



Back to Village-3

BZV3

October 02-12, 2020
Governance at Peoples' Doorstep



Government of Jammu & Kashmir

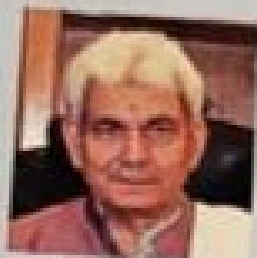
Block

Panchayat Halqa

Changa

Kaljugasar-B

Jammu & Kashmir
NEW VISION
NEW HORIZON



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed *Back to Village-3 (B2V3)* programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2nd to 12th October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the *Back to Village programme*, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Man Ki Baat", calling it "a festival of development, public participation and public awareness."

Encouraged by the success of the programme, the government organized the *Back to Village-2 (B2V2)* in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the *Back to Village-3 (B2V3)* programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Sunwai (Awami Sunwai) - Public grievances redressal, Adhikar Abhiyan (Muhim Barai-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Dehi Taraqiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020

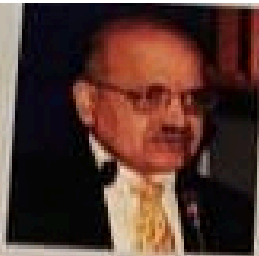
(Manoj Sinha)

Srinagar

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to witness a transformation of Panchayati Raj Institutions ever since their constitution in 2018. Through the first of its kind initiative - 'Back to Village' - and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first B2V focussed on interaction and information on local needs, the second B2V focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an 'Action' edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise-Jan Abhiyan/Awami Muhim, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRi interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Halqas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

Jan Abhiyan

September 10-30, 2020

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

08. The visiting officer shall participate in the Gram Sabha and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awami Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
16. The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

Schedule for the Visiting Officer

Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup, etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas - proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PI department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Choupal - informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awaas+ beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Ladi Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awami Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships - participation of school children.
- Activities of Social Welfare Department - distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
 - Universal Health Cards/ Ayushman Card distribution.
 - Start any one water conservation work.

c) Holding of Mega Mela/ IEC activities of different departments, especially those involved with individual beneficiaries:

- Extension/ information camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- Beti Bachao, Beti Padhao activities.
- Activities/ exhibitions/ information campaigns of the following departments:
 - ✓ Animal/ Sheep Husbandry
 - ✓ Agriculture
 - ✓ Horticulture
 - ✓ Handloom/ Handicrafts
 - ✓ Youth Services and Sports
 - ✓ Floriculture
 - ✓ Any department which has subsidy or individual beneficiary scheme.

d) Filling up of B2V3 booklet.

Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations (along with Sarpanch/ Panchs/ BDC Chairman):
 - Languishing projects.
 - Projects completed in last month under 14th FC, MGNREGA, B2V or any other CSS/ Dis State Sector scheme.
 - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts.

IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under B2V inaugurates them. He/ She has to ensure that AT LEAST one work has definitely completed under B2V both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under B2V out of priority der is identified, foundation stone laid and started during His/Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of BzV1 and BzV2 booklets as filled in by the visiting officer in June/ November, 2020.
2. Two copies of BzV3 booklet with basic data in fields marked with asterisk (*) already filled in.
3. Duty validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including
 - Action Taken Report on issues/ demands/ complaints of BzV1 and BzV2.
 - List of new works started/ ongoing/ completed after BzV1 and BzV2 under the following heads:
 - ✓ 14th FC
 - ✓ BzV grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work.
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BzV1.
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BzV1.
5. Plans/ beneficiary lists:
 - MGNREGA draft plan document for the year 2021-22.
 - 15th FC draft plan document for the year 2021-22.
 - List of Awaas* beneficiaries.
 - List of pension beneficiaries.
6. Lists of beneficiaries for:
 - various certificates/ benefits to be distributed by the visiting officer.
 - whom Griha Pravesh ceremonies have been organised.
7. Panchayat newsletter.

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy I II
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bai Sabha resolutions.
3. List of deletions from Awaas* beneficiaries.
4. Representations received, if any. 7th D
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15th FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filled in Mission Antyodaya form and ease of living survey data.

