



Ppt. Ossy  
Block Swns.

# Back to Village-3

B2V3

October 02-12, 2020  
Governance at Peoples' Doorstep



Government of Jammu & Kashmir

JS

**B2V1:** June 20-27, 2019

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**B2V2:** November 25-30, 2019

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**B2V3:** October 02-12, 2020

# General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (\*). These fields are to be pre filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15<sup>th</sup> FC plan, list of Awaas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15<sup>th</sup> FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awami Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
16. **The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**

# Schedule for the Visiting Officer

## Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup, etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas – proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening *Choupat* – informal discussions.

## Day 2: Mela/ Mega event

### a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awaas+ beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Ladi Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

### b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awami Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children.
- Activities of Social Welfare Department – distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
  - Universal Health Cards/ Ayushman Card distribution.
  - Start any one water conservation work.

**c) Holding of Mega Mela/ IEC activities of different departments, especially those involved with individual beneficiaries:**

- Extension/ information camps of Agriculture/ Horticulture.
- Animal/ Sheep Husbandry.
- Beti Bachao, Beti Padhao activities.
- Activities/ exhibitions/ information campaigns of the following departments:
  - ✓ Animal/ Sheep Husbandry
  - ✓ Agriculture
  - ✓ Horticulture
  - ✓ Handloom/ Handicrafts
  - ✓ Youth Services and Sports
  - ✓ Floriculture
  - ✓ Any department which has subsidy or individual beneficiary scheme.

**d) Filling up of B2V3 booklet.**

### Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations (along with Sarpanch/ Panchs/ BDC Chairman):
  - Languishing projects.
  - Projects completed in last month under 14<sup>th</sup> FC, MGNREGA, B2V or any other CSS/ District/ State Sector scheme.
  - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts.

#### IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under B2V and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under B2V both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under B2V out of priority demands is identified, foundation stone laid and started during His/Her visit.

## Documents to be provided to the Visiting Officer by the DC

1. Copies of B2V1 and B2V2 booklets as filled in by the visiting officer in June/ November, 2019.
2. Two copies of B2V3 booklet with basic data in fields marked with asterisk (\*) already filled in.
3. Duly validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including:
  - Action Taken Report on issues/ demands/ complaints of B2V1 and B2V2.
  - List of new works started/ ongoing/ completed after B2V1 and B2V2 under the following heads:
    - ✓ 14<sup>th</sup> FC
    - ✓ B2V grants
    - ✓ Convergence
    - ✓ District Plan
    - ✓ State Sector
    - ✓ Any other work
  - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after B2V1.
  - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after B2V1.
5. Plans/ beneficiary lists:
  - MGNREGA draft plan document for the year 2021-22.
  - 15<sup>th</sup> FC draft plan document for the year 2021-22.
  - List of Awaas+ beneficiaries.
  - List of pension beneficiaries.
6. Lists of beneficiaries for:
  - various certificates/ benefits to be distributed by the visiting officer.
  - whom Griha Pravesh ceremonies have been organised.
7. Panchayat newsletter.

## Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy.
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions.
3. List of deletions from Awaas+ beneficiaries.
4. Representations received, if any.
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15<sup>th</sup> FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filled in Mission Antyodaya form and ease of living survey data.

# Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (\*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

## A) Details of Reporting Officer:

- Name: SANTAY KUMAR Tickoo
- Designation: UNDER SECRETARY
- Department/ place of posting: POWER Dev. Dept., Civil Sect.
- Mobile No: 94191 26817
- Email ID: undersecretary.pdd@jk.gov.in
- Home District: Jammu
- Dates of visit: 5-7 of October, 2020

## B) Locational details of Panchayat:

- Name of the Panchayat: OSSU
- Local Government Directory (LGD) code of the Panchayat: 240280  
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: SEWNA
- Name of Tehsil: UDHAMPUR
- Name of District: UDHAMPUR

## C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 01
- No. of hamlets in the Panchayat: 02
- No. of households in the Panchayat: 301
- Population (approx.) of the Panchayat: 1930 (As per 2011 census)



**D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:**

S. No.	Department	Name	Designation	Contact number
1	PHE	Sukesh Sharma	JE	9682196959
2	Social Welfare	Tilak Raj	TSHO	9419163590
3	Agriculture	Harpreet Singh	AEA	9697970707
4	Revenue	Milap Singh	Patwari	9149989016
5	RDD & PR	Sanjeev Kumar	NYC	7051343200
6				
7				
8				
9				
10				

