



Rgt. Aitham
Back to Village-3
Aitham
B2V3

October 02-12, 2020

Governance at Peoples' Doorstep



सत्यमेव जयते

Government of Jammu & Kashmir



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed *Back to Village-3 (BzV3)* programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2nd to 12th October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the *Back to Village* programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his 'Man Ki Baat', calling it 'a festival of development, public participation and public awareness'.

Encouraged by the success of the programme, the government organized the *Back to Village-2 (BzV2)* in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the *Back to Village-3 (BzV3)* programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Sunwai (Awami Sunwai) - Public grievances redressal, Adhikar Abhiyan (Muhim Barai-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Dehi Taraqiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020

Srinagar

(Manoj Sinha)



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to witness a transformation of Panchayati Raj Institutions ever since their constitution in 2018. Through the first of its kind initiative - 'Back to Village' - and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme 3 is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first BzV focussed on interaction and information on local needs, the second BzV focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by BzV1 and BzV2, the BzV3 has been planned as an 'Action' edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise-Jan Abhiyan/Awami Muhim, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. BzV3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRi interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Haqlas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier BzV programmes.

(B.V.R. Subrahmanyam)

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas* beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwan centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas* beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

98. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and handed over the copy of the resolution passed to the Deputy Commissioner's office.

99. The visiting officer shall also take part in the cultural/ sports activities, organizing in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards, or any other distribution scheme that the district administration has arranged for.

10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awaraj Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.

11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awaraj Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.

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12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.

13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.

14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/ Panch are present at the time of inauguration and ceremonies.

15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.

16. **The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**

Schedule for the Visiting Officer

Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup, etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas – proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening *Choupal* – informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awaas+ beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Ladi Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awami Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children.
- Activities of Social Welfare Department – distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
 - Universal Health Cards/ Ayushman Card distribution.
 - Start any one water conservation work.

c) Holding of Mega Mela/ IEC activities of different departments, especially those involved with individual beneficiaries:

- Extension/ information camps of Agriculture/ Horticulture.
- Animal/ Sheep Husbandry.
- Beti Bachao, Beti Padhao activities.
- Activities/ exhibitions/ information campaigns of the following departments:
 - ✓ Animal/ Sheep Husbandry
 - ✓ Agriculture
 - ✓ Horticulture
 - ✓ Handloom/ Handicrafts
 - ✓ Youth Services and Sports
 - ✓ Floriculture
 - ✓ Any department which has subsidy or individual beneficiary scheme.

d) Filling up of B2V3 booklet.

Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations (along with Sarpanch/ Panchs/ BDC Chairman):
 - Languishing projects.
 - Projects completed in last month under 14th FC, MGNREGA, B2V or any other CSS/ District/ State Sector scheme.
 - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts.

IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under B2V and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under B2V both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under B2V out of priority demands is identified, foundation stone laid and started during His/Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of B2V1 and B2V2 booklets as filled in by the visiting officer in June/ November, 2019.
2. Two copies of B2V3 booklet with basic data in fields marked with asterisk (*) already filled in.
3. Duly validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including:
 - Action Taken Report on issues/ demands/ complaints of B2V1 and B2V2.
 - List of new works started/ ongoing/ completed after B2V1 and B2V2 under the following heads:
 - ✓ 14th FC
 - ✓ B2V grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after B2V1.
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after B2V1.
5. Plans/ beneficiary lists:
 - MGNREGA draft plan document for the year 2021-22.
 - 15th FC draft plan document for the year 2021-22.
 - List of Awaas+ beneficiaries.
 - List of pension beneficiaries.
6. Lists of beneficiaries for:
 - various certificates/ benefits to be distributed by the visiting officer.
 - whom Griha Pravesh ceremonies have been organised.
7. Panchayat newsletter.

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy.
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions.
3. List of deletions from Awaas+beneficiaries.
4. Representations received, if any.
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15th FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filled in Mission Antyodaya form and ease of living survey data.