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat.
Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is
handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: M. K. Vikram
- Designation: Executive Engineer
- Department/ place of posting: PND (R&B) Sp. Sub Div. Gandoh
- Mobile No: 9419134791
- Email ID: crmkvikram@gmail.com
- Home District: Jammu
- Dates of visit: 5th, 6th & 7th October 2020

B) Locational details of Panchayat:

- Name of the Panchayat: Kahaljagar B
- Local Government Directory (LGD) code of the Panchayat: JK-09-009-012-001
(To be sourced from Rural Development Department/ by DC) 239507
- Name of CD Block: Changa
- Name of Tehsil: Gandoh (Barleesa)
- Name of District: Doda

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 1
- No. of hamlets in the Panchayat: 4
- No. of households in the Panchayat: 370
- Population (approx) of the Panchayat: 1628

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	Agriculture	Musht Ali	St. F.D. Asst	9622374392
2	Revenue	Muhammad Sufi	Patwari	7021772267
3	PHE	Ishrat Ali	W.S.	9622190258
4	Animal Husbandry	Kesar Singh	Stock Asst	9622358254
5	Health	Abdul Majid	Health Edno	9858039669
6	Youth & Sports	Mohd. Aslam	Relator Khab	962249496
7	RDD	Shah-Din Pkhat	Laborer Office	9967719899
8	R&B	Wahid Hassan	Class R emp	962235535
9				
10				

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

Whether Panchayat Ghar is available in the Panchayat: Yes/ No/ Under construction
if yes, whether functioning in: Own building/ Other government building/ Private building
if no, whether land is available for construction of Panchayat Ghar: Yes/ No

Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	Yes with good quality
Computer/ printer in Panchayat Office	Yes/ No	NO
Telephone in Panchayat Office	Yes/ No	NO
Toilet facility available in Panchayat Ghar	Yes/ No	NO
Electricity available in Panchayat Ghar	Yes/ No	No Panchayat Ghar exists
Water connection available in Panchayat Ghar	Yes/ No	— do —
Bank Branch available in the Panchayat	Yes/ No	— do —

17. Whether the committee has been formed? ☒ Yes ☐ No
 18. Whether the committee has been formed? ☒ Yes ☐ No
 19. Whether the committee has been formed? ☒ Yes ☐ No

2. Functionality:

2.1. Grama activities:

- i. Are Gram Sabha meetings being held? ☒ Yes ☐ No
- ii. No. of Gram Sabha meetings held since inception: 35
- iii. No. of Gram Sabha conducted since inception: 17
- iv. Date of last Gram Sabha: 6-12-2020
- v. Are all items approved in Gram Sabha? ☒ Yes ☐ No
- vi. Is the minimum quorum of 10% of members of Gram Sabha? ☒ Yes ☐ No
- vii. Are Gram Sabha / Gram Sabha members elected with all rights? ☒ Yes ☐ No
- viii. Is the Approving Authority, including Gram Sabha / Gram Sabha members? ☒ Yes ☐ No
- ix. Has Social Audit Committee been formed? ☒ Yes ☐ No
- x. Is social audit being conducted by the Committee? ☒ Yes ☐ No
- xi. No. of works audited by the Social Audit Committee: 20
- xii. Has Pan Samiti been constituted? ☒ Yes ☐ No
- xiii. Has the Pan Samiti approved the Village Action Plan? ☒ Yes ☐ No
- xiv. No. of meetings of Pan Samiti held: 12
- xv. Is Block Level Management Committee constituted? ☒ Yes ☐ No
- xvi. No. of BLMC meetings held: 1
- xvii. Is a register of all previous works done in the Panchayat being maintained? ☒ Yes ☐ No
- xviii. Have wall paintings of works executed in 2019-20 been done in the Panchayat? ☒ Yes ☐ No
- xix. Are Festival / Cultural activities being held in the Panchayat? ☒ Yes ☐ No
- xx. What and where was the last activity held? -
- xxi. Have Health & Family Welfare / Kishori / Committee / HFWAC & Village Health Sanitation & Nutrition Committee / VHSNC been constituted under the Sarpanch? ☒ Yes ☐ No
- xxii. No. of meetings of HFWAC & VHSNC meetings held: -
- xxiii. Is the name of Sarpanch displayed on the information board of all Gram Panchayats? ☒ Yes ☐ No
- xxiv. Are Sarpanchs being motivated in state / inauguration of activities? ☒ Yes ☐ No

