

Back to Village (B2V3)

October 02-12, 2020

(To be filled up by the Reporting Officer during his/her three day visit to the Panchayat. Fields marked with asterisk (*) have to be filled by the District Administration before the booklet is handed over to the visiting officer.)

A) Details of Reporting Officer:

- Name: Yash Paul Sharma
- Designation: Assistant Engineer.
- Department/ place of posting: RWD (E & B), Cont. Div No-1 Jammu
- Mobile No.: 9419236552
- Email ID: yash.sharma22a@gmail.com.
- Home District: Jammu
- Dates of visit: 06 to 08 October, 2020

B) Locational details of Panchayat:

- Name of the Panchayat: Sehokhpora.
- Local Government Directory (LGD) code of the Panchayat: 240560
(To be sourced from Rural Development Department/ by DC)
- Name of CD Block: Bishnah.
- Name of Tehsil: Bishnah.
- Name of District: Jammu

C) Panchayat Profile:

- No. of revenue villages in the Panchayat: 1
- No. of hamlets in the Panchayat: NIL
- No. of households in the Panchayat: 511
- Population (approx) of the Panchayat: 2471

D-1) Frontline Officers/ Officials who were assigned to the Panchayat for the programme:

S.No.	Department	Name	Designation	Contact number
1	SCS	Talwar, Govt	Deputy S.O.	9492040818
2	Accounts	Talwar, Govt	Deputy S.O.	9491918720
3	SCS	Mohar, Govt	Deputy S.O.	9888036129
4	SCS	Mohar, Govt	Deputy S.O.	9888036129
5	Food & Supply	Deputy S.O.	Deputy S.O.	9888036129
6	Food & Supply	Deputy S.O.	Deputy S.O.	9888036129
7	Food & Supply	Deputy S.O.	Deputy S.O.	9888036129
8	Food & Supply	Deputy S.O.	Deputy S.O.	9888036129
9	Food & Supply	Deputy S.O.	Deputy S.O.	9888036129
10	Food & Supply	Deputy S.O.	Deputy S.O.	9888036129

D-11) Details of absent employees vis-à-vis list furnished by the DC:

S.No.	Department	Name	Designation
1			
2			
3			
4			
5			

E) Strengthening of Gram Panchayats:

1. Infrastructure:

Whether Panchayat Office is available in the Panchayat? Yes/ No/ Under construction
If yes, whether functioning in Old Building/ Other government building/ Private building
If no, whether land is available for construction of Panchayat Office? Yes/ No

Facilities available in the Panchayat Office

Facility	Availability	Remarks
Chairman's Office	Yes/ No	
Secretary's Office	Yes/ No	
Deputy Secretary's Office	Yes/ No	
Other facilities available in Panchayat Office	Yes/ No	
Electricity available in Panchayat Office	Yes/ No	
Water supply available in Panchayat Office	Yes/ No	
Sanitation available in Panchayat Office	Yes/ No	
Post Office available in Panchayat Office	Yes/ No	

ii) Whether Infrastructure and Assets Register has been prepared? Yes/No
Whether Officer to physically check the register?

If No, Whether Officer to get the register prepared in this/Her presence and confirm

