



Blood - Ban nahi

Back to
Village-3

October 02-11, 2020
Governance at Peoples' Doorstep

Nagota



Government of Jammu & Kashmir

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat.
Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is
handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: ARCHANA GUPTA
- Designation: C. E
- Department/ place of posting: POC, CE SOLARI GEN.
- Mobile No: 9419107058
- Email ID: CEgenjammu3@gmail.com
- Home District: JAMMU
- Dates of visit: 7, 8, 9 Oct 2020

B) Locational details of Panchayat:

- Name of the Panchayat: NAGROTA
- Local Government Directory (LGD) code of the Panchayat: 1813 & 1819.
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: BARNDI
- Name of Tehsil: KATHUA
- Name of District: KATHUA

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 2
- No. of hamlets in the Panchayat: 8
- No. of households in the Panchayat: 453
- Population (approx) of the Panchayat: 2139

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department *	Name *	Designation *	Contact number *
1	R.W.D	Rajesh Mouni	J.E	9815980320
2	AGRICULTURE	RAKESH SHARMA	A.E.O	9419326343
3	JAL SHAKTI	SUDERSHAN GUPTA	J.E	9419239602
4	RAVI TANI IRRIGATION	SURESH SINGH	W.S	8803704410
5	I.C.D.S	TRISHNA DEVI	A.W.N	7780917500
6	EDUCATION	KRISHAN LAL	MASTER	9682555952
7	JPDCL	YASH PAL	LINE MAN	9419210130
8	FOREST	RAGHAVIR KUMAR	FOREST GUARD	7780998624
9	SOCIAL WELFARE	HARBANS SINGH	ACCOUNT ASSISTANT	9469260741
10	SHEEP HUSBANDRY	ASHWANZI KUMAR	ASSISTANT STOCKMAN	9622194730

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1	Police		
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/ No/ Under construction
If yes, whether functioning in: Own building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Ghar: Yes/ No
- ii. Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	more than reqd.
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

iii. Whether Infrastructure and Assets Register has been prepared: ☒ Yes/No
(Visiting Officer to physically check the register)

If No, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. Functionality:

2.1. General activities:

- i. Are Ward Sabha meetings being held: ☒ Yes/No
- ii. No. of Ward Sabha meetings held since inception: 7
- iii. No. of Gram Sabhas conducted since inception: 18
- iv. Date of last Gram Sabha: 2nd Oct 2020
- v. Are all plans approved in Gram Sabha: ☒ Yes/No
- vi. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: ☒ Yes/No
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: ☒ Yes/No
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: ☒ Yes/No
- ix. Has Social Audit Committee been framed: ☒ Yes/No
- x. Is social audit being conducted by the Committee: ☒ Yes/No
- xi. No. of works audited by the Social Audit Committee: 7
- xii. Has Pani Samiti been constituted: ☒ Yes/No
- xiii. Has the Pani Samiti approved the Village Action Plan: Yes/No
- xiv. No. of meetings of Pani Samiti held: 1
- xv. Is Biodiversity Management Committee constituted: ☒ Yes/No
- xvi. No. of BMC meetings held: 2
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained: ☒ Yes/No
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: ☒ Yes/No
- xix. Are Poshan Abhiyan activities being held in the Panchayat: ☒ Yes/No
- xx. What and where was the last activity held: 2nd Oct 2020.
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: ☒ Yes/No
- xxii. No. of meetings of HFWAC & VHSNC meetings held: 4
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: ☒ Yes/No
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: ☒ Yes/No

- xxv. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/ No ✓
- xxvi. Whether grievances redressal box is installed: Yes/ No ✓
- xxvii. No of grievances received pertaining to Panchayat level: 100 (Per day 2)
- xxviii. No of grievances disposed of at Panchayat level: 80% (Major Problem left over)
- xxix. Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/ No ✓
- xxx. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓
- xxxi. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No ✓	Secretary Pdt.	Yes/ No ✓	16,76,644	3,95,500
ICDS (Nutrition)	Yes/ No ✓	Anganwadi Supervisor	Yes/ No ✓	4000/-	43453/- → + mid day meal
ICDS (Honorarium)	Yes/ No ✓	Anganwadi Supervisor	Yes/ No ✓	NIL	360900.
Mid-Day Meals (MDM)	Yes/ No ✓		Yes/ No ✓		
Own resources of Panchayat	Yes/ No ✓		Yes/ No ✓		
Any other Scheme, if yes, indicate name:					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS):

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No ✓
- If no, reason thereof: _____
- Also mention if it is being purchased by someone else: _____
- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No ✓
- If no, reason thereof: _____
- iii. Expenditure incurred on procurement through Sarpanch: Rs 0.47 lakh
- iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/ No ✓