- xxxv Whether subjects have been assigned by the Sarpanch to the Panchs: ☒ Yes/ ☐ No
- xxxvi Whether grievance redressal box is installed: ☒ Yes/ ☐ No
- xxxvii No of grievances received pertaining to Panchayat level: 38-0
- xxxviii No of grievances disposed of at Panchayat level: —
- xxxix Whether the Sarpanch/ Panchayat Secretary have digital signatures: ☒ Yes/ ☐ No
- xl Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): ☒ Yes/ ☐ No
- xli Bank Account opening and receipt of funds: Yes done

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	☒ Yes/ ☐ No	Secretary Panchayat	☒ Yes/ ☐ No	<u>48,0169</u> <u>6276</u>	<u>NIL</u>
ICDS (Nutrition)	☒ Yes/ ☐ No		☒ Yes/ ☐ No	—	—
ICDS (Honorarium)	☒ Yes/ ☐ No		☒ Yes/ ☐ No	—	—
Mid-Day Meals (MDM)	☒ Yes/ ☐ No		☒ Yes/ ☐ No	—	—
Own resources of Panchayat	☒ Yes/ ☐ No		☒ Yes/ ☐ No	—	—
Any other Scheme, if yes, indicate name:					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS):

- i Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: ☒ Yes/ ☐ No
- If no, reason thereof: —
- Also mention if it is being purchased by someone else: NO
- ii Is nutrition being provided to Anganwadi Centres in the Panchayat: ☒ Yes/ ☐ No
- If no, reason thereof: —
- iii Expenditure incurred on procurement through Sarpanch: Rs — lakh
- iv Is the Panchayat/ Sarpanch paying honorarium to AW/Ws/ Helpers directly at Panchayat level: ☒ Yes/ ☐ No

If no, reason thereof _____

- v. Expenditure incurred on paying of honorarium through Sarpanch Rs. _____ lakh
- vi. Whether the record on account of purchase of ration and payment of honorarium is being maintained by the Panchayat: Yes/No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3 Midday Meal (MDM) Scheme:

- i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No

If no, reason thereof: Provided by Teachers in schools till date

- ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch Rs. nil lakh

- iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No

If no, reason thereof: Provided by Teaching Community

Also mention if it is being provided by someone else: _____

Education Deptt.

- iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

- v. Expenditure incurred on honorarium to cook cum helper through Sarpanch Rs. nil lakh

- vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No

If yes, whether approved by the Gram Sabha: Yes/ No

If no, reason thereof: No reliable sources

2.4 Challenges:

- i. Major challenges being faced by the Panchayat in functioning and execution of works:

1. No Panchayat Ghar, so functioning of Panchayat is affected.

For execution of work, little funds are made available and that too not on time

F3 Jan Abhyan/ Awami Muhim activities:

How to monitor the Jan Abhyan/ Awami Muhim activities? The District is divided into 10 constituencies. The District Office will monitor the progress of the activities by conducting field visits during the period of the activities.

1. Aamile Certificates issued:

Category	Target population	Certificates issued during Jan Abhyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
Male	1032	34	170	832	None
Female	320	6	80	280	Tehsildar post is vacant
WOMEN	-	-	-	-	-
ADULT	-	-	-	-	-
ADOLESCENT	-	-	-	-	-

2. Category certificates issued:

Category	Target population	Certificates issued during Jan Abhyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
SC	NA	-	-	-	None
ST	-	-	-	-	Tehsildar post is vacant
OPC	-	-	-	-	-
ALL	-	-	-	-	-
ADA	2817	02	02	2815	-

3. Revenue papers issued:

Category	Applications received	Certificates issued during Jan Abhyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
NAME/ ADDRESS	-	-	-	-
NAME/ CITIZENSHIP	-	-	-	-
LAND/ INHERITANCE	-	-	-	-
MARRIAGE	-	-	-	-

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target	Certificates issued during Jan Abhyan/ Awami Muhim	Total certificates issued	Pendency (No.)	Reasons of pendency
Death Certificates	-	-	-	-	None
Birth Certificates	-	-	-	-	Tehsildar post is vacant
Disability Certificates	-	-	-	-	-

5. Adhaar seeding of Ration Card :

Category	Target *	No. of total Ration Cards Adhaar seeded *	Adhaar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PHH	370	53			
Non-PHH	-	-	84	317	No facilities for filing cases
Antyodaya Anna Yojana	-	-	-	-	-

6. Health :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	168	-	35	133	Ongoing
Ayushman Bharat individuals Cards	840	-	124	716	Do
Janani Suraksha Yojna (USY)	11	-	11	-	-

