

PM (UP) Mr. K. S. Narayan



Back to Village-3

B2V3

October 02-12, 2020

Governance at Peoples' Doorstep



Government of Jammu & Kashmir

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: Er. Asheeg Hussain Mir
- Designation: AE (Power)
- Department/ place of posting: PDO (Division Shopian)
- Mobile No: 7889377801
- Email ID: messasing07@gmail.com
- Home District: Shopian
- Dates of visit: 08, 09 October 2020

B) Locational details of Panchayat:

- Name of the Panchayat: S. P. Ash.
- Local Government Directory (LGD) code of the Panchayat
(To be sourced from Rural Development Department/ by DCI) 234590
- Name of CD Block: Shopian
- Name of Tehsil: Shopian
- Name of District: Shopian

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 01
- No. of hamlets in the Panchayat: 06
- No. of households in the Panchayat: 650
- Population (approx) of the Panchayat: 4138

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	RDD	11 Pan Singh	SP	9622448831
2	Revenue	Mohd Rafiq Bhai	Patwar	9402348831
3	Health	Patina Harwar	PHN	7780959229
4	ICDS	Naseem Parveen	Supervisor	849852267
5	EC & EA	Mushtaq Ali Bhai	ASST	9596117199
6	Agriculture	Aamir Yaq	ACA	7006088609
7	Handicrafts & Handlooms	Yasmin Begum	ICET	8491020902
8	Social Welfare	Singla Shobha	Protection officer	959648545
9	DYSS	Mutir Sadiqullah	REC	6205360007
10	PDD	Yasmin Yousaf	Jr. LI	700949150
		Mr. Haidar Ali	ACI	9622448832

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

Whether Panchayat Ghar is available in the Panchayat: Yes/ No/ Under construction
 If yes, whether functioning in: Own building/ Other-government building/ Private building
 If no, whether land is available for construction of Panchayat Ghar: Yes/ No

Facilities available in the Panchayat Ghar

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

Whether Infrastructure and Assets Register has been prepared: Yes/No
 (Visiting Officer to physically check the register)
 If No, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. Functionality:

2.1. General activities:

- i. Are Ward Sabha meetings being held: Yes/No 11
- ii. No. of Ward Sabha meetings held since inception: 04
- iii. No. of Gram Sabhas conducted since inception: 04
- iv. Date of last Gram Sabha: 26 June 2020
- v. Are all plans approved in Gram Sabha: Yes/No
- vi. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No
- ix. Has Social Audit Committee been framed: Yes/No
- x. Is social audit being conducted by the Committee: Yes/No 14
- xi. No. of works audited by the Social Audit Committee: 14
- xii. Has Pari Samiti been constituted: Yes/No
- xiii. Has the Pari Samiti approved the Village Action Plan: Yes/No
- xiv. No. of meetings of Pari Samiti held: 01
- xv. Is Biodiversity Management Committee constituted: Yes/No
- xvi. No. of BMC meetings held: 02
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No
- xix. Are Postan Abhiyan activities being held in the Panchayat: Yes/No
- xx. What and where was the last activity held: At D.P. Basni
- xxi. Have Health & Family Welfare Advisory Committee (HFVAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No
- xxii. No. of meetings of HFVAC & VHSNC meetings held: 18 yearly
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all P.D.&P.R schemes: Yes/ No
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No

- xxv Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/ No Nil
- xxvi Whether grievance redressal box is installed: Yes/No Nil
- xxvii No of grievances received pertaining to Panchayat level: Nil
- xxviii No of grievances disposed of at Panchayat level: Nil
- xxix Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/ No
- xxx Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSCI) Yes/ No
- xxxi Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No	<u>Nil</u>	Yes/ No	<u>4.59 Lakh</u>	
ICDS (Nutrition)	Yes/ No	<u>Supervisor Admittance</u>	Yes/ No	<u>Returned</u>	
ICDS (Honorarium)	Yes/ No	<u>Supervisor Admittance</u>	Yes/ No	<u>Nil</u>	
Mid-Day Meals (MDM)	Yes/ No	<u>Head of Institution</u>	Yes/ No		
Own resources of Panchayat	Yes/ No		Yes/ No		
Any other Scheme, if yes, indicate name					

Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch

2.2. Integrated Child Development Scheme (ICDS):

- i Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No
- If no, reason thereof: There is no elected Sarpanch/Prasa
- Also mention if it is being purchased by someone else: The purchase of the items are administered and supervised by
- ii Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No
- If no, reason thereof: _____
- iii Expenditure incurred on procurement through Sarpanch: Rs 17 Lakh
- iv Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/ No

- k Expenditure incurred on paying of honorarium through Sarpanch: Rs _____ Lakh
- l Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No
- (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3. Midday Meal (MDM) Scheme:

- i Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No
- If no, reason thereof: Pending of dry ration to students
- ii Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs _____ Lakh
- iii Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No
- If no, reason thereof: there are no elected Sarpanch/Prasa
- Also mention if it is being provided by someone else: The department have provided dry ration to students
- iv Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No
- (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- v Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs _____ Lakh
- vi Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No
- If yes, whether approved by the Gram Sabha: Yes/ No
- If no, reason thereof: _____

2.4. Challenges:

- i Major challenges being faced by the Panchayat in functioning and execution of works: _____
- _____
- _____

F) Jan Abhiyan/ Awami Muhim activities:

(Have to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local inquiry during his/ her stay in the village)

1. Domicile Certificates issued :

Category	Target population	Certificates Issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
PRC Holders	250	148	148	-	-
Non-PRC					
WPR					
Students					
Officers					

2. Category certificates issued :

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
SC					
ST					
OBC					
ALC					
RBA	4	4	4	-	-

3. Revenue papers issued:

Category	Applications received	Certificates issued during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Nakai/ Jamabandi	15	15	-	-
Nakai/ Girdawari	15	15	-	-
Farad/ Inkhad	20	20	-	-
Mutations	-	-	-	-

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued	Pendency (No.)	Reasons of pendency
Death Certificates	-	-	-	-	-
Birth Certificates	-	-	-	-	-
Disability Certificates	-	-	-	-	-

5. Adhaar seeding of Ration Card :

Category	Target	No. of total Ration Cards/ Adhaar seeded	Adhaar seeding during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
PHH	262	262	0	0	-
Non-PHH	282	282	0	0	-
Antyodaya Anna Yojana	44	44	0	0	-

6. Health :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	29	-	29	-	-
Ayushman Bharat Individuals Cards	64 + 52 = 116	13	59 = 443 / 102	-	-
Janani Suraksha Yojna (JSY)	36	-	36	-	-

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Adhaar seeding during Jan Abhiyan/ Awami Muhim	Total Adhaar seeding
Old Age Pension	-	-	-	3	-	-	100
Widow Pension	5	-	5	6	-	-	99
Disability Pension	1	1	1	0	-	-	-

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim	Total Aadhar seeding
Old Age Pension	-	-	8	-	-	-	96
Assistance to Women in Distress	-	-	11	-	-	-	95
Assistance to Physically Challenged Persons	-	-	29	-	-	-	98

9. Other Welfare Schemes :

Scheme	Eligible Families/Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)	2	2	2	-	-
National Family Benefit Scheme (NFBS)	6	-	-	-	-
PM Gareeb Kalyan Anna Yojana	289	-	289	-	NIL
Mission mode project for registration of construction workers	-	5	5	3	Verification

10. Scholarships to the students under various schemes :

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Pre Matric for SC	6	0	0	0
Pre Matric for ST	6	6	6	-
Pre Matric for OBC	-	-	-	-
Pre Matric for Minorities	300	-	-	-
Post Matric for SC	-	-	-	-

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
Post Matric for ST	0	0	0	0	0
Post Matric for OBC	-	-	-	-	-
Post Matric for Minorities	63	-	-	-	-
Dr Ambedkar EBC	-	-	-	-	-
National Merit-cum-Means (NMMSS)	-	-	-	-	-
Merit-cum-Means Minority	11	-	-	-	-
PM's Special Scholarship for J&K (PMSSS)	-	-	-	-	-
National talent Search Scheme	-	-	-	-	-
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)	-	-	-	-	-

12. Live Stock Schemes :

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	3	3	-	-
Innovative Poultry Production Programme	-	-	-	-
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	1	-	1	posting this bene...

