

**Mission Delivering Development
Mission Good Governance**



Government Of Jammu & Kashmir

Joint initiative by
Planning, Development & Monitoring Department
and
Rural Development & Panchayati Raj Department

NOTES

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1. Any major complaint brought to the notice of the Visiting Officer:	Complaint brought to me. Any major complaint brought to the notice of the Visiting Officer: (Inf 521, 24 03/20) has not been addressed to me. Complaint brought to me. Any major complaint brought to the notice of the Visiting Officer: (Inf 521, 24 03/20) has not been addressed to me.
2. Any major complaint brought to the notice of the Visiting Officer:	Complaint brought to me. Any major complaint brought to the notice of the Visiting Officer: (Inf 521, 24 03/20) has not been addressed to me. Complaint brought to me. Any major complaint brought to the notice of the Visiting Officer: (Inf 521, 24 03/20) has not been addressed to me.
3. Any major complaint brought to the notice of the Visiting Officer:	Complaint brought to me. Any major complaint brought to the notice of the Visiting Officer: (Inf 521, 24 03/20) has not been addressed to me. Complaint brought to me. Any major complaint brought to the notice of the Visiting Officer: (Inf 521, 24 03/20) has not been addressed to me.

Signature of the visiting officer
Name: Ex. Javed Aziz
Assistant Engineer
Public Works Department

B. No. Participants		Remarks	
IV. Major Problems - B2V1		Action Taken	
1	1. P.D. Safe Drinking water	- Nil	-
2	2. Wastage of water and sewage	- Nil	(more to the fire major problems were addressed by concerned Deptt.)
3	3. Road and drainage issues	- Nil	-
4	4. Constant threat of flood from Ganges water	- Nil	-
5	5. Sanitation	- Nil	-
V. Major Problems - B2V2			
1	1. Sewage water, sewage water, supply system affected for several days	- Nil	(not even a single problem was addressed by concerned Deptt.)
2	2. Contamination of ground water/surface and bottom not transparent facilities	- Nil	-
3	3. Sewage treatment not working properly	- Nil	-
VI. Major Complaints - B2V1			
1	1. Drinking water, electricity supply, sewage, drainage, etc.	- Nil	-
2	2. Fresh water supply regarding B.P. Boreholes is needed	- Nil	-
VII. Major Complaints - B2V2			
1	1. Delay in Sewer clearance by (P.D.) Deptt.	"Yes"	Last year snow was cleared on time.
2	2. Sewer distribution by Borehole Deptt. are not of good quality and needs distribution on line.	- Nil	-

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awaraj Muhim.

7. Tourism related activities
need Govt's attention -

- Nil

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands - B2V1			
1	filtration Plant and upgradation of pipes	None	
2	Pole and 4 poles wires	- Nill -	
3	Bridge over Ferozpur nallah near Bus Stand	None	
4	Road from Petrol Pump to H/o Bha Gauri Ma	None	
5	Land at Ferozpur Padda (20' x 20')	As per VVW and Sarpanch it pertains to Ferozpur-A	
6	Health Centre	None	
7	Additional Accommodation and supply of GPs sheet	None	
II. Urgent Public Requirements/ Demands - B2V2			
1	Bridge over Ferozpur nallah near Bus Stand and chack in Ferozpur	- Nill -	
2	Filtration Plant and upgradation of pipes	- Nill -	(Only one Demand was taken by RDP, and work for same is under progress)
3	new transformer, pole, wiring at diff. spots at Pans Halga	- Nill -	
4	Protection Band on Ferozpur nallah, chack, talpura, at diff. spots	- Nill -	
5	Road (new connectivity from Gilgani Mall to H/o Asha Sidi and others)	work has been taken and work is in progress.	
6	Health Centre / Veterinary / Banking facility	- Nill -	
7	School Building for P/B Yashodaji; Marriage Hall / Health Centre for Ferozpur-B.	- Nill -	

V. New works:

S. No	Name of work and Department	Cost (Rs. in lakh)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	
					Yes/No	If No, Status
1	Dev. of Play School at h.o. (R.D.D.)	9.87	—	Yes	Yes	—
2	Const. of Road by up to Panchayat for village h.o. to village	1.97	B2V2	Yes	Yes	—
3	Const. of fence for G.P. School	2.30	—	Yes	Yes	—
4	Const. of culvert near h.o. school	1.04	—	Yes	Yes	—
5	C/O fencing of ground for sports	1.88	—	Yes	Yes	—