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Adhaar seeding during Jan Abhiyan/ Awami Muhim *	Total Adhaar seeding *
Old Age Pension	53	0	53	0	-	1	22
Widow Pension	-	-	-	-	-	-	-
Disability Pension	-	-	-	-	-	-	-

8. Integrated Social Security Scheme (ISSS) *:

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/Awami Muhim *	Total Aadhar seeding *
Old Age Pension	53	10	53	0	-	3	20
Assistance to Women in Distress	6	0	6	0	-	0	2
Assistance to Physically Challenged Persons	-	-	-	-	-	-	-

9. Other Welfare Schemes *:

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)	03	04	07	0	0
National Family Benefit Scheme (NFBS)	-	-	-	-	-
PM Gareeb Kalyan Anna Yojana	-	-	-	-	-
Mission mode project for registration of construction workers	-	-	-	-	-

10. Scholarships to the students under various schemes *:

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre-Matric for SC		11	11	NIL
Pre-Matric for ST		18	18	NIL
Pre-Matric for OBC		-	-	NIL
Pre-Matric for Minorities		69	69	NIL
Post-Matric for SC	-	-	-	-

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post Matric for ST				
Post Matric for OBC				
Post Matric for Minorities				
Dr. Ambedkar EBC				
National Merit-cum-Means (NMMSS)		No data provided		
Merit-cum-Means Minority				
PM's Special Scholarship for J&K (PMSSS)				
National Talent Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)				

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim *:

Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	133	0	218		
Kisan Credit Card	133	0	134		

12. Live Stock Schemes*:

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	0	0	0	
Innovative Poultry Production Programme	0	0	0	
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	0	0	0	0

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Abhiyan / Awami Muhim *	Pendency (No.)	Reasons of pendency
JK Health Scheme	370	nil	370	-

14. School Amenities:

- i. No. of schools in the Gram Panchayat: 4
- ii. No. of schools with Ramp Facility for Children with Specific needs: nil
- iii. No. of schools with drinking water facility: 2
- iv. No. of schools with electricity connection: 1
- v. No. of schools with toilet facility
- a. For Boys: 2
- b. For Girls: 2
- vi. No. of schools with girl students (Girls/ Co-Ed schools): 4
- vii. No. of such schools installed with Sanitary Napkin Vending Machines: zero
- viii. No. of such schools installed with incinerators: zero

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15. Basic Services:

- i. No. of habitations with over 250 souls: 4
- ii. No. of habitations with over 250 souls in the GP without road connectivity: 3
- iii. If yes, whether these roads have been surveyed: Yes/ No: ☒ Yes
- iv. No. of habitations with less 250 souls in the GP without fair weather road: 3
- v. Is there any habitation or mohalla which is yet un-electrified: Yes/ No: ☒ No
- If yes, names and aprox no. of households:
- (a) _____ (name): _____ (households)
- (b) _____ (name): _____ (households)
- (c) _____ (name): _____ (households)

Remarks/ explanation: _____

- vi Total no. of households without electricity connection in the GP _____
- vii Is there any habitation/ area where trees/ wooden poles are used for electric supply routes?
If yes, details: _____
Approximate no. of wooden poles: _____
- viii Are there any areas where barbed wire is used for electric supply route?
If yes, name of the habitations: _____
Approximate length: _____ metres
Approximately what %age of total wire length in GP is barbed wire _____
- ix No. of households without tapped water supply in the GP _____

16. Pradhan Mantri Awas Yojana (PMAY):

- i Cumulative Target* 164 (No)
- ii No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim* 100
- iii No. of households to which 1st instalment released during Jan Abhiyan/ Awami Muhim* 100
- iv No. of houses completed in 2020-21* 0
- v No. of houses completed during Jan Abhiyan/ Awami Muhim* 02
- vi No. of houses under construction* 78

17. Community Sanitary Complex (CSC) Status:

- i Whether CSC sanctioned in the Gram Panchayat: Yes/ No Yes
- ii If yes, has the CSC been constructed: Yes/ No Yes
- iii Whether the CSC is functional: Yes/ No Yes
- iv No. of CSCs taken up during Jan Abhiyan/ Awami Muhim* _____
- v No. of CSC completed during Jan Abhiyan/ Awami Muhim* _____
- vi Any issue regarding water connection and sewage disposal in CSC _____

