Pit Nowgam

# Back to Village-3

B2V3

**October 02-12, 2020**

**Governance at Peoples' Doorstep**

**Government of Jammu & Kashmir**

# Jammu & Kashmir
# NEW VISION
# NEW HORIZON

**LIEUTENANT GOVERNOR**
**JAMMU & KASHMIR**

**RAJ BHAVAN**
**SRINAGAR**

## Message

I am delighted to learn that the 2nd version of the much acclaimed Back to village-2 (B2V2) programme, is unique and ambitious exercise of taking government to the doorsteps of people, is being organised from 2nd to 12th October 2020 across Jammu & Kashmir.

In June 2019, the Government of Jammu and Kashmir embarked on the Back to Village programme, which involved the visit of over 4000 Gazetted officers of J&K to every Panchayat and spending two days and a night there. It was thus an opportunity to support and strengthen the newly constituted Panchayats. The programme was a huge success. Visiting officers were welcomed and felicitated by people in every Panchayat. In fact, such was the enthusiasm generated by the programme that the Hon'ble Prime Minister made a mention of it in his Mann Ki Baat, calling it a festival of development, public participation and public awareness.

Encouraged by the success of the programme, the government organized the Back to Village-2 (B2V2) in November 2019. This time the focus was on ensuring that funds and functions devolved to the Panchayats were utilized in Best Sustainable ways and that beneficiary oriented schemes actually reach the last person in the queue. The Hon'ble Prime Minister again made mention of the programme in his Independence Day speech of 2020.

I believe the upcoming version of the Back to village-3 (B2V3) programme will be an attempt at a coordinated and determined developmental push in the region. The virtual programme shall be preceded by a three week Jan Abhiyan (Maaru Muhim) which shall focus on 3 concurrent and inter connected goals: Jan Suhwaye (Aasaan Suhwaa) - Public grievances redressal; Achha Abhiyan (Muhim Bakhair Hadooqi) - Public Service Delivery; and Unnat Gram Abhiyan (Gaon Sangrah Muhim) - Delivery of Development on ground.

I am confident that this unique effort will earn the respect of the people of Jammu and Kashmir and that it will be remembered for long as a unique and sincere effort of the government to reach the doorsteps of the people.

44th September 2020

Srinagar

**(Manoj Sinhal)**

# Back to Village (B2V3)

**October 02-12, 2020**

(To be filled up by the Reporting Officer during his/her three day visit in the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

## A) Details of Reporting Officer:

- Name: SURINDER KUMAR
- Designation: ASSISTANT EXECUTIVE ENGINEER
- Department/ place of posting: P.W.D (R&B) DIVISION RAMBAN (OFF. SUB DIV. GOOL)
- Mobile No: 9419165737, 7006334837
- Email ID: surinderkumar62@gmail.com
- Home District: REASI
- Dates of visit: 2, 3 & 4/10/2020

## B) Locational details of Panchayat:

- Name of the Panchayat: NEWGAM
- Local Government Directory (LGD) code of the Panchayat (To be sourced from Rural Development Department/ by DC): 
- Name of CD Block: BANIHAL
- Name of Tehsil: BANIHAL
- Name of District: RAMBAN

## C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 01 Fully 02 Partly
- No. of hamlets in the Panchayat: 05 (Kharkate, Ronas, Nowgam, Tanjina & Sangrana)
- No. of households in the Panchayat: 560
- Population (approx) of the Panchayat: 4000

**B2V1:** June 20-27, 2019

**B2V2:** November 25-30, 2019

**B2V3:** October 02-12, 2020

**B.V.R. Subrahmanyam, IAS**

**Chief Secretary**
**Jammu & Kashmir**

## Message

Jammu and Kashmir continues to witness a transformation of Panchayats, the institutions and [illegible] their consolidation in J&K. Through the first of its kind initiative – 'Back to Village' and the Government's decision of devolving funds, functions and functionaries to PRIs, grass roots democracy has flourished in the Union Territory. As a next step in this direction, the phase 3 of the 'Back to Village' programme is being held from 02 October to 30th October, 2020, which will give a deeper reach to the institutionalization of PRIs.

While the first B2V focussed on interaction and information on local needs, the second B2V focused on strengthening and institutionalizing Panchayats, handholding the newly elected PRIs and focusing on saturation and 100% coverage of executive benefits via Gaurav Grameen.

Now, building on the foundation laid by B2V1 and B2V2, the B2V3 has been planned as an Action edition with its focus on implementation and execution. This edition will aim to address grievances and needs by immediate action on the ground, thus making it more impactful and action oriented.

Further, local demands are being taken up through a three week long public outreach exercise under Abhiyan Paani Mukti, with its three components and interconnected goals of public grievances redressal, public service delivery and delivery of development on ground. B2V3 is also an exercise to assess government functioning and service delivery through an unprecedented interface Government and citizens.

I appeal to all Panchayat representatives to enthuse people to come forward and proactively participate in the program, thereby making governance more participatory, transparent and responsive.

I also urge the Deputy Commissioners to coordinate the visits of officers to various Panchayats, ensure for better outcomes and ensure adherence to COVID SOPs, while arranging various outreach activities.

I am confident that the people and officials alike will once again rise to the occasion and replicate the success of earlier B2V programmes.

**(B.V.R. Subrahmanyam)**

[illegible] and hand over the copy of the resolution passed to the Deputy Commissioner's office.