2. Functionality:

2.1. General activities:

- Are Ward Sabha meetings being held? Yes/No
- No. of Ward Sabha meetings held since inception
- No. of Gram Sabha meetings conducted since inception
- Date of last Gram Sabha
- Are all plans approved in Gram Sabha? Yes/No
- Is the minimum quantum of 1/10th being ensured in all Ward/ Gram Sabhas? Yes/No
- Are Ward Sabhas/ Gram Sabha resolutions attached with all plans? Yes/No
- Is the Approving Authority checking Ward Sabhas/ Gram Sabha resolutions? Yes/No
- Is Social Audit Committee been formed? Yes/No
- Is Social Audit being conducted by the Committee? Yes/No
- No. of works audited by the Social Audit Committee
- Has Ward Sabha been constituted? Yes/No
- Has the Ward Sabha approved the Village Action Plan? Yes/No
- No. of meetings of Ward Sabha held
- Is Ward Sabha Management Committee constituted? Yes/No
- No. of BMC meetings held
- Is a register of all previous works/ assets in the Panchayat being maintained? Yes/No
- Have all meetings of works executed for 2019-20 been done in the Panchayat? Yes/No
- Are Panchayat activities being held in the Panchayat? Yes/No
- Whether and where was the last activity held
- Have Health & Family Welfare Advisory Committee (HFWAC) & Village Health Sanitation & Nutrition Committee (VHSNC) been constituted under the Sarpanch? Yes/No
- No. of meetings of HFWAC & VHSNC meetings held
- Is the name of Sarpanch displayed on citizen information boards of all Panchayat schemes? Yes/No
- Are Sarpanchs being involved in start/ inauguration of activities? Yes/No

20. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/ No Yes

21. Whether grievance redressal box is installed: Yes/ No No

22. No of grievances received pertaining to Panchayat level: N/A

23. No of grievances disposed of at Panchayat level: N/A

24. Whether the Sarpanch/ Panchayat Secretary have digital signatures: Yes/ No Yes

25. Whether all MGNREGS/ MDDM payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No Yes

26. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official stamping other than Sarpanch	Funds received	Balance in the account as on date (Rs in lakh)	Amount of payment made by Sarpanch (since opening of account)
14 Finance Commission	Yes/ No <u>Yes</u>	<u>Yes</u>	Yes/ No <u>No</u>	2206780	1260369
ICDS (Balint)	Yes/ No <u>No</u>	<u>Subsidized</u>	Yes/ No <u>No</u>	8031	300750
ICDS (Hatchment)	Yes/ No <u>No</u>	<u>Subsidized</u>	Yes/ No <u>No</u>		
Mid-Day Meals MDDM	Yes/ No <u>Yes</u>	<u>Subsidized</u>	Yes/ No <u>No</u>	N/A	272222
Cost resources of Panchayat	Yes/ No <u>Yes</u>		Yes/ No <u>No</u>		
Any other Scheme (Type & Name)	<u>No</u>				

During Office to personally check the Passbook and enter the above details. The/She will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.

2.2 Integrated Child Development Scheme (ICDS):

1. Is the Panchayat/ Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/ No Yes

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

2. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/ No Yes

If no, reason thereof: _____

3. Expenditure incurred on procurement through Sarpanch: Rs. 53546 lakh Yes

4. Is the Sarpanch/ Sarpanch paying remuneration to AWHs/ Helpers directly at Panchayat level: Yes/ No Yes

If no, reason thereof: _____

5. Expenditure incurred on paying of honorarium through Sarpanch: Rs. 20000 lakh Yes

6. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/ No Yes

7. During Office to check the register and verify the signatures of the Sarpanch on the record: _____

2.3 Midday Meal (MDM) Scheme:

1. Whether Panchayat/ Sarpanch is purchasing items at Panchayat level for providing dry ration under MDM in the school: Yes/ No Yes

If no, reason thereof: _____

2. Expenditure incurred on Mid-Day Meal/ food items through Sarpanch: Rs. 00000 lakh Yes

3. Whether the Panchayat/ Sarpanch is providing dry ration to the school children in the Panchayat: Yes/ No Yes

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

4. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/ No Yes

5. During Office to check the register and verify the signatures of the Sarpanch on the record: _____

6. Expenditure incurred on honorarium to cook cum helper through Sarpanch: Rs. 00000 lakh Yes

7. Whether the record on account of purchase of food items and honorarium to cooks is being maintained by the Panchayat: Yes/ No Yes

8. During Office to check the register and verify the signatures of the Sarpanch on the record: _____

2.4 Challenges:

1. Major challenges being faced by the Panchayat in functioning and execution of works: _____

F) Jan Abhiyan/ Awami Muhim activities:

There is no fixed by the District Administration before the period is decided over to the visiting officer. Visiting officer will confirm the period as decided by the administration by conducting local enquiry among the / the staff of the village.

