



LIEUTENANT GOVERNOR
JAMMU & KASHMIR

RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed *Back to Village-3 (B2V3)* programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2nd to 12th October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the *Back to Village* programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Man Ki Baat", calling it "a festival of development, public participation and public awareness."

Encouraged by the success of the programme, the government organized the *Back to Village-2 (B2V2)* in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the *Back to Village-3 (B2V3)* programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Sunwai (Awami Sunwai) - Public grievances redressal, Adhikar Abhiyan (Muhim Barai-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Dehi Taraqiyyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

(Manoj Sinha)

14th September, 2020

Srinagar

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to witness a transformation of Panchayati Raj Institutions ever since their constitution in 2018. Through the first of its kind initiative - 'Back to Village' - and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first B2V focussed on interaction and information on local needs, the second B2V focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an 'Action' edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise-Jan Abhiyan/Awami Muhim, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRi interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Halqas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

Jan Abhiyan

September 10-30, 2020

General Instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awami Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
16. **The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**

Schedule for the Visiting Officer

Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup, etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas - proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Choupai - informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awaas+ beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Lodi Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awami Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships - participation of school children.
- Activities of Social Welfare Department - distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
 - Universal Health Cards/ Ayushman Card distribution.
 - Start any one water conservation work.

c) Holding of Mega Mela/ IEC activities of different departments, especially those involved with individual beneficiaries.

- Extension/ information camps of Agriculture/ Horticulture.
- Animal/ Sheep Husbandry.
- Beti-Bachao, Beti-Padhao activities.
- Activities/ exhibitions/ information campaigns of the following departments:
 - ✓ Animal/ Sheep Husbandry
 - ✓ Agriculture
 - ✓ Horticulture
 - ✓ Handloom/ Handicrafts
 - ✓ Youth Services and Sports
 - ✓ Floriculture
 - ✓ Any department which has subsidy or individual beneficiary scheme.

d) Filling up of BzVg booklet.

Day 3:

1. Holding of Mohila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations taking with Sarpanch/ Panchs/ BDC Chairman:
 - Langkushing projects.
 - Projects completed in last month under 14th FC, MGNREGA, BzV or any other CSS/ District/ State Sector scheme.
 - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts.

IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under BzV and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under BzV both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work, under BzV out of priority demands is identified, foundation stone laid and started during His/Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of BzV1 and BzV2 booklets as filled in by the visiting officer in June/ November, 2019.
2. Two copies of BzV3 booklet with basic data in fields marked with asterisk (*) already filled in.
3. Duly validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including:
 - Action Taken Report on issues/ demands/ complaints of BzV1 and BzV2.
 - List of new works started/ ongoing/ completed after BzV1 and BzV2 under the following heads:
 - ✓ 14th FC
 - ✓ BzV grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BzV1.
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BzV1.
5. Plans/ beneficiary lists
 - MGNREGA draft plan document for the year 2021-22.
 - 15th FC draft plan document for the year 2021-22.
 - List of Awaas+ beneficiaries.
 - List of pension beneficiaries.
6. Lists of beneficiaries for:
 - various certificates/ benefits to be distributed by the visiting officer.
 - whom Griha Pravesh ceremonies have been organised.
7. Panchayat newsletter.

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions
3. List of deletions from Awaas+ beneficiaries.
4. Representations received, if any
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15th FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filled in Mission Antyodaya form and ease of living survey data.

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name SANJEEV KUMAR
- Designation UNDER SECRETARY
- Department/ place of posting I & C Deptt, Civil Sectt
- Mobile No 9419705526
- Email ID skanuvau9@gmail.com
- Home District Udhampur
- Dates of visit 7-9 October 2020

B) Locational details of Panchayat:

- Name of the Panchayat Majalta
- Local Government Directory (LGD) code of the Panchayat (To be sourced from Rural Development Department/ by DC) 240341
- Name of CD Block Majalta
- Name of Tehsil Majalta
- Name of District Udhampur

C) Panchayat Profile:

- No. of revenue villages in the Panchayat 1
- No. of hamlets in the Panchayat 7
- No. of households in the Panchayat 384
- Population (approx) of the Panchayat 1954

