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under BzV1/BzV2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	Int. of HT LT Network (RDO)	9.80	BzV2	No	No	Documents under process
2	Ch. Tiller path from Sonwalia to Maghbari (RDO)	1.00	others	Yes	Yes	
3						
4						
5						

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of BzV1 and BzV2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	The list of PMAY beneficiaries is still under process	
2		
3		
4		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (BzV1 & BzV2):

S. No	particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands - BzV1			
1	One officer assigned to BzV1 be based in BzV1	Officer assigned for BzV1 be based in BzV1	
2	One officer assigned to BzV2 be based in BzV2	One officer assigned to BzV2 be based in BzV2	
3	One officer assigned to BzV3 be based in BzV3	One officer assigned to BzV3 be based in BzV3	
4	One officer assigned to BzV4 be based in BzV4	One officer assigned to BzV4 be based in BzV4	
5	One officer assigned to BzV5 be based in BzV5	One officer assigned to BzV5 be based in BzV5	
6	One officer assigned to BzV6 be based in BzV6	One officer assigned to BzV6 be based in BzV6	
7	One officer assigned to BzV7 be based in BzV7	One officer assigned to BzV7 be based in BzV7	
II. Urgent Public Requirements/ Demands - BzV2			
1	Horticulture/Agro-mechanization facility	The officer should take up with the District Horticulture Officer	
2	Imp. of HT/LT network at Sonwalia	Will be authorized for execution as per the plan	
3	Const. of model fish pond	The demand for const. of model fish pond is under consideration	
4	Const. of second story for CFC Anganwadi	Demanded under Examination/Consideration	
5	Naqabadi for RP	To be decided by the Govt. as per policy	
6			
7			

xiv Whether subjects have been assigned by the Sarpanch to the Panch: ☒ Yes/ ☐ No

xv Whether grievances redressal box is installed: Yes/ No

xvi No of grievances received pertaining to Panchayat level: NIL

xvii No of grievances disposed of at Panchayat level: NA

xviii Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/ No

xix Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No

xx Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No	<u>At-Sarpanch</u>	Yes/ No	<u>20.00</u>	<u>NIL</u>
ICDS (Nutrition)	Yes/ No	<u>BDO</u>	Yes/ No	<u>0</u>	<u>NIL</u>
ICDS (Honorarium)	Yes/ No		Yes/ No	<u>—</u>	<u>—</u>
Mid-Day Meals (MDM)	Yes/ No	<u>Head Master</u>	Yes/ No	<u>600/-</u>	<u>—</u>
Own resources of Panchayat	Yes/ No	<u>—</u>	Yes/ No	<u>—</u>	<u>—</u>
Any other Scheme, if yes, indicate name	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS):

i Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No

If no, reason thereof: No Sarpanch currently active

Also mention if it is being purchased by someone else: BDO/ Supervisor

ii Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No

If no, reason thereof: Nutrition being provided at Anganwadi

iii Expenditure incurred on procurement through Sarpanch: Rs 32.670 lakh

iv Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/ No

If no, reason thereof: No Sarpanch

Sarpanch has been elected as BDO

v Expenditure incurred on paying of honorarium through Sarpanch: Rs 2026.75 lakh

vi Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3. Midday Meal (MDM) Scheme:

i Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No

If no, reason thereof:

No Sarpanch/Sarpanch has been elected BDO

ii Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs NIL lakh

iii Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No

Due to Covid Pandemic it was distributed at school

If no, reason thereof: No Sarpanch/Sarpanch has been elected BDO

Also mention if it is being provided by someone else: School

iv Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

v Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs NIL lakh

vi Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No

If yes, whether approved by the Gram Sabha: Yes/ No

If no, reason thereof: No Sarpanch/Sarpanch has been elected as B.D.O

2.4. Challenges:

i Major challenges being faced by the Panchayat in functioning and execution of works:

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim	Total Aadhar seeding
Old Age Pension	NA	5	174	10	Sanctioned	4	146
Assistance to Women in Distress	NA	2	62	2	do	NIL	51
Assistance to Physically Challenged Persons	NA	1	52	3	do	NIL	44

9. Other Welfare Schemes :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)	—	2	26	—	—
National Family Benefit Scheme (NFBS)	N/A	—	—	—	—
PM Gareeb Kalyan Anna Yojana	do	—	—	—	—
Mission mode project for registration of construction workers	—	—	—	—	NA

10. Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Pre Matric for SC	nil	—	—	—
Pre Matric for ST	1419	1419	1419	nil
Pre Matric for OBC	—	—	—	—
Pre Matric for Minorities	715	Presently under process	—	—
Post Matric for SC	—	—	—	—

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post Matric for ST	210	under process	under process	—
Post Matric for OBC	—	—	—	—
Post Matric for Minorities	571	571	—	—
Dr. Ambedkar EBC	41	Presently under process	—	—
National Merit-cum-Means (NMMSS)	—	—	—	nil
Merit-cum-Means Minority	130	130	130	—
PM's Special Scholarship for J&K (PMSSSJ)	—	—	—	—
National Talent Search Scheme	—	—	—	—
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)	—	—	—	—

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	294	06	288	nil	nil
Kissan Credit Card	320	106	214	nil	nil

12. Live Stock Schemes :

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	—	—	—	—
Innovative Poultry Production Programme	—	—	—	—
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	nil	nil	nil	nil