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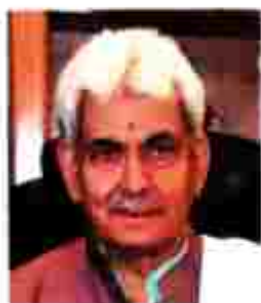
Back to Village-3

B2V3

October 02-12, 2020
Governance at Peoples' Doorstep



Government of Jammu & Kashmir



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to learn that the 3rd version of the much-acclaimed *Back to Village-3 (B2V3)* programme, a unique and ambitious exercise of taking government to the doorstep of people is being organized from 2nd to 12th October 2020, across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the *Back to Village* programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Man Ki Baat", calling it "a festival of development, public participation and public awareness."

Encouraged by the success of the programme, the government organized the *Back to Village-2 (B2V2)* in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the *Back to Village-3 (B2V3)* programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Sunvwai (Awami Sunwai) - Public grievances redressal, Adhikar Abhiyan (Muhim Barai-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Dehi Taraqiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020

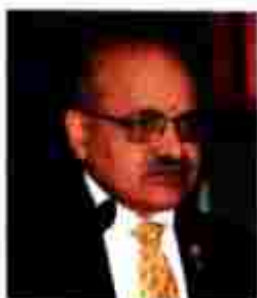
Srinagar

(Manoj Sinha)

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



B.V.R. Subrahmanyam, IAS



सत्यमेव जयते

**Chief Secretary
Jammu & Kashmir**

Message

Jammu and Kashmir continues to witness a transformation of Panchayati Raj Institutions ever since their constitution in 2018. Through the first of its kind initiative - 'Back to Village' - and the Government's decision of delegating funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme 3 is being held from 2nd October to 12th October, 2020, which will give a deeper push to the institutionalization of PRIs.

While the first B2V focussed on interaction and information on local needs, the second B2V focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an 'Action' edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise-Jan Abhiyan/Awami Muhim, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRI interface.

I appeal to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Halqas for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

(B.V.R. Subrahmanyam)

Jan Abhiyan

September 10-30, 2020

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.
02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas+ beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions including schools, PHCs, Angwanwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised, to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas+ beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

08. The visiting officer shall participate in Poshan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat newsletter. The proceedings of Gram Sabha shall be recorded and hand over the copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organized in the Panchayat and distribute sports kits, certificates, education kits, scholarships, pensions, tricycles, prosthetic aids, universal health cards, Ayushman gold cards or any other distribution scheme that the district administration has arranged for.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and frame a plan for their upliftment by inter alia taking advantage of various schemes in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awami Muhim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awami Muhim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.

The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.

13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
16. **The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**

Schedule for the Visiting Officer

Day 1:

- Meeting with BDC/ Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government setup, etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas – proceedings to be recorded & signed, resolution to be handed over to DC.
- Inspect Citizen Information Boards for every work of RD&PR department with name of Sarpanch on it and also check wall painting listing all the works executed last year and current year in the Panchayat.
- Evening *Choupal* – informal discussions.

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGA plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awaas+ beneficiaries and ensure deletions of ineligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Poshan Abhiyan through Social Welfare officials. ✓
- Awareness about COVID by health officials. •
- Distribution of Panchayat Newsletter and Coffee Table Books. •
- Use of Nukkad Natak, Ladi Shah, Bhand Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity.
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Awami Muhim.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships – participation of school children.
- Activities of Social Welfare Department – distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
 - Universal Health Cards/ Ayushman Card distribution.
 - Start any one water conservation work.

c) Holding of Mega Mela/ IEC activities of different departments, especially those involved with individual beneficiaries:

- Extension/ information camps of Agriculture/ Horticulture.
- Animal/ Sheep Husbandry
- Beti Bachao, Beti Padhao activities.
- Activities/ exhibitions/ information campaigns of the following departments:
 - ✓ Animal/ Sheep Husbandry
 - ✓ Agriculture
 - ✓ Horticulture
 - ✓ Handloom/ Handicrafts
 - ✓ Youth Services and Sports
 - ✓ Floriculture
 - ✓ Any department which has subsidy or individual beneficiary scheme.

d) Filling up of B2V3 booklet.