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably selected out of priority works of B2V1 and B2V2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Griha-Pravesh of PMAY beneficiaries:

S. No	Name of the beneficiary	Gift handed over Yes/ No
1	(N/A)	
2		
3		
4		
5		

1. Lack of Super Structure
2. Lack of Sport facilities
3. Good Quality Education not provided in private school.
4. / etc

III. Works completed/inaugurated under BzV:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Construction of Village Ball Ground	2.93	12-07-2020	Yes	No
2					
3					
4					
5					

Important Note: At least one work /demand as reflected in BzV1/BzV2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

IV. Other works completed/inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1					
2			(N/A)		
3					
4					
5					

- d) No. of tricycles/ prosthetic aids distributed -Nil-
- e) No. of scholarships distributed -Nil-
- f) No. of Ayushman Bharat - golden cards distributed -Nil-
- g) No. of J&K Health Cards distributed -Nil-
- h) Others -Nil-

xii) Whether any water conservation work started. Yes/ No ☒

Details thereof _____

xiii) Whether any mega event of any other department, especially those involved in individual beneficiaries like, Agriculture/ Horticulture/ Animal/ Sheep Husbandry. Handicrafts/ Handloom, Floriculture, etc., held. Yes/ No ☒

Details thereof: Frontline workers of Agriculture/ Hort/ Animal/ Sheep
etc not visiting the area regularly.

xiv) Whether Poshan Abhiyan activity held. Yes/ No ☒

xv) Brief description of the activity Posham Mahujam activities
held at BWC level

DAY 3:

I. Mahila Sabha:

- i. Attendance: 15
- ii. Resolution passed, if any: No
- iii. Issues raised:

1. "All Govt. Schemes are praise worthy but There
2. is urgent need of Public Awareness regarding
3. health issues/ health Schemes, especially for
4. ladies."

II. Bal Sabha:

- i. Attendance: 10
- ii. Resolution passed, if any: No.

2. _____
3. _____
4. _____

DAY 2:

i Gram Sabha:

- i Location of Gram Sabha: Panchayat Ghar, Penukonda-B
- ii No. of villagers present during the Gram Sabha: 20
- iii Whether resolution passed for MGNREGA Plan: Yes/ No ☒
- iv Whether resolution passed for 15th FC Plan: Yes/ No ☒
- v Whether list of Awas+ beneficiaries read out: Yes/ No ☒
- vi No. of ineligible beneficiaries removed: 10
- vii Whether list of pension beneficiaries read out: Yes/ No ☒
- viii Whether people made aware about the Covid-19
 - Use of masks: Yes/ No ☒
 - Sanitizers: Yes/ No ☒
 - Social distancing: Yes/ No ☒
- ix Whether Panchayat Newsletter distributed: Yes/ No ☒
- x Whether any mega cultural/ social/ sports event held: Yes/ No ☒

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Details thereof: Small sports event at Panchayat level was held on 8th Oct; But General public is demanding for Youth and Sports Deptt should visit the Panchayat and should aware Youth about sports.

xi Details of scheme benefits extended/ services distribution:

- a) No. of Domicile certificates distributed: - Nil -
- b) No. of sports kits distributed: - Nil -
- c) No. of students distributed uniforms/ bags/ books: - Nil -

G) Activities during B2V3: DAY 1:

i. Whether meeting held with BDC/ Panchayat members/ prominent citizens: Yes/ No ☒

ii. No. of Panchayat Members present: 06

iii. Issues raised during the meeting:

1. Major Complaint Brought to the notice of the V.O. in last B2V, and B2V Prog. has not been addressed so far.
2. RDD Deptt not cooperating with Panchayat Body as they are in other Panchayat Blocks.
3. BDC Funds allotted to Teraspora - B transferred by concerned BDO from Teraspora - B to another P. Halga.

iv. Important establishments/ institutions visited: (Please tick)

1. Schools. ☒

2. PHC/CHC. (N.A)

3. Veterinary clinic. (N.A)

4. Anganwari centre. ☒

5. PDS (ration) depot.

(Depot was closed on the Visiting Day)