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: ANIL KUMAR BHARDWAJ
- Designation: ASSISTANT ENGINEER
- Department/ place of posting: PHE Mech. Division South Jammu.
- Mobile No: 9419216330
- Email ID: itsanilhere@rediffmail.com
- Home District: UDHAMPUR
- Dates of visit: 6th, 7th & 8th oct 2020

B) Locational details of Panchayat:

- Name of the Panchayat: AITHAM
- Local Government Directory (LGD) code of the Panchayat: 240604
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: NAGROTA
- Name of Tehsil: JAMMU
- Name of District: JAMMU

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 03
- No. of hamlets in the Panchayat: -
- No. of households in the Panchayat: 480 (Approx)
- Population (approx) of the Panchayat: 2571

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	Rural Dev. Dept.	Kuldeep	Supervisor	7006874524
2	ICDS/AWW	Darshana Devi	AHW	8082843641
3	Agriculture Dept.	Farveen Singh	Field Worker	7889802758
4	Animal Husbandry Dept.	Guru Ram		7006670648
5	Health Dept.	Shashi Bala	FMPHW	9797691911
6	PHE/Irrigation Dept.	Kulbir Singh	J.E	9797125110
7	Electricity Dept.	Gurinder Kaur Ramesh Chaud.		9858000568 9622095419
8	Horticulture Dept.	Talib Hussain		7889648550
9	PCS & CA Dept.	Rakesh Thakur		9796694413
10	Education Dept.	Jasbir Singh	Teacher	9797663527
11	PWD Dept.	Rakesh Verma	AE	9419189873

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/ No/ Under construction
If yes, whether functioning in: Own building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Ghar: Yes/ No
- ii. Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

- iii. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register):

If No, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. Functionality:

2.1. General activities:

- i. Are Ward Sabha meetings being held: Yes/No ✓
- ii. No. of Ward Sabha meetings held since inception: 05
- iii. No. of Gram Sabhas conducted since inception: 02
- iv. Date of last Gram Sabha: 07-10-2020
- v. Are all plans approved in Gram Sabha: Yes/No ✓
- vi. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No ✓
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No ✓
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No ✓
- ix. Has Social Audit Committee been framed: Yes/No ✓
- x. Is social audit being conducted by the Committee: Yes/No ✓
- xi. No. of works audited by the Social Audit Committee: - NIL -
- xii. Has Pani Samiti been constituted: Yes/No ✓
- xiii. Has the Pani Samiti approved the Village Action Plan: Yes/No ✓
- xiv. No. of meetings of Pani Samiti held: - NIL -
- xv. Is Biodiversity Management Committee constituted: Yes/No ✓
- xvi. No. of BMC meetings held: - NIL -
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No ✓
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No ✓
- xix. Are Poshan Abhiyan activities being held in the Panchayat: Yes/No ✓
- xx. What and where was the last activity held: During B2V-3 on 8/10/2020
at common place near to Panchayat Ghar. Aikem.
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No ✓
- xxii. No. of meetings of HFWAC & VHSNC meetings held: - NIL -
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/ No ✓
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No ✓

- xxi. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/ No ✓
- xxii. Whether grievance redressal box is installed: Yes/ No ✓
- xxiii. No of grievances received pertaining to Panchayat level: NIL
- xxiv. No of grievances disposed of at Panchayat level: NIL
- xxv. Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/ No ✓
- xxvi. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓
- xxvii. Bank Account opening and receipt of funds: Yes

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14th Finance Commission	Yes/ No ✓	Secretary	Yes/ No ✓		
ICDS (Nutrition)	Yes/ No ✓	Supervisor	Yes/ No ✓		
ICDS (Honorarium)	Yes/ No ✓	Supervisor	Yes/ No ✓		
Mid-Day Meals (MDM)	Yes/ No ✓		Yes/ No ✓		
Own resources of Panchayat	Yes/ No ✓		Yes/ No ✓		
Any other Scheme, if yes, indicate name:					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS):

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No ✓
- If no, reason thereof: _____
- Also mention if it is being purchased by someone else: _____
- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No ✓
- If no, reason thereof: _____
- iii. Expenditure incurred on procurement through Sarpanch: Rs 541350/- lakh
- iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/ No ✓

If no, reason thereof: _____

- v. Expenditure incurred on paying of honorarium through Sarpanch: Rs 346950 lakh
- vi. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No ✓
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3. Midday Meal (MDM) Scheme:

- i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No ✓
If no, reason thereof: Not authorised.

- ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs _____ lakh
- iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No ✓
If no, reason thereof: Not authorised.

Also mention if it is being provided by someone else: Education department.

- iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No ✓
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- v. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs _____ lakh
- vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No ✓

If yes, whether approved by the Gram Sabha: Yes/ No ✓

If no, reason thereof: _____

2.4. Challenges:

- i. Major challenges being faced by the Panchayat in functioning and execution of works:

F) Jan Abhiyan/ Awami Muhim activities:

(Have to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local inquiry during his/ her stay in the village.)

1. Domicile Certificates issued *:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRC Holders	800		40	130	Shortage of documents
Non-PRC	142		10	70	
WPR					
Students	52		22		
Officers					

2. Category certificates issued *:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC	345	25	25	-	
ST	178	18	18	-	
OBC	79	4	4	-	
ALC					
RBA					

3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Naka/ Jamabandi	5	5	Nil	
Naka/ Girdawari	70	70	Nil	
Farad/ Intikhab	-	-	Nil	
Mutations	30	30	-	

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates					
Birth Certificates					
Disability Certificates					

5. Adhaar seeding of Ration Card :

Category	Target *	No. of total Ration Cards Adhaar seeded *	Adhaar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PHH		226			
Non-PHH		73			
Antyodaya Anna Yojana		32			

6. Health :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	98	Nil	56	42	Beneficiaries did not approach the CIC (Khidmat Centre) despite many reminders.
Ayushman Bharat Individuals Cards <i>Aikam</i>	459	Nil	295	164	- do -
Janani Suraksha Yojna (JSY)	8	Nil	8	0	- do -

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7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Adhaar seeding during Jan Abhiyan/ Awami Muhim *	Total Adhaar seeding *
Old Age Pension	37	-	12	25	Sanction awaited	-	07
Widow Pension	01	-	01	-	-	-	01
Disability Pension	-	-	-	-	-	-	-

8. Integrated Social Security Scheme (ISSS) *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension	77	—	29	48	Sanction awaited	—	20
Assistance to Women in Distress	20	—	14	06	—	—	09
Assistance to Physically Challenged Persons	12	—	10	02	—	—	06

9. Other Welfare Schemes *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)					
National Family Benefit Scheme (NFBS)	02	—	—	02	Sanction awaited.
PM Gareeb Kalyan Anna Yojana					
Mission mode project for registration of construction workers					

10. Scholarships to the students under various schemes *:

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre Matric for SC	32	—		
Pre Matric for ST	37	—		
Pre Matric for OBC	08	—		
Pre Matric for Minorities <i>pcp</i>	02	—		
Post Matric for SC	06	—		

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post Matric for ST	05			
Post Matric for OBC	01			
Post Matric for Minorities				
Dr. Ambedkar EBC				
National Merit-cum-Means (NMMSS)				
Merit-cum-Means Minority				
PM's Special Scholarship for J&K (PMSSS)				
National Talent Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)				

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim *:

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Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	482	41	470	12	Inf of KCC cases awaited from bank land verification awaited!
Kissan Credit Card	482	22	84	398	

12. Live Stock Schemes*:

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	NIL	NIL	NIL	
Innovative Poultry Production Programme	—	—	—	
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	—	—	—	

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Awami Muhim *	Pendency* (No.)	Reasons of pendency
JK Health Scheme				