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S.No.	Department	Name	Designation	Contact number
1	RDD & PRI	Ravinder Gupta	G.A.S	7298297154
2	RDD & PRI	Arum Sharma	Secy Panchayat	9419215512
3	Agriculture	Harjeet Singh	A.E.A	9419988666
4	JKPDD	Pankaj Pathak	M.R	9856244508
5	ICDS	Kumar Bala	Supervisor	9797564424
6	Y.S.S	Darinder Sharma	PET	7889310955
7	Revenue	Karnail Singh	NT	9419808837
8	Health	Dr. Samjit	B.M.O	9419208146
9	PMGSY	Rishesh Kumar	JE	9419255356
10				

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S.No.	Department	Name	Designation
1	Education	ZEO Mayalta	ZEO Mayalta
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/ No/ Under construction
If yes, whether functioning in Govt building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Ghar: Yes/ No

ii. Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	Requirement of one desk top with printer for proper functioning in Panchayat.
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

- iii. Whether Infrastructure and Assets Register has been prepared: Yes/ No
(Voting Officer to physically check the register)

If No, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. Functionality:

2.1 General activities:

- i. Are Ward Sabha meetings being held: Yes/ No ☒ Yes
- ii. No. of Ward Sabha meetings held since inception: nil
- iii. No. of Gram Sabhas conducted since inception: 25
- iv. Date of last Gram Sabha: 24.09.2020
- v. Are all plans approved in Gram Sabha: Yes/ No ☒ Yes
- vi. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/ No ☒ Yes
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/ No ☒ Yes
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/ No ☒ Yes
- ix. Has Social Audit Committee been framed: Yes/ No ☒ Yes
- x. Is social audit being conducted by the Committee: Yes/ No ☒ Yes
- xi. No. of works audited by the Social Audit Committee: 3 Nos
- xii. Has Pani Samiti been constituted: Yes/ No ☒ Yes
- xiii. Has the Pani Samiti approved the Village Action Plan: Yes/ No ☒ Yes
- xiv. No. of meetings of Pani Samiti held: nil
- xv. Is Biodiversity Management Committee constituted: Yes/ No ☒ Yes
- xvi. No. of BMC meetings held: 01
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/ No ☒ Yes
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/ No ☒ Yes
- xix. Are Poshan Abhiyan activities being held in the Panchayat: Yes/ No ☒ Yes
- xx. What and where was the last activity held: _____
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/ No ☒ Yes
- xxii. No. of meetings of HFWAC & VHSNC meetings held: nil
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RO&PR schemes: Yes/ No ☒ Yes
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/ No ☒ Yes

- ix. Whether subjects have been assigned by the Sarpanch to the Panchayat? Yes/ No
- x. Whether grievance redressal box is installed? Yes/ No
- xi. No of grievances received pertaining to Panchayat level: 3
- xii. No of grievances disposed of at Panchayat level: 2
- xiii. Whether the Sarpanch/ Panchayat Secretary have digital signatures? Yes/ No
- xiv. Whether e-MONRECA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC)? Yes/ No. Sarpanch not available so Secretary Panchayat and B.D.O made payments.
- xv. Bank account opening and receipt of funds.

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No	Secretary Panchayat	Yes/ No	1815027	100,000 - 00
ICDS (Nutrition)	Yes/ No	Sarpanch	Yes/ No	2823-00	106280 - 00
ICDS (Honorarium)	Yes/ No	Sarpanch	Yes/ No	2823-00	537350 - 00
Mid Day Meal (MDM)	Yes/ No		Yes/ No		
Own resources of Panchayat	Yes/ No	Secy Panchayat	Yes/ No	370587-00	Nil.
Any other Scheme (if yes, not GDS name)					

(Visiting Officer to physically check the Panchayat and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS):

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat? Yes/ No
- If no, reason thereof: Sarpanch has been elected as BDC chairman.
- Also mention if it is being purchased by someone else: Agriculture Ext. Officer.
- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat? Yes/ No
- If no, reason thereof: _____
- iii. Expenditure incurred on procurement through Sarpanch: Rs. 3.00 lakh
- iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level? Yes/ No

If no, reason thereof: _____

- v. Expenditure incurred on paying of honorarium through Sarpanch: Rs. _____ lakh
- vi. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat? Yes/ No
- (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3. Midday Meal (MDM) Scheme:

- i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools? Yes/ No
- If no, reason thereof: Information not provided by education Dept this time.
- ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs. _____ lakh
- iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat? Yes/ No
- If no, reason thereof: _____
- Also mention if it is being provided by someone else: _____
- iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat? Yes/ No
- (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- v. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs. _____ lakh
- vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared? Yes/ No
- If yes, whether approved by the Gram Sabha? Yes/ No
- If no, reason thereof: No guidelines related to expenditure came out of own resources is available.