**D-ii) Details of absent employees vis-à-vis list furnished by the DC:**

S. No.	Department	Name	Designation
1	Social Welfare	-	-
2	PHE		
3	Animal Husbandry		
4	R & B / PMGSY		
5	Horticulture		

**E) Strengthening of Gram Panchayats:**

**1. Infrastructure:**

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/ No/ Under construction    
 If yes, whether functioning in: Own building/ Other government building/ Private building    
 If no, whether land is available for construction of Panchayat Ghar: Yes/ No
- ii. Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No <input checked="" type="checkbox"/>	Panchayat Ghar being backbone of the Panchayati Raj, is urgently required in this block.
Computer/ printer in Panchayat Office	Yes/ No <input checked="" type="checkbox"/>	
Telephone in Panchayat Office	Yes/ No <input checked="" type="checkbox"/>	
Toilet facility available in Panchayat Ghar	Yes/ No <input checked="" type="checkbox"/>	
Electricity available in Panchayat Ghar	Yes/ No <input checked="" type="checkbox"/>	
Water connection available in Panchayat Ghar	Yes/ No <input checked="" type="checkbox"/>	
Bank Branch available in the Panchayat	Yes/ No <input checked="" type="checkbox"/>	

- iii. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓  
(Visiting Officer to physically check the register)

If No, Visiting Officer to get the register prepared in his/her presence and confirm: \_\_\_\_\_

## 2. Functionality:

### 2.1 General activities:

- i. Are Ward Sabha meetings being held: Yes/No ✓
- ii. No. of Ward Sabha meetings held since inception: 20
- iii. No. of Gram Sabhas conducted since inception: 25
- iv. Date of last Gram Sabha: 23-9-2020
- v. Are all plans approved in Gram Sabha: Yes/No ✓
- vi. Is the minimum quorum of 1/10<sup>th</sup> being ensured in all Ward/ Gram Sabhas: Yes/No ✓
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No ✓
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No ✓
- ix. Has Social Audit Committee been framed: Yes/No ✓
- x. Is social audit being conducted by the Committee: Yes/No ✓
- xi. No. of works audited by the Social Audit Committee: 10
- xii. Has Pani Samiti been constituted: Yes/No ✓
- xiii. Has the Pani Samiti approved the Village Action Plan: Yes/No ✓
- xiv. No. of meetings of Pani Samiti held: nil
- xv. Is Biodiversity Management Committee constituted: Yes/No ✓
- xvi. No. of BMC meetings held: 02
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No ✓
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No ✓
- xix. Are Poshan Abhiyan activities being held in the Panchayat: Yes/No ✓
- xx. What and where was the last activity held: 23-9-2020
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No ✓
- xxii. No. of meetings of HFWAC & VHSNC meetings held: nil
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/ No ✓
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No ✓

- xxv. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/ No ✓
- xxvi. Whether grievances redressal box is installed: Yes/No ✓
- xxvii. No of grievances received pertaining to Panchayat level: nil
- xxviii. No of grievances disposed of at Panchayat level: nil
- xxix. Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/ No ✓
- xxx. Whether all MGNREGA/ 14<sup>th</sup> FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓
- xxxi. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 <sup>th</sup> Finance Commission	Yes/ No ✓	Secy, Panch	Yes/ No ✓	12.35	9.70
ICDS (Nutrition)	Yes/ No ✓	-	Yes/ No	-	-
ICDS (Honorarium)	Yes/ No ✓	-	Yes/ No	-	-
Mid-Day Meals (MDM)	Yes/ No ✓	-	Yes/ No	-	-
Own resources of Panchayat	Yes/ No ✓	-	Yes/ No	-	-
Any other Scheme, if yes, indicate name:	<u>nil</u>	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

## 2.2. Integrated Child Development Scheme (ICDS):

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No ✓
- If no, reason thereof: Since no purchase committee for the purpose has been constituted and no account has been opened  
Also mention if it is being purchased by someone else: Through the concerned Dept.
- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No ✓
- If no, reason thereof: \_\_\_\_\_
- iii. Expenditure incurred on procurement through Sarpanch: Rs nil lakh
- iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/ No ✓

If no, reason thereof: Since no funds for the purpose are being provided to the Panchayat, as such, Honorarium is provided to the AWWs/Helpers.

v. Expenditure incurred on paying of honorarium through Sarpanch: Rs nil lakh

vi. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

### 2.3. Midday Meal (MDM) Scheme:

i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No

If no, reason thereof: The same is being supplied by the concerned Dept.

ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs nil lakh

iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No

If no, reason thereof: As the same is being provided by the Educ Dept.

Also mention if it is being provided by someone else

Through Education Dept

iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

v. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs nil lakh

vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No

If yes, whether approved by the Gram Sabha: Yes/ No

If no, reason thereof: As the OSSU Panchayat has no resources of its own as such, the maintenance of accounts does not arise.

### 2.4. Challenges:

i. Major challenges being faced by the Panchayat in functioning and execution of works:

- (1) Non-availability of funds
- (2) Approval of the proposal in time
- (3) Non-availability of infrastructure required for the purpose and technical staff.
- (4) Timely submission / clearance of proposals of PPT.

## F) Jan Abhiyan/ Awami Muhim activities:

(Have to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local inquiry during his/ her stay in the village.)

### 1. Domicile Certificates issued \*:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRC Holders					
Non-PRC					
WPR					
Students					
Officers					

### 2. Category certificates issued \*:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC					
ST					
OBC					
ALC					
RBA					

### 3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakal/ Jamabandi				
Nakal/ Girdawari				
Farad/ Intikhab				
Mutations				

### 4. Birth/ Death/ Disability Certificates \* (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates					
Birth Certificates					
Disability Certificates					

### 5. Adhaar seeding of Ration Card \*:

Category	Target *	No. of total Ration Cards Adhaar seeded *	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PHH					
Non-PHH					
Antyodaya Anna Yojana					

### 6. Health \*:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards					
Ayushman Bharat individuals Cards					
Janani Suraksha Yojna (JSY)					

### 7. National Social Assistance Programme (NSAP) \*:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension							
Widow Pension							
Disability Pension							

### 8. Integrated Social Security Scheme (ISSS) \*:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension							
Assistance to Women in Distress							
Assistance to Physically Challenged Persons							

### 9. Other Welfare Schemes \*:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)					
National Family Benefit Scheme (NFBS)					
PM Gareeb Kalyan Anna Yojana					
Mission mode project for registration of construction workers					

### 10. Scholarships to the students under various schemes \*:

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre Matric for SC				
Pre Matric for ST				
Pre Matric for OBC				
Pre Matric for Minorities				
Post Matric for SC				

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post Matric for ST				
Post Matric for OBC				
Post Matric for Minorities				
Dr. Ambedkar EBC				
National Merit-cum-Means (NMMSS)				
Merit-cum-Means Minority				
PM's Special Scholarship for J&K (PMSSS)				
National talent Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)				

### 11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim \*:

Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)					
Kissan Credit Card					

### 12. Live Stock Schemes\*:

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme				
Innovative Poultry Production Programme				
Integrated Development of Small Ruminants and Rabbits - Sheep Farm				



### 13. Universal coverage Scheme \*

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Awami Muhim *	Pendency* (No.)	Reasons of pendency
JK Health Scheme				

### 14. School Amenities:

- i. No. of schools in the Gram Panchayat: 6
- ii. No. of schools with Ramp Facility for Children with Specific needs: 4
- iii. No. of schools with drinking water facility: 6
- iv. No. of schools with electricity connection: 2
- v. No. of schools with toilet facility
- a. For Boys:
- b. For Girls:
- vi. No. of schools with girl students (Girls/ Co-Ed schools): 6
- vii. No. of such schools installed with Sanitary Napkin Vending Machines: 01 (HS)
- viii. No. of such schools installed with incinerators: 01 (HS)

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### 15. Basic Services:

- i. No. of habitations with over 250 souls: 05
- ii. No. of habitations with over 250 souls in the GP without road connectivity: 03
- iii. If yes, whether these roads have been surveyed: Yes/No:
- iv. No. of habitations with less 250 souls in the GP without fair weather road: 02
- v. Is there any habitation or mohalla which is yet un-electrified: Yes/ No:
- If yes, names and aprox no. of households:
- (a) \_\_\_\_\_ (name): \_\_\_\_\_ (households)
- (b) \_\_\_\_\_ (name): \_\_\_\_\_ (households)
- (c) \_\_\_\_\_ (name): \_\_\_\_\_ (households)
- Remarks/ explanation: \_\_\_\_\_