14. School Amenities:

- i. No. of schools in the Gram Panchayat: 10 which includes 02 merged and 02 class
- ii. No. of schools with Ramp Facility for Children with Specific needs: 05
- iii. No. of schools with drinking water facility: 06
- iv. No. of schools with electricity connection: 06
- v. No. of schools with toilet facility
- a. For Boys: 06
- b. For Girls: 10
- vi. No. of schools with girl students (Girls/ Co-Ed schools): 06
- vii. No. of such schools installed with Sanitary Napkin Vending Machines: 01
- viii. No. of such schools installed with incinerators: 01

15. Basic Services:

- i. No. of habitations with over 250 souls: 01
- ii. No. of habitations with over 250 souls in the GP without road connectivity: NIL
- iii. If yes, whether these roads have been surveyed: Yes/No: _____
- iv. No. of habitations with less 250 souls in the GP without fair weather road: 05
- v. Is there any habitation or mohalla which is yet un-electrified: Yes/ No ✓
- If yes, names and aprox no. of households:
- (a) Ward No:- 5, 10 Houses uncovered. (For the want of Electricity) (name): _____ (households)
- (b) _____ (name): _____ (households)
- (c) _____ (name): _____ (households)
- Remarks/ explanation: _____

- vi Total no. of households without electricity connection in the GP: 20 nos.
- ix Is there any habitation/ area where trees/ wooden poles are used for electric supply: Yes/ No ☒
- If yes, details: _____
- Approximate no. of wooden poles: _____
- x Are there any areas where barbed wire is used for electric supply: Yes/ No ☒
- If yes, name of the habitation(s): _____
- Approximate length: _____ metres
- Approximately what %age of total wire length in GP is barbed wire: _____
- xi No. of households without tapped water supply in the GP: Ward no 8, Approx 10 nos.

16. Pradhan Mantri Awas Yojana (PMAY)*:

- i Cumulative Target*: 51 (No.)
- ii No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim*: 51
- iii No. of households to which 1st installment released during Jan Abhiyan/ Awami Muhim*: 51
- iv No. of houses completed in 2020-21*: 40
- v No. of houses completed during Jan Abhiyan/ Awami Muhim*: _____
- vi No. of houses under construction*: 11

17. Community Sanitary Complex (CSC) Status:

- i Whether CSC sanctioned in the Gram Panchayat: Yes/ No ☒
- ii If yes, has the CSC been constructed: Yes/ No
- iii Whether the CSC is functional: Yes/ No ☒
- iv No. of CSCs taken up during Jan Abhiyan/ Awami Muhim*: _____
- v No. of CSC completed during Jan Abhiyan/ Awami Muhim*: _____
- vi Any issue regarding water connection and sewage disposal in CSC: _____

18. MGNREGA:

- i Whether MGNREGA Plan 2020-21 has been approved: Yes/ No ☒
- ii If yes:
- a) Funds allocated to the Panchayat: Rs 19 lakh*
- b) No. of works approved*: 13

ci No. of works started during Jan Abhiyan/ Awami Muhim* 01
 di No. of works completed during Jan Abhiyan/ Awami Muhim* NIL
 ei No. of person days generated during Jan Abhiyan/ Awami Muhim* 150
 fi Wages due for 'e' above: Rs NIL lakh
 gi Wages paid out of 'f' above: Rs NIL lakh
 hi Any grievance related to MGNREGA NIL

19. 14th FC Award:

- i Allocation under 14th FC for four years: Rs 64.53 lakh.
 ii Whether Action plan prepared for all years: Yes/ No ✓
 iii No. of works as per the Action Plan: 37
 iv Whether approval accorded to the whole Plan by the DPC: Yes/ No ✓
 v No. of works for which technical sanction accorded by the Xen: 16
 vi No. of works authorized by the Halqa Panchayat: 16
 vii No. of works taken up during Jan Abhiyan/ Awami Muhim*: - NIL -
 viii No. of works completed during Jan Abhiyan/ Awami Muhim*: - NIL -
 ix Payments made during Jan Abhiyan/ Awami Muhim*: Rs -NIL- lakh
 x Total expenditure on PRIASoft as on date: Rs 27.50 lakh

