

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name CHANDER SHEKHAR SHARMA
- Designation AGRICULTURE EXTENSION OFFICER
- Department/ place of posting AGRICULTURES / SUB-Divisional Agriculture Officer
R.S.PURA
- Mobile No 9419137172
- Email ID CS8141718@gmail.com
- Home District Jammu
- Dates of visit 6th OCT to 8th OCT 2020

B) Locational details of Panchayat:

- Name of the Panchayat NAT BASTI
- Local Government Directory (LGD) code of the Panchayat 240649
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block MARH
- Name of Tehsil MARH
- Name of District Jammu

C) Panchayat Profile:

- No. of revenue villages in the Panchayat 4
- No. of hamlets in the Panchayat 4
- No. of households in the Panchayat 335
- Population (approx) of the Panchayat 1800

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	ICDS / ANM	Sudesh Kumari		9196 85 4984
2	AGRI/MLT	Deepti Singh	AEA	98035 60900
3	Animal Husbandry	Kirtul Kishan		87190 62866
4	Deha Kshet(Naland)	Sapna Devi		94690 40647
5	PAU / Irrigation	Ravi Kant / Ram Prasad Singh		941112 67107 / 94112 35243 / 94112 35243 / 94112 35243
6	J PDC	Kamlesh		94696 80161
7	Horticulture	Mohd Azam		97176 7524
8	EC S & G	Vijay Singh		94117 58910
9	Education	Savita Ram		
10	PAU	Pratibha Devi		9104 223 871 / 94111 62501
11	Secretariat	Surya Devi		91221 83778

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- Whether Panchayat Chair is available in the Panchayat: Yes/ No/ Under construction
If yes, whether functioning in own building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Chair: Yes/ No

2. Facilities available in the Panchayat Chair

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Chair	Yes/ No	
Electricity available in Panchayat Chair	Yes/ No	
Water connection available in Panchayat Chair	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

- Whether infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)
If No, Visiting Officer to get the register prepared in his/her presence and confirm.

2. Functionality:

2.1 General activities:

- i. Are Ward Sabha meetings being held: Yes/No
- ii. No. of Ward Sabha meetings held since inception: 2
- iii. No. of Gram Sabhas conducted since inception: 2
- iv. Date of last Gram Sabha: 30-09-2020
- v. Are all plans approved in Gram Sabha: Yes/No
- vi. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No
- ix. Has Social Audit Committee been formed: Yes/No
- x. Is social audit being conducted by the Committee: Yes/No
- xi. No. of works audited by the Social Audit Committee: 2
- xii. Has Panch Samiti been constituted: Yes/No
- xiii. Has the Panch Samiti approved the Village Action Plan: Yes/No
- xiv. No. of meetings of Panch Samiti held: 2
- xv. Is Biodiversity Management Committee constituted: Yes/No
- xvi. No. of BMC meetings held: 2
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No
- xix. Are Poshan Abhiyan activities being held in the Panchayat: Yes/No
- xx. What and where was the last activity held: 2
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No
- xxii. No. of meetings of HFWAC & VHSNC meetings held: 2
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RDSAP schemes: Yes/No
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No

- xxx Whether subjects have been assigned by the Sarpanch to the Panch: Yes/ No
- xxxi Whether grievances redressal box is installed: Yes/No
- xxvii No of grievances received pertaining to Panchayat level: _____
- xxviii No of grievances disposed of at Panchayat level: _____
- xxix Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/ No
- xxx Whether all MGNREGS/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No
- xxxi Bank Account opening and receipt of funds: _____

Name of the Scheme	Separate bank account opened	Official signature Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No	Self Put	Yes/ No	31032.73	3.5844
ICDS (Nutrition)	Yes/ No		Yes/ No		
ICDS (Honorarium)	Yes/ No		Yes/ No		
Mid-Day Meals (MDM)	Yes/ No		Yes/ No		
Own resources of Panchayat	Yes/ No		Yes/ No		
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2 Integrated Child Development Scheme (ICDS):

- i Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No
- If no, reason thereof: _____
- Also mention if it is being purchased by someone else: _____
- ii Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No
- If no, reason thereof: _____
- iii Expenditure incurred on procurement through Sarpanch Rs: _____ lakh
- iv Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/ No

If no, reason thereof: _____

- v Expenditure incurred on paying of honorarium through Sarpanch Rs: _____ lakh
- vi Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No
- (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3 Midday Meal (MDM) Scheme:

- i Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No
- If no, reason thereof: Because we receive from Ration Dealer
- ii Expenditure incurred on Mid-Day Meals/ food items through Sarpanch Rs: Nil lakh
- iii Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No
- If no, reason thereof: _____
- Also mention if it is being provided by someone else: from Ration Dealer

- iv Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No

- v (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- vi Expenditure incurred on honorarium to cook cum helper through Sarpanch Rs: Nil lakh
- Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No

- ii Yes, whether approved by the Gram Sabha: Yes/ No
- If no, reason thereof: Not reviewed from centre show

2.4 Challenges:

- i Major challenges being faced by the Panchayat in functioning and execution of works: _____
- _____
- _____
- _____

F) Jan Abhiyan/-Awami Muhim activities:

These to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local enquiry during his/her stay at Benaulke. Request management to provide no birth/death certificate.

1. Domicile Certificates issued:

Category	Target population	Certificates Issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
PRC Holders	380	1881	1881		
WPR	40	1735	1735		
Students					
Others					

2. Category certificates issued:

Category	Target population	Certificates Issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
SC	42	1881	1881		
ST	04	06	06		
OBC	08	102	102		
AIC	1	141	141		
RBA					

3. Revenue papers issued:

Category	Applications received	Certificates Issued during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Mahul/ Amabandi	1565			
Mahul/ Girdharan	1935			
Harad/ Mahab	834			
Mutations	944			

4. Birth/ Death/ Disability Certificates:

Category	Target	Certificates Issued during Jan Abhiyan/ Awami Muhim	Total certificates issued	Pendency (No.)	Reasons of pendency
Birth Certificates					
Death Certificates					
Disability Certificates					

5. Adhaar seeding of Ration Card:

Category	Target	No. of total Ration Cards Adhaar seeded	Adhaar seeding during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
PHH	7281	5739	1052	1542	
Non-PHH	17048	13994	1615	3054	
Adhaar Yojana					
Anna Yojana					

6. Health:

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	1634		1172	462	
Ayushman Bharat individuals Cards	8166		5859	2307	
Janani Suraksha Yojana USV	1309		1309		

7. National Social Assistance Programme (NSAP):

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Adhaar seeding during Jan Abhiyan/ Awami Muhim	Total Adhaar seeding
Old Age Pension	04		03	01			02
Widow Pension	02		02				01
Disability Pension							

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awaral Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Awaral seeding during Jan Abhiyan/ Awaral Muhim *	Total Awaral seeding *
Old Age Pension	41	-	39	02	SAVEDH	-	21
Assistance to Women in Distress	19	-	15	04	-d*-		10
Assistance to Physically Challenged Persons	12	-	12	-	-d*-		07

9. Other Welfare Schemes :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awaral Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)	5	1	5	0	
National Family Benefit Scheme (NFBS)	-	-	-	01	Lack of Funds
PM Garib Kalyan Anna Yojana	-	-	-	-	-
Mission mode project for registration of construction workers	-	-	-	-	-

10. Scholarships to the students under various schemes :

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awaral Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre Matric for SC				
Pre Matric for ST				
Pre Matric for OBC				
Pre Matric for Minorities				
Post Matric for SC				

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awaral Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
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Post Matric for ST				
Post Matric for OBC				
Post Matric for Minorities				
Dr. Ambedkar EBC				
National Merit-cum-Means (NMMMS)				
Merit-cum-Means Minorily				
PM's Special Scholarship for JAK (PMSSS)				
National Talent Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)				

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awaral Muhim :

Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awaral Muhim	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	202	1	191	11	UPRCL Process
Kissan Credit Card	388	2	331	57	-d*-

12. Live Stock Schemes :

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awaral Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme				
Innovative Poultry Production Programme				
Integrated Development of Small Ruminants and Rabbits - Sheep Farm				

c) No of works started during Jan Abhiyan/ Aawami Muhim: NIL
 d) No of works completed during Jan Abhiyan/ Aawami Muhim: NIL
 e) No of person days generated during Jan Abhiyan/ Aawami Muhim: NIL
 f) Wages due for 'e' above: Rs. NIL lakh
 g) Wages paid out of 'f' above: Rs. NIL lakh
 h) Any grievance related to MCHARECA: _____