9. The visiting officer shall also take part in the cultural/ sports activities organised by the Panchayat and distribute certificates, education kits, scholarships, pensions, Ayushman cards, universal health cards, Ayushman cards or any other distribution scheme that the district administration has arranged for.

10. The visiting officer shall also start any new activity/ initiative such as the Panchayat feels that support and facilitate economically weaker farmers on a plot to their satisfaction or otherwise taking advantage of various schemes in the government. The visiting officer when filling the booklet shall make a fair assessment of functionaries of the Panchayat body and the impact of and response of people to Jan Abhiyan/ Awareness Mohim. If felt necessary, he/she can submit a separate report regarding the same to the Deputy Commissioner.

11. He/she shall also make specific effort to identify any pendency in the schemes/ benefits in which 100% saturation has been targeted during Jan Abhiyan/ Awareness Mohim and shall try to make an analysis of genuineness or otherwise of reasons for this pendency. The pendency and the reasons shall be brought to the notice of the Deputy Commissioner by the visiting officer.

12. The visiting officer shall also participate in the mega mela/ IEC activity of different departments, attend Mahila Sabha and Bal Sabhas, inaugurate and lay foundation stone of any works and take part in the Griha Pravesh ceremonies of houses completed under PMAY. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner/ his/her team. The officer shall deposit the living booklet and other documents as mentioned above along with any other list/ reports that he/she may submit to the DC and his/her team.

13. The visiting officer shall return informed/ honest/ giving no offering any commitment of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.

14. The PRI members Sarpanchs, Panchs, BDC Chairpersons shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

15. The visiting officer shall also validate the Mission Antyodaya form and ease of living survey data in the gram sabha.

16. **The visiting officer shall ensure that COVID protocols are strictly followed during the visits.**

# Schedule for the Visiting Officer

## Day 1

- Meeting with BDC / Panchayat members/ prominent members of Gram Panchayat
- Visit important establishments/ institutions such as school/ AWC/ other government welfare [illegible]
- Visit the various areas/ wards of the Panchayat and hold Gram Sabhas – proceedings to be recorded & report to be handed over to DC.
- Inspect Citizen Information Boards for every score of IGNRSP departments with name of beneficiaries and amount and checks and painting taking all the works executed last year and current year in the Panchayat
- Evening: Review – internal discussions

## Day 2. Mela/ Mega event

**a) Holding of Gram Sabha**

- Discuss & pass resolution for MGNREGA plan
- Discuss & pass resolution for 15th FC cash
- Reach out list of Awaas beneficiaries and ensure sanctions of eligible beneficiaries
- Reach out list of pension beneficiaries
- Awareness about Ayushman Bharat through Social Welfare officials
- Awareness about COVID by health officials
- Distribution of Panchayat newsletter and Coffee Table Books
- Use of hoarding, flex, LED Shut, Boards, Pamphlets or any other local medium to disseminate public service information/ information about the activities of any department.

The proceedings of the Gram Sabha shall be recorded and signed and the resolution shall be carried back by the visiting officer to be handed over to the DC.

**b) Holding of mega cultural/ social/ sports event**

- Cultural/ sports activity
- Distribution of certificates and other documents generated/ released during Jan Abhiyan/ Awareness Mohim
- Distribution of sports kits
- Distribution of education kits/ bags/ uniforms/ books/ scholarships – participation of school children
- Activities of Social Welfare Department – distribution of tricycles/ prosthetic aids/ scholarships/ pensions
  - Universal Health Cards/ Ayushman Card distribution
  - Start any one water conservation work

# General instructions for the Visiting Officer

01. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he/she shall be briefed about the action taken by the district regarding previous Back to Village visits. He/she shall collect a detailed action taken report of the works/ issues/ problems/ grievances of the previous Back to Village visits. He/she shall also be briefed about and given data/ information regarding the activities related to his/ her Panchayat which were undertaken during the Jan Abhiyan/Awami Muhim phase.

02. He/she shall collect his booklet from Deputy Commissioner's office in which several fields have been marked with asterisks (*). These fields are to be pre filled by the district team. The visiting officer must check that the same has been done.

03. He/she shall also collect the draft MGNREGA and 15th FC plan, list of Awaas beneficiaries, list of pension beneficiaries and Panchayat newsletter from the Deputy Commissioner's office.

04. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.

05. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi centres, etc. as possible. He/she should prepare a small report on whether any improvement has been noted or any problem/ issue raised by the people regarding the same has been redressed or not.

06. He/she should visit all the wards of the Panchayat and participate in the Ward Sabhas, record the proceedings of the same and handover details of the issues raised and resolution passed if any to the Deputy Commissioner on his return. He/she shall hold meeting with EDC members, Panchayat members and prominent members of gram Panchayat and submit the details of the issues raised to the Deputy Commissioner. He/she shall also hold informal discussions with the residents of the Panchayat and assess the level of functionality of the Panchayat, infrastructure available, the reach of the government programmes and the satisfaction level of the people with various activities including the Jan Abhiyan/ Awami Muhim programme.

07. The officer shall attend the Gram Sabha in which the Gram Sabha passes the draft MGNREGA and 15th FC plan with or without changes. A detailed resolution regarding the same be prepared and handed over to the Deputy Commissioner on return. He/she should also read out the list of Awaas beneficiaries and pension beneficiaries in the Gram Sabha and ensure weeding out of any ineligible/ dead/ migrated beneficiaries. The list regarding these deletions should be sent back to the Deputy Commissioner's office.