Day 3:

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations (along with Sarpanch/ Panchs/ BDC Chairman):
 - Languishing projects.
 - Projects completed in last month under 14th FC, MGNREGA, B2V or any other CSS/ District/ State Sector scheme.
 - Griha Pravesh ceremonies of houses completed under PMAY, distribution of gifts.

IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under B2V and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under B2V both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under B2V out of priority demands is identified, foundation stone laid and started during His/Her visit.

Documents to be provided to the Visiting Officer by the DC

1. Copies of B2V1 and B2V2 booklets as filled in by the visiting officer in June/ November, 2019.
2. Two copies of B2V3 booklet with basic data in fields marked with asterisk (*) already filled in.
3. Duly validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including
 - Action Taken Report on issues/ demands/ complaints of B2V1 and B2V2.
 - List of new works started/ ongoing/ completed after B2V1 and B2V2 under the following heads
 - ✓ 14th FC
 - ✓ B2V grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after B2V1.
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after B2V1.
5. Plans/ beneficiary lists:
 - MGNREGA draft plan document for the year 2021-22.
 - 15th FC draft plan document for the year 2021-22.
 - List of Awaas* beneficiaries.
 - List of pension beneficiaries.
6. Lists of beneficiaries for:
 - various certificates/ benefits to be distributed by the visiting officer.
 - whom Griha Pravesh ceremonies have been organised.
7. Panchayat newsletter.

Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy.
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions.
3. List of deletions from Awaas* beneficiaries.
4. Representations received, if any.
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15th FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filled in Mission Antyodaya form and ease of living survey data.

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name Rakesh Kumar
- Designation P. T. I
- Department/ place of posting Higher Education / G.D.C. Reasi
- Mobile No 9797447191
- Email ID medinia47191@gmail.com
- Home District Reasi
- Dates of visit 06-10-2020, 07-10-2020, 08-10-2020

B) Locational details of Panchayat:

- Name of the Panchayat Dhakeam
- Local Government Directory (LGD) code of the Panchayat 239828
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block Thakrakote
- Name of Tehsil Thakrakote
- Name of District Reasi

C) Panchayat Profile:

- No. of revenue villages in the Panchayat 04
- No. of hamlets in the Panchayat 16
- No. of households in the Panchayat 428
- Population (approx) of the Panchayat 2191

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department *	Name *	Designation *	Contact number *
1	Health	Simmi Devi	AETHA	959662890
2	"	Shakuntla Devi	"	9596648678
3	Social Welfare	Sushma Devi	AWW	9419926143
4	"	Amita Devi	"	8492913798
5	Revenue	Imtiyaz Ali	Patwari	9858239550
6	Agriculture	Pamresh Pachya		7889766716
7	Education	Balbir Singh	Teacher	9906066179
8	"	Madhu Devi	"	9906187501
9	Y.S.S	Vijay Mahas	PEI	9596698336
10				

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department *	Name *	Designation
1	Social Welfare		
2	P.D.D		
3	P.H.E		
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/ No/ Under construction.
If yes, whether functioning in: Own building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Ghar: Yes/ No
- ii. Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Ghar	Yes/ No	
Electricity available in Panchayat Ghar	Yes/ No	
Water connection available in Panchayat Ghar	Yes/ No	
Bank Branch available in the Panchayat	Yes/ No	

- iii. Whether Infrastructure and Assets Register has been prepared. Yes/No ✓
(Visiting Officer to physically check the register)

If No. Visiting Officer to get the register prepared in his/her presence and confirm _____