19. 14th FC Award:

i) Allocation under 14th FC for four years: Rs. 4.74 lakh
 j) Whether Action plan prepared for all years: Yes/ No Yes
 k) No of works as per the Action Plan: 6
 l) Whether approval accorded to the whole Plan by the DPC: Yes/ No Yes
 m) No of works for which technical sanction accorded by the XEN: 4
 n) No of works authorized by the Helga Panchayat: Total 4 works
 o) No of works taken up during Jan Abhiyan/ Aawami Muhim: 4
 p) No of works completed during Jan Abhiyan/ Aawami Muhim: 4
 q) Payments made during Jan Abhiyan/ Aawami Muhim: Rs. --- lakh
 r) Total expenditure on PRASoft as on date: Rs. 3.58 lakh

20. Works under Capex and CSS:

a. District Capex:

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Aawami Muhim	No. of activities/ works completed during Jan Abhiyan/ Aawami Muhim	Payments made during Jan Abhiyan/ Aawami Muhim (Rs in lakh)	Remarks
1	RDD	-	-	-	-
2	PWD	-	-	-	-
3	Jal Shakti	-	2	-	-
4	POD	-	-	-	-
5	Others	-	-	-	-

b. UT Capex:

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Aawami Muhim	No. of activities/ works completed during Jan Abhiyan/ Aawami Muhim	Payments made during Jan Abhiyan/ Aawami Muhim (Rs in lakh)	Remarks
1	RDD	-	-	-	-
2	PWD	-	-	-	-
3	Jal Shakti	-	2	-	-
4	POD	-	-	-	-
5	Others	-	-	-	-

c. Centrally Sponsored Schemes (CSS):

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Aawami Muhim	No. of activities/ works completed during Jan Abhiyan/ Aawami Muhim	Payments made during Jan Abhiyan/ Aawami Muhim (Rs in lakh)	Remarks
1	Samagra Shiksha	-	-	-	-
2	PMKSY	-	-	-	-
3	Jal Shakti Mission (PHE)	-	2	-	-
4	Jal Shakti Mission (O&FCI)	-	-	-	-
5	NHM	-	-	-	-
6	Others (specify)	-	-	-	-

21. Feedback regarding service delivery during Jan Abhiyan/ Aawami Muhim:

i. No. of complaints received: 1
 ii. No. of complaints resolved: 1
 iii. Constraints faced in delivery of services: _____

22. Others:

i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/ No No
 ii. If yes, total number of beneficiaries identified in the Panchayat: 06

G) Activities during B2V3:

DAY 1:

- i. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No ☒
- ii. No. of Panchayat Members present: 08 (Sarpanch, Naib Sarpanch & Pancha)
- iii. Issues raised during the meeting:
1. Mobile Network
 2. Tubewell work completed not started due to installation of transformer & pipe lines
 3. Population not covered in Survey of Anupam Bhand
 4. PHC building damaged & addition of Room with toilet facility required
- iv. Important establishments/ institutions visited: (Please tick)
1. Schools ☒ Cloud due to Panchayat condn
 2. PHC/CHC ☒ PHC
 3. Veterinary clinic ☒
 4. Anganwari centre ☒ closed
 5. PDS ration depot ☒
 6. Any industrial establishment ☒
 7. Government offices:
 - (a) ☒ Nil
 - (b) ☒ Nil
 - (c) ☒ Nil
 8. Any other ☒
- v. Total number of wards in the Panchayat: 03
- vi. No. of Wards Sabha held: Monthly
- vii. No. of villagers present during the Ward Sabha: Monthly
- viii. Whether any resolution passed: Yes/ No ☒
- ix. Citizen Information Board visited: Yes/ No ☒
- x. Wall painting of works of 2019-20 inspected: Yes/ No ☒
- xi. Name of the departments whose works displayed in the paintings:
1. Rural development department

DAY 2:

1. Gram Sabha:

- i. Location of Gram Sabha: Panchayat Ghor Nai Gauri
- ii. No. of villagers present during the Gram Sabha: Nil
- iii. Whether resolution passed for MGNREGA Plan: Yes/ No ☒
- iv. Whether resolution passed for 15th FC Plan: Yes/ No ☒
- v. Whether list of Awas+ beneficiaries read out: Yes/ No ☒
- vi. No. of ineligible beneficiaries removed: Nil
- vii. Whether list of pension beneficiaries read out: Yes/ No ☒
- viii. Whether people made aware about the Covid-19:
- Use of masks: Yes/ No ☒
 - Sanitizers: Yes/ No ☒
 - Social distancing: Yes/ No ☒
- ix. Whether Panchayat Newsletter distributed: Yes/ No ☒
- x. Whether any mega cultural/ social/ sports event held: Yes/ No ☒
- Details thereof: Nil
- xi. Details of scheme benefits extended/ services distribution:
- a) No. of Domicile certificates distributed: Nil
 - b) No. of sports kits distributed: 25 Nil
 - c) No. of students distributed uniforms/ bags/ books: Nil