2.4. Challenges:

- i. Major challenges being faced by the Panchayat in functioning and execution of works:
- Non-availability of Sarpanch
 - Non-availability of Computer in Panchayat Office
 - Non-availability of guidelines for making better expenditure for functioning of Panchayat Office out of the income from assets of Panchayat.

F) Jan Abhiyan/ Awami Muhim activities:

(Please be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures provided by the administration by conducting local inquiry during his/her stay in the village)

1. Domicile Certificates issued:

10th September till 7/10/2020

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
PBC Holders			68	NIL	-
Non-PBC			40	NIL	-
WPR			-	-	-
Students			-	-	-
Officer			-	-	-

2. Category certificates issued:

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
SC			43	-	-
ST			66	-	-
OTC			55	-	-
ALC			-	-	-
RDA			-	-	-

3. Revenue papers issued:

Category	Applications received	Certificates issued during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Nokul/ Jamabandi	45	45	-	-
Nokul/ Gaddawari	17	17	-	-
Farad/ Intekhab	-	-	-	-
Mutabari	64	64	-	-

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued	Pendency (No.)	Reasons of pendency
Death Certificates					
Birth Certificates					
Disability Certificates					

5. Aadhaar seeding of Ration Card:

Category	Target	No. of total Ration Cards Aadhaar seeded	Aadhaar seeding during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
PHH	224	100	NIL	-	-
Non-PH-H	222	99-16	NIL	02	Further data issue
Antyodaya Anna Yojana	13	100	NIL	-	-

6. Health:

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards					
Ayushman Bharat individuals Cards	526	-	503	23	Individuals of ST category are not ready and have not been contacted
Janani Suraksha Yojana (JSY)	-	-	359	BPL - 5 Oos - 352	

7. National Social Assistance Programme (NSAP):

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhaar seeding during Jan Abhiyan/ Awami Muhim	Total Aadhaar seeding
Old Age Pension	-	-	34	34	Under process	-	-
Widow Pension	-	-	1	-	-	-	-
Disability Pension	-	-	NIL	-	-	-	-

8. Integrated Social Security Scheme (ISSSI) :

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim	Total Aadhar seeding
Old Age Pension			50		Under process		
Assistance to Women in Distress			14		-		
Assistance to Physically Challenged Persons			23		-		

9. Other Welfare Schemes :

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)	25	nil	22	03	Forms in process
National Family Benefit Scheme (NFBS)	8	nil	nil	08	Funds not available
PM Garib Kalyan Anna Yojana					
Mission mode project for registration of construction workers					

10. Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Pre-Matric for SC	9th - 11th	-	-	nil
Pre-Matric for ST	9th - 11th	-	-	nil
Pre-Matric for OBC	9th - 11th	-	-	nil
Pre-Matric for Minorities	9th - 11th	-	-	nil
Post-Matric for SC	11th - 12th	-	-	nil

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post-Matric for ST	11th - 12th	-	-	nil
Post-Matric for OBC	11th - 12th	-	-	nil
Post-Matric for Minorities	11th - 12th	-	-	nil
Dr. Ambedkar EEC	11th - 12th	-	-	nil
National Merit-cum-Means (NMMMS)	11th - 12th	-	-	nil
Merit-cum-Means Minority	11th - 12th	-	-	nil
PM's Special Scholarship for JSC (PMSSS)	11th - 12th	-	-	nil
National Talent Search Scheme	11th - 12th	-	-	nil
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)	11th - 12th	-	-	nil

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	148	148	148	nil	NA
Kisan Credit Card	327	114	314	113	NA

12. Live Stock Schemes :

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	nil	nil	-	-
Innovative Poultry Production Programme	nil	nil	-	-
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	nil	nil	-	-

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Awas Yojana *	Pendency (No.)	Reasons of pendency
JK Health Scheme	-	-	-	-

14. School Amenities:

- No. of schools in the Gram Panchayat: 6
- No. of schools with Pump Facility for Children with Specific needs: 3
- No. of schools with drinking water facility: 6
- No. of schools with electricity connection: 6
- No. of schools with toilet facility:
 - For Boys: Yes
 - For Girls: Yes
- No. of schools with girl students (Girls/ Co-Ed schools): 1 (Middle School)
- No. of such schools installed with Sanitary Flaps in Vending Machines: 1
- No. of such schools installed with incinerators: nil