1. Domicile Certificates Issued :

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
PHC Holders	1575	91	1226	—	—
Non-PHC					
WPH					
Students					
Others					

2. Category certificates issued :

Category	Target population	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued till date	Pendency (No.)	Reasons of pendency
SC	67	22	19	—	—
ST	—	—	—	—	—
OBC	32	12	31	—	—
AIC	—	—	—	—	—
RLA	—	—	—	—	—

3. Revenue papers issued:

Category	Applications received	Certificates issued during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
BLA/ Landed	488/274		1116	1
BLA/ Cultured	588			
Land/ Paddy	19		1	1
Paddy	12			

4. Birth/ Death/ Disability Certificates (certificate beginning from April 1, 2020)

Category	Target	Certificates issued during Jan Abhiyan/ Awami Muhim	Total certificates issued	Pendency (No.)	Reasons of pendency
Birth Certificates					
Death Certificates					
Disability Certificates					

5. Adhaar seeding of Ration Card :

Category	Target	No. of total Ration Cards/Adhaar seeded	Adhaar seeding during Jan Abhiyan/ Awami Muhim	Pendency (No.)	Reasons of pendency
CH	190	295/2	15	222	3/72
Non-CH	22				
Adhaar seeded	30	35			2

6. Health :

Schemes	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency
Anganwadi Bharat Gharat cards	286	N/A			86
Anganwadi Bharat Gharat Cards	1198	N/A	612	586	86
Anganwadi Bharat Gharat Cards	35	N/A	35	—	—

7. National Social Assistance Programme (NSAP) :

Scheme	Eligible Families/ Individuals	Covered during Jan Abhiyan/ Awami Muhim	Total covered	Pendency (No.)	Reasons of pendency	Adhaar seeding during Jan Abhiyan/ Awami Muhim	Total Adhaar seeding
O/A Age Pension	74	N/A	72	2	For non covered	N/A	49
Widow Pension							
Disability Pension							

8. Integrated Social Security Scheme (ISSS) :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awasni Muhim *	Total covered *	Pendency (No.)	Reasons of pendency	Seeding during Jan Abhiyan/ Awasni Muhim *	Total Aashar seeding *
Old Age Pension	331	n/c	195	158	For 158	n/c	91
Assistance to women in distress	92	n/c	96	2	-	-	46
Assistance to specially CT-affected persons	142	n/c	140	2	For 2	-	23

9. Other Welfare Schemes :

Scheme	Eligible Families/ Individuals *	Covered during Jan Abhiyan/ Awasni Muhim *	Total covered *	Pendency (No.)	Reasons of pendency
PM's Mahila Yojana (PMY)	n/c	n/c	n/c	n/c	n/c
National Family Benefit Scheme (NFBS)	1	n/c	n/c	n/c	n/c
PM Garib Kalyan Anna Yojana					
Major road project for reconnection of construction workers					

10. Scholarships to the students under various schemes :

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awasni Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Free Merit for SC				
Free Merit for ST				
Free Merit for OBC				
Free Merit for minorities				
Free Merit for SC				

Scheme	Target Population *	Scholarships sanctioned during Jan Abhiyan/ Awasni Muhim *	Total scholarships sanctioned during the year *	Reasons of pendency
Post Merit for ST				
Post Merit for OBC				
Post Merit for minorities				
Dr. Ambedkar EDC				
National Merit-cum-Means (NMMMS)				
Merit-cum-Means Minority				
PM's Social Scholarship for J&K (PMSSS)				
National Level Search Scheme				
National Scheme for Incentive to Girl Child for Secondary Education (NSGISE)				

11. Agriculture Schemes sanctioned during Jan Abhiyan/ Awasni Muhim :

Scheme	Target Population *	Beneficiaries covered during Jan Abhiyan/ Awasni Muhim	Total beneficiaries covered *	Pendency (No.)	Reasons of pendency
PM Kisan Satteran Nidhi (PM-KISAN)	285	92	102	-	-
Ashar Credit Card	285	94	102	43	-