6. Any industrial establishment (N.A)

7. Government offices:

(a) - Nil -

(b) - Nil -

(c) - Nil -

8. Any other: N/A

v. Total number of wards in the Panchayat: 09

vi. No. of Wards Sabha held: 0

vii. No. of villagers present during the Ward Sabha: 05

viii. Whether any resolution passed: Yes/ No

ix. Citizen Information Board visited: Yes/ No ☒ (Painted on Panchayat wall)

x. Wall painting of works of 2019-20 inspected: Yes/ No ☒ (Only one work inspected).

xi. Name of the departments whose works displayed in the paintings:

1. - Nil. (Only RDD works mentioned)

b. UT Capex*

S. No	Department	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	RDD	Nil	Supplemented Nil		
2	PWD				
3	Jal Shakti				
4	POD				
5	Others				

c. Centrally Sponsored Schemes (CSS)*

S. No	Schemes	No. of activities/works taken up during Jan Abhiyan/ Awami Muhim*	No. of activities/works completed during Jan Abhiyan/ Awami Muhim*	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)*	Remarks
1	Samagra Shiksha				
2	PMGSY				
3	Jal Shakti Mission (PHE)				
4	Jal Shakti Mission (I&FC)	- Nil -	- Nil -	- Nil -	-
5	NHM				
6	Others (specify)				

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21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- i. No. of complaints received*: - Nil -
- ii. No. of complaints resolved*: - Nil -
- iii. Constraints faced in delivery of services:

W/A

22. Others:

- i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No*
- ii. If yes, total number of beneficiaries identified in the Panchayat*: - Nil -

- c) No. of works started during Jan Abhiyan/ Awami Muhim: 01
- d) No. of works completed during Jan Abhiyan/ Awami Muhim: Nil
- e) No. of person days generated during Jan Abhiyan/ Awami Muhim: Nil
- f) Wages due for "e" above: Rs Nil lakh
- g) Wages paid out of "f" above: Rs Nil lakh
- h) Any grievance related to MGNREGA: _____

"Job cards issued are less as compared to eligible applicants"

19. 14th FC Award:

- i. Allocation under 14th FC for four years: Rs 37.72 lakh
- ii. Whether Action plan prepared for all years: Yes/ No
- iii. No. of works as per the Action Plan: 22
- iv. Whether approval accorded to the whole Plan by the DPC: Yes/ No
- v. No. of works for which technical sanction accorded by the Xen: 18
- vi. No. of works authorized by the Hakqa Panchayat: 18
- vii. No. of works taken up during Jan Abhiyan/ Awami Muhim: 01
- viii. No. of works completed during Jan Abhiyan/ Awami Muhim: Nil
- ix. Payments made during Jan Abhiyan/ Awami Muhim: Rs Nil lakh
- x. Total expenditure on PRIASoft as on date: Rs 4.03 lakh

20. Works under Capex and CSS:

a. District Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	1			
2	PWD		"not implemented yet"		
3	Jal Shakti	1			
4	PDD	1			
5	Others	1			

- vi Total no. of households without electricity connection in the GP. Nil
- vii Is there any habitation/ area where trees/ wooden poles are used for electric supply. Yes/No ☒
- if yes, details: "at my place in Panchayat Halga"
- viii Approximate no. of wooden poles "More than 150"
- ix Are there any areas where barbed wire is used for electric supply. Yes/ No ☒
- if yes, name of the habitation(s) Nil
- x Approximate length Nil metres
- xi Approximately what %age of total wire length in GP is barbed wire. "Data not available"
- xii No. of households without tapped water supply in the GP. 10

16. Pradhan Mantri Awas Yojana (PMAY)*:

- i Cumulative Target* 35 (No.)
- ii No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim* Nil
- iii No. of households to which 1st installment released during Jan Abhiyan/ Awami Muhim* Nil
- iv No. of houses completed in 2020-21* Nil
- v No. of houses completed during Jan Abhiyan/ Awami Muhim* Nil
- vi No. of houses under construction* Nil

17. Community Sanitary Complex (CSC) Status:

- i Whether CSC sanctioned in the Gram Panchayat. Yes/ No ☒
- ii If yes, has the CSC been constructed. Yes/ No ☒
- iii Whether the CSC is functional. Yes/ No ☒
- iv No. of CSCs taken up during Jan Abhiyan/ Awami Muhim* Nil
- v No. of CSC completed during Jan Abhiyan/ Awami Muhim* Nil
- vi Any issue regarding water connection and sewage disposal in CSC.

