

BACK TO VILLAGE-3 Booklet  
OF PANCHYAT KALOEN BLOCK SUCHETGARH



# Back to Village-3

B2V3

October 02-12, 2020  
Governance at Peoples' Doorstep



Government of Jammu & Kashmir

PD  
PD

**Jammu & Kashmir  
NEW VISION  
NEW HORIZON**



LIEUTENANT GOVERNOR  
JAMMU & KASHMIR



RAJ BHAWAN  
SRINAGAR

## Message

I am delighted to learn that the 3<sup>rd</sup> version of the much-acclaimed *Back to Village-3 (B2V3)* programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2<sup>nd</sup> to 12<sup>th</sup> October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the *Back to Village* programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Man Ki Baat", calling it "a festival of development, public participation and public awareness."

Encouraged by the success of the programme, the government organized the *Back to Village-2 (B2V2)* in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the *Back to Village-3 (B2V3)* programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Sunwai (Awami Sunwai) - Public grievances redressal, Adhikar Abhiyan (Muhim Barai-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Dehi Taraqiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14<sup>th</sup> September, 2020

(Manoj Sinha)

Srinagar

**B2V1:** June 20-27, 2019

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**B2V2:** November 25-30, 2019

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**B2V3:** October 02-12, 2020



B.V.R. Subrahmanyam, IAS



Chief Secretary  
Jammu & Kashmir

## Message

Jammu and Kashmir continues to witness a transformation of Panchayati Raj institutions ever since their constitution in 2018. Through the first of its kind initiative - 'Back to Village' - and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first BzV focussed on interaction and information on local needs, the second BzV focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by BzV1 and BzV2, the BzV3 has been planned as an 'Action edition' with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise - Jan Abhiyan/Awam Muhim, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. BzV3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRI interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Halqas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier BzV programmes.

(B.V.R. Subrahmanyam)

## Jan Abhiyan

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September 10-30, 2020

## General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (\*). These fields are to be pre filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15<sup>th</sup> FC plan, list of Awaas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15<sup>th</sup> FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awami Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
- 8 12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
16. **The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**



## Schedule for the Visiting Officer

### Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup, etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas - proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening Choupat - informal discussions

### Day 2: Mela/ Mega event

#### a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awaas+ beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Ladi Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

#### b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awami Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships - participation of school children.
- Activities of Social Welfare Department - distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
  - Universal Health Cards/ Ayushman Card distribution.
  - Start any one water conservation work.

c) Holding of Mega Mela/ IEC activities of different departments, especially those involved with individual beneficiaries:

- Extension/ information camps of Agriculture/ Horticulture.
- Animal/ Sheep Husbandry.
- Beti Bachao, Beti Padhao activities.
- Activities/ exhibitions/ information campaigns of the following departments
  - ✓ Animal/ Sheep Husbandry
  - ✓ Agriculture
  - ✓ Horticulture
  - ✓ Handloom/ Handicrafts
  - ✓ Youth Services and Sports
  - ✓ Floriculture
  - ✓ Any department which has subsidy or individual beneficiary scheme.

d) Filling up of B2V3 booklet.

### Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations (along with Sarpanch/ Panchs/ BDC Chairman)
  - Languishing projects.
  - Projects completed in last month under 14<sup>th</sup> FC, MGNREGA, B2V or any other CSS/ District/ State Sector scheme.
  - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts.

#### IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under B2V and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under B2V both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under B2V out of priority demands is identified, foundation stone laid and started during His/Her visit.

## Documents to be provided to the Visiting Officer by the DC

1. Copies of BzV1 and BzV2 booklets as filed in by the visiting officer in June/ November, 2019.
2. Two copies of BzV3 booklet with basic data in fields marked with asterisk (\*) already filed in.
3. Duly validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including:
  - Action Taken Report on issues/ demands/ complaints of BzV1 and BzV2.
  - List of new works started/ ongoing/ completed after BzV1 and BzV2 under the following heads:
    - ✓ 14<sup>th</sup> FC
    - ✓ BzV grants
    - ✓ Convergence
    - ✓ District Plan
    - ✓ State Sector
    - ✓ Any other work
  - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BzV1.
  - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after BzV1.
5. Plans/ beneficiary lists:
  - MGNREGA draft plan document for the year 2021-22.
  - 15<sup>th</sup> FC draft plan document for the year 2021-22.
  - List of Awaas+ beneficiaries.
  - List of pension beneficiaries.
6. Lists of beneficiaries for:
  - various certificates/ benefits to be distributed by the visiting officer.
  - whom Griha Pravesh ceremonies have been organised.
7. Panchayat newsletter.

## Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions.
3. List of deletions from Awaas+ beneficiaries.
4. Representations received, if any.
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15<sup>th</sup> FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filled in Mission Antyodaya form and ease of living survey data.

## Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (\*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

### A) Details of Reporting Officer:

- Name: DALJIT SINGH
- Designation: Asstt. Executive Engineer
- Department/ place of posting: Electric Division-II, Gandhi Nagar, JPDCL, Jammu
- Mobile No: 9419144573
- Email ID: manhosds21@gmail.com
- Home District: Jammu
- Dates of visit: October, 2-4, 2020

### B) Locational details of Panchayat:

- Name of the Panchayat: Kaloyen
  - Local Government Directory (LGD) code of the Panchayat: 240714  
(To be sourced from Rural Development Department/ by DC)
  - Name of CD Block: Suchetgash
  - Name of Tehsil: Suchetgash
  - Name of District: Jammu
- VILLAGES - 1. Kaloyen <sup>Hamlet</sup>  
2. Motray  
3. Dhet <sup>↓ Kang</sup>  
4. Sanchay

### C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 04
- No. of hamlets in the Panchayat: 01
- No. of households in the Panchayat: 466
- Population (approx) of the Panchayat: 2231

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	Karnal Dev. Deptt.	Parvinder Singh	Sec. Panchayat	9622049253
2	Agriculture Deptt.	Dinesh Gupta	AEA	9419282422
3	JEDS	Govind Kour	ANN	7051387855
4	Animal Husbandry	Ashok Kumar	SVP	9419668031
5	Health	Jarvir Kour	Asha Worker	9858354463
6	JPDCI	Rajinder Singh	Motor Reader	9852110505
7	PWD	Habteed Singh	Work Supervisor	9797378494
8	Education	Mahesh Lal	Teacher	
9				
10				

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

14

E) Strengthening of Gram Panchayats:

1. Infrastructure:

1. Whether Panchayat Ghar is available in the Panchayat. Yes/ No/ Under construction  
 If yes, whether functioning in: Own building/ Other government building/ Private building  
 If no, whether land is available for construction of Panchayat Ghar. Yes/ No/ No but 2 kanal land of Angad is available, where all the members of Gram Sabha are willing to get facilities available in the Panchayat Ghar. *the said building constructed.*

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	No, Panchayat Ghar office
Computer/ printer in Panchayat Office	Yes/ No	- do -
Telephone in Panchayat Office	Yes/ No	- do -
Toilet facility available in Panchayat Ghar	Yes/ No	- do -
Electricity available in Panchayat Ghar	Yes/ No	- do -
Water connection available in Panchayat Ghar	Yes/ No	- do -
Bank Branch available in the Panchayat	Yes/ No	- do -

- iii. Whether Infrastructure and Assets Register has been prepared. Yes/No   
 (Visiting Officer to physically check the register)  
 If No, Visiting Officer to get the register prepared in his/her presence and confirm \_\_\_\_\_  
 \_\_\_\_\_

## 2. Functionality:

### 2.1 General activities:

- i. Are Ward Sabha meetings being held. Yes/No
- ii. No. of Ward Sabha meetings held since inception 7
- iii. No. of Gram Sabhas conducted since inception 13
- iv. Date of last Gram Sabha 18-09-2020
- v. Are all plans approved in Gram Sabha. Yes/No
- vi. Is the minimum quorum of 1/10<sup>th</sup> being ensured in all Ward/ Gram Sabhas. Yes/No
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans. Yes/No
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions. Yes/No
- ix. Has Social Audit Committee been framed. Yes/No
- x. Is social audit being conducted by the Committee. Yes/No
- xi. No. of works audited by the Social Audit Committee 9 (Nine)
- xii. Has Pani Samiti been constituted. Yes/No
- xiii. Has the Pani Samiti approved the Village Action Plan. Yes/No
- xiv. No. of meetings of Pani Samiti held —
- xv. Is Biodiversity Management Committee constituted. Yes/No
- xvi. No. of BMC meetings held 2
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained. Yes/No
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat. Yes/No
- xix. Are Poshan Abhiyan activities being held in the Panchayat. Yes/No
- xx. What and where was the last activity held Nil

- xxv. Whether subjects have been assigned by the Sarpanch to the Panch. Yes/ No ✓
- xxvi. Whether grievances redressal box is installed. Yes/ No ✓
- xxvii. No of grievances received pertaining to Panchayat level. —
- xxviii. No of grievances disposed of at Panchayat level. —
- xxix. Whether the Sarpanch/ Panchayat Secretary have digital signatures. Yes/ No ✓
- xxx. Whether all MGNREGA/ 14<sup>th</sup> FC payments are being made by Sarpanch through Digital Signature Certificate (DISC). Yes/ No ✓
- xxxi. Bank Account opening and receipt of funds.