12. Live Stock Schemes :

Scheme	Applications received *	Beneficiaries covered during Jan Abhiyan/ Awasni Muhim	Pendency (No.)	Reasons of pendency
Dairy Intervention and Development Scheme				
Innovative Poultry Production Programme	n/c	n/c		
Integrated Development of Small Aquaculture and Ponds	n/c	n/c		
Sheep-SCM				

13. Universal coverage Scheme

Scheme	Total number of households	Households covered during Jan Abhiyan/ Awasari Murtin	Pendency (No.)	Reasons of pendency
Jan Awasari Scheme	01			

14. School Amenities:

- No. of schools in the Gram Panchayat: 02
- No. of schools with Ramp Facility for Children with Specific needs: 02
- No. of schools with drinking water facility: 02
- No. of schools with electricity connection: 02
- No. of schools with toilet facility:
 - For Boys: 02
 - For Girls: 02
- No. of schools with girl students (GPI)/ Co-Ed schools: 02
- No. of such schools included with Sanitary Napkin Vending Machines: 02
- No. of such schools included with incinerators: 01

15. Basic Services:

- No. of habitations with over 250 souls: 01
- No. of habitations with over 250 souls in the GP without road connectivity: N/A
- If yes, whether these roads have been surveyed: Yes/No
- No. of habitations with less 250 souls in the GP without tar/seasonal road: N/A
- Is there any habitation or mobile which is yet to be electrified: Yes/No Yes
- Yes, aries and approx. no. of households:
 - Yes: 01 (Households)
 - No: 01 (Households)

- Yes: 01 (Households)
- No: 01 (Households)
- Yes: 01 (Households)
- No: 01 (Households)

- Total no. of households without electricity connection in the GP: N/A
- Is there any habitation/ area where trees/ wooden poles are used for electric supply: Yes/No Yes

If yes, details:

Approximate no. of wooden poles: N/A

- Are there any areas where barbed wire is used for electric supply: Yes/No Yes

If yes, name of the habitations:

Approximate length: _____ metres

Approximately what length of total wire length in GP is barbed wire: N/A

- No. of households without tapped water supply in the GP: N/A *(tapped water supply)*

16. Pradhan Mantri Awas Yojana (PMAY):

- Cumulative Target: N/A (No.)
- No. of households sanctioned with verified accounts during Jan Abhiyan/ Awasari Murtin: N/A
- No. of households to which 1st installment released during Jan Abhiyan/ Awasari Murtin: N/A
- No. of houses completed in 2020-21: N/A
- No. of houses completed during Jan Abhiyan/ Awasari Murtin: N/A
- No. of houses under construction: N/A

17. Community Sanitary Complex (CSC) status:

- Whether CSC sanctioned in the Gram Panchayat: Yes/No Yes
- If yes, has the CSC been constructed: Yes/No No
- Whether the CSC is functional: Yes/No No
- No. of CSCs taken up during Jan Abhiyan/ Awasari Murtin: 01
- No. of CSC completed during Jan Abhiyan/ Awasari Murtin: 01
- Any issue regarding water connection and sewage disposal in CSC: N/A

18. MGNREGA:

- Whether MGNREGA Plan 2020-21 has been approved: Yes/No Yes
- Yes
- at Funds allocated to the Panchayat: Rs. 945 lakh
- at No. of works approved: 02

19. 14th FC Award:

i. Allocation under 14th FC for four years: Rs. 11,12,00,000 lakh

ii. Whether action plan prepared for all years: Yes/No

iii. No. of works as per the Action Plan: 11 (eleven)

iv. Whether approval accorded to the whole Plan by the DPC: Yes/No

v. No. of works for which financial sanction accorded by the Xero: 11 Nos. (All)

vi. No. of works authorized by the Public Panchayat: All

vii. No. of works taken up during Jan Abhiyan/ Awaras Muhim: 11

viii. No. of works completed during Jan Abhiyan/ Awaras Muhim: 11

ix. Payments made during Jan Abhiyan/ Awaras Muhim: Rs. 11,12,00,000 lakh

x. Total expenditure on PRA/SOI as on date: Rs. 11,12,00,000 lakh

20. Works under Capex and CSS:

a. District Capex:

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awaras Muhim	No. of activities/ works completed during Jan Abhiyan/ Awaras Muhim	Payments made during Jan Abhiyan/ Awaras Muhim (Rs in lakh)	Remarks
1	RDO	11	11	11	
2	PWD				
3	Jal Shakti				
4	PDD				
5	Others				

b. UT Capex:

S. No	Department	No. of activities/ works taken up during Jan Abhiyan/ Awaras Muhim	No. of activities/ works completed during Jan Abhiyan/ Awaras Muhim	Payments made during Jan Abhiyan/ Awaras Muhim (Rs in lakh)	Remarks
1	RDO	11	11	11	
2	PWD				
3	Jal Shakti				
4	PDD				
5	Others				

c. Centrally Sponsored Schemes (CSS):

S. No	Schemes	No. of activities/ works taken up during Jan Abhiyan/ Awaras Muhim	No. of activities/ works completed during Jan Abhiyan/ Awaras Muhim	Payments made during Jan Abhiyan/ Awaras Muhim (Rs in lakh)	Remarks
1	Samagra Shiksha	11	11	11	
2	PMGSY				
3	Jal Shakti Mission (PHE)				
4	Jal Shakti Mission (RFO)				
5	NHM				
6	Others (Specify)				

21. Feedback regarding service delivery during Jan Abhiyan/ Awaras Muhim:

i. No. of complaints received: 11

ii. No. of complaints resolved: 11

iii. Constraints faced in delivery of services:

22. Others:

i. Whether survey of all physically challenged persons requiring prosthetic aids, wheel chairs, hearing aids etc has been completed: Yes/No

ii. If yes, total number of beneficiaries identified in the Panchayat: 11

- vi. No. of tricycles/ motorcycle side distributed: _____
- vii. No. of scholarships distributed: _____
- viii. No. of Ayushman Bharat - golden cards distributed: _____
- ix. No. of JSC Health Cards distributed: _____
- x. Others: _____
- xi. Whether any water conservation work started, Yes/ No ☒

Details thereof: _____

- xii. Whether any mega event of any other department especially those involved in individual beneficiaries like Agriculture/ Horticulture/ Animal/ Sheep Husbandry, Handicrafts/ Handloom, Floriculture, etc. held Yes/ No ☒

Details thereof: _____

- xiii. Whether Poshan Abhiyan activity held: Yes/ No ☒
- xiv. Brief description of the activity: _____

DAY 3:

I. Mahila Sabha:

Attendance: 20 to 25

ii. Resolution passed, if any: _____

iii. Issues raised

1. widows Pension
2. Scholarship card. Bets for the Gaty Cards
3. Unemployment
4. Establishment of Vocational Centre.

II. Bal Sabha:

Attendance: 30 to 35 men

iii. Resolution passed, if any: ☒

iv. Issues raised:

1. Day General
2. Repair/Improvement of School buildings
3. Establishment of Vocational Centre.
4. Establishment of open gym as available land

III. Works completed/inaugurated under BAP:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Comp. of temporary shed for handloom weavers	6000	Feb 2020	yes	yes
2	Handloom weavers shed				
3					
4					
5					

Important Note: At least one work / demand as reflected in BAP/ BAP-2 to be physically and financially completed in every Panchayat and inaugurated by Visiting Officer.