20. Works under Capex and CSS*:

a. District Capex*

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	RDD				
2	PWD				
3	Jal Shakti				
4	PDD	Bifurcation of feeder MJ-2	NIL	NIL	Works to be completed within two months (Languishing Project)
5	Others				

B. UT Capex*

S. No	Department	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	RDD				
2	PWD				
3	Jal Shakti				
4	RDD	NIL	NIL		
5	Others			NIL	

C. Centrally Sponsored Schemes (CSS)*

S. No	Schemes	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	Samagra Shiksha	10 Bags Distributed			
2	PMGSY				
3	Jal Shakti Mission (PHE)				
4	Jal Shakti Mission (I&FC)				
5	NHM				
6	Others (specify)				

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21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- No. of complaints received*: _____
- No. of complaints resolved*: _____
- Constraints faced in delivery of services: _____

22. Others:

- Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No ✓
- If yes, total number of beneficiaries identified in the Panchayat*: _____

G) Activities during B2V3:

DAY 1:

1. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No 09/05/23

2. No. of Panchayat Members present: _____

3. Issues raised during the meeting: _____

1. All the participant demanded that every official linked with Panchayat must attend the monthly meeting held in Gram Panchayat.
2. Regular audit of various Govt Schemes should be held in the Panchayat for its proper use and use of the money must be ensured transparency, displaying of regular expenditure occurred and also mentioning of beneficiaries of regular.
3. Members strongly demanded about the basic facilities/needs in the Panchayat like electricity, water supply, ration supply, road connectivity, health and sanitation facilities.

4. Important establishments/ institutions visited: (Please tick)

1. Schools. ☒
2. PHC/CHC. ☒
3. Veterinary clinic. ☐
4. Anganwari centre. ☒
5. PDS (ration) depot. ☒
6. Any industrial establishment ☐
7. Government offices: ☐

(a) Schools.

(b) PHE establishments.

(c) Govt Ayurvedic Dispensary. Arthem.

8. Any other: Identified Ideal Govt Building - P.S. Lohar laid.

v. Total number of wards in the Panchayat: 09

vi. No. of Wards Sabha held: 04

vii. No. of villagers present during the Ward Sabha: 20

viii. Whether any resolution passed: Yes/ No ☒

ix. Citizen Information Board visited: Yes/ No ☒

x. Wall painting of works of 2019-20 inspected: Yes/ No ☒

xi. Name of the departments whose works displayed in the paintings: RDD

1

DAY 2:

Gram Sabha:

Location of Gram Sabha: Aithem, Dist. Pant

8 ISM - Dispensary
(1 Govt Ayurvedic Dispensary)
(Approx)

No. of villagers present during the Gram Sabha: 200

Whether resolution passed for MGNREGA Plan: Yes/ No ☒ Yes

Whether resolution passed for 15th FC Plan: Yes/ No ☒ Yes

Whether list of Aawas+ beneficiaries read out: Yes/ No ☒ Yes

No. of ineligible beneficiaries removed: (02)

Whether list of pension beneficiaries read out: Yes/ No ☒ Yes

08 Cases added after discussion in G.P. which were deleted earlier as per survey list. Repeated in the list.

Whether people made aware about the Covid-19:

• Use of masks: Yes/ No ☒ Yes

• Sanitizers: Yes/ No ☒ Yes

• Social distancing: Yes/ No ☒ Yes

Whether Panchayat Newsletter distributed: Yes/ No ☒ Yes

Whether any mega cultural/ social/ sports event held: Yes/ No ☒ Yes

An health awareness speech was given by Dr. Rumi Gupta

Details thereof:

Regarding Covid-19 Pandemic, its prevention, and cure, use of masks and Ayurvedic medicines.

→ Various Govt Schemes of Social welfare and ICDS, their benefits were discussed by the concerned deptt.