2. Functionality:

2.1. General activities:

- i. Are Ward Sabha meetings being held: Yes/No ✓
- ii. No. of Ward Sabha meetings held since inception: 01
- iii. No. of Gram Sabhas conducted since inception: 01
- iv. Date of last Gram Sabha: 25th of Sep 2020.
- v. Are all plans approved in Gram Sabha: Yes/No ✓
- vi. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No ✓
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No ✓
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No ✓
- ix. Has Social Audit Committee been framed: Yes/No ✓
- x. Is social audit being conducted by the Committee: Yes/No ✓
- xi. No. of works audited by the Social Audit Committee: NIL
- xii. Has Pani Samiti been constituted: Yes/No ✓
- xiii. Has the Pani Samiti approved the Village Action Plan: Yes/No ✓
- xiv. No. of meetings of Pani Samiti held: _____
- xv. Is Biodiversity Management Committee constituted: Yes/No ✓
- xvi. No. of BMC meetings held: 01
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No ✓
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No ✓
- xix. Are Poshan Abhiyan activities being held in the Panchayat: Yes/No ✓
- xx. What and where was the last activity held: Thanpal (29 Sep 2020)
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No ✓
- xxii. No. of meetings of HFWAC & VHSNC meetings held: _____
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/ No ✓
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No ✓

- xxv Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/ No
- xxvi Whether grievances redressal box is installed: Yes/No
- xxvii No of grievances received pertaining to Panchayat level: Nil
- xxviii No of grievances disposed of at Panchayat level: Nil
- xxix Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/ No
- xxx Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No
- xxxi Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No	Secretary (Anganwadi)	Yes/ No	34.86 lak	4.405
ICDS (Nutrition)	Yes/ No	Supervisor	Yes/ No	7785 (expenses)	81825 (expenses)
ICDS (Honorarium)	Yes/ No	do	Yes/ No	Nil	6,11,625
Mid-Day Meals (MDM)	Yes/ No	TIC Head	Yes/ No	Nil	4.204 (nilak)
Own resources of Panchayat	Yes/ No	3	Yes/ No		
Any other Scheme, if yes, indicate name:					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS):

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No
- If no, reason thereof: _____
- Also mention if it is being purchased by someone else: _____
- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No
- If no, reason thereof: _____
- iii. Expenditure incurred on procurement through Sarpanch: Rs 81825 lakh
- iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/ No

5. Adhaar seeding of Ration Card *:

Category	Target *	No. of total Ration Cards Adhaar seeded *	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
PHH	248	234		14	
Non-PHH	266	222		44	
Antyodaya Anna Yojana					

6. Health *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards					
Ayushman Bharat Individuals Cards					
Janani Suraksha Yojna (JSY)					

7. National Social Assistance Programme (NSAP) *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension	04	0	0	04	0	0	0
Widow Pension	0	0	0	0	0	0	0
Disability Pension	0	0	0	0	0	0	0

F) Jan Abhiyan/ Awami Muhim activities:

(Have to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local inquiry during his/ her stay in the village.)

1. Domicile Certificates issued *:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRI Holders	820	15	420	-	-
Non-PRI	1371	90	116	-	-
WPR	-	-	0	-	-
Students	-	-	0	-	-
Officers	-	-	0	-	-

2. Category certificates issued *:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC	492	01	12	-	-
ST	455	0	03	-	-
OBC	136	0	12	-	-
ALC	0	0	0	-	-
PBA	1108	04	102	-	-

3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakal/ Jamabandi	05	05	-	-
Nakal/ Cardakari	-	05	-	-
Farad/ Intikhab	-	0	-	-
Mutations	-	0	-	-

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates	2	0	2	0	
Birth Certificates	2	0	2	0	
Disability Certificates					

5. Adhaar seeding of Ration Card *:

Category	Target *	No. of total Ration Cards Adhaar seeded *	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
FHH	248	234		14	
Non-FHH	266	222		44	
Antyodaya Anna Yojana					

6. Health *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	428		137		
Ayushman Bharat Individuals Cards					
Janani Suraksha Yojna (JSY)					

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7. National Social Assistance Programme (NSAP) *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding *
Old Age Pension	4	0	0	04	Lack of documents	0	0
Widow Pension	0	0	0	0	0	0	0
Disability Pension	0	0	0	0	0	0	0

F) Jan Abhiyan/ Awami Muhim activities:

(Have to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local inquiry during his/ her stay in the village.)