- Extension information camps of Agriculture/ Horticulture
- Animal / Sheep Husbandry
- Self Help Group Partner activities
- Activities, extensions/ information campaigns of the following departments:
  - Animal / Sheep Husbandry
  - Agriculture
  - Horticulture
  - Handicrafts/ Handloms
  - Health Services and Sports
  - Forest Office
  - Any department which has subsidy or individual beneficiary scheme

**iii Filling up of BJV booklet.**

## Day 3

1. Holding of Mahila Sabha/ Bal Sabha - proceedings to be recorded and signed, resolution to be handed over to DC
2. Visits and inaugurations along with Sarpanch/ Panchs/ BDC Chairman
   - Completed projects
   - Projects completed in last month under SGRY, MGNREGA, BJV or any other CSS/ Distt/ State Sector Scheme
   - Gram Panchayat celebrations of houses completed under PMAY distribution of gifts

**IMPORTANT NOTE**

a. Visiting Officer to ensure that he/she visits all works completed under BJV and inaugurates them. He/ She has to ensure that AT LEAST one work has definitely been completed under BJV, both physically and financially.

b. Visiting Officer to ensure that AT LEAST one new work under BJV out of priority demands is identified, foundation stone laid and started during his/her visit.



## Documents to be provided to the Visiting Officer by the DC

1. Copies of BJV and BJV booklets as filled in by the visiting officer in week November 2019
2. Two copies of BDC [illegible] with Sarpanch [illegible] signed, filled in
3. Duly completed Mission Antyodaya form and date of survey data
4. Development progress report of the Gram Panchayat [illegible]
   - Action taken report on issues identified in completion of BJV1 and BJV2
   - List of new work started/ ongoing/ completed after BJV1 and BJV2 under the following heads
     - 14th FC
     - BJV grants
     - Convergence
     - District Plan
     - State Sector
     - Any other work
   - Any other developmental activities, whether public or private, initiated in the Gram Panchayat after BJV1
   - Any upgradation/ new sanction including those of schools/ roads or for other facilities of any other department, initiated/ completed after BJV1
5. Rural beneficiary info
   - MGNREGA draft plan documents for the year 2020-21
   - 15th FC draft plan document for the year 2020-21
   - List of Awaas beneficiaries
   - List of pension beneficiaries
6. Lists of beneficiaries for
   - various certificates/ benefits to be distributed by the visiting officer
   - whom Gram Panchayat celebrations have been organised
7. Panchayat newsletter

## Documents to be returned by the Visiting Officer to the DC

1. Broken duly filled one copy
2. Works Sabha, Gram Sabha, Mahila Sabha and Bal Sabha resolutions
3. List of deletions from the new beneficiaries
4. Response data on received if any
5. MGNREGA plan passed by the Gram Sabha along with resolution
6. 15th FC plan passed by the Gram Sabha along with resolution
7. List of [illegible] issued if any
8. Any reports that the officer wishes to submit based on his/her observations
9. Duly filled in Mission Antyodaya form and date of survey data

## D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme

| S. No | Department | Name | Designation | Contact Number |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |
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| | | | | |
| | | | | |

## D-ii) Details of absent employees vis-a-vis list furnished by the DC:

| S. No | Department | Name | Designation |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |



## E) Strengthening of Gram Panchayats:

### 1. Infrastructure:

i. Whether Functional Gram Panchayat Office is available in the Panchayat: Yes/ No/ Under construction
If yes, whether functioning in own building: Other government building/ Private building
If no, whether land is available for construction of Panchayat Ghar: Yes/ No

ii. Facilities available in the Panchayat Ghar

| Facility | Availability | Remarks |
|---|---|---|
| Furniture in Panchayat Office | Yes/ No | |
| Computer/ printer in Panchayat Office | Yes/ No | |
| Telephone in Panchayat Office | Yes/ No | |
| Toilet facility available in Community Ghar | Yes/ No | |
| Electricity available in Panchayat Ghar | Yes/ No | |
| Water connection available in Panchayat Ghar | Yes/ No | |
| Bank Branch available in the Panchayat | Yes/ No | |

iii. Whether Efficiency Audit and Assets Register has been prepared: Yes/ No
Pending Office to physically check the register
If No, training Officer to get the register prepared in No. for presence and caution: _____

## 2. Functionality

### 2.1 General activities

i. Are Board Sabha meetings being held: Yes/ No

ii. No. of Board Sabha meetings held since inception: _____

iii. No. of Gram Sabhas conducted since inception: 04

iv. Date of last Gram Sabha: 26/3/2019

v. Are all items approved in Gram Sabha: Yes/ No

vi. Is the minimum quorum of 1/3rd being ensured in all Board/ Gram Sabhas: Yes/ No

vii. Are Board Sabha/ Gram Sabha minutes recorded and maintained as per rules: Yes/ No

viii. Is the Accounting Authority maintaining Board Sabha/ Gram Sabha resolutions: Yes/ No

ix. Has Social Audit Committee been formed: Yes/ No

x. Is social audit being conducted by the Committee: Yes/ No

xi. No. of works audited by the Social Audit Committee: _____

xii. Has Plan Saathi been constituted: Yes/ No

xiii. Has the Plan Saathi assisted the Village Action Plan: Yes/ No

xiv. No. of meetings of Plan Saathi held: _____

xv. Is Biodiversity Management Committee constituted: Yes/ No

xvi. No. of BMC meetings held: _____

xvii. Is encroachment of all productive women assets in the Panchayat being monitored: Yes/ No