18. MGNREGA:

- i Whether MGNREGA Plan 2020-21 has been approved. Yes/ No ☒
- ii If yes:
- a) Funds allocated to the Panchayat. Rs 16.90 lakh*
- b) No. of works approved* 10

13. Universal coverage Scheme *

Scheme	Total number of households *	Households covered during Jan Abhiyan/ Awami Muhim *	Pendency* (No.)	Reasons of pendency
JK Health Scheme	[not implemented yet]			

14. School Amenities:

- i. No. of schools in the Gram Panchayat: 02 (one Gov. Rest.)
- ii. No. of schools with Ramp Facility for Children with Specific needs: 01
- iii. No. of schools with drinking water facility: 01
- iv. No. of schools with electricity connection: - Nil -
- v. No. of schools with toilet facility
 - a. For Boys: 01
 - b. For Girls: 01
- vi. No. of schools with girl students (Girls/ Co-Ed schools): 02
- vii. No. of such schools installed with Sanitary Napkin Vending Machines: - Nil -
- viii. No. of such schools installed with incinerators: - Nil -

15. Basic Services:

- i. No. of habitations with over 250 souls: 02
- ii. No. of habitations with over 250 souls in the GP without road Connectivity: - Nil -
- iii. If yes, whether these roads have been surveyed: Yes/No: _____
- iv. No. of habitations with less 250 souls in the GP without fair weather road: - 02 -
- v. Is there any habitation or mohalla which is yet un-electrified: Yes/ No ☒

-If yes, names and aprox no. of households:

(a) _____ (name); _____ (households)

(b) N/A _____ (name); _____ (households)

(c) _____ (name); _____ (households)

Remarks/ explanation: _____

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post Matric for ST				
Post Matric for OBC				
Post Matric for Minorities				
Dr. Ambedkar EBC				
National Merit-cum-Means (NMMSS)				
Merit-cum-Means Minority				
PM's Special Scholarship for J&K (PMSSS)				
National talent Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)				

"Panchayat wise Information is not available as reported by Social Welfare Deptt."

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim *:

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Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	165	15	140	10	Only 10 are Pending But they are not eligible
Kissan Credit Card	165	Nil	165	Nil	"Nil"

12. Live Stock Schemes*:

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	1 No.	✓	1 No.	U/P.
Innovative Poultry Production Programme	Nil	Nil	Nil	Nil
Integrated Development of Small Ruminants and Rabbits - Sheep Farm	Nil	"Details not provided by concerned Deptt."		

8. Integrated Social Security Scheme (ISSS) *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim *	Total Aadhar seeding
Old Age Pension	80	Nil	76	4	Prorated	6	56
Assistance to Women in Distress	26	Nil	25	1	From Prorated	1	20
Assistance to Physically Challenged Persons	40	Nil	40	Nil		2	30

9. Other Welfare Schemes *:

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awami Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Matru Vandana Yojana (PMMVY)	61	61	61	-nil-	-Nil-
National Family Benefit Scheme (NFBS)	Nil	Nil	Nil	Nil	
PM Gareeb Kalyan Anna Yojana		Data n/Provided.			
Mission mode project for registration of construction workers					

10. Scholarships to the students under various schemes *:

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Pre Matric for SC	As reported by Social welfare deptt These are online Schemes. The students apply Online and receive payment through DBT mode of transaction and Panchayat wise Information is not available			
Pre Matric for ST				
Pre Matric for OBC				
Pre Matric for Minorities				
Post Matric for SC				

5. Adhaar seeding of Ration Card

Category	Target	No. of total Ration Cards Adhaar seeded	Aadhar seeding during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
PHH	102	76	- Nil -	26	"Internet issue as per Store keeper Prilal. Sir."
Non-PHH	119	100	- Nil -	19	
Antyodaya Anna Yojana	53	45	- Nil -	08	

6. Health :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
Ayushman Bharat families with golden cards	233	Nil	0 NO.	225	List forwarded to concerned Agency but 0 cards has been received.
Ayushman Bharat individuals Cards					not implement as per frontline worker of Health Deptt.
Janani Suraksha Yojana (JSY)	26	Nil	17	6	"Details of all cases forward but funds not received yet" Out of 26; 3 have opt. of private hospitals

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim	Total Aadhar seeding
Old Age Pension	36	Nil	36	Nil	Nil	2	20
Widow Pension	1	Nil	1	Nil	Nil	Nil	1.
Disability Pension	0	Nil	0	Nil	Nil	Nil	Nil

F) Jan Abhiyan/ Awami Muhim activities:

(Have to be filled by the District Administration before the booklet is handed over to the visiting officer. Visiting officer will confirm the figures pre-filled by the administration by conducting local inquiry during his/ her stay in the village.)