1. Domicile Certificates issued *:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRC Holders					
Non-PRC					
WPR					
Students					
Officers					

2. Category certificates issued *:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC					
ST					
OBC					
ALC					
RBA					

3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakat/ Jamabandi				
Nakat/ Girdawari				
Farad/ Intikhab				
Mutations				

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates	—	—	—	—	—
Birth Certificates	—	—	—	—	—
Disability Certificates	—	—	—	—	—

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post-Matric for SC				
Post-Matric for OBC				
Post-Matric for Minorities				
Dr. Ambedkar EBC				
National Minorities Means (NMMSS)				
Minorities Means Minority				
PM's Special Scholarship for J&K (PMSSS)				
National Talent Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)				

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim *:

Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	KCC 295	272	—	15	100% coverage of KCC
Kisan Credit Card	286	0	261	25	Due to correction in Aadar and Account No.

12. Live Stock Schemes*:

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	NIL	NIL	NIL	Scheme discontinued for this year
Innovative Poultry Production Programme	NIL	NIL	NIL	NIL
Integrated Development of Small Ruminants and Rabbits Sheep Farm	NIL	NIL	NIL	NIL

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Awami Muhim *	Pendency* (No.)	Reasons of pendency
JK Health Scheme				

14. School Amenities:

- No. of schools in the Gram Panchayat 011
- No. of schools with Ramp Facility for Children with Specific needs 07
- No. of schools with drinking water facility 07
- No. of schools with electricity connection 07
- No. of schools with toilet facility
 - For Boys: 07
 - For Girls: 07
- No. of schools with girl students (Girls/ Co-Ed schools) 011
- No. of such schools installed with Sanitary Napkin Vending Machines 02
- No. of such schools installed with incinerators 02

15. Basic Services:

- No. of habitations with over 250 souls: Normal
- No. of habitations with over 250 souls in the GP without road connectivity: Normal
- If yes, whether these roads have been surveyed: ✓ Yes/No
- No. of habitations with less 250 souls in the GP without fair weather road: Lodhera
- Is there any habitation or mohalla which is yet un-electrified: Yes/ No
 If yes, names and aprox no. of households:
 - Chadel, Khad, Pingla (name) 13 Nos, 22 Nos, 11 Nos (households)
 - Chakli, Khoas, Saelhal (name) 06 Nos, 08 Nos, 02 Nos (households)
 - Thunder, Kenthal, Kholkeadal (name) 30 Nos, (households)

Remarks/ explanation: _____

- iv Total no. of households without electricity connection in the GP 66 Nos.
- v Is there any habitation/ area where trees/ wooden poles are used for electric supply. Yes/ No ☒ Yes
If yes details In all villages of GP except Thampal
Approximate no. of wooden poles 300
- vi Are there any areas where barbed wire is used for electric supply. Yes/ No ☒ Yes
If yes: name of the habitation(s) Dharan, Ormal & Sablanjan
Approximate length: _____ metres
Approximately what %age of total wire length in GP is barbed wire —
- vii No. of households without tapped water supply in the GP 204

16. Pradhan Mantri Awas Yojana (PMAY)*:

- i Cumulative Target* 114 (No.)
- ii No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim* 45
- iii No. of households to which 1st installment released during Jan Abhiyan/ Awami Muhim* 33
- iv No. of houses completed in 2020-21* 18
- v No. of houses completed during Jan Abhiyan/ Awami Muhim* 9
- vi No. of houses under construction* 49