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 <sup>th</sup> Finance Commission	Yes/ No ✓	—	Yes/ No ✓	4.16 (in lakhs)	13.84 (in lakhs)
ICDS (Nutrition)	Yes/ No ✓	—	Yes/ No ✓	10,578 =	0.43 = (43,960)
ICDS (Honorarium)	Yes/ No ✓	—	Yes/ No ✓	—	—
Mid-Day Meals (MDM)	Yes/ No ✓	—	Yes/ No ✓	2265 =	36907 =
Own resources of Panchayat	Yes/ No ✓	—	Yes/ No ✓	—	—
Any other Scheme, if yes, indicate name:	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

## 2.2. Integrated Child Development Scheme (ICDS):

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/ No ✓
- If no, reason thereof: —
- Also mention if it is being purchased by someone else: —
- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/ No ✓
- If no, reason thereof: —
- iii. Expenditure incurred on procurement through Sarpanch. Rs. 0.43 lakh (43,960 =)
- iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level. Yes/ No ✓

If no reason thereof \_\_\_\_\_

v. Expenditure incurred on paying of honorarium through Sarpanch Rs 5.40 lakh (5,40,000)

vi. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

### 2.3 Midday Meal (MDM) Scheme:

i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools. Yes/ No

If no reason thereof \_\_\_\_\_

ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch Rs 0.37 lakh (36,700)

iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat. Yes/ No

If no reason thereof \_\_\_\_\_

*The dry ration provided to school children at this school.*

Also mention if it is being provided by someone else \_\_\_\_\_

iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

v. Expenditure incurred on honorarium to cook cum helper through Sarpanch Rs \_\_\_\_\_ lakh

vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/ No

If yes, whether approved by the Gram Sabha. Yes/ No

If no reason thereof \_\_\_\_\_

### 2.4 Challenges:

Major challenges being faced by the Panchayat in functioning and execution of works

1. The prime challenge that the institution faces is the problem of lack of finances. The lack of financial resources hinders their functions & growth.
2. There is a very little devolution of authority. Panchayats of institution cannot govern unless they are given the authority to actually perform functions related to governance.
3. Lack of awareness and non-fulfillment of promises made by these bodies make village people suspicious of the utility of Panchayats & bodies.



## F) Jan Abhiyan/ Awami Muhim activities:

Below is the list of the District Administration offices for which a working plan is submitted to the visiting officer. Visiting officer will monitor the progress reported by the administration by conducting field survey using No. 7 form in the village.

### 1. Domicile Certificates issued \*

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PSC Holders	1	69	143	0	—
Non-PSC	1	7	23	0	—
WPE	223	0	22	0	—
Students	1	0	0	0	—
Officers	1	0	0	0	—

### 2. Category certificates issued \*

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC	—	0	21	—	—
ST	—	0	0	—	—
OBC	—	3	14	—	—
AIC	—	0	0	—	—
BDA	—	0	0	—	—

### 3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Natal/ Janmawari	10	2	—	—
Natal/ Girdawari	20	3	—	—
Fard/ Itakhali	2	—	—	—
MUSSION	3	—	—	—

### 4. Birth/ Death/ Disability Certificates \* (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates	4	—	4	—	—
Birth Certificates	10	—	10	—	—
Disability Certificates	—	—	—	—	—

### 5. Adhaar seeding of Ration Card :

Category	Target *	No. of total Ration Cards Adhaar seeded *	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PHH	385	325	-	60	Aadhaar card not available or M.I. with
Non-PHH	70	62	-	8	- do -
Antyodaya Anna Yojana	11	11	-	-	-

### 6. Health :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	90	-	90	-	-
Ayushman Bharat individuals Cards	-	-	-	-	-
Janani Suraksha Yojna (JSY)	39	-	23	18	Delivery awaited