15. Basic Services:

- No. of habitations with over 250 souls: All 7 wards in Panchayat
 - No. of habitations with over 250 souls in the GP without road connectivity: nil
 - If yes, whether these roads have been surveyed: Yes/No
 - No. of habitations with less 250 souls in the GP without fair weather road: 50 Mohalla in Ward No 1 and 5 of the Gram Panchayat
 - Is there any habitation or mohalla which is yet un-electrified: Yes/No
- There is need for widening of pathway in 50 Mohalla in Ward No 1 as accident have also been reported due to narrowness.*
- If yes, names and approx. no. of households:
- (a) _____ (name) _____ (households)
- (b) _____ (name) _____ (households)
- (c) _____ (name) _____ (households)
- Remarks/ explanation: _____

- Total no. of households without electricity connection in the GP: nil
- Is there any habitation/ area where transformer poles are used for electric supply? Yes
- If yes, details: _____
- Approximate no. of transformer poles: _____
- Are there any areas where buried wire is used for electric supply? Yes
- If yes, name of the habitations: _____
- Approximate length: _____ meters
- Approximately what %age of total wire length in GP is buried wire: _____
- No. of households without tapped water supply in the GP: 5-10 households visited in Ward No 5 of the Panchayat

16. Pradhan Mantri Awas Yojana (PMAY):

- Cumulative Target: 13 (No.)
- No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awas Yojana: 23
- No. of households to which 1st installment released during Jan Abhiyan/ Awas Yojana: nil
- No. of houses completed in 2020-21: 3
- No. of houses completed during Jan Abhiyan/ Awas Yojana: 2
- No. of houses under construction: 8

17. Community Sanitary Complex (CSC) Status:

- Whether CSC sanctioned in the Gram Panchayat: Yes/No
- If yes, has the CSC been constructed: Yes/No
- Whether the CSC is functional: Yes/No
- No. of CSCs taken up during Jan Abhiyan/ Awas Yojana: nil
- No. of CSC completed during Jan Abhiyan/ Awas Yojana: nil
- Any issue regarding water connection and sewage disposal in CSC: A CSC constructed outside Tehsil office is non-functional due to maintenance issues and water connection.

18. MGNREGA:

- Whether MGNREGA Plan 2020-21 has been approved: Yes/No
- If yes:
 - Funds allocated to the Panchayat: Rs. 16.00 lakh
 - No. of works approved: 13

of No. of works started during Jan Abhiyan/ Awami Muhim'
 of No. of works completed during Jan Abhiyan/ Awami Muhim'
 of No. of person days generated during Jan Abhiyan/ Awami Muhim'
 Is Wages due for 'a' above? Rs lakh
 of Wages paid out of 'a' above? Rs lakh

Is any grievance related to MGNREGA? MGNREGA works are not being undertaken promptly because of liabilities for the year 2016-17 and 2017-18 and less labour of Rs 220 per day under the programme resulting in migration of the labour to more beneficial work.

19. 14th FC Award:

- Allocation under 14th FC for four years: Rs. 31.26 lakh
- Whether Action plan prepared for all years: Yes/ No
- No. of works as per the Action Plan: 26
- Whether approval accorded to the whole Plan by the GPC: Yes/ No
- No. of works for which technical sanction accorded by the XEN: 3
- No. of works authorized by the Mahan Panchayat: 3
- No. of works taken up during Jan Abhiyan/ Awami Muhim': Nil
- No. of works completed during Jan Abhiyan/ Awami Muhim': Nil
- Payments made during Jan Abhiyan/ Awami Muhim': Rs. Nil lakh
- Total expenditure on PRASG as on date: Rs. Nil lakh

20. Works under Capex and CSS:

a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim'	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim'	Payments made during Jan Abhiyan/ Awami Muhim' (Rs in lakh)	Remarks
1	RDD	Nil	Nil	Nil	
2	PWD				
3	Jal Shakti				
4	PDD	Nil	Nil	Nil	-
5	Others				

b. UT Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim'	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim'	Payments made during Jan Abhiyan/ Awami Muhim' (Rs in lakh)	Remarks
1	RDD	Gram Sabha on 25-09-20	Nil	Nil	
2	PWD				
3	Jal Shakti				
4	PDD	Nil	Nil	Nil	
5	Others				

c. Centrally Sponsored Schemes (CSS)