17. Community Sanitary Complex (CSC) Status:

- i Whether CSC sanctioned in the Gram Panchayat: Yes/ No ☒ Yes
- ii If yes, has the CSC been constructed: Yes/ No ☒ Yes
- iii Whether the CSC is functional: Yes/ No ☒ Yes
- iv No. of CSCs taken up during Jan Abhiyan/ Awami Muhim* 00
- v No. of CSC completed during Jan Abhiyan/ Awami Muhim* 01
- vi Any issue regarding water connection and sewage disposal in CSC: _____

18. MGNREGA:

- i Whether MGNREGA Plan 2020-21 has been approved. Yes/ No ☒ Yes
- ii If yes:
- a) Funds allocated to the Panchayat: Rs 68.50 lakh
- b) No. of works approved* 09

- c) No. of works started during Jan Abhiyan/ Awami Muhim* 04
- d) No of works completed during Jan Abhiyan/ Awami Muhim* 01
- e) No. of person days generated during Jan Abhiyan/ Awami Muhim* 0
- f) Wages due for 'e' above* Rs 2.02 lakh
- g) Wages paid out of 'f' above* Rs 18.87 lakh
- h) Any grievance related to MGNREGA _____

19. 14th FC Award:

- i Allocation under 14th FC for four years: Rs 26.34 lakh
- ii Whether Action plan prepared for all years: Yes/ No ✓
- iii No. of works as per the Action Plan: 16
- iv Whether approval accorded to the whole Plan by the DPC: Yes/ No ✓
- v No. of works for which technical sanction accorded by the Xer: 12
- vi No of works authorized by the Halqa Panchayat: 12
- vii No of works taken up during Jan Abhiyan/ Awami Muhim* 0
- viii No. of works completed during Jan Abhiyan/ Awami Muhim* 0
- ix Payments made during Jan Abhiyan/ Awami Muhim*: Rs _____ lakh
- x Total expenditure on PRIASoft as on date*: Rs 5,38,500 lakh

20. Works under Capex and CSS*:

a. District Capex*

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	RDD	—	16	—	—
2	PWD	0	0	0	
3	Jal Shakti	0	0	0	
4	PDD				
5	Others	0	0	0	

b. UT Capex*

S. No	Department	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	RDD	0	0	0	
2	PWD	0	0	0	
3	Jal Shakti	0	0	0	
4	PDD				
5	Others	0	0	0	

c. Centrally Sponsored Schemes (CSS)*

S. No	Schemes	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	Samagra Shiksha	0	0	0	
2	PMGSY	0	0	0	
3	Jal Shakti Mission (PHE)	0	0	0	
4	Jal Shakti Mission (I&FC)	0	0	0	
5	NHM	0	0	0	
6	Others (specify)	0	0	0	

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- i. No. of complaints received*: Nil
- ii. No. of complaints resolved*: Nil
- iii. Constraints faced in delivery of services:

22. Others:

- i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No*
- ii. If yes, total number of beneficiaries identified in the Panchayat*: 10 approx.

G) Activities during B2V3:

DAY 1:

- i. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No ☒
- ii. No. of Panchayat Members present: 08
- iii. Issues raised during the meeting:
1. Insufficient water supply
 2. low Voltage and partial electrification
 3. Shortage of teacher in H.S. Dharan, M.S. Dharan
 4. Bad condition of Road Dharamach to Dharan
- iv. Important establishments/ Institutions visited: (Please tick)
1. Schools ☒
 2. PHC/CHC ☒
 3. Veterinary clinic ☒
 4. Anganwari centre ☒
 5. PDS (ration) depot ☒
 6. Any industrial establishment ☒
 7. Government offices:
(a) _____
(b) _____
(c) _____
 8. Any other: _____
- v. Total number of wards in the Panchayat: 11
- vi. No. of Wards Sabha held: 01
- vii. No. of villagers present during the Ward Sabha: 06
- viii. Whether any resolution passed: Yes/ No ☒
- ix. Citizen Information Board visited: Yes/ No ☒
- x. Wall painting of works of 2019-20 inspected: Yes/ No ☒
- xi. Name of the departments whose works displayed in the paintings:
1. RDD

2. PMGSY

3.