### 7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension	51	-	50	1	Non-Availability of Fuidle	nil	51
Widow Pension	2	-	2	-	-	-	2
Disability Pension	-	-	-	-	-	-	-

### 8. Integrated Social Security Scheme (ISSS) \*:

Scheme	Eligible Families/Individuals *	Covered during Jan Abhiyan/Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/Awami Muhim *	Total Aadhar seeding *
Old Age Pension	133	-	111	22	Non-Availability of Funds	-	133
Assistance to Women in Distress	34	-	34	0	-	-	34
Assistance to Physically Challenged Persons	50	-	28	22	Non-Availability of Funds	-	50

### 9. Other Welfare Schemes \*:

Scheme	Eligible Families/Individuals *	Covered during Jan Abhiyan/Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)	10	-	10	-	-
National Family Benefit Scheme (NFBS)	5	-	-	5	Non-Availability of funds
PM Gareeb Kalyan Anna Yojana	-	-	-	-	-
Mission mode project for registration of construction workers	-	-	-	-	-

### 10. Scholarships to the students under various schemes \*:

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre-Matric for SC	27	-	3 - PS	24 - PS (Scholarships not sanctioned)
Pre-Matric for ST	4	-	-	-
Pre-Matric for OBC	1	-	-	-
Pre-Matric for Minorities	-	-	-	-
Post-Matric for SC	2	-	-	-

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post-Matric for ST	3	-	3	-
Post-Matric for OBC	-	-	-	-
Post-Matric for Minorities	-	-	-	-
Dr. Ambedkar EBC	-	-	-	-
National Merit-cum-Means (NMMSS)	-	-	-	-
Merit-cum-Means Minority	-	-	-	-
PM's Special Scholarship for J&K (PMSSS)	-	-	-	-
National Talent Search Scheme	-	-	-	-
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)	-	-	-	-

### 11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim \*:

21

Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	490	-	482	8	out of station
Kisan Credit Card	545	-	493	52	overage, Death and not interested

### 12. Live Stock Schemes\*:

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	The said scheme closed on 31-03-2020 and new scheme IDDS (Integrated Dairy Dev. Scheme) started.			
Innovative Poultry Production Programme	10	-	10	Due to bank formalities
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	-	-	-	-

### 13. Universal coverage Scheme \*

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Awami Muhim *	Pendency* (No.)	Reasons of pendency
JK Health Scheme	—	—	—	—

### 14. School Amenities:

- i. No. of schools in the Gram Panchayat 4
- ii. No. of schools with Ramp Facility for Children with Specific needs 1
- iii. No. of schools with drinking water facility: 4
- iv. No. of schools with electricity connection: 4
- v. No. of schools with toilet facility
- a. For Boys: 4
- b. For Girls: 4
- vi. No. of schools with girl students (Girls/ Co-Ed schools) 4
- vii. No. of such schools installed with Sanitary Napkin Vending Machines: Nil
- viii. No. of such schools installed with incinerators: 1

22

### 15. Basic Services:

- i. No. of habitations with over 250 souls 3
- ii. No. of habitations with over 250 souls in the GP without road connectivity Nil
- iii. If yes, whether these roads have been surveyed: Yes/No ✓
- iv. No. of habitations with less 250 souls in the GP without fair weather road - Nil -
- v. Is there any habitation or mohalla which is yet un-electrified. Yes/ No ✓

If yes, names and aprox no. of households:

- (a) \_\_\_\_\_ (name): \_\_\_\_\_ (households)
- (b) \_\_\_\_\_ (name): \_\_\_\_\_ (households)
- (c) \_\_\_\_\_ (name): \_\_\_\_\_ (households)

Remarks/ explanation: \_\_\_\_\_

- vi. Total no. of households without electricity connection in the GP - Nil -
- vii. Is there any habitation/ area where trees/ wooden poles are used for electric supply. Yes/ No 
  - If yes, details: \_\_\_\_\_
  - Approximate no. of wooden poles: \_\_\_\_\_
- viii. Are there any areas where barbed wire is used for electric supply. Yes/ No 
  - If yes, name of the habitations: \_\_\_\_\_
  - Approximate length: \_\_\_\_\_ metres
  - Approximately what %age of total wire length in GP is barbed wire Nil

ix. No. of households without tapped water supply in the GP. No Tapped water/pipe  
Water supply in Gram Panchayat.