1. Domicile Certificates issued *:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
PRC Holders	1237	34	103	0	App. Submitted need improvement due to deficiency of Documents etc.
Non-PRC	804	11	17	21	
WPR	00	00	00	00	
Students	202	07	11	06	
Officers	00	00	00	00	

2. Category certificates issued *:

Category	Target population *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued till date *	Pendency (No.)	Reasons of pendency
SC	0	0	0	0	0
ST	0	0	0	0	0
OBC	0	0	0	0	0
ALC	0	0	0	0	0
RBA	0	0	19	0	0

3. Revenue papers issued:

Category	Applications received *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Pendency (No.)	Reasons of pendency
Nakal/ Jamabandi	12	12	0	0
Nakal/ Girdawari	13	13	0	0
Farad/ Intikhab	10	10	0	0
Mutations	0	0	0	0

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

Category	Target *	Certificates issued during Jan Abhiyan/ Awami Muhim *	Total certificates issued *	Pendency (No.)	Reasons of pendency
Death Certificates	09	N/A	N/A	N/A	N/A
Birth Certificates	21	N/A	N/A	N/A	N/A
Disability Certificates	Nil	—	—	—	—

If no, reason thereof: _____

Expenditure incurred on paying of honorarium through Sarpanch: Rs 2,98,825 with (2.9 lakh)

Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3. Midday Meal (MDM) Scheme:

Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No

If no, reason thereof: Due to COVID-19 (Supply Temp & Dept.)
(Joint Acc. for Sarpanch and School Authority not operational)

Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs nil lakh

Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No

If no, reason thereof: Due to COVID-19 (Supply Temp & Dept.)

Also mention if it is being provided by someone else:

"Joint Account b/w School and Sarpanch not started yet"

Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No (at their own level)

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs --- lakh

Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No ✓

If yes, whether approved by the Gram Sabha: Yes/ No ✓

If no, reason thereof: _____

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2.4. Challenges:

Major challenges being faced by the Panchayat in functioning and execution of works:

- Maximum no. of works sanctioned under
- MNREGA gets exhausted without being actually
- work done on ground.

- xxiv. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/ No ✓
- xxv. Whether grievances redressal box is installed: Yes/ No ✓ *Installed*
- xxvi. No of grievances received pertaining to Panchayat level: *Box*
- xxvii. No of grievances disposed of at Panchayat level: *- Nil -*
- xxix. Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/ No ✓
- xxx. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓
- xxxi. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No ✓	<i>Secretary Panchayat & Sarpanch</i>	Yes/ No	<i>3773/42.84</i>	<i>403 lacs.</i>
ICDS (Nutrition)	Yes/ No ✓	<i>Supervisor</i>	Yes/ No	<i>Rs 5,266/-</i>	<i>Rs 60,645/-</i>
ICDS (Honorarium)	Yes/ No ✓	<i>Supervisor</i>	Yes/ No	<i>Rs 13,500/-</i>	<i>Rs 2,90,925/-</i>
Mid-Day Meals (MDM)	Yes/ No ✓	<i>Head Master</i>	Yes/ No	<i>- Nil -</i>	<i>- Nil -</i>
Own resources of Panchayat	Yes/ No ✓	<i>N/A</i>	Yes/ No	<i>N/A</i>	<i>N/A</i>
Any other Scheme, if yes, indicate name		<i>(N/A)</i>			

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2.2. Integrated Child Development Scheme (ICDS):

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No ✓

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No ✓

If no, reason thereof: _____

- iii. Expenditure incurred on procurement through Sarpanch: Rs *60,645/-* lakh

- iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/ No ✓

- iii. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register) *[Contingent Register has been prepared]*
If No, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. Functionality:

2.1. General activities:

- i. Are Ward Sabha meetings being held: Yes/No ✓ *01*
- ii. No. of Ward Sabha meetings held since inception: *05*
- iii. No. of Gram Sabhas conducted since inception: _____
- iv. Date of last Gram Sabha: *08-10-2020*
- v. Are all plans approved in Gram Sabha: Yes/No ✓
- vi. Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No ✓
- vii. Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No ✓
- viii. Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No ✓
- ix. Has Social Audit Committee been framed: Yes/No ✓
- x. Is social audit being conducted by the Committee: Yes/No ✓
- xi. No. of works audited by the Social Audit Committee: *- Nil -*
- xii. Has Pani Samiti been constituted: Yes/No ✓
- xiii. Has the Pani Samiti approved the Village Action Plan: Yes/No ✓
- xiv. No. of meetings of Pani Samiti held: *- Nil -*
- xv. Is Biodiversity Management Committee constituted: Yes/No ✓
- xvi. No. of BMC meetings held: *01*
- xvii. Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No ✓
- xviii. Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No ✓
- xix. Are Poshan Abhiyan activities being held in the Panchayat: Yes/No ✓
- xx. What and where was the last activity held: *"held at AWC level"*
- xxi. Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No ✓
- xxii. No. of meetings of HFWAC & VHSNC meetings held: *- Nil -*
- xxiii. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/ No ✓
- xxiv. Are Sarpanchs being involved in start/ inauguration of activities: Yes/No ✓

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S. No.	Department	Name	Designation	Contact number
1	RDD	Nisar Hussain Nura	Secretary Panchayat	9622046463
2	ICDS	Tanzima	ANV	9622697739
3	ASHA	Gulshan	ASHA worker	7806-521166
4	Tal Shakti (PAC)	Dr. Omid Lone	Line-Man	-
5	PDD	Dr. Omid Khanday	Line-Man	9196393769
6	Education	Rifat Ara	Teacher	9419521185
7	Horticulture	Dr. Omid Sofi	Head Gardener	9541221642
8	Fisheries	Nisar Dr. Nalini	Dy Inspector	9906310047
9	T&FC	Shrikant Khadim	ASA	746109969
10	Agriculture	Dr. Omid Lone	W/S	9622736779

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S. No.	Department	Name	Designation
1	Revenue	Mushtaq AH.	Pathwari / 9596514075
2	CIPD	Mital M.	Store keeper / 9799128089
3	Horticulture	(N/A)	
4	Shrimp Husbandry	(N/A)	N/A
5	Bank	(N/A)	

E) Strengthening of Gram Panchayats:

1. Infrastructure:

- Whether Panchayat Ghar is available in the Panchayat: Yes/ No/ Under construction
If yes, whether functioning in: Own building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Ghar: Yes/ No
- Facilities available in the Panchayat Ghar:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	[Only Few chairs and Table]
Computer/ printer in Panchayat Office	Yes/ No✓	
Telephone in Panchayat Office	Yes/ No✓	
Toilet facility available in Panchayat Ghar	Yes/ No	Without water supply.
Electricity available in Panchayat Ghar	Yes/ No✓	
Water connection available in Panchayat Ghar	Yes/ No✓	
Bank Branch available in the Panchayat	Yes/ No✓	

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name Er. Junaid Aziz
- Designation Assistant Engineer
- Department/ place of posting PMGSY Division Baramulla
- Mobile No. 7780906661
- Email ID jabbat279@gmail.com
- Home District Budgam
- Dates of visit 7th/8th/9th Oct-2020

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B) Locational details of Panchayat:

- Name of the Panchayat Ferozpora - B
- Local Government Directory (LGD) code of the Panchayat 241965
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block Tangmarg
- Name of Tehsil Tangmarg
- Name of District Baramulla

C) Panchayat Profile:

- No. of revenue villages in the Panchayat 02 [Ferozpora - B and check-Ferozpora]
- No. of hamlets in the Panchayat 02
- No. of households in the Panchayat 293
- Population (approx) of the Panchayat 2773