- vi. No of tricycles/ prosthetic aids distributed No
- vii. No of scholarships distributed No
- viii. No of Ayushman Bharat - golden cards distributed No
- ix. No of J&K Health Cards distributed No
- x. Others No
- xi. Whether any water conservation work started, Yes/ No Yes
- Details thereof: No
- xii. Whether any mega event of any other department, especially those involved in individual beneficiaries like, Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture, etc. held Yes/ No No
- Details thereof: No
- xiii. Whether Poshan Abhiyan activity held Yes/ No Yes
- xiv. Brief description of the activity: Dry Rottn

DAY 3:

I. Mahila Sabha: Under NRLM i. Attendance 100 No ii. Resolution passed, if any No

iii. Issues raised:

1. Green advance among ladies of self help group 2. No 3. No 4. No

II. Bal Sabha:

i. Attendance 20 No ii. Resolution passed, if any Yes (and available in the CP meeting to know Sharmila Ghai Bather No. No 4)

Issues raised:

- Play ground in G.P.
- No
- No
- No

III. Works completed/Inaugurated under BZV:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Development of Sharmila Ghai Bather	1.50	31-3-2020	Yes	Yes
2					
3					
4					
5					

Important Note: At least one work /demand as reflected in BZV/BZV2 to be physically and financially completed in every Panchayat and Inaugurated by Visiting Officer.

IV. Other works completed/Inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under BzV1/BzV2/ Others (please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1						
2						
3						
4						
5						

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of BzV1 and BzV2
- At least one work to be identified and started - Foundation stone to be laid by the Visiting Officer

VI. Gritta-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1		
2		
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (BzV1 & BzV2):

S. No	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands - BzV1 ✓			
1	Transportation	NIL	
2	Communication	NIL	
3	Sanitation	NIL Completed	
4	Panchayat not covered of sutting in August	NIL	Village not covered
5	Relaxation of electric poles and loose wire in Gt	NIL 101 lines	101
6	Playground near Arthy Ditch Nari badi	NIL	101
7	Const. of community shed near trouble Nari badi	NIL	NIL
II. Urgent Public Requirements/ Demands - BzV2 ✓			
1	Communication of Network	NIL	NIL
2	Public Transport	NIL	101%
3	Development of Standon fast at Nari badi Panchayat	m-completed 101%	
4	Playground near Arthy Ditch Nari badi (Arthy Ditch)	NIL	NIL
5	Const. of community shed near temple Nari badi	NIL	NIL
6	Operation of road from Bakhari to GUTTA Badi	NIL	NIL
7	Subsidy at Bakhari	NIL	yes

S No	Particulars	Action taken	Remarks #
III Major Problems - B2V1			
1	The population of the basker's party at 1771 but 928	Nil Nil	
2	No. souls in the record of revenue dept. list of 843 no. souls	Nil	
3	ade not in revenue record now the party has been denied to have the basker's party		
4	Record of revenue dept. to get justice through back to village (1)		
5			
IV Major Problems - B2V2			
1	-	Nil	
2			
3			
V Major Complaints - B2V3			
1	same as above B2V1		
2			
VI Major Complaints - B2V4			
1	-	Nil	
2			

Please indicate whether action taken in 2019 or 2020 or during Jan, April, May, June, July, August, September, October, November, December.

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer
1.	Mobile Network not working in G.P. Public house not functioning
2.	Public Transport in G.P. from to the main road by bus
3.	border border left on uncompleted and needs more.
4.	Replacement of wires and poles in Agriculture field as well as in village.
5.	Ditch work underway for Public carrying on ditch line
6.	Road from Main Road to the main road to the main road in G.P.
II	Major/ urgent public demands that was/were reflected earlier but have not been addressed so far
1.	Public well in G.P. not working in village about 200 years back with 80% work completed but still not functional. Public facing in convenience.
2.	Commonly shed for Public carrying near temple at village not working
3.	Population of village not clear from the house of the main road
4.	Recommendation of village at village not clear from the house of the main road
5.	Street light in G.P. not working
6.	Public house near Main Road not included in border left distance
7.	Public house near Main Road not included in border left distance
8.	Public house near Main Road not included in border left distance
III	Overall assessment of visit and suggestions. (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions)
	Satisfactory as the line department are working in consultation with PDS for the welfare of the main road of G.P.

Signature of the visiting officer

Name: _____