- vi. Total no. of households without electricity connection in the GP: nil
- vii. Is there any habitation/ area where trees/ wooden poles are used for electric supply: Yes/ No  No  
If yes, details: \_\_\_\_\_  
Approximate no. of wooden poles: \_\_\_\_\_
- viii. Are there any areas where barbed wire is used for electric supply: Yes/ No  No  
If yes, name of the habitation(s): \_\_\_\_\_  
Approximate length: nil metres  
Approximately what %age of total wire length in GP is barbed wire: nil
- ix. No. of households without tapped water supply in the GP: "Whole Ossee Panchayat"

**16. Pradhan Mantri Awas Yojana (PMAY)\*:**

- i. Cumulative Target\*: - (No.) So far full target has been achieved.
- ii. No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim\*: nil
- iii. No. of households to which 1st instalment released during Jan Abhiyan/ Awami Muhim\*: nil
- iv. No. of houses completed in 2020-21\*: nil
- v. No. of houses completed during Jan Abhiyan/ Awami Muhim\*: nil
- vi. No. of houses under construction\*: nil

**17. Community Sanitary Complex (CSC) Status:**

- i. Whether CSC sanctioned in the Gram Panchayat: Yes/ No  Yes
- ii. If yes, has the CSC been constructed: Yes/ No  Yes
- iii. Whether the CSC is functional: Yes/ No  Yes
- iv. No. of CSCs taken up during Jan Abhiyan/ Awami Muhim\*: 01
- v. No. of CSC completed during Jan Abhiyan/ Awami Muhim\*: 01
- vi. Any issue regarding water connection and sewage disposal in CSC:

The CSC <sup>is</sup> constructed by the DORD/PR shall be fully functional with the provision of water supply facilities in near future.

**18. MGNREGA:**

- i. Whether MGNREGA Plan 2020-21 has been approved: Yes/ No  Yes
- ii. If yes:
  - a) Funds allocated to the Panchayat: Rs \_\_\_\_\_ lakh\*
  - b) No. of works approved\*: 37

c) No. of works started during Jan Abhiyan/ Awami Muhim\*: 03

d) No of works completed during Jan Abhiyan/ Awami Muhim\*: Under Constt.

e) No. of person days generated during Jan Abhiyan/ Awami Muhim\*: 200

f) Wages due for "e" above: Rs nil lakh

g) Wages paid out of "f" above: Rs nil lakh

h) Any grievance related to MGNREGA: During Gram Sabha meetings held during the BTVs, issue regarding pending wages of skilled persons since 2016/ material component payments have rigorously being highlighted for release on urgent basis.

19. 14<sup>th</sup> FC Award:

i. Allocation under 14<sup>th</sup> FC for four years. Rs 22.05 lakh

ii. Whether Action plan prepared for all years. Yes/ No  Yes

iii. No. of works as per the Action Plan: 16

iv. Whether approval accorded to the whole Plan by the DPC. Yes/ No  Yes

v. No. of works for which technical sanction accorded by the Xen: 16

vi. No of works authorized by the Halqa Panchayat: 12

vii. No. of works taken up during Jan Abhiyan/ Awami Muhim\*: 01

viii. No. of works completed during Jan Abhiyan/ Awami Muhim\*: 01

ix. Payments made during Jan Abhiyan/ Awami Muhim\*: Rs 2.00 lakh

x. Total expenditure on PRIASoft as on date: Rs 9.07 lakh

20. Works under Capex and CSS\*:

a. District Capex\*

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	RDD	<u>nil</u>			
2	PWD				
3	Jal Shakti				
4	PDD				
5	Others				

b. UT Capex\*

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	RDD	/	nil		
2	PWD				
3	Jal Shakti				
4	PDD				
5	Others				

c. Centrally Sponsored Schemes (CSS)\*

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	Samagra Shiksha	/	nil		
2	PMGSY				
3	Jal Shakti Mission (PHE)				
4	Jal Shakti Mission (I&FC)				
5	NHM				
6	Others (specify)				

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21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- i. No. of complaints received\*: 10
- ii. No. of complaints resolved\*: 03
- iii. Constraints faced in delivery of services:

1) Non-availability of funds for the work done/ material supplied to the Deptt.