xviii. Has well (welling) of works been also be duly accounted for in the Panchayat: Yes/ No

xix. Are Poshan Bonyan activities being held in the Panchayat: Yes/ No

xx. What and where was the last activity held: A.S. [illegible]

xxi. Have Health & Family Welfare Advisory Committee (AFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/ No

xxii. No. of meetings of AFWAC & VHSNC meetings held: 4

xxiii. Is the name of Sarpanch displayed on notice information boards of all RGAPA schemes: Yes/ No

xxiv. Are Sarpanches being involved in start/ inauguration of activities: Yes/ No

xii. Whether subsidy has been assigned to the Sarpanch to the Panchayat: Yes/ No

xiii. Whether grievance redressal box is installed: Yes/ No

xiv. No. of grievances received pertaining to Panchayat level: [illegible]

xv. No. of grievances redressed at Panchayat level: _____

xvi. Whether the Sarpanch/ Panchayat Secretary have digital signature: Yes/ No

xvii. Whether all MGNREGA, SBM, PG payments are being made by Sarpanch through digital signature cards or DSC: Yes/ No

xviii. Bank Account opening and receipt of funds

| Name of the Scheme | Separate bank account opened | Official signatory other than Sarpanch | Funds received | Balance in the account as on date (Rs in lakh) | Amount of payment made by Sarpanch (since opening of account) |
|---|---|---|---|---|---|
| 14th Finance Commission | Yes/ No | Y/ N | Yes/ No | [illegible] | - |
| ICDS Nutrition | Yes/ No | Y/N | Yes/ No | [illegible] | [illegible] |
| ICDS Immunization | Yes/ No | Y/N | Yes/ No | NIL | [illegible] |
| Mid Day Meals (MDM) | Yes/ No | Y/N | Yes/ No | - | - |
| Own resources of Panchayat | Yes/ No | Y/N | Yes/ No | - | - |
| Any other Scheme, if yes, indicate name | | | | | |

(Visiting Officer to personally check the Passbook and write the above details. He/ she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

**2.2 Integrated Child Development Scheme (ICDS)**

i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No

If No, reason thereof _____

Also mention if it is being purchased by someone else _____

ii. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No

If No, reason thereof _____

iii. Expenditure incurred on procurement through Sarpanch: Rs. [illegible] lakh

iv. Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/ No

If No, reason thereof _____

v. Expenditure incurred on paying of honorarium through Sarpanch: Rs. [illegible] lakh

vi. Whether the record of account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signature of the Sarpanch on the same)

**2.3 Mid-Day Meal (MDM) Scheme**

i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for preparing daily cooked meals for children: Yes/ No

If No, reason thereof: [illegible]

ii. Expenditure incurred on Mid Day Meals/ food items through Sarpanch: Rs. [illegible] lakh

iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No

If No, reason thereof _____

Also mention if it is being provided by someone else _____

iv. Whether the record of account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No

(Visiting Officer to check the register and verify the signature of the Sarpanch on the same)

v. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs. [illegible] lakh

vi. Whether the Action Plan for functioning of Own resources of the Panchayat is being prepared: Yes/ No

If yes, whether approved by the Gram Sabha: Yes/ No

If No, reason thereof _____

**2.4 Challenges**

i. Major challenges being faced by the Panchayat in functioning and execution of works:

1. Carrying of [illegible] from [illegible] due to the hills [illegible] by manual [illegible] (NREGA work)
2. [illegible] not complete due to non availability of funds in time

## F) Jan Abhiyan / Awami Muhim activities:

1. Domicile Certificates issued *

| Category | Target population * | Certificates issued during Jan Abhiyan/ Awami Muhim * | Total certificates issued till date * | Pendency (No.) | Reasons of pendency |
|---|---|---|---|---|---|
| [illegible] | [illegible] | [illegible] | [illegible] | - | - |
| [illegible] | [illegible] | - | - | | |
| [illegible] | | | | | |
| [illegible] | [illegible] | - | | | |
| [illegible] | 5 | - | | | |

2. Category certificates issued *

| Category | Target population * | Certificates issued during Jan Abhiyan/ Awami Muhim * | Total certificates issued till date * | Pendency (No.) | Reasons of pendency |
|---|---|---|---|---|---|
| [illegible] | - | - | | | |
| ST | [illegible] | [illegible] | | | |
| OBC | | | | | |
| [illegible] | | | | | |
| [illegible] | | | | | |

3. Revenue papers issued

| Category | Applications received * | Certificates issued during Jan Abhiyan/ Awami Muhim * | Pendency (No.) | Reasons of pendency |
|---|---|---|---|---|
| [illegible] | | | | |
| Nikah Certificate | | | | |
| Farad / Nikahnama | | | | |
| Mutations | | | | |

4. Birth/ Death/ Disability Certificates * (for period beginning from April 1, 2020)

| Category | Target * | Certificates issued during Jan Abhiyan/ Awami Muhim * | Total certificates issued * | Pendency (No.) | Reasons of pendency |
|---|---|---|---|---|---|
| Death Certificates | | | | | |
| Birth Certificates | | | | | |
| Disability Certificates | | | | | |