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim'	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim'	Payments made during Jan Abhiyan/ Awami Muhim' (Rs in lakh)	Remarks
1	Samagra Shiksha				
2	PMGSY				
3	Jal Shakti Mission (PHE)				
4	Jal Shakti Mission (I&FC)				
5	NHM				
6	Others (specify)				

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim':

- No. of complaints received: 3
- No. of complaints resolved: 3
- Constraints faced in delivery of services:
None brought to the notice

22. Others:

- Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No Survey of 2016 submitted but not published.
- If yes, total number of beneficiaries identified in the Panchayat: _____

G) Activities during B2V3:

DAY 1:

i. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No ☒

ii. No. of Panchayat Members present: 32

iii. Issues raised during the meeting:

1. Rs. 10.00 lacs funds not received by the Panchayat
2. Liability in MGNREGA amounting to Rs 10-15 lacs
3. Ladli Beti scheme not being implemented
4. Survey on 2016 has been submitted but not published.

iv. Important establishments/ institutions visited. (Please tick)

1. Schools ☒
2. PHC/CHC ☒
3. Veterinary clinic ☒
4. Anganwadi centre ☒
5. PDS (ration) depot ☒
6. Any industrial establishment
7. Government offices

(a) Tehsil Office Majalta.

(b) _____

(c) _____

8. Any other: _____

v. Total number of wards in the Panchayat: 7

vi. No. of Wards Sabha held: 5

vii. No. of villagers present during the Ward Sabha: 17

viii. Whether any resolution passed: Yes/ No ☒

ix. Citizen Information Board visited: Yes/ No ☒

x. Wall painting of works of 2019-20 inspected: Yes/ No ☒

xi. Name of the departments whose works displayed in the paintings:

1. RDD & PRI

DAY 2:

i. Gram Sabha:

Location of Gram Sabha: Panchayat Ghar Majalta

ii. No. of villagers present during the Gram Sabha: 72

iii. Whether resolution passed for MGNREGA Plan: Yes/ No ☒

iv. Whether resolution passed for 15th FC Plan: Yes/ No ☒

v. Whether list of Aawas+ beneficiaries read out: Yes/ No ☒

vi. No. of ineligible beneficiaries removed: nil

vii. Whether list of pension beneficiaries read out: Yes/ No ☒

viii. Whether people made aware about the Covid-19:

- Use of masks: Yes/ No ☒
- Sanitizers: Yes/ No ☒
- Social distancing: Yes/ No ☒

ix. Whether Panchayat Newsletter distributed: Yes/ No ☒

x. Whether any mega cultural/ social/ sports event held: Yes/ No ☒

Details thereof: Volleyball match played between two teams of students in Higher Secondary School Majalta.

xi. Details of scheme benefits extended/ services distribution:

- a) No. of Domicile certificates distributed: 5
- b) No. of sports kits distributed: 4 Nis.
- c) No. of students distributed uniforms/ bags/ books: Nil.

- d) No of tricycles/prosthetic aids distributed nil
- e) No of scholarships distributed nil
- f) No of Ayushman Bharat - golden cards distributed 05
- g) No of JSS Health Cards distributed
- h) Others

ix) Whether any water conservation work started Yes/ No

Details thereof:

x) Whether any mega event of any other department, especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture, etc. held Yes/ No

Details thereof:

xi) Whether Poshan Abhiyan activity held Yes/ No

xii) Brief description of the activity:

DAY 3:

I. Mahila Sabha:

i) Attendance 21

ii) Resolution passed, if any Yes

iii) Issues raised:

1. Requirement of Gynaecologist (bdy doctor) at PHC.
2. Requirement of ultrasound machine in PHC.
3. Replacement of water pipes and improvement in water supply.
- 4.

II. Bal Sabha:

i) Attendance 15

ii) Resolution passed, if any Yes

Works completed

1. Raising of children park at ground available in Ward No 5 of this Panchayat
- 2.
3. ~~RAI~~ Raising of play ground at other places than H.S. School.
4. Going under publicity to tournaments organised by Dept of Y.S. Sports

II Works completed/inaugurated under BzV

S.No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	web	nil	nil	nil	nil
2					
3					
4					
5					

Important Note: At least one work / demand as reflected in BzV/BzV2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer

IV. Other works completed/inaugurated: (during B₂V₃)

S.No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Renovation of Bawali at Balgeera Bt. Ward 4	1.00	10-09-2020	YES	YES (Work under P-2-3)
2	Construction of Tractor Road from link road to Ram Singh House	1.77	23-03-2021	YES	YES (MURGA (R02))
3	Construction of CFC Building at Panchayat Ghar	-	-	NO	NO (The building is not in progress at Panchayat Ghar. It is not in progress to complete)
4					
5					

