



Back to Village-3

B2V3

October 02-12, 2020

Governance at Peoples' Doorstep



Government of Jammu & Kashmir

Master para

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: BASHARAT MUSSAIN DAR
- Designation: LECTURER
- Department/ place of posting: EDUCATION- HSS TURKWAN-GAM SPM
- Mobile No: 7006544461
- Email ID: _____
- Home District: SHOPIAN
- Dates of visit: 05, 06, 07 OCTOBER- 2020.

13

B) Locational details of Panchayat:

- Name of the Panchayat: Mastpora
- Local Government Directory (LGD) code of the Panchayat: 263280
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: Keller
- Name of Tehsil: Keller
- Name of District: Shopian

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: (1) one
- No. of hamlets in the Panchayat: Two (2) Mastpora Gulab Mang mastpora
- No. of households in the Panchayat: 290
- Population (approx) of the Panchayat: 1670

D-i) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S No.	Department	Name	Designation	Contact number
1	RDP	S. M. Ganie	MDA	9622361500
2	RDP	Rishi Patel	GRS	9797092028
3	RDP	Arjun Singh	SV D.	8899954347
4	RDP	Arjun Singh	S. A.	9006371900
5	RDP	Arjun Singh	Teacher	8492951590
6	RDP	Arjun Singh	Teacher	9602681141
7	RDP	Arjun Singh	Teacher	9149811829
8	RDP	Arjun Singh	Teacher	8490619498
9	RDP	Arjun Singh	Teacher	8005119530
10	RDP	Arjun Singh	Teacher	9419061908

D-ii) Details of absent employees vis-à-vis list furnished by the DC:

S No.	Department	Name	Designation
1	HEALTH		
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

Whether Panchayat Char is available in the Panchayat Yes/ No/ Under construction
If yes, whether functioning in: Own building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Char: Yes/ No

Facilities available in the Panchayat Char:

Facility	Availability	Remarks
Furniture in Panchayat Office	Yes/ No	
Computer/ printer in Panchayat Office	Yes/ No	
Telephone in Panchayat Office	Yes/ No	
Toilet facility available in Panchayat Char	Yes/ No	
Electricity available in Panchayat Char	Yes/ No	

Whether Infrastructure and Assets Register has been prepared Yes/No
(Visiting Officer to physically check the register)

If No, Visiting Officer to get the register prepared in his/her presence and confirm:

2. Functionality:

2.1. General activities:

- Are Ward Sabha meetings being held: Yes/No
- No. of Ward Sabha meetings held since inception: 0
- No. of Gram Sabhas conducted since inception: 0
- Date of last Gram Sabha: 15-09-2020
- Are all plans approved in Gram Sabha: Yes/No
- Is the minimum quorum of 1/10th being ensured in all Ward/ Gram Sabhas: Yes/No
- Are Ward Sabha/ Gram Sabha resolutions attached with all plans: Yes/No
- Is the Approving Authority checking Ward Sabha/ Gram Sabha resolutions: Yes/No
- Has Social Audit Committee been framed: Yes/No
- Is social audit being conducted by the Committee: Yes/No
- No. of works audited by the Social Audit Committee: 06+08=14
- Has Panch Samiti been constituted: Yes/No
- Has the Panch Samiti approved the Village Action Plan: Yes/No
- No. of meetings of Panch Samiti held: 01
- Is Biodiversity Management Committee constituted: Yes/No
- No. of BMC meetings held: 05
- Is e-register of all previous works/ assets in the Panchayat being maintained: Yes/No
- Have wall paintings of works executed for 2019-20 been done in the Panchayat: Yes/No
- Are Poshan Abhiyan activities being held in the Panchayat: Yes/No
- What and where was the last activity held: Matka Panchayat Ghar
- Have Health & Family Welfare Advisory Committee (HF/WAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch: Yes/No
- No. of meetings of HF/WAC & VHSNC meetings held: 0
- Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/No

- xv. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/ No
- xvi. Whether grievances redressal box is installed: Yes/ No
- xvii. No of grievances received pertaining to Panchayat level: Nil
- xviii. No of grievances disposed of at Panchayat level: Nil
- xix. Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/ No
- xx. Whether the Sarpanch/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No
- xxi. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 th Finance Commission	Yes/ No	Sarpanch	Yes/ No		
ICDS (Nutrition)	Yes/ No	ICDS	Yes/ No	10506	6.88
ICDS (Honarium)	Yes/ No	Separate	Yes/ No	10506	
Mid-Day Meals (MDM)	Yes/ No		Yes/ No		
Own resources of Panchayat	Yes/ No		Yes/ No		
Any other Scheme, if yes, indicate name:					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch)