Details of scheme benefits extended/ services distribution:

a) No. of Domicile certificates distributed: 30

b) No. of sports kits distributed: 01

c) No. of students distributed uniforms/ bags/ books: 10 (Ten) Bags

(Sanayha Scheme)

- iii. No. of employees/ prosthetic aids distributed _____
- iv. No. of scholarships distributed _____
- v. No. of Aquaman Brand - golden cards distributed _____
- vi. No. of JAL Health Cards distributed _____
- vii. Others _____

xii. Whether any water conservation work started, Yes/ No ✓

Details thereof: New water Pond completed at Lower Laide for
conservation of rain water. New water Pond completed at Sail Bn
Restoration of existing water Pond Completed at View Point Pithem 2000-9.

xiii. Whether any mega event of any other department, especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture, etc., held: Yes/ No ✓

Details thereof: _____

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xiv. Whether Poshan Abhiyan activity held: Yes/ No ✓

xv. Brief description of the activity: Details of the Scheme narrated to the
Public by the concerned department.

DAY 3:

I. Mahila Sabha:

- i. Attendance: 100 (Approx) Mahilas of Panchayat attended.
- ii. Resolution passed, if any: Salai Centre demanded in The Panchayat.
- iii. Issues raised:
 1. More Anganwadi Centre required in The Panchayat
 2. Measures should be taken in the Panchayat for employment of Mahilas
 3. Emphasis shall be given for awareing women about social stigma and woman empowements
 4. More steps shall be taken to empais skill development among woman in The Panchayat.

II. Bal Sabha:

- i. Attendance: 10 (Nos)
- ii. Resolution passed, if any: Awareness about cleanliness.

2000 (down)

1. Promotion of extra-curricular activities in the schools which will shape their personality development.

2. Works completed/inaugurated under B2V:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Crane/Protection wall at Govt Primary School Thabul.	10.00 lakh.		Yes.	Yes.
2					
3					
4					
5					

Important Note: At least one work /demand as reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

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IV. Other works completed/inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	Construction of Tractor Road from main Aikem to Sail Jagir	9.80 lakh	B2V2	Yes	No	
2						
3						
4						
5						

IMPORTANT NOTE:

- a New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2 - **Yes**.
- b At least one work to be identified and started - foundation stone to be laid by the Visiting Officer - **Yes** - construction of Tractor Road Aikem to Sail Jagir - 9.80 lakh.

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	Sunil Dutt S/o Lt. Sh. Shanku Ram H no 2, Post office: Aikem.	Yes.
2		
3		
4		
5		

10 FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

Sl. No.	Particulars	Action taken		Remarks #
		Public Requirements/ Demands - B2V1	B2V2	
1	Linking to Transformer of regular chakra.	- NIL -		urgently required
2	Crack/Protection work at Govt PS Jallu.	Work has been completed with an expenditure of Rs. 10,000/-		Completed
3	Link road of Sait Jagu, Jagan and Chakra, Arthem to Pehara Pothar.	Work of Tractor road from Arthem to Sait Jagu was identified and approved.		Foundation Stone was laid in B2V3.
4	Requirement of filtration plant/additional pumping machinery.	- NIL -		urgently required
5	New Community Hall	- NIL -		urgently required
6	Adequate coverage of various pension schemes.	- NIL -		Required department's Attention.
7	Improvement to electric system by way of creating additional poles to reduce sagging of conductors.	- NIL -		Most urgently required.

Urgent Public Requirements/ Demands - B2V2

1	Banking facilities/ATM in the Panchayat	- NIL -		Required
2	Mobile Tower to be installed	- NIL -		Required
3	Road Construction from Arthem to Sait Jagu Arthem to Jagan Chakra to Pajoli.	Work for Tractor road from Arthem to Sait Jagu was identified and approved.		Foundation Stone was laid in B2V3
4	Replacement of electric wires in the Panchayat	- NIL -		Most urgently required.
5	Vacant Post of Headmaster at Govt High School Arthem	Taken up.		-
6	Requirement of Power House at Tutan - Di - khui	- NIL -		-
7	Salary of Teachers / ANW PHE workers should be released.	As usual.		-