2) Non-availability of pvt. Ghar and meagre/ ~~low~~ staff shortage of line Deptts to cater to the needy beneficiaries.

22. Others:

- i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No
- ii. If yes, total number of beneficiaries identified in the Panchayat\*: \_\_\_\_\_

## G) Activities during B2V3:

### DAY 1:

- i. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No
- ii. No. of Panchayat Members present: All were present
- iii. Issues raised during the meeting:
- Non-redressal of issues/ demands raised
  - delaying BTV, and BTVg.
  - Const. of Panchayat Ghar for O.Su.
  - Non-availability of drinking water facility.
- iv. Important establishments/ institutions visited: (Please tick)
1. Schools.
2. PHC/CHC.
3. Veterinary clinic. (Not established)
4. Anganwari centre.
5. PDS (ration) depot. (Not established)
6. Any industrial establishment (Not available)
7. Government offices:
- (a) nil
- (b) nil
- (c) nil
8. Any other: nil
- v. Total number of wards in the Panchayat: 09
- vi. No. of Wards Sabha held: 03
- vii. No. of villagers present during the Ward Sabha: Approximately 30-40
- viii. Whether any resolution passed: Yes/ No
- ix. Citizen Information Board visited: Yes/ No
- x. Wall painting of works of 2019-20 inspected: Yes/ No
- xi. Name of the departments whose works displayed in the paintings:
- Deptt. of Rural Dev./PR

2. \_\_\_\_\_ *nil* \_\_\_\_\_
3. \_\_\_\_\_ *nil* \_\_\_\_\_
4. \_\_\_\_\_ *nil* \_\_\_\_\_

## DAY 2:

### I. Gram Sabha:

- i. Location of Gram Sabha: \_\_\_\_\_ *W. No. 4 H.S. OSSU* \_\_\_\_\_
- ii. No. of villagers present during the Gram Sabha: \_\_\_\_\_ *50-55* \_\_\_\_\_
- iii. Whether resolution passed for MGNREGA Plan: Yes/ No  Yes
- iv. Whether resolution passed for 15<sup>th</sup> FC Plan: Yes/ No  Yes
- v. Whether list of Aawas+ beneficiaries read out: Yes/ No  Yes
- vi. No. of ineligible beneficiaries removed: \_\_\_\_\_ *nil* \_\_\_\_\_
- vii. Whether list of pension beneficiaries read out: Yes/ No  Yes
- viii. Whether people made aware about the Covid-19:
- Use of masks: Yes/ No  Yes
  - Sanitizers: Yes/ No  Yes
  - Social distancing: Yes/ No  Yes
- ix. Whether Panchayat Newsletter distributed: Yes/ No  Yes
- x. Whether any mega cultural/ social/ sports event held: Yes/ No  Yes

Details thereof: \_\_\_\_\_ *Sports event was held in High School* \_\_\_\_\_  
 \_\_\_\_\_ *OSSU. The participating students were encouraged* \_\_\_\_\_  
 \_\_\_\_\_ *with the distribution of medals. The Sports kit* \_\_\_\_\_  
 \_\_\_\_\_ *provided by the Panchayat was kept at the disposal of* \_\_\_\_\_

- xi. Details of scheme benefits extended/ services distribution: \_\_\_\_\_ *Head Master H.S. under* \_\_\_\_\_  
 \_\_\_\_\_ *proper inventory.* \_\_\_\_\_
- a) No. of Domicile certificates distributed: \_\_\_\_\_ *nil* \_\_\_\_\_
- b) No. of sports kits distributed: \_\_\_\_\_ *15* \_\_\_\_\_
- c) No. of students distributed uniforms/ bags/ books: \_\_\_\_\_ *nil* \_\_\_\_\_

- d) No. of tricycles/ prosthetic aids distributed: nil
- e) No. of scholarships distributed: nil
- f) No. of Ayushman Bharat - golden cards distributed: nil
- g) No. of J&K Health Cards distributed: nil
- g) Others: nil

xii. Whether any water conservation work started. Yes/ No

Details thereof: \_\_\_\_\_  
 \_\_\_\_\_

xiii. Whether any mega event of any other department, especially those involved in individual beneficiaries like. Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture, etc., held: Yes/ No

Details thereof : \_\_\_\_\_  
 \_\_\_\_\_

xiv. Whether Poshan Abhiyan activity held: Yes/ No

xv. Brief description of the activity: \_\_\_\_\_  
 \_\_\_\_\_

**DAY 3:**

**I. Mahila Sabha:**

- i. Attendance: Attended the Mahila Sabha
- ii. Resolution passed, if any: nil
- iii. Issues raised:

1. 2-3 more Anganwasi workers are required to be established in the Panchayat.
2. One more Health worker is required to be deployed/ posted in the BSSU NRHM Dispensary.