IV. Other works completed/inaugurated:

S. No	Name of work and Department	Cost (Rs. in lakh)	Date of completion	Inaugurated by Visiting Officer (Yes/No)	Whether financially completed and all payments made (Yes/No)
1	Comp. of temporary shed for handloom weavers	6000	August 2020	yes	yes
2	Handloom weavers shed	8000	September 2020	yes	yes
3					
4					
5					

V. New works:

S.No	Name of work and Department	Cost (Rs. in Lakhs)	Whether identified under B2V1/B2V2/ Others (Please Specify)	Whether AA/TS accorded	Whether physically started	Yes/No	If No, Status
1	Cost of building a new hall to be constructed in the village of B2V1	14.75		(15/10/2019)	no	no	Applying for funding
2	Cost of building a new hall to be constructed in the village of B2V2	14.75		14/10	no	no	
3							
4							
5							

IMPORTANT NOTE:

- New works to be identified by Gram Panchayat / Gram Sabha preferably on the basis of priority works of B2V1 and B2V2
- At least one work to be identified and started - foundation stone to be laid by the Visiting Officer

VI. Gifta-Pravesh of PMAY beneficiaries:

S.No	Name of the beneficiary	Gift handed over Yes/No
1		
2		
3		
4		
5		

H) FOLLOW UP OF BACK TO VILLAGE-1 & 2 (B2V1 & B2V2):

S.No	Particulars	Action taken	Remarks #
1	Urgent Public Requirements/ Demands - B2V1		
1	Establishment of a new school in the village of B2V1		
2	Establishment of a new school in the village of B2V2		
3	Need of a new building for the school in the village of B2V1		
4	Internal audit/audit of the school in the village of B2V1		
5	Requirement of a new building for the school in the village of B2V2		
6	Cost of a new building for the school in the village of B2V1		
7	Slag material waste especially during road works.		
1	Urgent Public Requirements/ Demands - B2V2		
1	Establishment of a new school in the village of B2V2		
2	Cost of a new building for the school in the village of B2V2		
3	Vocational training Centre for established in the village of B2V2		
4	Requirement of a new building for the school in the village of B2V2		
5	Need of a new building for the school in the village of B2V2		
6	Additional school room in the village of B2V2		
7	Slag material waste especially during road works.		

S. No	Particulars	Action taken	Remarks #
III. Major Problems - BSVI			
1	No supply of drinking water (day water) by the supply	—	Household water is not coming to the community
2	Regional Electric Co. in low voltage	Provision of substation voltage still pending.	—
3	Planned Damaged Domestic system (very poor condition)	Some low pressure work executed with other system - in future plan to be replaced	—
4	Repairs of pipelines	Work executed in 1988-89	—
5	New type PUC (building)	—	—
IV. Major Problems - BSVI			
1	Due to insufficient (round building) community water supply	—	Work for building water supply by
2	Water supply is not working	—	—
3	—	—	—
V. Major Complaints - BSVI			
1	Need for establishment of Centre for extension of water supply	—	Provision of extension of water supply is under consideration
2	Need for extension of water supply	—	Provision of extension of water supply is under consideration
VI. Major Complaints - BSVI			
1	Need for extension of water supply	—	Provision of extension of water supply is under consideration
2	Need for extension of water supply	—	Provision of extension of water supply is under consideration

At Present, the water supply is not working in 2010 or 2020 or during Jan/Apr/May/June/Sept/Oct/Nov/Dec.

1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

Any major complaint brought to the notice of the Visiting Officer:	
1	Local office and transfer of identified land to the concerned department for the purpose of construction of water supply system. The land is not yet transferred to the concerned department.
2	Very small amount of income of Govt. interest for being the very small amount of income.
3	Some other small amount of income.
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83	Some other small amount of income.
84	Some other small amount of income.
85	Some other small amount of income.
86	Some other small amount of income.
87	Some other small amount of income.
88	Some other small amount of income.
89	Some other small amount of income.
90	Some other small amount of income.
91	Some other small amount of income.
92	Some other small amount of income.
93	Some other small amount of income.
94	Some other small amount of income.
95	Some other small amount of income.
96	Some other small amount of income.
97	Some other small amount of income.
98	Some other small amount of income.
99	Some other small amount of income.
100	Some other small amount of income.

Signature of the visiting officer
Name: *[Signature]*