**16. Pradhan Mantri Awas Yojana (PMAY):**

- i. Cumulative Target\* \_\_\_\_\_ (No) (5 No. of SECC households under PMAY completed and also Non SECC 68 cases Geotaged.)
- ii. No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim\* Nil
- iii. No. of households to which 1st instalment released during Jan Abhiyan/ Awami Muhim\* Nil
- iv. No. of houses completed in 2020-21\* Nil
- v. No. of houses completed during Jan Abhiyan/ Awami Muhim\* Nil
- vi. No. of houses under construction\* Nil

**17. Community Sanitary Complex (CSC) Status:**

- i. Whether CSC sanctioned in the Gram Panchayat. Yes/ No
- ii. If yes, has the CSC been constructed. Yes/ No
- iii. Whether the CSC is functional. Yes/ No
- iv. No. of CSCs taken up during Jan Abhiyan/ Awami Muhim\* Nil
- v. No. of CSC completed during Jan Abhiyan/ Awami Muhim\* Nil
- vi. Any issue regarding water connection and sewage disposal in CSC  
No

**18. MGNREGA:**

- i. Whether MGNREGA Plan 2020-21 has been approved. Yes/ No
- ii. If yes:
  - a) Funds allocated to the Panchayat. Rs 6.25 lakh
  - b) No. of works approved\* 6 works

- c) No. of works started during Jan Abhiyan/ Awami Muhim\* Nil
- d) No of works completed during Jan Abhiyan/ Awami Muhim\* Nil
- e) No. of person days generated during Jan Abhiyan/ Awami Muhim\* Nil
- f) Wages due for 'e' above\* Rs Nil lakh
- g) Wages paid out of 'f' above\* Rs Nil lakh
- h) Any grievance related to MGNREGA —

Material Payments Pending under MGNREGSA Scheme for the year 2017-18.

19. 14<sup>th</sup> FC Award:

- i Allocation under 14th FC for four years Rs 27.65 lakh
- ii Whether Action plan prepared for all years: Yes/ No ✓
- iii No. of works as per the Action Plan 9 (Nine)
- iv Whether approval accorded to the whole Plan by the DPC: Yes/ No ✓
- v No. of works for which technical sanction accorded by the Xen\* 9
- vi No of works authorized by the Hatqa Panchayat\* 4
- vii No. of works taken up during Jan Abhiyan/ Awami Muhim\* Nil
- viii No. of works completed during Jan Abhiyan/ Awami Muhim\* Nil
- ix Payments made during Jan Abhiyan/ Awami Muhim\* Rs Nil lakh
- x Total expenditure on PRIASoft as on date\* Rs 13.84 lakh

20. Works under Capex and CSS\*:

a. District Capex\*

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	RDD	—	—	—	—
2	PWD	—	—	—	—
3	Jal Shakti	—	—	—	—
4	POD	—	—	—	—
5	Others	—	—	—	—

b. UT Capex\*

S No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	RDD	—	—	—	—
2	PWD	—	—	—	—
3	Jal Shakti	—	—	—	—
4	PDD	—	—	—	—
5	Others	—	—	—	—

c. Centrally Sponsored Schemes (CSS)\*

S No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	Samagra Shiksha	—	—	—	—
2	PMGSY	—	—	—	—
3	Jal Shakti Mission (PHE)	—	—	—	—
4	Jal Shakti Mission (I&FC)	—	—	—	—
5	NHM	—	—	—	—
6	Others (specify)	—	—	—	—

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- i. No. of complaints received\* Nil
- ii. No. of complaints resolved\* Nil
- iii. Constraints faced in delivery of services:

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 -----  
 -----  
 -----

22. Others:

- i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No ✓
- ii. If yes, total number of beneficiaries identified in the Panchayat: \_\_\_\_\_



## G) Activities during B2V3:

### DAY 1:

i. Whether meeting held with BOC/ Panchayat members/ prominent citizens Yes/ No

ii. No. of Panchayat Members present 8

iii. Issues raised during the meeting

1. Need for repair & maintenance of Link Road from Luckatgoh road to village motay with black Topping.
2. Laying of water pipes for Tap water supply in whole panchayat.
3. Low voltage & reallignment of 11kv HT line in village Kaloyen & motay.
4. Need for construction of separate building of Health Sub Centre in village Kaloyen.

iv. Important establishments/ institutions visited (Please tick)

1. Schools
2. PHC/DHC/ Sub Centre/Kaloyen
3. Veterinary clinic
4. Anganwari centre
5. PDS (ration) depot
6. Any industrial establishment
7. Government offices  
(a)
- (b)
- (c)
8. Any other

v. Total number of wards in the Panchayat 7

vi. No. of Wards Sabha held 5

vii. No of villagers present during the Ward Sabha 40

viii. Whether any resolution passed: Yes/ No

ix. Citizen Information Board visited: Yes/ No

x. Wall painting of works of 2019-20 inspected: Yes/ No

xi. Name of the departments whose works displayed in the paintings

1.

- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_

**DAY 2:**

**I. Gram Sabha:**

- i. Location of Gram Sabha: Govt. Girls High School Kaloyan.
- ii. No. of villagers present during the Gram Sabha: 65
- iii. Whether resolution passed for MGNREGA Plan: Yes/ No  Yes
- iv. Whether resolution passed for 15<sup>th</sup> FC Plan: Yes/ No  Yes
- v. Whether list of Aawas+ beneficiaries read out: Yes/ No  Yes
- vi. No. of ineligible beneficiaries removed: - Nil -
- vii. Whether list of pension beneficiaries read out: Yes/ No  Yes
- viii. Whether people made aware about the Covid-19:
  - Use of masks: Yes/ No  Yes
  - Sanitizers: Yes/ No  Yes
  - Social distancing: Yes/ No  Yes
- ix. Whether Panchayat Newsletter distributed: Yes/ No  Yes
- x. Whether any mega cultural/ social/ sports event held: Yes/ No  Yes

Details thereof: The volleyball tournament was organised between children of villages in the premises of GHS Kaloyan. Medals was awarded to all the participants, Also the sports kits was distributed to the children of Panchayat.

- xi. Details of scheme benefits extended/ services distribution:
  - a) No. of Domicile certificates distributed: 2
  - b) No. of sports kits distributed: 1
  - c) No. of students distributed uniforms/ bags/ books: Nil

- d No of tricycles/ prosthetic aids distributed Nil
- e No of scholarships distributed Nil
- f No of Ayushman Bharat - golden cards distributed Nil
- g No of J&K Health Cards distributed Nil
- g Others Nil
- xii Whether any water conservation work started. Yes/ No
- Details thereof \_\_\_\_\_
- \_\_\_\_\_
- xiii Whether any mega event of any other department, especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture, etc. held. Yes/ No
- Details thereof : \_\_\_\_\_
- \_\_\_\_\_
- xiv Whether Poshan Abhiyan activity held. Yes/ No
- xv Brief description of the activity \_\_\_\_\_
- \_\_\_\_\_

28

### DAY 3:

#### I. Mahila Sabha:

- i Attendance: 65 women attend the mahila Sabha.
- ii Resolution passed, if any: Nil
- iii Issues raised
1. No major problems were raised by village women in Mahila Sabha.
  2. \_\_\_\_\_
  3. \_\_\_\_\_
  4. \_\_\_\_\_

#### II. Bal Sabha:

- i Attendance: 38 children attend the Bal Sabha
- ii Resolution passed, if any: Providing of play field in the Gram panchayat Kaloyan.

Issues raised

1. No play fields in the Gram Panchayat. But there is a large play field controlled by money and located very near to this panchayat.
2. Which need to be developed as stadium.
3. The panchayat children demand for library for their panchayat.
4. Lack of reliable communication and internet services.

III. Works completed/Inaugurated under B2V: B2V1

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Repair & Maintenance of kink road from				
2	Cuckat gosh road to village mottay along with drain on both sides/ RDD	3.50 Lacs	20-12-2019	Yes	Yes
3					
4					
5					

Important Note: At least one work /demand as reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

IV. Other works completed/Inaugurated: 14<sup>th</sup> Fe

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Constt. of Nallah near from School To onwards at village /calacny/ RDD	2.00 lacs	20-09-2019	-	Yes
2	Constt. of Nallah near Melki Singh house To onwards at village /calacny/ RDD	1.10 lacs	27-09-2019	-	Yes
3	Constt. of Nallah from Janak Raj house To onwards at Dhal w. no. 5 / RDD	4.00 lacs	10-02-2020	-	Yes
4					
5					

V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	Constt. of Waiting shed	5.80	B2V2	-	No	Approval and allocated of funds awaited
2	& sitting steps at Shamshahat Kaloch/RDD	2.6	(Identified)			
3			(Identified work under B2V2 to be foundation stone laid by visiting officer B2V3 programme)			
4						
5						

IMPORTANT NOTE:

30

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1		
2		
3		
4		
5		

## H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	Particulars	Action taken	Remarks
I. Urgent Public Requirements/ Demands - B2V1			
1	Construction of Panchyat Ghar	No	Land is not available Nothing has been done
2	Provision of Tap water supply of all villagers	No	Nothing has been done
3	Construction of proper water drainage system	No	Partial work has been done
4	Replacement of existing old electric wires and installation of 5 max. Transformers	No	Problem persists
5	Construction of compound walls of G.M.S. Kalayan, G.M.S. Kang	Compound wall of G.M.S. Kang approved	Funds awaited
6	Construction of Crematorium yard and public bathroom in Sanchar, Kang, Dehar and boundary wall in crematorium yard in Kalayan	Public bathroom in Sanchar approved	Funds awaited
7	Improvement of telephone and Internet services	No	Problem persists
II. Urgent Public Requirements/ Demands - B2V2			
1	Providing of Tap water supply in the whole panchyat	No	Nothing has been done
2	Construction of Panchyat Ghar building	No	Land is not available but nothing has been done
3	Establishing of Grain Mandi in the Panchyat	No	Nothing has been done
4	Approval & release of funds for 68 geotagged (non-sect) households for creating Pucca house under PMUY	No	Nothing has been done
5	Lowering more people in providing Golden Health Cards under Atishwan Health Scheme Insurance	No	Nothing has been done
6	Constt. of drainage nallah from H.O. Nanak Singh to machherdal in village Mittay & Constt. of Pucca road from Vill. Mittay to Canal	No	Nothing has been done
7	Constt. of Shamharphat itno steps, sheds at village Kalayan & Constt. of compound wall of G.M.S. Kalayan & G.M.S. Kang	Inauguration of Shamharphat itno steps & sheds at Kalayan and G.M.S. Kang approved	Approval for demarcated shed & setting steps and G.M.S. Kang approved compound wall

S. No	Particulars	Action taken	Remarks #
III. Major Problems - BzV1			
1	Non-availability of food Mandies	No	-
2	No Tap water supply	No	-
3	No provision of rain water harvesting	No	-
4	No proper <sup>water</sup> drainage system	No	-
5	No permanent scope of employment	No	-
IV. Major Problems - BzV2			
1	Non-availability of Tap/pipe water in panchayat	No	-
2	Replacement of old existing electric wires in panchayat	No	-
3	Constt. of compound wall of GHS Kaloyang Gms Leang	Compound wall Gms Leang approved	Funds awaited
V. Major Complaints - BzV1			
1	No Tap/pipe water supply in panchayat.	No	-
2	Absence of food grain mandi	No	-
VI. Major Complaints - BzV2			
1	No Tap/pipe water supply in Panchayat.	No	-
2	Replacement of old electric cables/wires.	No	-

# Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awami Muhim.

# D) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1.	Any major complaint brought to the notice of the Visiting Officer
2.	Major/ urgent public demand(s) that was/were reflected earlier but have not been addressed so far.
3.	Overall assessment of the situation and suggestions to ensure that the overall assessment is recorded in detail along with concrete suggestions.

1. Realigning ment<sup>2</sup> of 11KV HT power line at village Kalayan (Near GMS Kalayan).

2. Realigning ment of 11KV HT power line at village Motlay (Near Kalayan).

3. Shifting of 25 KVA Sub-station at Motlay. (Near Gramdahan Sahib).

4. Laying of roof Tiling of school building of GMS Motlay.

1. Immediate provision of piped water supply to all villages of Gram Panchayat. The hand pump/local bore water is not fit for consumption as it is contaminated with waste & other pollutants.

2. Early approval & release of funds for 62 Geotagged (non-core) households for const. of pucca house under PMAY as identified & recommended to P.D.

3. Const. of Panchayat Ghar building on the identified land parcels which resolutions stands passed during B2V3 Programme.

4. Construction of Nallah from main road Sahitgadh Tavilla Motlay near palace.

5. Construction of Community Sanitary Complex (CSC) at Chamshahat, Motlay.

6. Const. of boundary wall of Chamshahat, Kalayan, Gram Panchayat.

7. (Monitoring officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

It was my pleasure to be a part of B2V3 Programme. All the activities performed during these days visit completed in very cordial & friendly atmosphere. The coordination between Gram Panchayat and people of villages are found to be good. All the villages found neat & clean. The general condition of Internal road/High road inside the G.P are good. The main problem faced by the villages are lack of Tap water, low voltage power supply and poor Telephon/Internet connectivity.