**II. Bal Sabha:**

- i. Attendance: Held Bal Sabha on 6.10.2020.
- ii. Resolution passed, if any: A small curvest be constructed

iii. Issues raised:

1. in the H.S. cess facilitating the students
2. to cross the Nallah flowing adjacent to
3. the HS cess.
4. \_\_\_\_\_

III. Works completed/inaugurated under BzV:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	T/Road	1.90	8/2020	Yes	Yes
2	PMGSY to Toha (RDD)				
3	Water Tanky H-S cess (RDD)	1.00	9/2020	Yes	Yes
4	Cremation Shed W.No. 4 (RDD)	2.50	9/2020	Yes	Yes
5	Passenger Shed W.No. 5 (RDD)	2.00	9/2020	Yes	NO

**Important Note:** At least one work /demand as reflected in BzV1/BzV2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

IV. Other works completed/inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Land developing in W.No. 5 by (RDD)	2.00	W/progress	Inspected during BzV3	—
2	T/Road Kera to Malgaun (RDD)	1.80	8/2020	Yes	Yes
3	L/D and P/work near Shiv Mandir cess (RDD)	1.80	W/progress	Inspected BzV3	—
4	L/D & P works in W.No. 3 (RDD)	1.80	Yes	Yes	Yes
5	Pond at Pattian (RDD)	1.70	Yes	Yes	Yes



V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	Water Tank at H.S. cross (RDP) W.No. 4	1.000	BTV <sub>2</sub>	yes	yes	-
2	Sl. No. 2 of VI ante	1.80	BTV <sub>2</sub>	yes	yes	-
3						
4						
5						

**IMPORTANT NOTE:**

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- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1		
2		
3		
4		
5		

## H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands - B2V1			
1	No action has been taken on the demands/proposals reflected during BTV <sub>1</sub> , excepting some works done/undertaken by the DORD/PR, as per the booklet.		
2			
3			
4			
5			
6			
7			
II. Urgent Public Requirements/ Demands - B2V2			
1	The recommendations of the V.O, during BTV <sub>2</sub> have not so far been started/implemented excepting the works relating to the Rural Dev. Dept, as per the booklet.		
2			
3			
4			
5			
6			
7			

S. No	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Water Scarcity / Non-availability.		
2	Road Connectivity		
3	Panchayat Ghar		
4	CPS / PHE		
5	Animal Husbandry Centre.		
IV. Major Problems - B2V2			
1	Non-availability of drinking water		
2	Motorable Road.		
3	panchayat Ghar / CPS / C.Sc		
V. Major Complaints - B2V1			
1	Social welfare.		
2	PHE (Jal Shakti Dept)		
VI. Major Complaints - B2V2			
1	People of the Panchayat were expecting start of works shortlisted during		
2	BTVI programme.		

# Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan / Awami Muhim.

# I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer:
	<p>① Providing of safe drinking water facility till date and slackness of the PHE Dept. in facilitating drinking water out of the available resources till a formal scheme is frame/approved.</p> <p>② Resentment for other issues raised.</p>
II	Major/ urgent public demand(s) that was/were reflected earlier but have not been addressed so far:
	<ol style="list-style-type: none"><li>1. Panchayat Ghar ossu</li><li>2. Common facilitation Centre (CFC)</li><li>3. PHE</li><li>4. Veterinary Centre</li><li>5. Taped water in the households</li><li>6. Motorable road connectivity in ossu.</li></ol>
III	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	<p>It was felt that Panchayat Ghar should be approved for ossu on urgent basis, being the backbone of panchayat wherefrom all related activities occur. The area/panchayat is in dire need of drinking water for which they are facing difficulties day in and day out, as such, is required to be priority amongst all schemes. The Secretary, Panchayat ossu is an asset of the RPD, the official is dedicated and needs encouragement at all fronts.</p>

Signature of the visiting officer

Name:

Sanjay Kumar Tripathi  
Under Secy RPD.