S. No	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Low voltage, sagging of wire/Conductors and irregular supply of electricity.	No action has been taken, sagging and low voltage, irregular supply is at peak.	Most urgently Required
2	Irregular Tapped water Supply	Still people facing irregular Tapped water supply.	Most urgently Required
3	Bad Condition of Link roads within the G.P.	Whole G.P. is deprived of Link roads, no action has been taken.	Construction of Link road from Arthem to Lagan is required on most priority basis
4	Non availability of Banking service	- No action -	Required
5	No proper disposal for Plastic wastage.	- NIL -	Required

IV. Major Problems - B2V2

1	Road connectivity from Arthem to Sail Jagir, Arthem to Lagan, Chahni to Pajoli.	Road from Arthem to Sail Jagir is approved.	Required immediate start of work.
2	Non availability of Banking Service in the Panchayat	- NIL -	Required
3	Erratic Electricity and water supply in the Panchayat	No action has been taken by the concerned Department.	Mostly urgently Required.

V. Major Complaints - B2V1

1	Low voltage, Irregular electricity supply and sagging of conductor.	No action has been taken.	Most urgently Required.
2	Erratic water supply.	- NIL -	Most urgently Required.

VI. Major Complaints - B2V2

1	Sagging of conductors, low voltage and Irregular Electric supply.	No action has been taken	Mostly urgently required.
2	Soil Erosion	Irrigation and Flood control.	Most urgently Required.

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awami Muhim.

I. GENERAL ASSESSMENT OF THE VISITING OFFICER:

Any major complaint brought to the notice of the Visiting Officer:

CARD Deptt: People alleged that ration dealer adopting kilometre practice and in his remote area, after coming long distance in foot, could not get the ration for the want of proper internet service for operation of these accounts. This intense indiscipline tendencies must be regulated and checked.

Electricity Deptt: People alleged that department is responding very badly and oftenly deprived by electricity just because of casual approach of work and conduct.

Water Supply: People alleged for erratic water supply.

Major/ urgent public demand(s) that was/were reflected earlier but have not been addressed so far.

- Redressal for low voltage, sagging of wires/conductor, irregular electric supply, erratic water supply.
- Construction of link road from Arthem to Lagan village.
- Banking facility in the Panchayat.
- Overcome of soil erosion, urgent attentions required by irrigation and flood control deptt.
- Adequate coverage of various pension schemes required immediate attention.

III Overall assessment of visit and suggestions:

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

General assessment of the Panchayat Arthem is that people are still lacking basic amenities like drinking water, electricity, link roads and ration problem etc. People expressed their resentment about the functioning of line departments like electricity (PDD), PHE, CARD, RPD, IDFC, RRB and Social welfare deptt. People alleged that all these officials of these department did not participate in the monthly meeting of Gram Panchayat. Need to bridge the gap among public and department created due to trust deficit. More and more awareness camps required to know about Govt Schemes and their benefits.

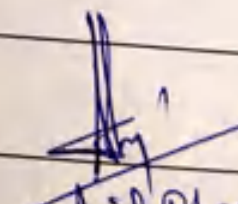
Signature of the visiting officer

Name: Anil Kumar Bhardwaj

NOTES

Key Demands of People of Aithem Panchayat to mitigate their suffering.

1. Construction of Tourist road from Aithem to Langan.
2. Righting of loose LT conductor wires in whole Panchayat.
3. Deposition of one additional Lineman in Panchayat Aithem.
4. Standby Pumping Machinery Required for smooth and uninterrupted water supply.
5. Requirement of ~~Atleast~~ atleast one stitching centre in Panchayat Aithem.
6. Requirement of Anganwadi centre in Sail Tager, Challa, Lohar Lade.
7. Protection of land and houses at Aithem Panchayat.
8. Construction of road from main Aithem to Mohalla ST, Purana Padhar.
9. Repair of GSE at wno 4.
10. Completion of Boundary wall of Govt High School Aithem.
11. Requirement of Leon and clerk in Govt High School Aithem.
12. Shifting of Govt Ayurvedic Dispensary Aithem to Govt Building lying vacant in Primary School Lohar Lade.
13. Requirement of Banking facility in Panchayat Aithem.


Anil Khadwaj
B2V3