2.2. Integrated Child Development Scheme (ICDS):

- i. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

- ii. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No

If no, reason thereof: _____

Expenditure incurred on procurement through Sarpanch: Rs _____ lakh

Is the Panchayat/ Sarpanch paying honorarium to AWWs/ Helpers directly at Panchayat level: Yes/ No

If no, reason thereof: _____

- v. Expenditure incurred on paying of honorarium through Sarpanch: Rs _____ lakh
- vi. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No
- (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

2.3. Midday Meal (MDM) Scheme:

- i. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the schools: Yes/ No
- If no, reason thereof: As per the Instruction of Higher Authorities
- ii. Expenditure incurred on Mid-Day Meals/ food items through Sarpanch: Rs _____ lakh
- iii. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No
- If no, reason thereof: _____
- Also mention if it is being provided by someone else: Through Department

- iv. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No

- v. (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- vi. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs _____ lakh
- Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/ No

If yes, whether approved by the Gram Sabha: Yes/ No

If no, reason thereof: _____

2.4. Challenges:

- i. Major challenges being faced by the Panchayat in functioning and execution of works: Nil
- _____
- _____
- _____
- _____

Ayushman Bharat families with golden cards	59	4	59	-	-
Ayushman Bharat individuals Cards	299	55	299	-	-
Janani Suraksha Yojna (JSY)	27	06	06	-	-

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Aadhar seeding during Jan Abhiyan/ Awami Muhim	Total Aadhar seeding
Old Age Pension		-	21	-	-	-	80%
Widow Pension	30	-	09	- 90	-	-	70%
Disability Pension		-	02	-	-	-	100%

Scheme	Target Population	Scholarships sanctioned during Jan Abhiyan/ Awami Muhim	Total scholarships sanctioned during the year	Reasons of pendency
Post Matric for ST				
Post Matric for OBC				
Post Matric for Minorities	90		90	
Dr. Ambedkar EBC				
National Merit-cum-Means (NIMSS)				
Merit-cum-Means Minority				
PM's Special Scholarship for J&K (PMSSS)				
National talent Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NSIGSE)	104	59		

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awami Muhim :-

Scheme	Target Population	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Total beneficiaries covered	Pendency (No.)	Reasons of pendency
PM Kisan Samman Nidhi (PM-KISAN)	227		203	24	Online problem
Kissan Credit Card	364		364	0	

12. Live Stock Schemes:-

Scheme	Applications received	Beneficiaries covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
Dairy Entrepreneurship Development Scheme	32	3	29	funds not available

13. Universal coverage Scheme

Scheme	Total number of households	Households covered during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
JK Health Scheme				

14. School Amenities:

- No. of schools in the Gram Panchayat: 2 (Total)
- No. of schools with Ramp Facility for Children with Specific needs: Nil (0)
- No. of schools with drinking water facility: 2 (Total)
- No. of schools with electricity connection: 2 (Total)
- No. of schools with toilet facility
 - For Boys: 1
 - For Girls: 1

No. of schools with girl students (Girls/ Co-Ed schools): 2

No. of such schools installed with Sanitary Napkin Vending Machines: Nil

No. of such schools installed with incinerators: Nil

15. Basic Services:

- No. of habitations with over 250 souls: 02
- No. of habitations with over 250 souls in the GP without road connectivity: Nil

If yes, whether these roads have been surveyed: Yes/No:

No. of habitations with less 250 souls in the GP without fair weather road:

(2) Guggar, Bati Shalwary and Kalas Mohalla, Nagra

Is there any habitation or mohalla which is yet un-electrified: Yes/ No

If yes, names and approx no. of households:

a) Chachi Mohalla (name): 10 (households)

(name): 1 (households)

(name): 1 (households)

ks/ explanation:

vi Total no. of households without electricity connection in the GP: 10

vii Is there any habitation/ area where trees/ wooden poles are used for electric supply: Yes/ No

If yes, details: 100 poles

viii Approximate no. of wooden poles: 100

Are there any areas where barbed wire is used for electric supply: Yes/ No

If yes, name of the habitation(s): 100 poles

Approximate length: 100 metres

Approximately what %age of total wire length in GP is barbed wire

No. of households without tapped water supply in the GP:

16. Pradhan Mantri Awas Yojana (PMAY):

- Cumulative Target: 04 (No.)
- No. of households sanctioned with verified Accounts during Jan Abhiyan/ Awami Muhim: 04
- No. of households to which 1st installment released during Jan Abhiyan/ Awami Muhim: 04
- No. of houses completed in 2020-21: Nil
- No. of houses completed during Jan Abhiyan/ Awami Muhim: Nil
- No. of houses under construction: 04

17. Community Sanitary Complex (CSC) Status:

- Whether CSC sanctioned in the Gram Panchayat: Yes/ No
- If yes, has the CSC been constructed: Yes/ No
- Whether the CSC is functional: Yes/ No
- No. of CSCs taken up during Jan Abhiyan/ Awami Muhim: 61
- No. of CSC completed during Jan Abhiyan/ Awami Muhim: 01
- Any issue regarding water connection and sewage disposal in CSC:

18. MGNREGA:

- Whether MGNREGA Plan 2020-21 has been approved: Yes/ No
- If yes:

a) Funds allocated to the Panchayat Rs 24.70 lakh

b) No. of works approved: 10

- c) No. of works started during Jan Abhiyan/ Awami Muhim: 03
- d) No. of works completed during Jan Abhiyan/ Awami Muhim: Nil 02
- e) No. of person days generated during Jan Abhiyan/ Awami Muhim: 6500
- f) Wages due for "e" above: Rs 2 lakh
- g) Wages paid out of "f" above: Rs Nil lakh
- h) Any grievance related to MGNREGA: Nil

19. 14th FC Award:

- i. Allocation under 14th FC for four years: Rs 19.02 lakh
- ii. Whether Action plan prepared for all years: Yes/ No Yes
- iii. No. of works as per the Action Plan: 09
- iv. Whether approval accorded to the whole Plan by the DPC: Yes/ No Yes
- v. No. of works for which technical sanction accorded by the Xen: 09
- vi. No. of works authorized by the Haqqa Panchayat: 09
- vii. No. of works taken up during Jan Abhiyan/ Awami Muhim: Nil
- viii. No. of works completed during Jan Abhiyan/ Awami Muhim: Nil
- ix. Payments made during Jan Abhiyan/ Awami Muhim: Rs 2.04 lakh
- x. Total expenditure on PRIASoft as on date: Rs 2.04 lakh

20. Works under Capex and CSS:

District Capex

No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
	RDD	-	-	-	-
	PWD	01	01	Nil	
	Jal Shakti	01	Nil	Nil	Implement Not taken up
	Others	03	03	03	functional

b. UT Capex

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	RDD	-	-	-	-
2	PWD	-	-	-	-
3	Jal Shakti	-	-	-	-
4	PDD	-	-	-	-
5	Others	-	-	-	-

c. Centrally Sponsored Schemes (CSS):

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awami Muhim	No. of activities/ works completed during Jan Abhiyan/ Awami Muhim	Payments made during Jan Abhiyan/ Awami Muhim (Rs in lakh)	Remarks
1	Samagra Shiksha	-	-	-	-
2	PMGSY	01	01	-	-
3	Jal Shakti Mission (PHE)	-	-	-	-
4	Jal Shakti Mission (I&FC)	-	-	-	-
5	NHM	-	-	-	-
6	Others (specify)	-	-	-	-

21. Feedback regarding service delivery during Jan Abhiyan/ Awami Muhim:

- i. No. of complaints received: Nil
- ii. No. of complaints resolved: Nil
- iii. Constraints faced in delivery of services: Nil

22. Others:

- i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No Yes
- ii. If yes, total number of beneficiaries identified in the Panchayat: 3

G) Activities during B2V3:

DAY 1:

- i. Whether meeting held with BDC/ Panchayat members/ prominent citizens Yes/ No Yes
- ii. No. of Panchayat Members present Two (2)
- iii. Issues raised during the meeting Shedule welfare office should be at school before

1. Shedule welfare office should be at school before
2. 1-11-21
3. RDD office should be at school before
4. of Tulevno Shiksha

iv. Important establishments/ Institutions visited (Please tick)

1. Schools ☒
2. PHC/CHC ☒
3. Veterinary clinic ☒
4. Anganwari centre ☒
5. PDS (ration) depot ☒
6. Any industrial establishment ☒
7. Government offices ☒

- (a) ☒
- (b) ☒
- (c) ☒

8. Any other ☒

- v. Total number of wards in the Panchayat Seven (7)
- vi. No. of Wards Sabha held Seven (7)
- vii. No. of villagers present during the Ward Sabha Seven (7)

Whether any resolution passed: Yes/ No ☒

Citizen Information Board visited: Yes/ No ☒

Wall painting of works of 2019-20 inspected: Yes/ No ☒

Name of the departments whose works displayed in the paintings:

1. RDD, Rural Development Department

DAY 2:

I. Gram Sabha:

- i. Location of Gram Sabha Middle School Mastipat
- ii. No. of villagers present during the Gram Sabha More than 100
- iii. Whether resolution passed for MGNREGA Plan: Yes/ No ☒
- iv. Whether resolution passed for 15th FC Plan: Yes/ No ☒
- v. Whether list of Aawas+ beneficiaries read out: Yes/ No ☒
- vi. No. of ineligible beneficiaries removed: Yes
- vii. Whether list of pension beneficiaries read out: Yes/ No ☒
- viii. Whether people made aware about the Covid-19:
 - Use of masks: Yes/ No ☒
 - Sanitizers: Yes/ No ☒
 - Social distancing: Yes/ No ☒

ix. Whether Panchayat Newsletter distributed: Yes/ No ☒

x. Whether any mega cultural/ social/ sports event held: Yes/ No ☒

Details thereof: ☒

xi. Details of scheme benefits extended/ services distribution:

- a) No. of Domicile certificates distributed: 1111
- b) No. of sports kits distributed: 2
- c) No. of students distributed uniforms/ bags/ books: 02

III. Issues raised:

1. _____

2. _____

3. _____

4. _____

III. Works completed/inaugurated under B2V:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Steps near H/O near H/O	2.99	13-08-2020	yes	yes
2	Widening road (R.D.) at Gagan Nagar	9.50	15-07-2020	yes	yes
3					
4					
5					

Important Note: At least one work /demand as reflected in B2V1/B2V2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

IV. Other works completed/inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	At Gagan near H/O	2.50	11-05-2020	yes	yes
2	At Gagan near H/O	2.00	27-07-2020	yes	yes
3	At Gagan near H/O	3.90	06-08-2020	yes	yes
4	At Gagan near H/O	2.99	01-06-2020	yes	yes
5	At Gagan near H/O	2.00	01-06-2020	yes	yes

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S. No	particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands - B2V1			
1	Receiving Station	Completed	functional
2	Shalimar Road at Majhola	Estimate framed.	will be taken up soon
3	Veterinary unit	not any action	Not taken up
4			
5			
6			
7			
II. Urgent Public Requirements/ Demands - B2V2			
1	Fertilizer Plant at Majhola Shukra	Not taken up.	
2	Veterinary unit	Not taken up.	
3	Creation of Anganwadi Centres	Not taken up.	
4	Transformer Near Majhola	Not installed	
5			
6			
7			

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I. Any major complaint brought to the notice of the Visiting Officer:	
(i)	poor water supply in entire area
(ii)	work done by pmsry not satisfactory
(iii)	play ground for school as well as entire village which was a demand in B2V1 & B2V2 but infrequently nothing has been done in this matter.
II. Major urgent public demand(s) that was/were reflected earlier but have not been addressed so far:	
(i)	Veterinary unit at masipora.
(ii)	Boundary wall for complete school premises of middle school masipora.
(iii)	upgradation of middle school - 1. High School.
(iv)	PDO office and Social welfare office should be at village.
(v)	Anganwadi centre & NIS much needed in masipora.
III. Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)	
Overall, the visit was satisfactory, but the demands of the panchayat village masipora which they have been repeatedly with the higher authorities need to be addressed like water supply, Roads, Anganwadi centre, play, ground, waste L.P., etc. Since the area is a hilly area a little bit less emphasis in B2V3, as the pace of the work done during B2V1 & B2V2 was not satisfactory for them.	

Signature of the visiting officer
Name: Baskaran I. Muthaiah DAV

S. No.	particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Recovery Station at masipora	Completed	
2	Subway to Kellers Road	Approved.	
3	Fertilization plant at pottipora Shreeva	not taken up.	
4	Veterinary unit	not taken up.	
5	Creation of Anganwadi Centre (S)	not created.	
IV. Major Problems - B2V2			
1	Veterinary unit	not taken up.	
2	Creation of Anganwadi Centre (S)	"	
3	Dairy farms 1 poultry farms 3.	"	
V. Major Complaints - B2V1			
1	Weak Electric Supply to entire area.	"	
2	Poor water supply	"	
VI. Major Complaints - B2V2			
1	Incomplete Masipora to Naganur pmsry Road.	"	
2	Poor water supply to whole Halga.	"	

Please indicate whether action taken in 2019 or 2020 or during Jan Abhiyan/ Awami Muhim.