Documents to be provided to the Visiting Officer by the DC

1. Copies of B2V1 and B2V2 booklets as filled in by the visiting officer in June/ November, 2019.
2. Two copies of B2V3 booklet with basic data in fields marked with asterisk (*) already filled in.
3. Duly validated Mission Antyodaya form and ease of living survey data.
4. Developmental progress/ profile of the Gram Panchayat including:
 - Action Taken Report on issues/ demands/ complaints of B2V1 and B2V2.
 - List of new works started/ ongoing/ completed after B2V1 and B2V2 under the following heads:
 - ✓ 14th FC
 - ✓ B2V grants
 - ✓ Convergence
 - ✓ District Plan
 - ✓ State Sector
 - ✓ Any other work
 - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after B2V1.
 - Any upgradation/ new sanction, including those of schools/ medical facilities/ facilities of any other department, initiated/ completed after B2V1.
5. Plans/ beneficiary lists:
 - MGNREGA draft plan document for the year 2021-22.
 - 15th FC draft plan document for the year 2021-22.
 - List of Awaas+ beneficiaries.
 - List of pension beneficiaries.
6. Lists of beneficiaries for:
 - various certificates/ benefits to be distributed by the visiting officer.
 - whom Griha Pravesh ceremonies have been organised
7. Panchayat newsletter.

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Documents to be returned by the Visiting Officer to the DC

1. Booklet duly filled - one copy.
2. Wards Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions.
3. List of deletions from Awaas+ beneficiaries.
4. Representations received, if any.
5. MGNREGA plan passed by the Gram Sabha along with resolution.
6. 15th FC plan passed by the Gram Sabha along with resolution.
7. List of shortcomings noticed if any.
8. Any reports that the officer wishes to submit based on his/her observations.
9. Duly filled in Mission Antyodaya form and ease of living survey data.

c) Holding of Margha Mela/ BIC activities of different departments, especially those involved with individual beneficiaries:

- Extension/ information camps of Agriculture/ Horticulture
- Animal/ Sheep Husbandry
- Bee/ Beekeeping/ Bee Husbandry activities
- Activities/ exhibitions/ information campaigns of the following departments:
 - Animal/ Sheep Husbandry
 - Agriculture
 - Horticulture
 - Handloom/ Handicrafts
 - Youth Services and Sports
 - Forestry
- Any department which has subsidy or individual beneficiary scheme

d) Filling up of BZV3 booklet

Day 3:

1. Holding of Margha Mela/ Bee Mela - proceedings to be recorded and signed, resolution to be handed over to DC.
2. Visits and inaugurations taking with Sarpanch/ Pancha/ BDC Chairman
 - Langushing projects
 - Projects completed in last month under 14th FC, MGNREGA, BZV or any other CSS/ District/ State Sector scheme
 - Garha Praveesh ceremonies of houses completed under PMAY, distribution of gifts.

IMPORTANT NOTE:

- a. Visiting Officer to ensure that He/She visits all works completed under BZV and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under BZV both physically and financially.
- b. Visiting Officer to ensure that AT LEAST one new work under BZV out of priority demands is identified, foundation stone laid and started during His/Her visit.

Schedule for the Visiting Officer

Day 1:

- Meeting with BDC, Panchayat members/ prominent members of Gram Panchayat.
- Visit important establishments/ institutions such as school/ PHC/ other government units etc.
- Visit the various areas/ wards of the Panchayat and hold Ward Sabhas - proceedings to be recorded & signed, resolution to be handed over to DC.
- inspect Citizen Information Boards for every ward of Panchayat department with name of Sarpanch on it and also check wall painting listing all the areas executed last year and current year in the Panchayat.
- Evening Chai/tea - informal discussions

Day 2: Mela/ Mega event

a) Holding of Gram Sabha:

- Discuss & pass resolution for MGNREGS plan.
- Discuss & pass resolution for 15th FC plan.
- Read out list of Awasas - beneficiaries and ensure deliveries of eligible beneficiaries.
- Read out list of pension beneficiaries.
- Awareness about Froshan Abhiyan through Social Welfare officials.
- Awareness about COVID by health officials.
- Distribution of Panchayat Newsletter and Coffee Table Books.
- Use of Nukkad Natak, Land Show, Band Pather or any other local medium to disseminate public service messages or information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

b) Holding of mega cultural/ social/ sports event:

- Cultural/ sports activity
- Distribution of certificates and other documents generated/ finalized during Jan Abhiyan/ Aarun Muktam.
- Distribution of sports kits.
- Distribution of education kits/ bags-uniforms-books/ scholarships - participation of school children
- Activities of Social Welfare Department - distribution of tricycles/ prosthetic aids/ scholarships/ pensions.
- Universal Health Cards/ Ayushman Card distribution.
- Start any one water conservation work.