5. Adhaar seeding of Ration Card *

| Category | Target * | No. of total Ration Card holders seeded | Another seeding during Jan Abhiyan/ Awami Muhim | Pendency (No.) | Reasons of pendency |
|---|---|---|---|---|---|
| [illegible] | | | | | |
| [illegible] | | | | | |
| [illegible] | | | | | |

6. Health *

| Scheme | Eligible Persons/ beneficiaries * | Covered during Jan Abhiyan/ Awami Muhim * | Total covered * | Pendency (No.) | Reasons of pendency |
|---|---|---|---|---|---|
| [illegible] | 12 | nil | 12 | nil | - |
| [illegible] | [illegible] | nil | [illegible] | nil | |
| [illegible] | 3 | nil | 3 | Nil | |

7. National Social Assistance Programme (NSAP) *

| Scheme | Eligible Persons/ beneficiaries * | Covered during Jan Abhiyan/ Awami Muhim * | Total covered * | Pendency (No.) | Reasons of pendency | Another seeding during Jan Abhiyan/ Awami Muhim * | Total Aadhar seeding * |
|---|---|---|---|---|---|---|---|
| Old Age Pension | [illegible] | Nil | 12 | 3 | [illegible] | — | — |
| Widow Pension | — | Nil | 2 | 1 | — | — | — |
| Disability Pension | — | Nil | 2 | Nil | — | — | — |

| Scheme | Eligible Families/ Households * | Covered during Jan Abhiyan/ Awami Muhim * | Total covered * | Pendency (No.) | Reasons of pendency | Applications awaiting during Jan Abhiyan/ Awami Muhim * | Total pendency |
|---|---|---|---|---|---|---|---|
| [illegible] | [illegible] | N/A | 64 | 7 | [illegible] | N/A | [illegible] |
| [illegible] | -do- | N/A | 24 | 2 | -do- | N/A | [illegible] |
| [illegible] | -do- | N/A | 54 | 3 | -do- | N/A | [illegible] |

9. Other Welfare Schemes *:

| Scheme | Eligible Families/ Households * | Covered during Jan Abhiyan/ Awami Muhim * | Total covered * | Pendency (No.) | Reasons of pendency |
|---|---|---|---|---|---|
| [illegible] | 43 | N/A | 43 | nil | — |
| [illegible] | | | | | |
| [illegible] | | | | | |
| [illegible] | | | | | |

10. Scholarships to the students under various schemes *:

| Scheme | Target Population * | Scholarships sanctioned during Jan Abhiyan/ Awami Muhim * | Total scholarships sanctioned during the year * | Reasons of pendency |
|---|---|---|---|---|
| PM Matru Vandana | [illegible] | - | - | [illegible] |
| PM Matru for ST | [illegible] | | | |
| PM Matru for OBC | | | | |
| PM Matru for Minorities | | | | |
| Post Matru for SC | | | | |



| Scheme | Target Population * | Scholarships sanctioned during Jan Abhiyan/ Awami Muhim * | Total scholarships sanctioned during the year * | Reasons of pendency |
|---|---|---|---|---|
| Post Matru for ST | | | | |
| Post Matru for OBC | | | | |
| Post Matru for Minorities | | | | |
| Dr. Ambedkar [illegible] | | | | |
| [illegible] | | | | |
| [illegible] | | | | |
| [illegible] | | | | |
| [illegible] | | | | |
| National to Frame for [illegible] | | | | |

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim *:

| Scheme | Target Population * | Beneficiaries covered during Jan Abhiyan/ Awami Muhim | Total beneficiaries covered * | Pendency (No.) | Reasons of pendency |
|---|---|---|---|---|---|
| PM Kisan Samman Nidhi [illegible] | 200 | 5 | 135 | 65 | [illegible] |
| Kisan Credit Card | 260 | 10 | 150 | 70 | [illegible] |

12. Live Stock Schemes*:

| Scheme | Applications received * | Beneficiaries covered during Jan Abhiyan/ Awami Muhim * | Pendency (No.) | Reasons of pendency |
|---|---|---|---|---|
| Dairy Entrepreneurship Development Scheme | [illegible] | 02 | 38 | [illegible] |
| Innovative Poultry Production Programme | | | | |
| Integrated Development of Small Ruminants and Rabbits Sheep Farm | | | | |

| | Households | covered during Jan Abhiyan/ Aawas Mukti | Pendency (No.) | Reasons of pendency |
|---|---|---|---|---|
| [illegible] | | | | |

## 14 School Amenities

i. No. of schools in the Gram Panchayat — 08

ii. No. of schools with Ramp Facility for Children with Specific Health — 02

iii. No. of schools with drinking water facility — 08

iv. No. of schools with electricity connection — 07

v. No. of schools with toilet facility

a. For Boys — 07

b. For Girls — 07

vi. No. of schools with get students Girls/ Co-Ed schools — 08

vii. No. of such schools equipped with Sanitary Napkin Vending Machines — 01

viii. No. of such schools equipped with incinerators — NIL

## 15 Basic Services

i. No. of habitations with over 250 souls

ii. No. of habitations with over 250 souls in the GP without Pucca connectivity

— NIL

iii. If yes, whether these roads have been surveyed: Yes/ No

iv. No. of habitations with less 250 souls in the GP without fair weather road

v. Is there any habitation or inhabitable area in yet unelectrified: Yes/ No

If yes, names and approx no. of households

(a) _____ Hamlet _____ (Households)

(b) _____ Hamlet _____ (Households)