If no, reason thereof: _____

- v. Expenditure incurred on paying of honorarium through Sarpanch: Rs 3.60 lakh
- vi. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: ☒ Yes/ No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3. Midday Meal (MDM) Scheme:

- i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: ☒ Yes/ No
If no, reason thereof: _____
- ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs _____ lakh
- iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: ☒ Yes/ No
If no, reason thereof: _____
Also mention if it is being provided by someone else: _____
- iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- v. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs _____ lakh
- vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: ☒ Yes/ No
If yes, whether approved by the Gram Sabha: Yes/ No
If no, reason there of: NO resources available

2.4. Challenges:

- i. Major challenges being faced by the Panchayat in functioning and execution of works
- ① Sanction of Various Schemes.
 - ② Timely funding.
 - ③ Internal Conflicts.
 - ④ NO Computer & allied equipment in the Panchayat govt.
A Computer operator reqd. at Panchayat level.

F) Jan Abhiyan/ Awami Muhim activities:

(Have to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local inquiry during his/ her stay in the village.)

1. Domicile Certificates issued *:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRC Holders	1700	1300	400	—	—
Non-PRC	439	250	250	189	Documentation
WPR	—	—	—	—	—
Students	450	400	50	—	—
Officers	—	—	—	—	—

2. Category certificates issued *:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC	15	5	15	—	—
ST	13	3	13	—	—
OBC	10	10	—	—	—
ALC	—	—	—	—	—
RBA	—	—	—	—	—

3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakal/ Jamabandi	7	5	2	Documentation
Nakal/ Girdawari	—	—	—	—
Farad/ Intikhab	0	0	—	—
Mutations	0	0	—	—

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates	—	—	—	—	—
Birth Certificates	—	—	—	—	—
Disability Certificates	—	—	—	—	—

5. Adhaar seeding of Ration Card *:

Category	Target *	No. of total Ration Cards Adhaar seeded *	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PHH	198	198	—	—	—
Non-PHH	192	185	185	—	—
Antyodaya Anna Yojana	10	10	—	—	no adhar card

6. Health *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	453	—	—	453	Registration process is on going
Ayushman Bharat individuals Cards	2139	193	57	1889	11
Janani Suraksha Yojna (JSY)	20	—	20	—	—

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7. National Social Assistance Programme (NSAP) *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension	100	16	73	11	Recent addition	16	16
Widow Pension	18	14	14	4	documentation	14	14
Disability Pension	34	34	34	—	—	34	34

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands - B2V1			
1	Water & Irrigation		
2	POWER		
3	Lanes/ Roads		
4	P.H.C		
5	School		
6	Sanitation		
7	Bank		
II. Urgent Public Requirements/ Demands - B2V2			
1	Water & Irrigation		
2	POWER	Low voltage	Transformer reqd.
3	EDU.	one primary school.	1 middle school reqd.
4	medical	No PHC	one PHC reqd.
5			
6			
7			

S. No	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Drinking water		
2	Bad roads		
3	Power		
4	Govt Service delivery		
5	Halt of 2 trains at Budhi station		
IV. Major Problems - B2V2			
1	People are not aware of Social welfare scheme		
2			
3			
V. Major Complaints - B2V1			
1	Bad Condition of Roads + Power	Most of the lanes drain/roads have been constructed	Rest of the work to be completed by December 2020
2	Bad Condition of water + irrigation	Money sanctioned for tube well	Will solve water supply issue
VI. Major Complaints - B2V2			
1	NO participation of department Horticulture, Revenue & Social welfare. in P	Horticulture Revenue & Social welfare officers were present	
2	People are not aware of Social welfare scheme	People are aware	Panch, Sarpanch & his team are Proactive

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awami Muhim.

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

Any major complaint brought to the notice of the Visiting Officer:

- ① Not enough water for irrigation
- ② Low voltage in ward no. 1
- ③ No approach road to cremation ground and no proper facilities available
- ④ In sufficient water supply especially in ward 4, 5 & 6.
- ⑤ Need for a Community Hall & a Playground.
- ⑥ Const. of road from link road Budhi-Ghadi to Panchayat Ghar Nagrota.

Major/ urgent public demand(s) that was/were reflected earlier but have not been addressed so far:

Water supply for household and irrigation have been addressed in a certain extent but need more focussed effort from administration

Overall assessment of visit and suggestions:

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Lot of work has been done on lanes, Culverts and bilanes, only two more works are to be completed by dec. 2010. Water for drinking and irrigation is persistent problem in atleast 3 wards and needs immediate attention. Women & girls need to be encouraged for works like mushroom, Cultivation & Bee keeping & we received a positive response in the Mahila Sabha. Personal hygiene of females needs to be stressed at regular intervals can be done by Asha workers.

Archana

Signature of the visiting officer

Name: ARCHANA GUPTA