



Back to Village-3 October 02-12, 2020 Governance at Peoples' Doorstep



Government of Jammu & Kashmir

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: Sanjay Pakhu
- Designation: Senior Lecturer
- Department/ place of posting: School Education Govt. Model HSS Hiranagar
- Mobile No: 8493028666
- Email ID: _____
- Home District: Kathua
- Dates of visit: 07-10-20, 08-10-20, & 09-10-2020

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B) Locational details of Panchayat:

- Name of the Panchayat: Kishanpur Kandi
- Local Government Directory (LGD) code of the Panchayat: _____
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: Barnoti
- Name of Tehsil: Marheen
- Name of District: Kathua

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 03
- No. of hamlets in the Panchayat: 01
- No. of households in the Panchayat: 382
- Population (approx) of the Panchayat: 1900

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	Agriculture	Kulbhushan	AEA	70061-05085
2	Horticulture	Yash Paul	Technician	90187-43255
3	RTIC (Irrigation)	Vijay Datta	J.E	7006205721
4	RTIC Irrigation	Vaibhav Kumar	J.E	7780973165
5	DYSS Kathua	Ashok Kumar	P.E.T	9796618495
6	P.D.D.	Kuldeep Raj	Tech. IV	9622111936
7	P.H.E	Rahul Singh	T.C.	-
8	Social welfare office	Anita Kumari	Conductress	9149757252
9	Animal Husbandary	Manohar Lal	L.S.S.	9906345698
10	P.W.D.	Shivam Sharma	J.E	94695-90091

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1	-	-	-
2	-	-	-
3	-	-	-
4	-	-	-
5	-	-	-

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/ No/ Under construction
If yes, whether functioning in: Own building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Ghar: Yes/ No

- ii. Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No ✓	
Computer/ printer in Panchayat Office	Yes/ No ✓	
Telephone in Panchayat Office	Yes/ No ✓	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No ✓	
Water connection available in Panchayat Ghar	Yes/ No ✓	
Bank Branch available in the Panchayat	Yes/ No ✓	

- iii. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If No, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. Functionality:

2.1. General activities:

- i. Are Ward Sabha meetings being held: Yes/No ✓
- ii. No. of Ward Sabha meetings held since inception: 07
- iii. No. of Gram Sabhas conducted since inception: 30
- iv. Date of last Gram Sabha: 02/10/20 & 08/10/20
- v. Are all plans approved in Gram Sabha: Yes/No ✓
- vi. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No ✓
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No ✓
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No ✓
- ix. Has Social Audit Committee been framed: Yes/No ✓
- x. Is social audit being conducted by the Committee: Yes/No ✓
- xi. No. of works audited by the Social Audit Committee: -
- xii. Has Pani Samiti been constituted: Yes/No ✓
- xiii. Has the Pani Samiti approved the Village Action Plan: Yes/No ✓
- xiv. No. of meetings of Pani Samiti held: -
- xv. Is Biodiversity Management Committee constituted: Yes/No ✓
- xvi. No. of BMC meetings held: -
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No
- xix. Are Poshan Abhiyan activities being held in the Panchayat: Yes/No
- xx. What and where was the last activity held: _____
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No
- xxii. No. of meetings of HFWAC & VHSNC meetings held: _____
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/ No
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No

- xxv. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/ No ✓
- xxvi. Whether grievances redressal box is installed: Yes/ No ✓
- xxvii. No of grievances received pertaining to Panchayat level: _____
- xxviii. No of grievances disposed of at Panchayat level: _____
- xxix. Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/ No ✓
- xxx. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓
- xxxi. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No		Yes/ No	16.80 lakhs	5.68 Lakhs
ICDS (Nutrition)	Yes/ No		Yes/ No	—	—
ICDS (Honorarium)	Yes/ No		Yes/ No	—	—
Mid-Day Meals (MDM)	Yes/ No		Yes/ No	—	—
Own resources of Panchayat	Yes/ No		Yes/ No	1,40,224-00	—
Any other Scheme, if yes, indicate name:					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS):

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No ✓
- If no, reason thereof: _____
- Also mention if it is being purchased by someone else: _____
- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No ✓
- If no, reason thereof: _____
- iii. Expenditure incurred on procurement through Sarpanch: Rs _____ lakh
- iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/ No

If no, reason thereof: _____

v. Expenditure incurred on paying of honorarium through Sarpanch: Rs _____ lakh

vi. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3. Midday Meal (MDM) Scheme:

i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No ✓

If no, reason thereof: _____

ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs _____ lakh

iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

v. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs _____ lakh

vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No

If yes, whether approved by the Gram Sabha: Yes/ No

If no, reason thereof: _____

2.4. Challenges:

i. Major challenges being faced by the Panchayat in functioning and execution of works:

F) Jan Abhiyan/ Awami Muhim activities:

(Have to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local inquiry during his/ her stay in the village.)

1. Domicile Certificates issued *:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRC Holders	02		06		
Non-PRC					
WPR					
Students					
Officers					

2. Category certificates issued *:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC					
ST					
OBC					
ALC					
RBA					

3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Naka/ Jamabandi				
Naka/ Girdawari	08	08		
Farad/ Intikhab				
Mutations	01	01		

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates					
Birth Certificates					
Disability Certificates					

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post Matric for ST	—	—	—	—
Post Matric for OBC	—	—	—	—
Post Matric for Minorities	—	—	—	—
Dr. Ambedkar EBC	—	—	—	—
National Merit-cum-Means (NMMSS)	—	—	—	—
Merit-cum-Means Minority	—	—	—	—
PM's Special Scholarship for J&K (PMSSS)	—	—	—	—
National talent Search Scheme	—	—	—	—
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)	—	—	—	—

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim *:

Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	140	—	140	—	—
Kissan Credit Card	178	—	178	—	—

12. Live Stock Schemes*:

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	—	—	—	—
Innovative Poultry Production Programme	—	—	—	—
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	—	—	—	—

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands - B2V1			
1	Construction of C.F.C building.	—	—
2	Improvement of existing electrical line.	—	—
3	Construction of playground	—	—
4			
5			
6			
7			
II. Urgent Public Requirements/ Demands - B2V2			
1	Construction of C.F.C (building)	—	—
2	Improvement of existing electrical line.	—	—
3	Construction of play ground.	—	—
4			
5			
6			
7			

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer:
<p>b</p> <p>(2)</p> <p>(03)</p>	<p>Delay in payments to the workers both in MGNREGS & P.F.C. works.</p> <p>Low power voltage in entire panchayat & improvement of existing electrical line.</p> <p>Reducing the formalities for old age pension cases.</p>
II	Major/ urgent public demand(s) that was/were reflected earlier but have not been addressed so far:
<p>b</p> <p>(2)</p>	<p>Construction of C.F.C building.</p> <p>Improvement of existing electrical line.</p>
III	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	<p>The developmental activities are taking place, but much delay in payments to the workers affects their livelihood.</p> <p>(1) So make if payments are made at the earliest people will actively take part in Panchayat works.</p> <p>(2) Authorize the Sarpanch to recommend the old age pension cases. Many eligible persons don't pursue their pension cases keeping in view the lengthy procedure.</p>

Signature of the visiting officer

Name:

Sanjay Pakhu
Senior Lect.
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