(c) _____ Hamlet _____ (Households)

Remarks/ explanation _____



vi. Total no. of households without electricity connection in the GP _____

vii. Is there any habitation/ area where lines/ wooden poles are used to electric supply: Yes/ No

If yes, details: Pipal, Mahal, Jaigarh [illegible]

Approximate no. of wooden poles: 32

viii. Are there any areas where barbed wire is used for electric supply: Yes/ No

If yes, name of the habitations _____

Approximate length _____ meter

Approximately what large chunk was length GP is barbed wire _____

ix. No. of households without bacteri water supply in the GP _____

## 16. Pradhan Mantri Awas Yojana (PMAY)

i. Outstanding Target: 250 (No.)

ii. No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awaas Mukti _____

iii. No. of households to which 1st installment released during Jan Abhiyan/ Awaas Mukti _____

iv. No. of houses completed in 2021-22 _____

v. No. of houses completed during Jan Abhiyan/ Awaas Mukti _____

vi. No. of houses under construction _____

## 17. Community Sanitary Complex (CSC) Status:

i. Whether CSC sanctioned in the Gram Panchayat: Yes/ No

ii. If yes, has the CSC been constructed: Yes/ No

iii. Whether the CSC is functional: Yes/ No

iv. No. of CSC's been up during Jan Abhiyan/ Awaas Mukti _____

v. No. of CSC completed during Jan Abhiyan/ Awaas Mukti _____

vi. Any issue regarding water connection and sewage disposal in CSC

_____

## 18. MGNREGA.

i. Whether MGNREGA Plan zone is has been approved: Yes/ No

ii. If yes

a. Funds allocated to the Panchayat: Rs. 32.29 lakh

b. No. of works approved: 19

(i) No. of works started during Jan Abhiyan/ Awami Muhim: 2

(ii) No. of works completed during Jan Abhiyan/ Awami Muhim: Nil

(iii) No. of persons been generated during Jan Abhiyan/ Awami Muhim: 121

(v) Wages due to (iv) above: Rs. 2.22 lakh

(vi) Wages paid out of (v) above: Rs. — lakh

(vii) Any grievance related to MGNREGA: Payment of material past not made during the year 16-17 & 17-18

## 19. 14th FC Award:

i. Allocation under 14th FC for four years: Rs. 5.5 lakh

ii. Whether Action plan prepared for all years: Yes/ No

iii. No. of works as per the Action Plan: 2

iv. Whether approved or modified by the Gram Panchayat by the DPC: Yes/ No

v. No. of works for which technical sanction is received by the GP: 2

vi. No. of works authorized by the Gram Panchayat: 2

vii. No. of works taken up during Jan Abhiyan/ Awami Muhim: 2

viii. No. of works completed during Jan Abhiyan/ Awami Muhim: —

ix. Payments made during Jan Abhiyan/ Awami Muhim: Rs. — lakh

x. Total expenditure on PRIASoft as on date: Rs. — lakh

## 20. Works under Capex and CSS:

a. District Capex:

| S. No | Department | No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim | No. of activities/ works completed during Jan Abhiyan/ Awami Muhim | Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh) | Remarks |
|---|---|---|---|---|---|
| 1 | RDD | | | | |
| 2 | PWD | | | | |
| 3 | Jal Shakti | | | | |
| 4 | PHED | | | | |
| 5 | Others | | | | |



b. UT Capex:

| S. No | Department | No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim | No. of activities/ works completed during Jan Abhiyan/ Awami Muhim | Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh) | Remarks |
|---|---|---|---|---|---|
| 1 | RDD | | | | |
| 2 | PWD | | | | |
| 3 | Jal Shakti | | | | |
| 4 | PHED | | | | |
| 5 | Others | | | | |

c. Centrally Sponsored Schemes (CSS):

| S. No | Schemes | No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim | No. of activities/ works completed during Jan Abhiyan/ Awami Muhim | Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh) | Remarks |
|---|---|---|---|---|---|
| 1 | Samagra Shiksha | | | | |
| 2 | PMGSY | | | | |
| 3 | Jal Shakti Mission (JSM) | | | | |
| 4 | Jal Shakti Mission (NRDC) | | | | |
| 5 | NRLM | | | | |
| 6 | Others (specify) | | | | |

## 21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

i. No. of complaints received: _____

ii. No. of complaints resolved: _____

iii. Constraints faced in delivery of services:

_____

_____

_____

_____

## 22. Others:

i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No

ii. If yes, total number of beneficiaries identified in the Panchayat: _____

## G) Activities during B2V3:

### DAY 1:

i. Whether meeting held with BDO / Panchayat members / government officers Yes/ No

ii. No. of Panchayat Members present 12

iii. Issues raised during the meeting

1. Upgradation of hospital and PHC with ambulance facility
2. Upgradation of High School and Staff
3. Tarring Nadal. PWD Middle
4. Electricity Nadal PWD

iv. Important establishments/ institutions visited (Please tick)

1. Schools
2. PHC/CHC ✓
3. Veterinary clinic
4. Anganwadi centre
5. PDS ration depot
6. Any industrial establishment
7. Government offices
   - (a) _____
   - (b) _____
   - (c) _____
8. Any other _____

v. Total number of wards in the Panchayat 9

vi. No. of Ward Sabha held 1

vii. No. of villagers present during the Ward Sabha 50

viii. Whether any resolution passed Yes/ No ✓

ix. Citizen Information Board visited Yes/ No ✓

x. Wall painting of works of 2019-20 inspected Yes/ No ✓

xi. Name of the departments whose works displayed in the paintings.