V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under BzV1/BzV2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1						
2						
3						
4						
5						

IMPORTANT NOTE:

- a. New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of BzV1 and BzV2
b. At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	Puram Chand s/o Jalla Ram	YES.
2	Agya Ram s/o Nank Chand	YES.
3	Krushna Devi w/o Moushi Ram	No.
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (BzV1 & BzV2):

S. No	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands - BzV1			
1	Construction of overhead water tank at Majalta Bazar.	- nil -	
2	Connecting Majalta Bazar with main line on NH highway side	- nil -	
3	Immediate installation of street lights and drainage system	- nil -	
4	Construction of more than 5 class rooms in HSS Majalta	- nil -	
5	Posting of a Gynaecologist in PHC (Lady Medical Officer)	- nil -	Lady doctor has been posted as BMO, not a specialist in Gynaecology
6	Opening of SBI/PNB Extension Counter in Majalta	- nil -	
7	Installation/Upgradation of transmission lines to improve quality of power supply.	- nil -	It was informally told that some cables have been replaced. No further observation required
II. Urgent Public Requirements/ Demands - BzV2			
1	Upgradation of water pipes all over the Panchayat.	- nil -	
2	Installation of near about 200 electric poles.	- nil -	
3	Upgradation of electric transformers.	- nil -	
4	Upgradation of Primary Health Centre.	- nil -	
5	Construction of class rooms in HSS Majalta.	- nil -	
6	Posting of Gynaecologist in PHC Majalta.	- nil -	
7	Repair of Building of Veterinary Hospital in Majalta.	- nil -	

S. No	Particulars	Action taken	Remarks #
III. Major Problems - BGV			
1	Poor connectivity of GP with main land, scattered hamlets and adjoining Panchayats.	- Nil -	
2	Major Offices of Majra kept not established in Majra.	- Nil -	
3	Water supply restricted to twice/thrice in a week.	- Nil -	
4	Very poor quality of electricity in Tehsil Majra.	- Nil -	
5	Inadequate educational and Medical facilities for the size of population in Tehsil.	- Nil -	Posts of lecturers still vacant. Doctors posted have not joined yet.
IV. Major Problems - BGV			
1	Non-availability of First Mould / Any Mould and Cold storage facilities.	- Nil -	
2	No attention being paid towards Irrigation needs.	- Nil -	
3	Repair of link road to Majra.	- Nil -	Contractor engaged is not completing the task.
V. Major Complaints - BGV			
1	No efforts are being made to establish Degree College.	- Nil -	
2	Construction of bridge not being undertaken for connecting with Majra.	- Nil -	
VI. Major Complaints - BGV			
1	Different departments not establishing offices in Tehsil Majra.	- Nil -	
2	Repairs of the established/accomplished works is not being undertaken.	- Nil -	

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awaraj Muhurti

II. GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer: Works sanctioned under MGNREGA are not being undertaken for early completion because of:- i) localities still existing for works undertaken expenses incurred in years 2016-17, 2017-18 ii) more labour charges of Rs 200 per day being paid to job card holders who otherwise prefer to work as labourer on private contracts on higher wages. This has caused disenchanted amongst labourers/locals.
II	Major/ urgent public demand(s) that was/were reflected earlier but have not been addressed so far: Water problem (scarcity) has been consistently raised by locals in Panchayat Majra. Non-availability of hand-pumps and tap connections has worsen the situation. The PHE department is least representative in the Panchayat with no redressal mechanisms. 2. Electric Poles required and projected on earlier occasions have neither been provided nor installed. People have expressed harsh reactions this time.
III	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.) Assessment :- People largely have started concluding that the visit of an officer and BGV Programme is a routine yearly affair causing a bit of disenchantment although they are appreciative of the idea that someone is coming to listen to them. Not much enthusiasm exhibited by common masses except for the one more interested in Panchayat election. Suggestions :- Visiting officers should also be made part of development journey of Panchayats and informed pre-hand of the works sanctioned/budgeted enabling independent verification and on the ground inspection.

Signature of the visiting officer
Name: SANJEEV KUMAR
UNDER SECRETARY TO GOVT.
INDUSTRIES, COMMERCE DEPT.
(VISITING OFFICER)