08. The visiting officer shall participate in Panchan Abhiyan and Covid awareness or any other departmental activity in the Gram Sabha. He/she shall distribute the Panchayat copy of the resolution passed to the Deputy Commissioner's office.
09. The visiting officer shall also take part in the cultural/ sports activities organized in Panchayat and distribute sports kits, certificates, education kits, scholarships, or any other distribution scheme that the district administration has arranged for.
10. The visiting officer shall also start any one water conservation work in the Panchayat. He/she shall support and facilitate in identifying economically weaker families and in the government. The visiting officer while filling the booklet shall make a fair assessment of functionality of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awasni Mubim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.
11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awasni Mubim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.
12. The visiting officer shall also participate in the mega melas/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Gritha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the B2V3 booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.
13. The visiting officer shall refrain himself/ herself giving or offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
14. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/ Panch are present at the time of inauguration and ceremonies.
15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.
16. **The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**

General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting, he/she shall be briefed about the action taken by the district regarding previous back to village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous back to village visits. He/she shall also be briefed about and given data/ information regarding the activities related to the/ her Panchayat which were undertaken during the Jan Abhiyan/ Awaaz Muhim phase.
02. He/she shall collect the booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). Those fields are to be pre-filled by the district team. The visiting officer must check that the same has been done.
03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaaz* beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.
04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
05. The visiting officer should try and visit as many local institutions, including schools, PHCs, Anganwari centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.
06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with BDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awaaz Muhim programme.
07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaaz* beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be handed over to the Deputy Commissioner's office.

Jan Abhiyan

September 10-30, 2020



B.V.R. Subrahmanyam, IAS



Chief Secretary
Jammu & Kashmir

Message

Jammu and Kashmir continues to address a transformation of Panchayat Raj institutions ever since their constitution in 2016. Through the first of its kind exercise - 'Back to Village' and the Government's decision of delegating funds functions and functions to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the Back to Village programme 3 is being held from 2nd October to 12th October, 2020, which will give a deeper push to the transformation of PRIs.

While the first BZV focused on interaction and information on local needs, the second BZV focused on strengthening and institutionalizing Panchayats, transferring the newly elected PRIs and focusing on education and 100% coverage of individual beneficiary oriented schemes.

Now, building on the foundation laid by BZV1 and BZV2, the BZV3 has been planned as an 'Action' edition with its focus on implementation and execution. This edition will aim to address grievances and needs by concrete action on the ground, thus making it more ambitious and action packed.

Further, local demands are being taken up through a three week long public outreach exercise-Jan Aagyaadhwani Mission, with its three concurrent and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. BZV3 is also an occasion to assess government functioning and service delivery through an unprecedented proactive Government-PRIs interface.

I expect to all Panchayat representatives as well as people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsible.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayat Halls for better outcomes and ensure adherence to COVID SOPs while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier BZV programmes.

(B.V.R. Subrahmanyam)

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020



LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAWAN
SRINAGAR

Message

I am delighted to have met the 3rd version of the much-acclaimed Back to Village-3 (B2V3) programme in its 1st year and ambitious exercise of taking government to the doorstep of people in its 1st year, spread from 2nd to 12th October 2020, across Jammu & Kashmir.

In June 2019, a consortium of Jammu and Kashmir embarked on the Back to Village programme, an 11,000 km visit of over 4000 Gazetted officers of J&K to every Panchayat, who delivered two days and a night there. It was also an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and feted by populace eager to share its troubles and travails with what they had perceived as an unresponsive administration. In fact such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his "Man Ki Baat", calling it "a festival of development, public participation and public awareness."

Encouraged by the success of the programme, the government organized the Back to Village-2 (B2V2) in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were used without any bottlenecks and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the Back to Village-3 (B2V3) programme will be an attempt at a concentrated and determined developmental push in the region. The actual programme shall be preceded by a three week Jan Abhiyan (Awami Muhim) which shall focus on 3 concurrent and interconnected goals: Jan Sunwai (Awami Sunwai) - Public grievances redressal, Adhikar Abhiyan (Muhim Bar-e-Haqooq) - Public Service Delivery and Unnat Gram Abhiyan (Dehi Taraqiyati Muhim) - Delivery of Development on ground.

I am confident that this unique effort shall earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

14th September, 2020

Srinagar

(Manoj Sinha)

Jammu & Kashmir
New Vision
New Horizon

Function-13



Back to Village-3^{B2V3}

October 02-12, 2020

Governance at Peoples' Doorstep



Government of Jammu & Kashmir