1. RDS
2. [illegible]
3. _____
4. _____



### DAY 2:

i. Gram Sabha

i. Location of Gram Sabha Nadu Govt. High School, Nadam

ii. No. of villagers present during the Gram Sabha 50

iii. Whether resolution passed for MGNREGA Plan Yes/ No ✓

iv. Whether resolution passed for 15th FC Plan Yes/ No ✓

v. Whether list of Awaas beneficiaries read out Yes/ No ✓

vi. No. of ineligible beneficiaries removed NIL

vii. Whether list of pension beneficiaries read out Yes/ No ✓

viii. Whether people made aware about the Covid-19

- Use of masks Yes/ No ✓
- Sanitizer Yes/ No ✓
- Social distancing Yes/ No ✓

ix. Whether Panchayat newsletter distributed Yes/ No ✓

x. Whether any mass cultural/ social/ sports event held Yes/ No ✓

Details thereof _____

xi. Details of scheme benefits extended/ services distribution

a) No. of Domicile certificates distributed _____

b) No. of sports kits distributed _____

c) No. of students distributed uniforms/ bags/ books _____

(g) No. of Kisan passbooks are distributed _____

(h) No. of Jobcards distributed _____

(i) No. of Ayushman Bharat – golden cards distributed _____

(j) No. of Jan Health Cards distributed _____

(k) Others _____

viii Whether any water conservation work started: Yes/ No

Details thereof _____

ix Whether any mega event of any other department especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry/ Handicrafts/ Handloom/ Pisciculture etc. held Yes/ No

Details thereof _____

x Whether Poshan Abhiyan activity held Yes/ No

xi Brief description of the activity _____



## DAY 3: _____

**I. Mahila Sabha**

i Attendance _____

ii Resolution passed, if any _____

iii Issues raised

1 _____

2 _____

3 _____

4 _____

**II Bal Sabha:**

i Attendance _____

ii Resolution passed, if any _____

iii Games played

1 _____

2 _____

3 _____

4 _____

**II Works completed/ inaugurated under GPV**

| S. No | Name of work and Department | Cost (Rs. in lakh) | Date of completion | Inaugurated by Visiting Officer (Yes/ No) | Whether financially completed and all payments made (Yes/ No) |
|---|---|---|---|---|---|
| 1 | _____ | _____ | _____ | _____ | _____ |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |

**Important Note:** At least one work /demand as reflected in GPVA/TGPV is to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

**IV Other works completed/ inaugurated**

| S. No | Name of work and Department | Cost (Rs. in lakh) | Date of completion | Inaugurated by Visiting Officer (Yes/ No) | Whether financially completed and all payments made (Yes/ No) |
|---|---|---|---|---|---|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |

V. New works

| S. No | Name of work and Department | Cost (Rs. in lakh) | Whether identified under BzVi/BzVz/ Others (Please Specify) | Whether AA/TS accorded | Whether work started | |
|---|---|---|---|---|---|---|
| | | | | | Yes/No | If Yes, Status |
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |

IMPORTANT NOTE

4. New works to be identified by Gram Panchayat / Gram Sabha preferably selection is of priority works of BzVi and BzVz
5. At least one work to be identified and started - foundation alone to be laid by the Visiting Officer

VI. Gritha Pravesh of PMAY beneficiaries

| S. No | Name of the beneficiary | Gift handed over Yes/ No |
|---|---|---|
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |



## H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2)

| S. No | Particulars | Action taken | Remarks if |
|---|---|---|---|
| | Urban Public Improvements (general) - BzVi | | |
| 1 | [illegible] | | |
| 2 | [illegible] | | |
| 3 | [illegible] | | |
| 4 | [illegible] | [illegible] | |
| 5 | [illegible] | | |
| 6 | [illegible] | | |
| 7 | [illegible] | | |
| | Urban Public Improvements/ Certificate - BzVz | | |
| 8 | [illegible] | | |
| 9 | [illegible] | | |
| 10 | [illegible] | | |
| 11 | [illegible] | | |
| 12 | [illegible] | | |
| 13 | [illegible] | | |
| 14 | [illegible] | | |

# NOTES

5. The Bank Branch with A.T.M. facility is far away in 10 kms away from Sanital town & there is large deployment of Security forces, carrying there.

7. Nengpui Rajivgandhi Road with total connectivity.

8. Road from Shelter Shed Chhingchhip to new NHAI Tunnel Aizawl-Tuivai.

9. Water supply, filtration plant sept as the inhabitants are facing desert water supply.

10. P.D. Installation of electric poles and wires as reqd. as per necessity at site keeping in view the winter season.

11. Completion of pyt. ghar and creation of new pyt. as the pyt. is largest consisting of 5 villages. The funds under the F.C. of MGNREGA are not sanctioned as per population as the population has been shown less in only census.

12. Demanding the requirement in sheep husbandry as the Summer head qtr. of the sheep farm is coming in the hills of the Pyt.