4.

DAY 2:

I. Gram Sabha:

- i. Location of Gram Sabha: Panchayat Gher
- ii. No. of villagers present during the Gram Sabha: 36
- iii. Whether resolution passed for MGNREGA Plan: Yes/ No ☒
- iv. Whether resolution passed for 15th FC Plan: Yes/ No ☒
- v. Whether list of Aawas+ beneficiaries read out: Yes/ No ☒
- vi. No. of ineligible beneficiaries removed: 10
- vii. Whether list of pension beneficiaries read out: Yes/ No ☒
- viii. Whether people made aware about the Covid-19:
- Use of masks: Yes/ No ☒
 - Sanitizers: Yes/ No ☒
 - Social distancing: Yes/ No ☒
- ix. Whether Panchayat Newsletter distributed: Yes/ No
- x. Whether any mega cultural/ social/ sports event held: Yes/ No ☒

Details thereof: Volleyball Match b/w Local team of G.P. Vs Team of School Sailanjan.

xi. Details of scheme benefits extended/ services distribution:

- a) No. of Domicile certificates distributed: Nil
- b) No. of sports kits distributed: 01
- c) No. of students distributed uniforms/ bags/ books: Nil

- d) No. of tricycles/ prosthetic aids distributed: Nil
- e) No. of scholarships distributed: Nil
- f) No. of Ayushman Bharat - golden cards distributed: Nil
- g) No. of J&K Health Cards distributed: Nil
- g) Others: _____

xii. Whether any water conservation work started, Yes/ No ☒

Details thereof: Const of Pond at w.r.s, 04 under MURREGA

xiii. Whether any mega event of any other department, especially those involved in individual beneficiaries like, Agriculture/ Horticulture/ Animal/ Sheep Husbandry. Handicrafts/ Handloom, Floriculture, etc., held: Yes/ No ☒

Details thereof: 1. Distribution of Mustard mini kits through Agriculture Dept. 2. Distribution of Blankets by RDD Dept. to the PMAY Beneficiaries

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xiv. Whether Poshan Abhiyan activity held: Yes/ No ☒

xv. Brief description of the activity: _____

DAY 3:

I. Mahila Sabha:

i. Attendance: 12

ii. Resolution passed, if any: Yes

iii. Issues raised:

1. Health Sub Centre at Sai Lanjan & Dharan
2. Medicine & Nutrition for women
3. Cutting & Tailoring Centre (Sewing Centre)
4. Sitting Arrangement for women in all AWC

II. Bal Sabha:

i. Attendance: 12

ii. Resolution passed, if any: Yes

1. Multi purpose Indoor Sports stadium
2. NCC starts in both the Govt. High School Dharan & Sailanjan
3. Up Gradation of H.S. Sailanjan to Hr. Sec. School.
4. Fillup all the Teaching posts in all the schools & also provide one PET in all schools.

III. Works completed/inaugurated under B2V:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2					
3					
4					
5					
6					

Important Note: At least one work /demand as reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

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IV. Other works completed/inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Const. of C.S. Lab Dharan, Dewatan Sai Lanjan	1.80	1-09-2020	Yes	Yes
2	Const. of T. Road Sailanjan Mohalla	1.00	30-06-2020	Yes	Yes
3	Repair/Maintenance Saguli work. 2	3.00	30-09-2020	Yes	No
4	Const. of Pond Dharankote N-11.0 Pradman Singh	2.06	30-09-2020	Yes	Yes
5	Const. of Play field Sailanjan	1.44	20-03-2020	Yes	Yes

V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	Const of Road at Co. No. 04	1.69	Other under MG NREGA	Yes	Yes	
2	Const of Road at Co. No. 10	1.47	Other under MG NREGA	Yes	Yes	
3	Const of Community Shed at P.D. Sar	3.5	Other under MH FL with MG NREGA	Yes	Yes	
4	/	/	/	/	/	
5	/	/	/	/	/	