0M on live stock

- ci No. of works started during Jan Abhiyan/ Awami Muhim: 02
- di No of works completed during Jan Abhiyan/ Awami Muhim: 850
- ei No. of person days generated during Jan Abhiyan/ Awami Muhim: 850
- fi Wages due for 'e' above: Rs. 1000 Lakh
- gi Wages paid out of 'e' above: Rs. 1000 Lakh
- hi Any grievance related to MGNREGS: _____

19. 14th FC Award:

- i Allocation under 14th FC for four years: Rs. 36.80 Lakh
- ii Whether Action plan prepared for all years: Yes/ No
- iii No. of works as per the Action Plan: 17
- iv Whether approval accorded to the whole Plan by the DPC: Yes/ No
- v No of works for which technical sanction accorded by the Xen: 17
- vi No of works authorized by the Halqa Panchayat: 17
- vii No of works taken up during Jan Abhiyan/ Awami Muhim: 17
- viii No. of works completed during Jan Abhiyan/ Awami Muhim: 17
- ix Payments made during Jan Abhiyan/ Awami Muhim: Rs. 17 Lakh
- x Total expenditure on PMS/SC as on date: Rs. 16.50 Lakh

20. Works under Capex and CSS:

a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	<u>02</u>	<u>4/p</u>	-	-
2	PWD				
3	Jal Shakti				
4	PDD				
5	Others				

b. UT Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	<u>02</u>	<u>4/p</u>	-	-
2	PWD				
3	Jal Shakti				
4	PDD				
5	Others				

c. Centrally Sponsored Schemes (CSS)

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	Samagra Shiksha				
2	PMGSY				
3	Jal Shakti Mission (PHE)				
4	Jal Shakti Mission (R-FC)				
5	NHM				
6	Others (specify)				

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- i. No. of complaints received: Nil
- ii. No. of complaints resolved: Nil
- iii. Constraints faced in delivery of services: Nil

22. Others:

- i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No ✓
- ii. If yes, total number of beneficiaries identified in the Panchayat: _____

G) Activities during B2V3:

DAY 1:

- i. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No No
- ii. No. of Panchayat Members present: Nil
- iii. Issues raised during the meeting:
 1. Nil
 2. _____
 3. _____
 4. _____
- iv. Important establishments/ institutions visited (Please tick)
 - Schools
 - FHC/CHC
 - Veterinary clinic
 - Anganwari centre.
 - PDS (ration) depot.
- v. Any industrial establishment
- vi. Government offices:
 - (a) _____
 - (b) _____
 - (c) _____
- vii. Any other: _____
- viii. Total number of wards in the Panchayat: 08 08 Nil
- ix. No. of Wards Sabha held: 04 Nil
- x. No. of villagers present during the Ward Sabha: 30 Nil
- xi. Whether any resolution passed: Yes/ No No
- xii. Citizen Information Board visited: Yes/ No No
- xiii. Wall painting of works of 2019-20 inspected: Yes/ No No
- xiv. Name of the departments whose works displayed in the paintings: RDD

2. _____
3. _____
4. _____

DAY 2:

- i. Gram Sabha:
 1. Location of Gram Sabha: Parvatyog Gaur 4.0 Am
 - ii. No. of villagers present during the Gram Sabha: 35
 - iii. Whether resolution passed for MGNREGS Plan: Yes/ No No
 - iv. Whether resolution passed for 15th FC Plan: Yes/ No No
 - v. Whether list of Awas+ beneficiaries read out: Yes/ No No
 - vi. No. of ineligible beneficiaries removed: Nil
 - vii. Whether list of pension beneficiaries read out: Yes/ No No
 - viii. Whether people made aware about the Covid-19:
 - Use of masks: Yes/ No No
 - Sanitizers: Yes/ No No
 - Social distancing: Yes/ No No
 - ix. Whether Panchayat Newsletter distributed: Yes/ No No
 - x. Whether any mega cultural/ social sports event held: Yes/ No No
 - xi. Details thereof: The cricket match was played between the Laxmipura vs Padma Laxmipura on the cricket by 10 wickets.
 - xii. Details of scheme benefits extended/ services distribution:
 - a) No. of Domicile certificates distributed: Nil
 - b) No. of sports kits distributed: 02 No's
 - c) No. of students distributed uniforms/ bags/ books: 02 No's

- g) No. of bicycles/ prosthetic aids distributed Nil
- e) No. of scholarships distributed Nil
- f) No. of Ayushman Bharat - golden cards distributed Nil
- g) No. of JAK Health Cards distributed Nil
- g) Others Nil
- xii) Whether any water conservation work started Yes/ No No

Details thereof: _____

xiii) Whether any mega event of any other department, especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture, etc. held Yes/ No No

Details thereof: _____

xiv) Whether Poshan Abhiyan activity held Yes/ No _____

xv) Brief description of the activity: _____

DAY 3:

I. Mahila Sabha:

- i) Attendance: Nil
- ii) Resolution passed, if any: Nil
- iii) Issues raised:
 1. Nil
 2. _____
 3. _____
 4. _____

II. Bal Sabha:

- i) Attendance: Nil
- ii) Resolution passed, if any: Nil

- iii) Issues raised:
 1. Nil
 2. _____
 3. _____
 4. _____

III. Works completed/Inaugurated under BZV:

S.No	Name of work and Department	Cost (Rs. In lakh)	Date of completion	Inaugurated by/Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Plant growing at <u>Local Government Group</u>	<u>4.16 Lakh</u>	<u>24/03/2020</u>	<u>Yes</u>	<u>No</u>
2					
3					
4					
5					

Important Note: All least one work /demand as reflected in BZV/ BZV2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

IV. Other works completed/Inaugurated:

S.No	Name of work and Department	Cost (Rs. In lakh)	Date of completion	Inaugurated by/Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					

V. New works:

S. No	Name of work and Department	Cost (Rs. In Lakh)	Whether identified under B2V1/B2V2/ Other (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1						
2						
3						
4						
5						

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

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VI. Githa-Pravesh of PMAY beneficiaries

S. No	Name of the beneficiary	Gift handed over Yes/ No
1		
2		
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	particulars	Action taken	Remarks #
I. Urgent Public Requirement/ Demands - B2V1			
1	New water supply scheme with reservoir at Jhalanagar, Haldia, B.P. Road	PDC	Work under progress.
2	Construction of link roads to Apte District	RDD	01 completed along under progress.
3	Roadwork cum fence topping	PWSSY/R&B	Work completed
4	Development of play field	RDD	Work completed but more work
5	Improvement of existing HT/LT network	PDD	HT ok LT under progress
6			
7			
II. Urgent Public Requirement/ Demands - B2V2			
1			
2			
3			
4			
5			
6			
7			

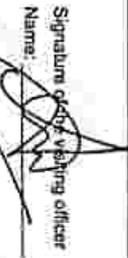
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S. No	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1			
2			
3			
4			
5			
IV. Major Problems - B2V2			
1			
2			
3			
V. Major Complaints - B2V1			
1			
2			
VI. Major Complaints - B2V2			
1			
2			

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Aarami Mahin.

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer.
II	Major urgent public demand(s) that was/were reflected earlier but have not been addressed so far. Early vacation of court case for firm - closing of left congregation Khulna and opening 3 more Anganwadis centres.
III	Overall assessment of visit and suggestions. (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.) Since there are no elected Sarpanch since the field of PDD be directed to take in to confidence Senior Citizens while implementing any plan.

Signature of the visiting officer
Name: 
Ex-Officer Hussain Mir