13. Sewing machine centre and handicraft centre at Sangai & Nengpui. Also one no. C.S.C. at Sangai reqd.

Nibu

iii. Suggestions for encouraging more households/farmers to set up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households

| | |
|---|---|
| 1. | Apple tree (Horticulture) |
| 2. | Walnut tree |
| 3. | Handicrafts |
| 4. | Agriculture, appiculture etc etc |
| 5. | Dairy farming |

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card _____

ii. Overall satisfaction level of the people about the ration shops. Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

a) Irregular opening Yes/No
b) Inadequate stock Yes/No
c) Overcharging Yes/No
d) Rude behaviour of store owner. Yes/No
e) Long distance to be covered to reach the store. Yes/No
f) Non-display of rates Yes/No
g) POS machine not working Yes/No



h) any other _____

iii. Number of FIRs registered in last 3 months 03

a) Are people generally satisfied by response of Police to complaints. Yes/No

b) Is copy of FIR given to people. Yes/No

c) Are people satisfied about the overall security situation in Panchayat. Yes/No

d) Any suggestions _____

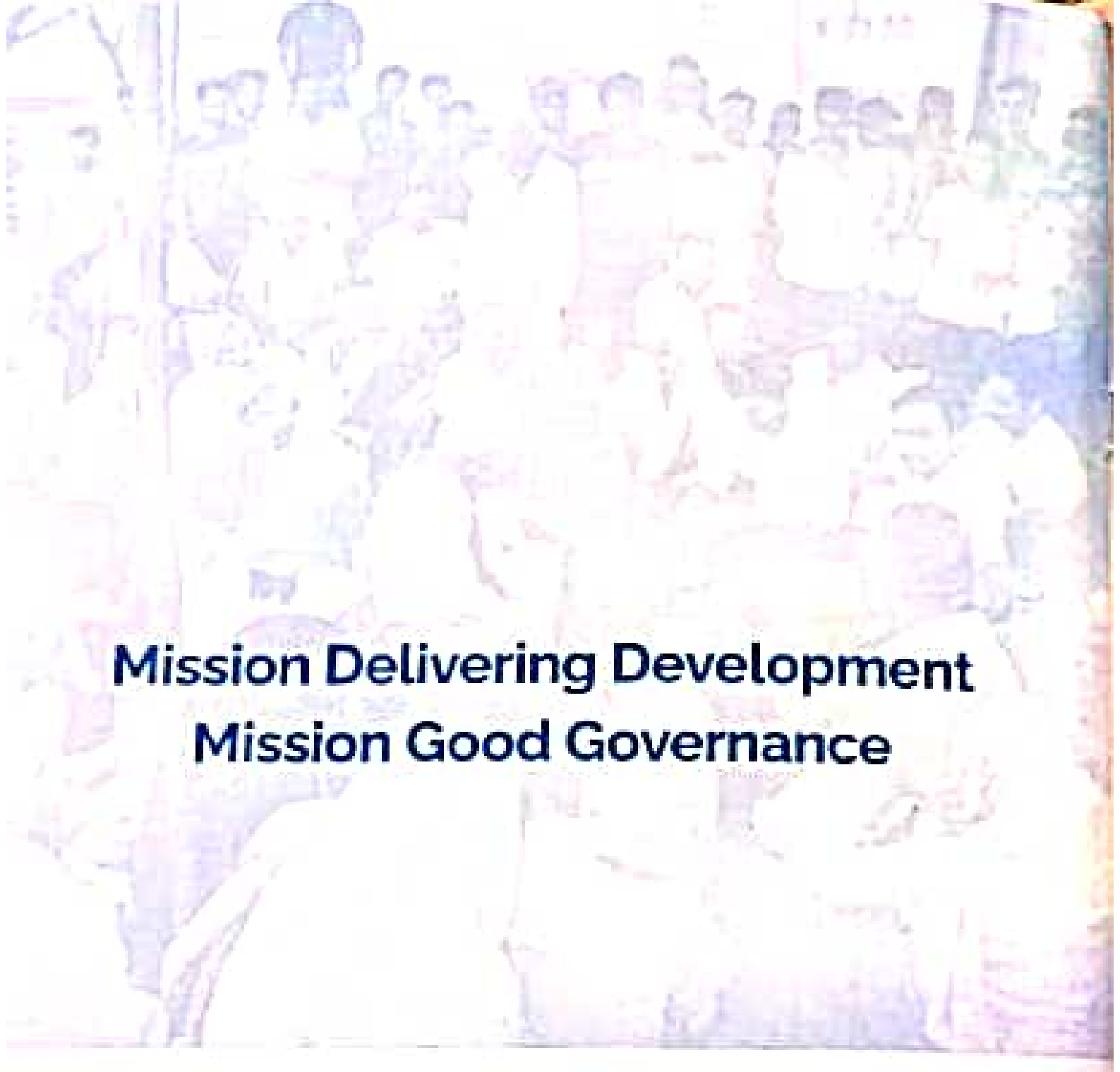
iv. Public perception

a. Are departmental staff available. Poor/Satisfactory/Good/Excellent

b. Are departmental staff responsive. Poor/Satisfactory/Good/Excellent

v. Average time taken for processing of application/requests or redressal of complaints by the departmental functionaries

| Department | Average time taken | Remarks/details, if any |
|---|---|---|
| Revenue | • Within 1 month<br>• More than 1 month<br>• Never | More than 1 month. |
| Social welfare | • Within 1 month<br>• More than 1 month<br>• Never | More than 1 month |
| Police Station | • Within 1 month<br>• More than 1 month<br>• Never | Never |
| PHE | • Within 1 month<br>• More than 1 month<br>• Never | More than 1 month |



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