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	Ban-thi Devi (JK1024 833)	Yes.
2	Devi Singh (JK1115925)	Yes
3	Baldev Singh (JK1080399)	Yes
4	Dewan Singh (JK1026613)	Yes
5	Kartar Singh (JK1046314)	Yes

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	Particulars	Action taken	Remarks #
Urgent Public Requirements/ Demands - B2V1			
1	Road connectivity (completion of Road from Dhangarh to Dharan)	— Nil —	
2	Repair of Electricity Lines & installation of new poles & electrification of Helmeti in P	— Nil —	
3	Proper water supply in G.P. (completion of pending projects and starts of new lift ^{Merliha})	— Nil —	no funds released till date
4	Establishment of Two PHCs one each at vill Dharan and at vill. Sulanyan and One sub centre at Nimal	— Nil —	
5	Filling up of vacant posts of Teachers in all schools and completion of new building of H.S. Sulanyan	— Nil —	
6	Filling up of vacant post of Veterinary Director	— Nil —	
7	Construction of Link Roads for connecting all villages of Dharan Panchayat.	— Nil —	
Urgent Public Requirements/ Demands - B2V2			
1	Road from Dhangarh to Dharan 8 km. mainly for 2 wheelers	— Nil —	
2	P.H.E. Lift Scheme should be completed to provide proper water supply	— Nil —	Concerned Deptt. require at least 15 lacs of funds for completion of project
3	New Road from Dharan to Thakrakote via Batoro is much needed.	— Nil —	
4	A community Hall at Dharan is much needed	— Nil —	
5	A Hostel for High School Dharan is dire need of G.P.	— Nil —	
6	Shortage of staff in Govt & High Schools Dharan is a major problem of the people	— Nil —	
7	Shortage of Medicine & Vaccines in PHC Dharan.	— Nil —	

S. No	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Lack of Road connectivity to the villages of GP	Nil	
2	Insufficient water supply	Nil	Chesman's are not doing their job regularly.
3	Low voltage and partial electrification	Nil	
4	Shortage of teachers in all Govt Schools	Nil	
5	Lack of Basic Health facilities (There is no PHC in GP)	Nil	
IV. Major Problems - B2V2			
1			
2		do	
3			
V. Major Complaints - B2V1			
1	Functioning of PAB Dept	Nil	
2	Functioning of PHE	Nil	
VI. Major Complaints - B2V2			
1	Demand for engagement of Local Youth in NHPC On AA, Contractual & Labourer	Nil	
2	Road from Dam top to Dharan in school constructed by NHPC. New connections should be given to NHPC to repairment of road.	Nil	

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awami Muhim.

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Any major complaint brought to the notice of the Visiting Officer:
1	Insufficient staff in all Govt schools.
2	Road connectivity in the whole G.P.
3	Shortage of water supply in the whole G.P.
4	Replace wood poles and install cemented poles for better supply of electricity
5	Transport facilities.
II	Major/ urgent public demand(s) that was/were reflected earlier but have not been addressed so far:
1	Provide Indoor Sports Stadium
2	Road connectivity in the whole G.P.
3	Provide free electricity from NHPC
4	Samtop to Dhawan Road to be handed over to NHPC
5	Provide sufficient water supply as it is the basic need & requirement of the whole G.P.
6	Promote "Thampal" as a tourist destination & also provide Cricket Sports Stadium & provide wild life Sanctuary at Thampal.
III	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	<p>The overall visit to the Panchayat remained a thrilling experience. In this visit, grievances of the masses were addressed which gave an insight to the situation which the people are going through. The major problems that were brought out notice was the lack of Road connectivity, water supply, electricity supply & insufficient staff in the schools.</p> <p>It is hereby requested to the Govt to work upon the felt needs of the people on a priority basis.</p>

Signature of the visiting officer

Name: Rakesh Kumar

③ Dhawan (Thakurats)

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