The B2V3 Programme should be more a routine exercise of the community because its acts as a bridge between the rural population/Local Panchayat and the Govt. This programme make fast and effective redressal of public grievances which is only way to rebuild public trust in the administration.

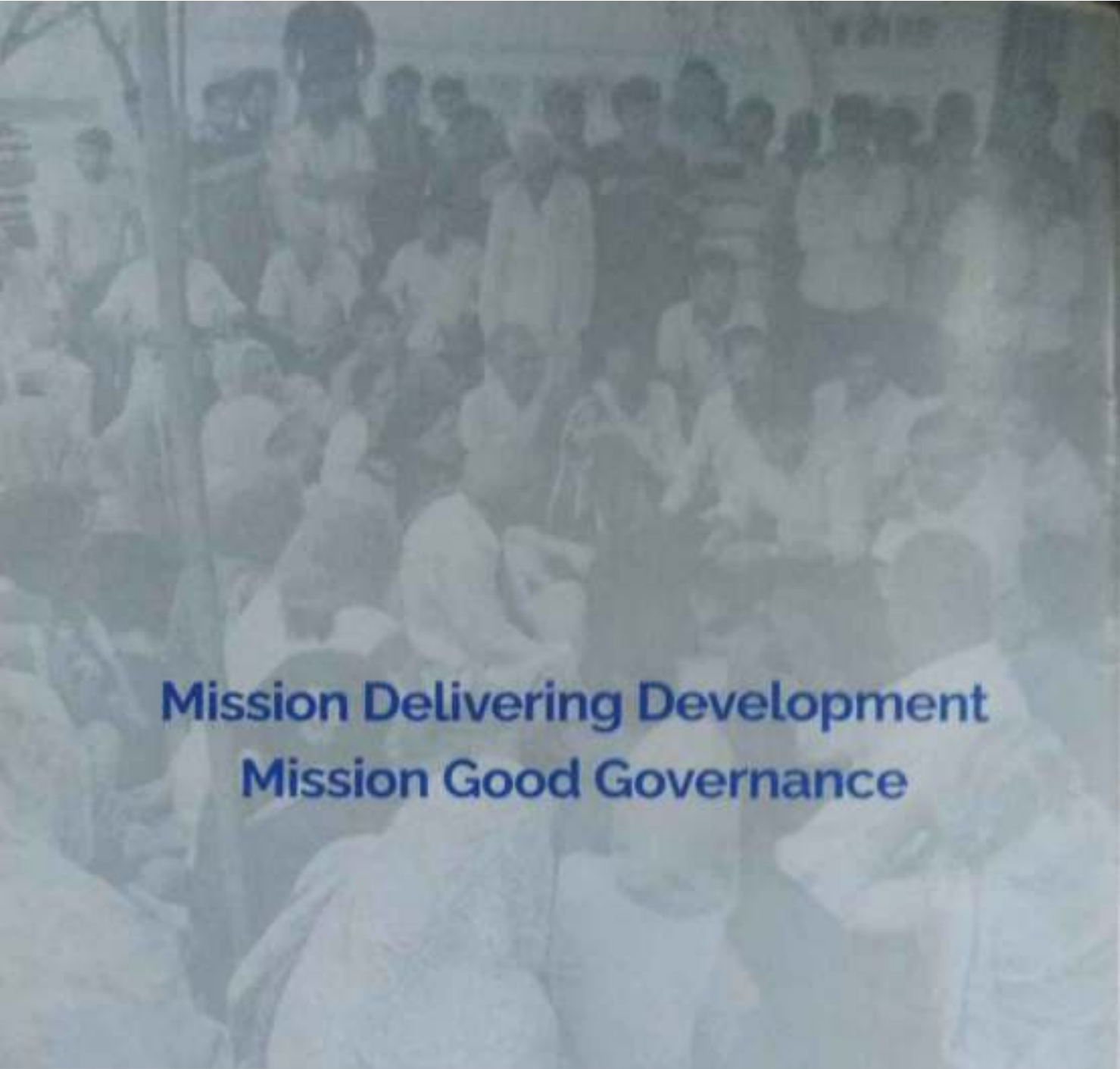
Signature of the visiting officer  
 Name: DAJIT SINGH  
 Assst. Ex. Engineer  
 JPCDL.  
 mantasds2@gmail.com



# NOTES

34

Joint initiative by  
**Planning, Development & Monitoring Department**  
and  
**Rural Development & Panchayati Raj Department**



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