18. MGNREGA:

- i Whether MGNREGA Plan 2020-21 has been approved: Yes/ No _____
- ii If yes:
a) Funds allocated to the Panchayat: Rs 51.50 lakh
b) No. of works approved* 25

- c) No. of works started during Jan Abhiyan/ Awami Muhim'
 d) No. of works completed during Jan Abhiyan/ Awami Muhim'
 e) No. of person days generated during Jan Abhiyan/ Awami Muhim'
 f) Wages due for 'e' above' Rs lakh
 g) Wages paid out of 'f' above' Rs lakh
 h) Any grievance related to MGNREGA

19. 14th FC Award:

- i. Allocation under 14th FC for four years: Rs 33.45 lakh
 ii. Whether Action plan prepared for all years: Yes/ No Yes
 iii. No. of works as per the Action Plan 15
 iv. Whether approval accorded to the whole Plan by the DPC: Yes/ No Yes
 v. No. of works for which technical sanction accorded by the 'Xen'
 vi. No. of works authorized by the Halqa Panchayat 2
 vii. No. of works taken up during Jan Abhiyan/ Awami Muhim'
 viii. No. of works completed during Jan Abhiyan/ Awami Muhim'
 ix. Payments made during Jan Abhiyan/ Awami Muhim': Rs lakh
 x. Total expenditure on PRIASoft as on date: Rs Nil lakh

20. Works under Capex and CSS:

a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim'	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim'	Payments made during Jan Abhiyan/ Awami Muhim' (Rs in lakh)*	Remarks
1	RDD				
2	PWD				
3	Jal Shakti				
4	PDD	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>	
5	Others				

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awaraz Muhim	No. of activities/ works completed during Jan Abhiyan/ Awaraz Muhim	Payments made during Jan Abhiyan/ Awaraz Muhim (Rs. in lakhs)	Remarks
1	POD				
2	PAFD				
3	Jal Shakti				
4	PSD	N/A	N/A	N/A	
5	Others				

c. Centrally Sponsored Schemes (CSS)

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awaraz Muhim	No. of activities/ works completed during Jan Abhiyan/ Awaraz Muhim	Payments made during Jan Abhiyan/ Awaraz Muhim (Rs. in lakhs)	Remarks
1	Samagra Shiksha				
2	PMGSY	01			
3	Jal Shakti Mission (PSHE)	01			— 115th Lakhak, ✓ Tendering under PMGSY
4	Jal Shakti Mission (BPC)	54			Tendering under PMGSY
5	NHDM				
6	Others (specify)				

21. Feedback regarding service delivery during Jan Abhiyan/ Awaraz Muhim:

- No. of complaints received: 2/2
- No. of complaints resolved: 2/2
- Constraints faced in delivery of Services

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22. Others:

- Whether survey of all physically challenged persons requiring urinals, aids, wheel chairs, hearing aids etc. has been completed? Yes/No
- If yes, total number of beneficiaries benefited in the Pur Champ:

G) Activities during B2V3:

DAY 1:

i. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No

ii. No. of Panchayat Members present: 7

iii. Issues raised during the meeting:

1. Narb Tehsildars post vacant

2. Little availability of infrastructure particularly in Edu Dept

3. _____

4. _____

iv. Important establishments/ Institutions visited: (Please tick)

1. Schools: ☒

2. PHC/CRC

3. Veterinary clinic: ☐

4. Anganwari centre: ☐

5. PDS (ration) depot: ☐

6. Any industrial establishment: ☐

7. Government offices:

(a) ☐

(b) ☐

(c) ☐

8. Any other: ☐

v. Total number of wards in the Panchayat: 7

vi. No. of Wards Sabha held: 3

vii. No. of villagers present during the Ward Sabha: 143

viii. Whether any resolution passed: Yes/ No

ix. Citizen Information Board visited: Yes/ No

x. Wall painting of works of 2019-20 inspected: Yes/ No not available

xi. Name of the departments whose works displayed in the paintings:

1. nil

DAY 2:

I. Gram Sabha:

- i. Location of Gram Sabha _____
- ii. No. of villagers present during the Gram Sabha _____
- iii. Whether resolution passed for MGNREGA Plan ☒ Yes/ ☐ No
- iv. Whether resolution passed for 15th FC Plan ☒ Yes/ ☐ No
- v. Whether list of Awas+ beneficiaries read out ☒ Yes/ ☐ No
- vi. No. of ineligible beneficiaries removed nil
- vii. Whether list of pension beneficiaries read out ☒ Yes/ ☐ No
- viii. Whether people made aware about the Covid-19
- Use of masks : ☒ Yes/ ☐ No
 - Sanitizers : ☒ Yes/ ☐ No
 - Social distancing : ☒ Yes/ ☐ No
- ix. Whether Panchayat Newsletter distributed ☒ Yes/ ☐ No
- x. Whether any mega cultural/ social/ sports event held ☒ Yes/ ☐ No

Details thereof: _____

xi. Details of scheme benefits extended/ services distribution

- a) No. of Domicile certificates distributed _____
- b) No. of sports kits distributed _____
- c) No. of students distributed uniforms/ bags/ books _____

- d) No. of tricycles/ prosthetic aids distributed _____
- e) No. of scholarships distributed _____
- f) No. of Ayushman Bharat - golden cards distributed _____
- g) No. of J&K Health Cards distributed _____
- g) Others: _____

xii) Whether any water conservation work started. Yes/ No

Details thereof: _____

xiii) Whether any mega event of any other department, especially those involved in individual beneficiaries like, Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture, etc. held: Yes/ No

Details thereof: _____

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xiv) Whether Poshan Abhiyan activity held: Yes/ No

xv) Brief description of the activity: _____

DAY 3:

I. Mahila Sabha:

i) Attendance: 21

ii) Resolution passed, if any: NO

iii) Issues raised:

1

2

3

4

NO issue raised

II. Bal Sabha:

i) Attendance: 13

ii) Resolution passed, if any: NO

Issues raised:

- 1 _____
- 2 _____
- 3 _____
- 4 _____

III. Works completed/Inaugurated under B2V:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2	NO work taken under B2V2				
3					
4					
5					

Important Note: At least one work /demand as reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

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IV. Other works completed/Inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

V. New works

S. No	Name of work and Department	Cost (Rs. in lakhs)	Whether identified under BaVL/BaVs/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1						
2						
3						
4						
5						

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of BaVL and BaVs
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

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VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	Uma Devi	yes
2		
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands - B2V1			

Urgent Public Requirements/ Demands - B2V1		Action taken		1 & 2 (B2V1 & B2V2):	
					Remarks #
1	No urgent demand.				
2					
3					
4					
5					
6					
7					
II. Urgent Public Requirements/ Demands - B2V2					

1	No Funds provided to Panchayat in B2V2		
2			
3			
4			
5			
6			
7			

S. No	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Naib Tehsildar post vacant.	No action taken	
2	PHC building not constructed.		
3	2 Schools under SSA not Completed		
4	Water supply not regular.		
5	Power supply not regular		
IV. Major Problems - B2V2			
1	Naib Tehsildar post being vacant		
2	2 No of Schools under SSA not completed although funds are available with ZEO		
3	Pot holes and gutters on Changa Kalyanagar road	Tenders floated by PWD for restoration of road Contractor directed to start work	
V. Major Complaints - B2V1			
1	Naib Tehsildar absence		
2	Incompletion of School buildings		
VI. Major Complaints - B2V2			
1	Same as B2V1		
2			

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awami Muhim

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer
	1. Naib Tehsildar post vacant 2. Non availability of Doctors and para medical staff in PHC Khajurapur 3. Not existence of building of PHC Khajurapur 4. 2 No school buildings ⁱⁿ village although funds are available with ZEO 5. No Water Building available (Govt building) 6. Road Connectivity to habitations having population more than 250 (4 number habitations) 7. No proper utensils in Schools to implement MCH Scheme
II	Major/ urgent public demands that was/were reflected earlier but have not been addressed so far. All above 1 to 7.
III	Overall assessment of visit and suggestions (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	1. For Const. of PHC building, land has been identified and all people were requested to contact SDM Gundi & CMD Boda. 2. For construction of 2 no schools under SSA, CEO must be directed to go through matter. 3. Naib Tehsildar post is vacant and SDM Gundi replied I.R. matter has been taken up with higher authorities. 4. Medical staff and paramedical staff of PHC is insufficient matter must be taken with CMD Boda and higher authorities. 5. For making fair weather road fit for vehicular traffic the contractor has been directed to start work by undertaking.

Vikram
dr

Signature of the visiting officer

Name: M. K. Vikram

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